ROUND ROCK, TEXAS
PURPOSE. PASSION. PROSPERITY.

Annual Operating Budget

2009-2010

City of Round Rock Annual Budget

For the Fiscal Year
OCTOBER 1, 2009 • SEPTEMBER 30, 2010

CITY LEADERSHIP:

ALAN McGRAW Mayor
JOE CLIFFORD Mayor Pro-Tem

RUFUS HONEYCUTT Council Member
GEORGE WHITE Council Member
JOHN MOMAN Council Member
CARLOS T. SALINAS Council Member
KRIS WHITFIELD Council Member

JAMES R. NUSE City Manager
DAVID KAUTZ Assistant City Manager/Chief Financial Officer
CINDY DEMERS Assistant City Manager

Published in accordance with the City of Round Rock Home Rule Charter

ROUND ROCK, TEXAS
PURPOSE. PASSION. PROSPERITY.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Round Rock

Texas

Special Performance Measures Recognition

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Round Rock, Texas for its annual budget for the fiscal year beginning October 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe that our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City of Round Rock
2009-2010 Operating Budget

Table of Contents

Table of Contents 3

Budget Message

Budget Message 8

City Profile

Round Rock City Council 31
City Organization Chart 33
Geographic Description 34
History of Round Rock 35
City Population 38
Tax Bill for Average Home 39
Jobs in Round Rock 40
Taxable Property Values 41
Round Rock Citizens Served 42
Sales Tax Revenue Analysis 43
Property Taxes per Capita 44
Building Permits Issued 45

Budget Summaries

Financial Summaries for All Funds 47
Combined Financial Summaries for All Funds 51
Individual Summaries of Revenues & Expenditures 53
Revenue & Expenditure Graphs 64

Revenue Estimates

General Fund 69
Debt Service Funds 74
Water/Wastewater Utility Fund 76
Utility Impact Fees Fund 78
Hotel Occupancy Tax Fund (H.O.T.) 79
Law Enforcement Fund 80
Parks Improvement & Acquisitions Fund 81
Municipal Court Fund 82
Library Fund 83
Tree Replacement Fund 84

Table Of Contents (Cont.)

General Fund Expenditures

Administration 85
Legal Services 91
Planning & Community Development 97
Information Technology & Communications 105
Building Inspections 112
Finance 118
Purchasing 124
General Services 132
Library 136
Police 144
Fire 151
Parks & Recreation 161
Human Resources 171
Engineering & Development Services 179
Street 187
Transportation Services Engineering & Administration 193
City Shop 199
Municipal Court 205

Debt Service Funds Expenditures

Interest & Sinking G.O. Bonds 212
Interest & Sinking Revenue Bonds 214

Water/Wastewater Utility Fund Expenditures

Utilities Administration 215
Water Treatment Plant 221
Water Systems Support 227
Water Line Maintenance 233
Wastewater Treatment Plant 239
Wastewater Systems Support 243
Wastewater Line Maintenance 249
Environmental Services 255
Utility Billings & Collections 263
Utility Debt Service & Transfers 270

Table Of Contents (Cont.)

Capital Projects Funds Expenditures

Capital Improvement Program 271
CIP Project Cost Summary 281
CIP Funding Summary 286
CIP Project Funding Detail 287
CIP Project Proposed Expenditures 293
Estimated Annual Operating Cost Detail 300

Special Revenue Funds Expenditures

Hotel Occupancy Tax Fund 304
Law Enforcement Fund 312
Parks Improvement & Acquisitions Fund 314
Municipal Court Fund 316
Library Fund 318
Tree Replacement Fund 320

Debt Schedules

Schedule of Bonded Debt by Purpose 322
Schedule of General Obligation Debt Service 324
Schedule of Revenue Bonds - Debt Service & H.O.T. 326
General Obligation Bonds Payment Schedule 328
Revenue Bonds Payment Schedule 330

Tax Information and Levy

Property Tax Summary 331
Property Tax Analysis 332
Property Tax & Debt Summary 333

Personnel Schedules

Authorized Personnel by Fund 335
Pay & Classification 337

Capital Outlay Detail

General Fund 353
Water/Wastewater Utility Fund 357

Table of Contents (Cont.)

Strategic Plan

Strategic Plan 359

Financial Statistics

Net Assets by Component 385
Changes in Net Assets 386
Fund Balances of Governmental Funds 388
Changes in Fund Balances of Governmental Funds 390
Actual & Taxable Assessed Value of Property 392
Property Tax Rates - Direct and Overlapping Governments 393
Principal Property Taxpayers 394
Property Tax Levies and Collections 395
Taxable Sales by Category 396
Hotel Tax Payers/Hotel Occupancy Tax Collection History 398
Ratios of Outstanding Debt by Type 399
Ratios of Net General Bonded Debt Outstanding 400
Computation of Direct and Overlapping Debt 401
Legal Debt Margin Information 402
Schedule of Revenue Bond Coverage 404
Demographic & Economic Statistics 405
Principal Employers 406
Full-Time Equivalent City Government Employees 407
Operating Indicators 408
Capital Asset Statistics 410
Top Ten Water Customers 412
Water/Sewer Retail Rates 413

Appendix

Budget Calendar 415
Strategic Goals 416
Home Rule Charter 420
Ordinances 424
Revenue Footnotes 431
Glossary 434
Acronyms 439
Finance Department Staff 441

Budget Message

ROUND ROCK, TEXAS

PURPOSE. PASSION. PROSPERITY.

September 30, 2009

The Honorable Mayor, Mayor Pro-Tem and City Council
City of Round Rock, Texas

Dear Mayor McGraw, Mayor Pro-Tem Clifford and Members of the Council:

Presented herewith is the City Manager's adopted operating budget for fiscal year October 1, 2009 through September 30, 2010. This document contains spending plans and revenue estimates for the General Fund, the Debt Service Fund, the Water/Wastewater Utility Fund and the Special Revenue Funds.

The total adopted operating budget is $134,653,511. This figure includes $84,021,128 for the General Fund, $13,050,745 for the Debt Service Fund and $37,581,638 for the Water/Wastewater Utility Fund.

Spending plans and revenue estimates are provided for the Special Revenue Funds with expenditures as follows: $2,246,903 for the Hotel Occupancy Tax Fund, $319,819 for the Parks Improvements & Acquisitions Fund, $117,600 for the Municipal Court Fund, $10,000 for the Library Fund and $350,000 for the Tree Replacement Fund.

Following the City's Strategic Plan (provided below), population projections, departmental operating plans and specific guidelines issued by the City Manager, the operating departments developed the basic spending plan contained in this document. The spending plan provides funding for basic services, critical needs, equipment replacement, and facility upgrades as discussed on the following pages.

The City's operating departments have continued the development of two-year budgets this year in an effort to identify the impact of current year programs and commitments on the future. The second year budget is not formally adopted in the budget process but is presented as an aid to decision making. The second year presentation (2010-2011 projected budget) reflects only the extended cost of the programs and operating commitments, which are adopted for 2009-2010.

As illustrated in the Budget Summary section (please see the Budget Summaries Tab), this budget plan adheres to the City's financial policies and preserves the City's strong financial position while providing excellent levels of service.

Document Organization and Presentation

This budget document is intended to give the reader a comprehensive view of funding for the City's day-to-day operations, scheduled capital improvement expenditures and principal and interest payments for outstanding long-term debt and capital leases. The operations are organized into programs of service or operating departments to give the public a clear idea of how resources are allocated.

The **City Profile Tab** presents an informative overview of Round Rock. A list of Council members, an organizational chart, location and a history of the City is provided along with charts and graphs illustrating historical trends for important operating influences such as building activity, sales tax collections, and taxable property values.

The **Budget Summaries Tab** includes a summary of the revenue and expenditures for each operating fund mentioned above. Also illustrated is the effect this budget has on the fund balance or working capital for each fund.

The **Revenue Estimates Tab** contains line item detail for all operating revenue, including previous year comparisons. Reasons for changes in major revenue sources and major revenue trends are discussed later in this budget message. The Footnotes section of the **Appendix Tab** also has brief information about individual revenue line items.

The **General Fund Expenditures Tab** provides a program of services for each operating department with prior year actual and future year comparisons. Additionally, an organizational chart is provided for each department along with highlights of prior year accomplishments and significant changes planned for the upcoming year. Generally, measures of demand, input, output, efficiency, effectiveness, and staffing levels are also provided, along with key departmental goals. A similar presentation is provided for the Water/Wastewater Utility operations under the **Water/Wastewater Utility Fund Expenditures Tab**.

The **Debt Service Funds Expenditures Tab** provides a summary of the annual principal and interest payments for all outstanding bonded debt and capital leases.

Current capital improvements are summarized behind the **Capital Projects Funds Expenditures Tab**. Capital improvements are major construction projects or improvements to the City's infrastructure and have a long useful life. Typically, the improvements are funded with borrowed funds (bonds, certificates of obligation and capital leases), transfers from operating fund, and, in the case of the utility system, capital recovery costs.

The **Special Revenue Funds Expenditures Tab** provides a detailed spending plan for funds which account for proceeds of specific revenue sources that are legally restricted for certain purposes.

The **Debt Schedules Tab** provides details on outstanding debt including its purpose, amount outstanding and a payment schedule.

The **Tax Information and Levy Tab** provides a calculation of the City property tax rate along with a historical presentation of the property tax rate and a property tax and debt summary schedule.

The **Personnel Schedules Tab** contains summary information and detailed classification and compensation of City personnel. The Personnel Schedules contain all budgeted positions and correspond to the Authorized Personnel listings in each operating department.

The **Capital Outlay Detail Tab** provides a listing of all major capital purchases planned for acquisition in the General, Utility, and Hotel Occupancy Tax Funds.

New for this year, the **Strategic Plan Tab** presents the April 2009 adopted Strategic Plan for the City, "Game On, 2060." This plan outlines a new set of strategic priorities to enhance the quality of life and economic vitality of the City.

The **Financial Statistics Tab** provides City statistical information for the fiscal year ended September 30, 2008.

Finally, the **Appendix Tab** contains explanatory and supporting data, which serves to enhance the public's understanding of the budget process and information provided in the budget document.

Strategic Planning of the City

The City views its planning and operations in a strategic manner. This type of planning environment encompasses making assumptions about the community's general needs for the next ten years. Planning for the Water/Wastewater Utility extends to twenty years for infrastructure needs and well beyond thirty years for water reserves. These needs are identified through citizen and customer surveys, open house forums, research into technological innovation, demographic trend analysis and observation of other factors affecting the community. Once compiled, the assessment of needs is combined with the City Council and staff view of the City's business purpose in order to articulate a vision statement. The vision statement summarizes both the fundamental purpose and the fundamental nature of our organization.

For the FY 2009-2010 budget, City departments utilized six strategic priorities to develop departmental spending plans. The City's vision and goals developed within the Strategic Plan are listed below and, correspondingly, the goals and related budgetary requirements for meeting these goals have been developed by each operating department.

In addition to assisting with the development of the City's Strategic Plan, each department is responsible for developing a "Strategic Budget." Strategic Budgeting is the process the City follows to link the City's Strategic Plan and individual departmental strategy and performance to the budget.

Vision Statement for the City

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a great city in which to live, work and play. In providing a high quality of life, our City is progressive, committed to democratic ideas and concerned with the impact of today's decisions on future generations. Residents, government, and business are committed to working together to build a more vibrant community.

Strategic Goals for the City of Round Rock, Fiscal Year 2009-2010

Goal 1 Round Rock will retain and expand the economic base, diversify the local economy, provide greater employment opportunities and provide access to a broader range of goods and services for residents and non-residents.

Goal 2 Round Rock will review the General Plan with emphasis on the northeast quadrant of the City to provide for educational, business, residential and retail uses.

Goal 3 Round Rock will improve the image and appearance of the community.

Goal 4 Round Rock will plan and facilitate the City's transportation systems, at the local and regional level, to improve traffic flow and personal mobility.

Goal 5 Round Rock will plan and implement effective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.

Goal 6 Round Rock will communicate openly and effectively with its citizens, employees, the media, public and private organizations and visitors.

A detailed description of the City's Strategic Goals is in the Appendix Section.

10-Year Operational Plan

In the fall of 2005, the City conducted a 10-year operational analysis to determine the resources required to fund operations in future years. This analysis was conducted due in large part to continuing trends in population growth and increased funding pressures. This is especially evident in the current cost trends experienced in the public safety sector for the City and the region as a whole. These factors impact resources available for all City services.

The analysis consisted of projecting operational costs for a 10-year period incorporating the financial needs of the City's departments based on the current strategic priorities. Revenues available for operations were projected

utilizing anticipated growth trends and existing financial policies. Once the financial information was compiled, public input was solicited. The goal was to develop informed consent from the public on service levels for long-term financial planning.

The focus of the exercise was on the seven (7) general fund core services, all competing for limited resources: library services, maintain order & enforce laws, provide fire response, provide emergency medical response, provide open space/park facilities, provide recreational facilities/activities, and provide urban infrastructure.

Through a series of open house forums and on-line input, approximately 600 citizens participated in the process. The results of the analysis found:

a) The City should stay the course on levels of service;
b) A preference for increased levels of service in public safety and maintenance of urban infrastructure;
c) A preference for user fees to pay for services and;
d) The City should continue to operate efficiently and aggressively implement cost controls.

The 10-Year Operational Plan results are an important planning tool in this and future budgets.

Game On, 2060

Included this year is the introduction to *Game On, 2060*. In April 2009, the Council adopted a new set of strategic priorities. Recognizing that Round Rock is a vibrant city that continues to grow and prosper, the City embarked this year on the development of this new Strategic Plan. Round Rock will be the city of choice for entrepreneurs, business leaders, researchers, educators and members of the various creative professions who want to combine professional accomplishment and achievement with a culturally rich, socially diverse, and family-friendly lifestyle. At the same time, it will offer opportunities for personal growth, safety, and well being for all its residents. We will transition to this new plan in 2011.

Game On, 2060, outlines strategies to enhance the quality of life and economic vitality of the City.

Four key strategic themes emerged out of the strategies that encompass the City's vision, as illustrated in the graphic below, and correlating strategic initiatives are listed below each strategic theme.

This plan provides a pathway to Round Rock's future as a city, as a desirable and preferred community, as a city government that can meet the demands, challenges and opportunities the future will bring. The document and the processes underlying it are intended to be dynamic, developing the capabilities to adapt and respond over time.

The new Strategic Plan, Game On, 2060, is in the Strategic Plan Tab.

Budget Priorities and Changes in Funding

The development of the budget for FY2009-2010 is guided by the vision and strategic goals, prevailing economic conditions, and the continuing need to provide basic and improved services for a growing population. Two primary priorities are addressed in this budget: to provide sufficient funding to continue adequate core operating services; and, to ensure these services meet the needs of a larger community.

In order to provide adequate core operating services in the midst of an economic slowdown, a conservative budget strategy was utilized. While we must continue to meet the needs of our day time population, commercial/industrial, retail and healthcare sectors, and a larger residential population, we also have to respond to lower sales tax revenue projections. Operating departments have proposed conservative funding requests to meet these needs. Each department has reduced their operating budget by 3% from last year's adopted budget while maintaining service levels for the City. New or expanded programs will only be considered during the fiscal year if local economic conditions will support them.

While population growth has been a factor in the City's operations and budget development, the speed of the growth has also influenced this budget plan. As reported by the U.S. Census Bureau on July 1, 2009, Round Rock is the second-fastest-growing big city in the nation. This fact creates substantial demands on City services and infrastructure, which must be met within a narrow time frame.

An underlying budgetary influence is the City's business model as approximately 50% of General Fund revenue is provided by sales tax. A half-cent component of the two-cent local sales tax rate exists for the sole purpose of reducing the property tax rate. The result is a heavy reliance upon the sales tax as a revenue source and reduced reliance upon the property tax. The sales tax is a less stable revenue source than the property tax but provides more discretion to the taxpayer. Because of this revenue makeup, the City tends to carry higher fund balances, estimate sales tax revenue conservatively and introduce new programs somewhat more cautiously until projected revenue levels are established. The City is also more attentive to the health of its economy because of the reliance upon commerce to produce the sales tax. These issues are discussed more fully in the following pages.

Budget Development Process

The City's budget is a complex document and represents the culmination of months of preparation and discussion among the operating departments regarding the best ways to provide services to the community at the greatest value. This budget was developed consistent with the City's high performing philosophy which strives to simultaneously deliver high product and service quality, outstanding customer value and sound financial performance. Specifically, the process this year began with a City Council work session to discuss fiscal policy and economic outlook. The City Manager, Assistant City Managers and Finance Director met to refine operating guidelines and soon thereafter budget files and workbooks were provided to the operating departments. City departments developed their draft strategic budget documents, initial operating requirements and program proposals and then worked together as a team to develop a budget proposal that fit within revenue expectations and key departmental goals.

As required by the City's Charter, the proposed budget is to be provided to the City Council by August 1. Concurrently, copies of the proposed budget and the City's strategic budget are made available to the public on the City's website and on file at the local library. The City Council considers the proposed budget and provides public hearings where public input regarding the budget programs and financial impact is heard. Further communication with the public is provided via the community cable television system, the City's website and the local newspapers. Presentations of the budget are provided in these media, along with summaries of fee changes and tax rate implications.

The budget is formally adopted by the City Council during two readings of enabling legislation at regularly scheduled Council meetings in September. The budget goes into effect on October 1.

Budget Key Dates

February	City Council Work Session
	Budget Kickoff
March-May	Departmental submission of budget documents
June	Executive review of Proposed Budget
July	City Manager submits Proposed Budget to City Council
	Tax roll certification by chief appraiser
August	Publication of proposed tax rates
September	Proposed Budget submitted and approved by City Council (2 readings)
October	Budget becomes effective

Performance Measurement

The City believes that it is important to not only plan for and provide adequate levels of quality service, but to also provide a means of measuring and reporting the results of our efforts. As more information is provided about how we are performing, the City Council, the public, the staff and others can determine the value of programs, where improvements could be made or where resources might be better applied.

This document attempts to provide basic measurement data regarding changes in funding for the various departments. The manner in which this measurement data is presented is a standard bar chart reflecting changes in costs and comparative expenditures per capita for the current and most recent fiscal years. The mission of every department incorporates a variety of complex operations making it difficult to provide a single or even a few statistical measures. However, the per capita funding comparisons provide a broad view of changes in level of service for the departments.

With regard to the current fiscal year ending on September 30, the City anticipates the current economy to impact our original sales tax budget, but by proactively planning for this downturn, we have been able to ensure that quality services have been provided to our citizens. Financial policies will be met and the City's strong cash position will be maintained. Progress has been made toward goals set last year by the City and its departments and levels of service have continued to meet the demands of a growing community.

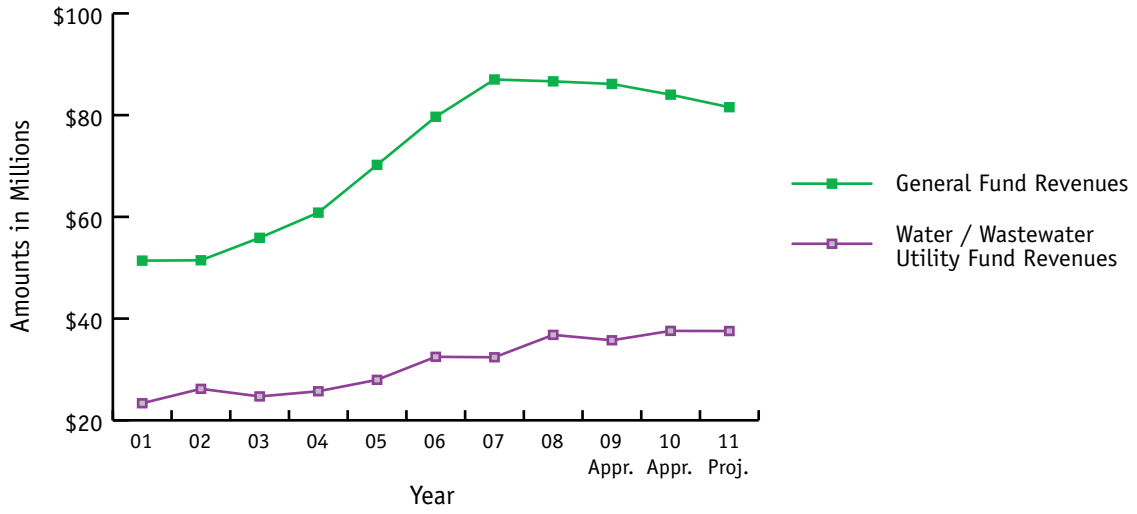
Trend Analysis

The City of Round Rock utilizes a conservative strategy when projecting revenues and expenditures. Revenue and expenditure patterns are closely monitored so that adjustments to spending patterns can be implemented, if needed. The City considers many influences as presented throughout this document along with trend analysis to develop and manage the budget as the year progresses.

Revenue Trends

The City utilizes a fiscally conservative strategy when projecting revenues, as can be seen in the graph showing a slight decline from actual historical amounts. Residential and commercial growth along with economic expectations, are primary drivers in estimating revenues. In the past, Round Rock had enjoyed a relatively stable upward revenue trend. This trend was caused primarily by growth in sales tax revenues for the General Fund and increase in customer base for the Water/Wastewater Utility Fund. The economic slowdown has caused a slight decrease from past General Fund revenue levels, and we anticipate this trend continuing.

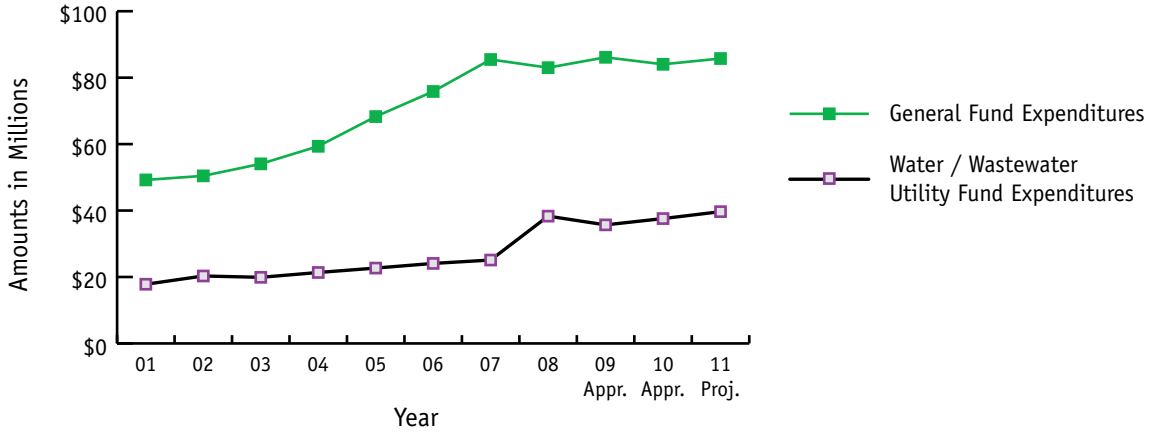
General Fund & Water/Wastewater Utility Fund Revenues



Expenditure Trends

Expenditure trends are projected using prior years' spending patterns along with assessing the impact of current year influences, such as, departmental objectives as they relate to the City's strategic goals. Once again, in this year's approved budget, we have applied the same fiscally conservative strategy that allows us to modify spending, if needed.

General Fund & Water/Wastewater Utility Fund Expenditures



Note: FY 03, FY 05, FY 06, and FY 08 Water / Wastewater Utility Fund Expenditures exclude one-time $23 million, $12.3 million, $5 million and $8.5 million transfers to Construction Fund, respectively.

Economic Outlook and Revenue Projections for Fiscal Year 2009-2010

Despite the current economy nationwide, indicators show that the regional economy remains relatively healthy and Round Rock remains fairly strong in population growth and stable in its economic activity. In fact, in June 2009, Forbes.com ranked the Austin-Round Rock area as the best place to ride out the recession, citing lower than national average unemployment rates as well as housing affordability as key factors. In 2009, BusinessWeek.com rated the Austin-Round Rock area as the second among the forty strongest U.S. Metro economies, noting job growth and gross metro product as reasons for the ranking.

In considering this spending plan, it is important to keep in mind the fact that Round Rock is located within Williamson County, which is one of the fastest growing counties in the State. Since 1990, Williamson County has soared 178% to 387,764, and the City of Round Rock has grown 6.1% on an average annual basis, thus making Round Rock one of the fastest growing cities in Texas. The Austin-Round Rock Metropolitan Statistical Area (MSA) has more than doubled in population to 1.6 million since 1990. Many of the issues Round Rock faces are regional issues such as population growth, traffic concerns, road construction and water/wastewater availability. The chart below illustrates historical and projected population growth for the area including comparison figures for Texas and the United States.

	1980	1990	2000	2010 Estimated	% Change 1980-90	% Change 1990-00	% Change 2000-10
Round Rock	11,812	30,923	61,136	100,800	162%	98%	65%
Williamson County	76,521	139,551	249,967	387,764	82%	79%	55%
Austin - Round Rock MSA	585,051	781,572	1,249,763	1,592,639	34%	60%	27%
Texas	14,229,191	16,986,510	20,851,820	24,361,558	19%	23%	17%
United States	226,545,805	248,709,873	281,421,906	305,316,813	10%	13%	8%

Source: U.S. Census Bureau & entity estimates

The adopted budget reflects continued growth in and around the City, even with the slowing national building trend. Modest growth in building activity is expected, fueled by continued in-migration to the community.

City of Round Rock Population Projections

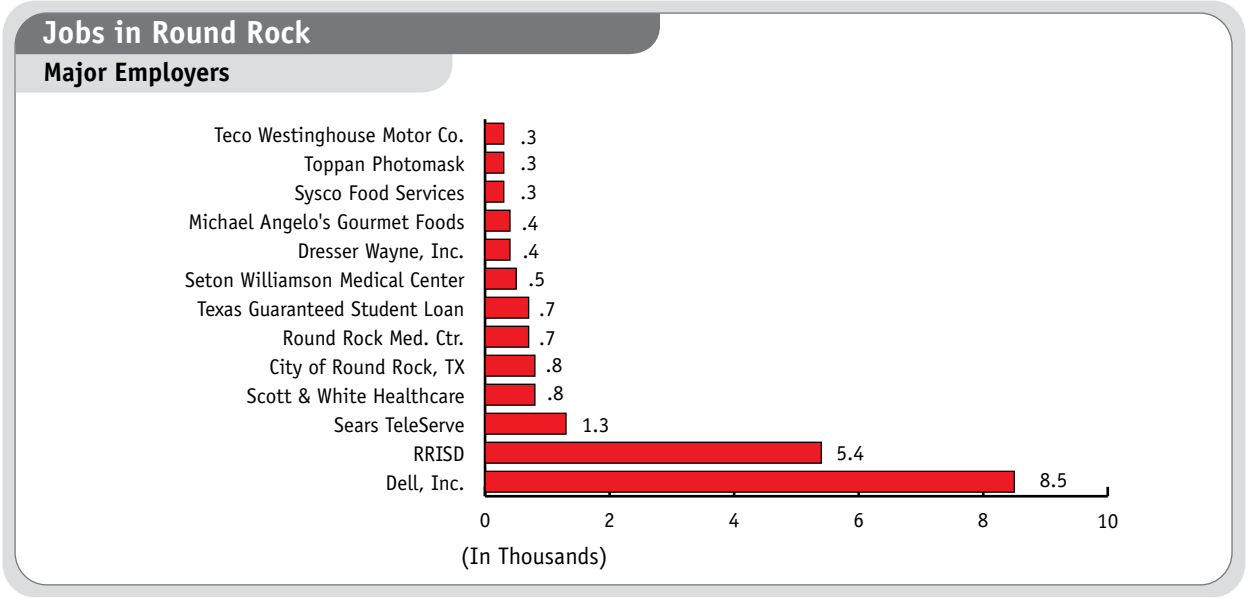
Year	Population	Year	Population
2000	61,136	2006	88,500
2001	66,495	2007	90,100
2002	71,275	2008	93,700
2003	75,402	2009	97,500
2004	78,970	**2010**	**100,800**
2005	84,200	2014 (est)	112,388

A growing population directly influences the housing industry and, ultimately, the property tax base. As indicated by the following chart, although the number of housing starts is more moderate than in the past, it is important to note that Round Rock's extra-territorial jurisdiction (ETJ) contains over 9,000 acres of undeveloped property which will influence the demand for City services into the future.

Residential Building Permits

Year	Building Permits	Monthly Average
2000	2,460	205
2001	1,722	144
2002	1,401	117
2003	1,354	113
2004	1,317	110
2005	1,332	111
2006	1,403	117
2007	859	72
2008	380	32
2009	280	23
2010 (projected)	300	25

Information regarding current employment levels of major local companies is provided by the chart below. Job creation in terms of basic jobs, those that import capital while exporting products or services, has been very strong over the past several years. However, recent downturns in the economy have reduced employment demand for specific sectors. In fact, Dell Computer has recently reduced its local work force but continues to be the region's largest employer. In spite of job reductions, the unemployment rate for the City, 6.4%, remains lower than the Austin metro area, which is 7.2%, and the statewide rate of 8.3%. These facts are important in understanding the resulting influences on the City's revenue projections, levels of service required and resulting spending plans.



Economic Influences

The continuing efforts to attract and retain retail operations have helped ensure economic diversity for Round Rock. These include destination retail hubs such as the Round Rock Premium Outlets, which provides over 430,000 square feet of retail space containing 125 stores in an outdoor village setting and a movie theater.

Additional retail centers are located throughout the city providing a diverse shopping experience. These centers include University Oaks featuring Swedish furniture maker IKEA, JC Penney and REI; La Frontera anchored by Lowes, Old Navy,

and Petsmart; Hester's Crossing with Gold's Gym and GNC; Greenlawn Crossing with HEB; and, The Boardwalk with Wal-mart and Home Depot.

Round Rock has emerged as a hub for health education with the influx of new and expanding hospitals and medical education facilities. This is illustrated by the following examples.

St. David's Round Rock Medical Center, originally constructed in 1983, provides comprehensive health services to residents of Williamson and the surrounding counties. Services include The Health and Vascular Center, inpatient capacity of 177 beds, The Women's Center and a comprehensive emergency room. St. David's has recently announced plans that it will seek Level II Trauma Designation, making it the only trauma center in Williamson County.

Scott & White Healthcare, a major regional health care organization, is a 68-acre health care facility with a specialty clinic that offers a wide variety of care options from birth to adulthood, as well as a 76-bed technologically advanced hospital offering heart and vascular, orthopedic, diagnostic imaging, and women's and children's services.

The Seton Family of Hospitals opened Seton Medical Center Williamson in the spring of 2008. The 365,000 square foot facility was constructed on 75 acres in north Round Rock. The facility is state-of-the-art in design, technology and delivery of complex care. The first phase of the campus includes a 181-bed hospital, ambulatory surgery center and a diagnostic and imaging center. It also includes the first of several medical office buildings. The hospital campus is planned to accommodate future expansions, and the hospital could eventually expand to 350 beds over the next 10 to 15 years.

To complement the healthcare activities, Round Rock is now home to several health education facilities. The City recognizes that a highly educated workforce is an important component of a well-rounded economic foundation. In 2005, the Round Rock Higher Education Center (RRHEC) opened in northeast Round Rock. The purpose of this facility is to make quality education and workforce training accessible to the residents of Round Rock and surrounding communities. With Texas State University offering baccalaureate and graduate programs, and the Austin Community College offering general core classes, this campus will become a full-service college. A nursing school will open in 2010.

Construction continues on Texas A&M University System Health Science Center's clinical campus in Round Rock and will open this fall. The first building is expected to be about 134,000 square feet and will include both educational space and clinical facilities. The Health Science Center's new campus is expected to provide clinical training for third- and fourth-year medical students, who, for the most part, will have spent their first two years at the College Station campus of Texas A&M. It is anticipated that the students will do clinical rotations among Round Rock's three hospitals. Additionally, the Health Science Center College of Nursing is expected to enroll its first graduate level nursing students in January 2010.

In May 2008, Round Rock citizens voted to join the district of the Austin Community College (ACC). The campus in northeast Round Rock, currently under construction and scheduled to open in 2010, will offer extensions of programs currently offered at other ACC campuses. Planned curriculum offerings include nursing, radiology, sonography, medical laboratory, surgical technology, and applied health programs. Once completed, the campus will cover 598,000 square feet, be able to enroll 11,000 students, and will be ACC's largest campus.

Revenue Assumptions

Revenue assumptions in general for the ensuing fiscal year are expected to follow the growth curve of job creation, population growth, retail sales activity and housing starts. Other revenues, such as property tax revenue and sales tax revenue, are forecast using or specific calculations as discussed below. Detailed figures for the following revenue sources are found at the Revenue Estimates Tab section of this document.

The Property Tax Rate and Property Tax Revenue
The total certified value of all taxable property, as rendered by the Williamson Central Appraisal District and Travis Central Appraisal District, is shown in the chart below. The certified value is 1% above the prior year value and again continues to reflect the sustainability of our regional economy. The certified tax roll as provided by the Appraisal Districts indicates the following:

	Adopted for FY 2009	Adopted for FY 2010
Total Taxable Value	$8,121,902,884	$8,206,161,568
Tax Rate	**36.522 Cents/$100**	**39.661 Cents/$100**

A calculation of the tax rate levy is provided in the **Tax Information & Levy Tab** section of this document.

To fund operations, such as police services, streets maintenance, fire protection, library services, parks and recreation and debt service on outstanding debt, the City levies a tax on all taxable property. This budget plan includes a tax rate of 39.661 cents per $100 of property value, which is an increase over last year's rate. Under this budget, the property tax would increase (by 4.6%) because the proposed rate is higher than the effective tax rate of 37.911 cents per $100 of property value. The City of Round Rock continues to have a property tax rate that is among the lowest of any medium-to-large city in the state, including those cities with an additional ½ cent sales tax for property tax reduction.

In summary, the tax levy funds general operations and debt service, of which examples include,

a) a consistent level of service in light of a growing population and increased operating expenses;
b) debt service (principal and interest payments on debt);
c) funding for economic development;
d) fleet and equipment replacement;
e) computer infrastructure and support.

While attention regarding the property tax rate is usually centered on the cost to the taxpayer, it is also important to note the technical aspects of setting the tax rate. Under state law, six separate tax rates are calculated by the City's tax assessor/collector.

1. The Effective Tax Rate
If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll last year. This rate calculation requires the taxing entity to account for changes in the value of existing properties, but this rate calculation, however, is not affected by new properties.

2. The Maintenance and Operations Rate
This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

3. The Debt Service Rate
This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

4. The Rollback Rate
Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operation component of the Effective Tax Rate by 8%. This rate is the rollback rate. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate to the rollback rate.

5. The Proposed Tax Rate
This is the rate considered by the City Council for adoption and which is determined to be necessary to fund operations and pay principal and interest on outstanding debt (debt service).

6. Sales Tax Adjustment Rate
A voter-authorized additional 1/2 cent sales tax generates revenue for the City's General Fund which, by law, must directly and proportionately reduce the property tax rate. This sales tax adjustment rate is calculated by the tax assessor as a reduction to the overall property tax rate.

A summary of the proposed tax rate calculation is provided in the **Tax Information & Levy Tab** section of this budget.

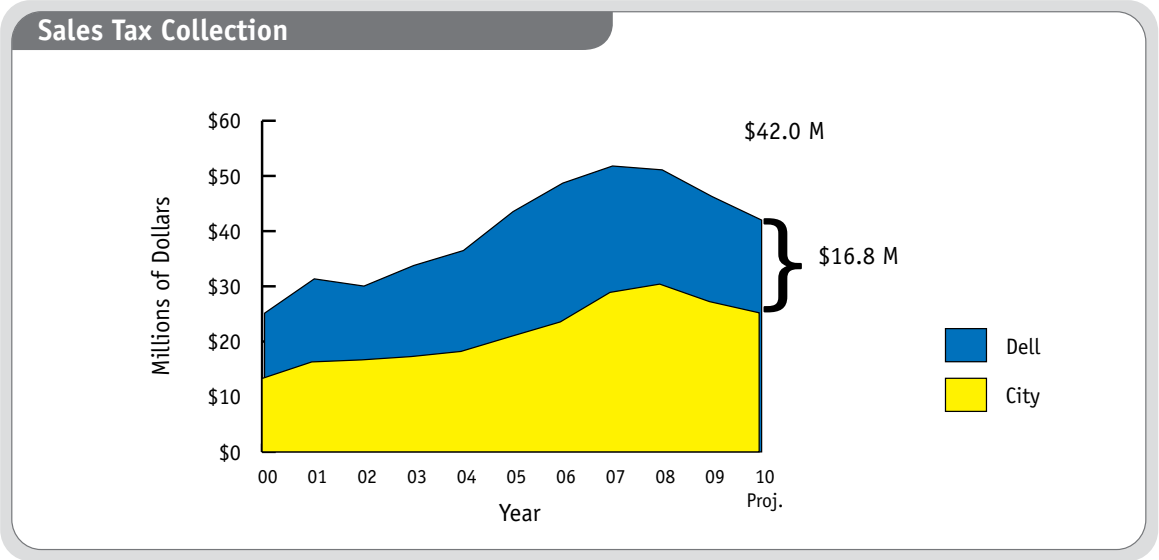
Sales Tax Collections
The City's economy generated approximately $61.1 million in sales tax revenue for fiscal year 2008-2009. This amount includes the ½% or $15.3 million in additional sales and use tax for transportation improvements as described below. The remaining 1½% generated approximately $45.8 million for general operations, property tax reduction and capital projects. This figure is 6.5% below the original budget and10.4% below the prior year actual collections. For 2009-2010, the budget is $42 million in sales tax revenue for operations, property tax reduction and capital projects, a 8.3% decrease from the current fiscal year actuals.

The sales tax revenue source is extremely important to the City in that it reduces property taxes and makes up approximately 50% of the general revenue. A graphic illustration of the City's sales tax revenue performance is shown in the City Profile Tab section following this book. The sales tax as a revenue figure is subject to economic cycles and discretionary buying characteristics of the consumer and, accordingly, must be monitored and projected carefully. This is especially important now due to reduced sales tax performance.

Financial Management Policy
Because of the significant reliance on sales tax, the City has recently updated its financial management policy directed at reducing the General Fund's operational reliance on sales tax generated from Dell, Inc. The policy is designed to provide a consistent, long-term approach for the fiscal management of the City's operating funds to balance revenue requirements with the service needs of a growing population. Specifically, the policy is intended to help the City avoid the risk of a combined high property tax rate and a high reliance on sales tax. The policy is designed to better manage the continued operational reliance on sales tax generated from Dell by reducing the amount of Dell sales tax used to fund continuing general operations to 20% or less within the next eight years. Amounts collected beyond the set operational limitation are set aside for two objectives: (1) to fund capital improvements and/or one-time expenditures as approved by the City Council to minimize the need to borrow additional funds and/or; (2) to retire existing general debt. The FY 2009-2010 adopted budget is in compliance with the City's financial management policy.

Economic Development Agreement with Dell, Inc.
This budget continues to reflect activity of a multi-year economic development agreement between the City and Dell. The City and Dell, a Fortune 500 company and one of the largest computer manufacturers in the world, have developed a revenue sharing agreement whereby sales tax generated by taxable computer sales within the state are shared by the Company and the City.

Sales generated from the Dell Round Rock operations are expected to produce $16.8 million next year in local sales tax revenue. The City shares a portion of the proceeds with the Company and the remainder is used toward city-wide property tax rate reduction, general expenses and capital improvements. As the sales tax revenues decline, the revenue shared by the City with Dell also declines proportionately. The chart below shows the relative impact of sales taxes paid by Dell on the City's total sales tax receipts. Budgetary details of the agreement are reflected in the Sales Tax Revenue line item and the Economic Development section of the General Services Department.



Additional Sales and Use Tax for Transportation System Improvements
In August of 1997, voters authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for streets, roads, drainage and other related transportation system improvements, including the payment of maintenance and operating expenses associated with such authorized projects. The additional sales and use tax became effective January 1, 1998. The additional revenue is not part of the City's general operating budget, but is budgeted and spent by a non-profit industrial development corporation established expressly for the above purposes with the approval of the City Council. The Corporation's activities are included in the City's audited financial statements as a blended component unit. Some of the funds under this purpose will be matched with State funds for improvements, benefiting the City and maintained by the State of Texas. Other projects will be constructed and maintained by the City. Future operating budgets will reflect the maintenance impact of these completed projects. All sales tax figures presented or discussed as benefiting the General Fund are net of (i.e. exclude) the additional sales and use tax for transportation system improvements.

Franchise Fee Revenue
Franchise fee revenue represents a significant portion of the City's general revenue. Franchise fee revenue is derived from major public utilities operating within the City and is intended to reimburse the City for use of public streets and rights of way. The fee is primarily applicable to TXU Electric (electric utility), ATMOS Energy (gas utility), AT&T (telecommunications), Time Warner Cable (cable television), other telecommunications and cable providers and all commercial garbage haulers. The fee is generally computed as a percentage of gross receipts and the percentages vary among the franchisees. The franchise fee revenue growth is expected to reflect population and commercial development growth rates.

Licenses, Permits and Fees
Revenues from these categories are intended to cover the costs of general governmental services such as building inspection, plat recording and consultation, subdivision review, site plan fees to assist in recovering costs associated with the development review process, fire inspection fees for commercial construction, and other various services. No significant changes are anticipated for these revenue sources.

Garbage Fees
Residential garbage pickup services are provided to the citizens of Round Rock by Round Rock Refuse through an agreement with the City of Round Rock. The City retains 20% of the monthly pickup fee for billing and collection and account maintenance. That figure is reflected in this revenue section and is expected to increase consistently with the rate of growth. As a result of higher landfill fees, garbage service fees were increased by $1.14 per month, effective October 1, 2009, which is reflected in this adopted budget.

Fire Protection Fees
In 2006, voters in the City of Round Rock extraterritorial jurisdiction (ETJ) voted to form Emergency Services District #9 (ESD) for the purpose of providing fire and medical emergency services to the ETJ. The ESD has contracted with the City of Round Rock to provide these services to certain areas of the ESD. These areas include areas the City previously serviced under contractual agreements with individual municipal utility districts. The fees are included in the current budget and are intended to offset the costs of providing fire and emergency service for the ESD.

Police Department Fines and Costs
Revenue in this category is produced through the payment of citations, warrants and court costs. The citations issued by the Police Department are processed through and collected or adjudicated by the Municipal Court. Although the Police Department continues to expend significant resources on Community Oriented Policing (COP), which focuses on identifying root causes of crime rather than symptoms, revenues are anticipated to increase due to population growth and increased focus on traffic law enforcement. This year's budget includes projected revenues for the advent of a Red Light Camera program. If begun, the program's goal is to change driver behavior, resulting in fewer traffic accidents.

Recreation Program Fees and Recreation Center Fees
The City owns and operates the Clay Madsen Recreation Center, a full service athletic and recreation facility. The center generates significant revenue through annual use fees and various programming fees. These fees help to partially offset the costs of operating the center. Fees are estimated by anticipating membership activity and recreation program usage.

Capitalized Lease Proceeds and the Lease/Purchase Program
The City acquires a significant portion of its durable, operating equipment through a tax-exempt lease/purchase program. The equipment is budgeted at $750,000 for FY 2009-2010 and is purchased by the City and financed over a period of three years by a qualified leasing company. The program enables the City to take advantage of low cost tax-exempt financing. The lease/purchase program financing is recorded in the General Fund through the account "Capitalized Lease Proceeds". Servicing of the lease payments is recorded in the Debt Service Fund. Funding for the lease payments is calculated in the debt component of the tax rate.

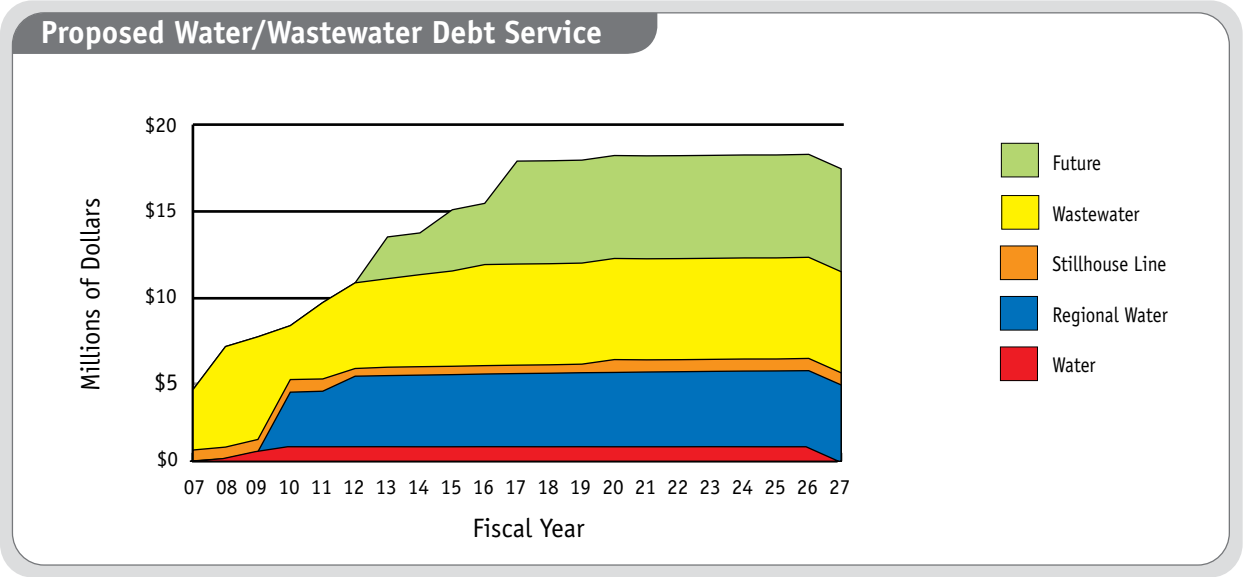
Transfer from Savings
During FY 2008-2009, concerns over declining sales tax revenues necessitated departments to proactively identify reductions in operating expenses. Departments have again proposed conservative funding requests to meet their needs. In addition to these cost reduction measures, a one-time allocation of $1.2 million from FY 2008-2009 savings is to be used for capital needs and is included in this adopted budget.

Utility Fund Transfer
The transfer from the Utility Fund to the General Fund is $1,690,000 and represents approximately 4.5% of the Utility Fund's revenues. The transfer is designed to reimburse the General Fund for services that fund provides to the Utility Fund such as office space, financial services, administrative services, engineering services, infrastructure repair, information technology and various other services and benefits.

Water/Wastewater Utility Rates and Revenue
The Water and Wastewater Utility operations are funded primarily through user fees. The City's growing customer base and recent extreme drought conditions have placed the City's water utility system under a substantial strain to deliver potable water and treat wastewater. However, the City's utility infrastructure and service delivery systems have been carefully planned and have sufficiently met demand.

To continue to meet the projected service demands of existing and new customers, the Water and Wastewater Utility System faces a significant capital improvement program. This program is discussed more fully in the Water/Wastewater Capital Improvements Section of this message and in the **Capital Projects Funds Expenditures Tab** of this document. To summarize, the capital program requires expenditures of approximately $105.1 million from 2005 to 2010 for water system improvements. For this same time period, wastewater improvements constructed by the City will require $13.5 million. The combined capital program for this time period totals $118.6 million and is to be funded through utility rates, impact fees, and revenue bonds.

The borrowed funds will be repaid over time from the water and wastewater user fees and impact fees (discussed below). The graph shown below illustrates the multi-year growth in cost to service the existing and proposed debt issuances.



The City completed an update to its comprehensive utility rate study in 2006. Findings from the study indicated the water/wastewater utility to be in good financial health. However, in order to fund the capital improvement program and to meet increasing system demand and operational cost pressures, multiple-year rate increases will be necessary. This budget includes an average 5.8% utility rate increase effective in January 2010. This is the final year of the scheduled rate increases. Even with the rate increases, Round Rock water and wastewater rates continue to be among the lowest in the region.

Growth in the customer base and the rate adjustment discussed above has been factored into the projected water sales of $18,750,000. The City provides treated water to a variety of retail and wholesale customers (those defined as metered connections). For the fiscal year 2008-2009, the customer base increased to 32,448 and gallons of water sold are expected to reach 6.1 billion. The number of utility customers is projected at 32,651 and water sales are projected at 5.6 billion gallons for this fiscal year. Water sales are conservatively estimated using customer base projections, while at the same time taking into account adverse weather conditions.

Industrial Pre-Treatment Surcharge
This revenue is derived from a program mandated by the federal government and administered by the City. The program is intended to fund the monitoring and treatment of non-domestic (commercial and industrial) waste discharges.

Water/Wastewater Impact Fees
Water and wastewater impact fees are collected for all new residential and commercial connections to the City's utility. Currently, the fees are $4,446 per LUE (living unit equivalent) for water, and $2,383 per LUE for wastewater. These fees are designed to help offset the cost of serving new connections to the utility system, and, under the authority by which these fees are collected, the fees are restricted in their use. Specifically, impact fees the City collects are set aside for designated utility projects and may also be used toward current debt service on existing facilities, which serve new connections.

Expenditure Assumptions

Cost Reduction Measures
Concerns over the current economy and projections for next year have presented a challenge to the City. Reduced revenue projections coupled with rising expenses in some areas have required us to creatively institute cost reduction measures. As such, each department was tasked with reducing their budget by 3% from last year's levels. Meeting the challenge, departments successfully reduced their operating budgets while maintaining their service levels.

Personnel
The City currently has 839 approved full-time equivalent employees allocated among the operating departments. As part of the cost reduction measures mentioned above, funding for 7.5 of these positions, which are currently unfilled, has not been included in this budget. These positions may be funded during the year if the local economy will support them. This employment level allows us to maintain our current level of support to the citizens of Round Rock.

Personnel Compensation
In response to reduced sales tax revenues, the decision was made to suspend the performance based payroll increases beginning April 3, 2009. The pay for performance program will resume once the City's revenue collections will sustain it.

Texas Municipal Retirement System (TMRS)
The City provides pension benefits for all of its full-time employees through the state-wide Texas Municipal Retirement System. Along with the employee contributions, the City has allocated approximately $7 million in this adopted budget for funding of future retirement benefits for employees. Several changes have been adopted by TMRS. The major changes include a change in actuarial cost methods and changing the amortization period for actuarial liabilities. The City is evaluating how these changes will affect future employer contributions to the plan.

Educational Assistance
In an effort to allow employees the advantage of further education, the City offers all full- time employees up to $2,000 per year in educational assistance. This budget includes approximately $57,000 for the upcoming year.

Program Highlights

This section provides highlights of programs contained in this adopted budget. New or expanded programs will be considered during the year only if the local economic conditions will support them. This adopted budget contains no new programs.

Economic Development Funding
With economic development identified as the City's top strategic priority, the City and the Round Rock Chamber of Commerce have partnered to update the City's economic development plan. In accordance with this increased strategic emphasis on economic development, the economic development agreement between the City and the Chamber of Commerce was also updated and enhanced. This budget includes funding of $450,000 to the Chamber of Commerce to support this effort. These funds will be leveraged with the Chamber of Commerce Momentum funding to create a public/private partnership for economic development priorities.

Police Services
The police department budget includes funding for 209 full time equivalent police personnel, 144 sworn officers and 65 civilian personnel. This staffing level will allow the department to continue to meet the needs of our community as well as the staffing strategies set forth in the comprehensive 10-year strategic operating plan. Four additional sworn officer positions, which are currently unfilled, are not funded in this adopted budget. Replacement of several vehicles, as well as operational expenses for the 123,000 square foot police headquarters, is included in this budget.

Fire Services
This budget represents implementation of the City's strategic plan to ensure fire services are available to the growing community while managing the long-term fiscal impact. This adopted budget includes operational expenses for a total of seven fire stations. Fire department personnel funding is for a total of 128 full time equivalent staff members. This level of service affords an average six-minute response time to Round Rock citizens. The budget also contains one firefighter position, currently unfilled, that is not funded.

Parks and Recreation Services
The City continues to invest significant funds in Old Settlers Park (OSP) - Round Rock's 600 acre recreational and sports park facility. In 2007, the City issued certificates of obligation to fund the construction of the sports complex. The debt service on those bonds is included in the adopted budget. This budget also includes specific funding for park system maintenance, as well as funding to provide programs and special events for the community's enjoyment.

Street Maintenance Programs
The City continues to invest resources in its street maintenance programs to improve the traffic flow and personal mobility for citizens. The seal coat program was formalized several years ago, and is funded with general government funds. It provides a seal coat overlay on streets on a scheduled priority list. The program is a response to the growing traffic activity in the community and is designed to achieve the maximum physical and economic life out of the City's residential streets. The program is continued this year and is partially financed through the commercial garbage franchise fee. In this budget total funding for the program is $2.7 million.

Equipment Replacement Program
The City has progressed in the design and implementation of an equipment replacement program. Funding in this 2009-2010 budget plan continues the program. Equipment designated for replacement meets replacement criteria of a) old age, b) high mileage and c) cumulative repair costs in excess of the equipment market value. Maintaining the schedule of replacement is instrumental in moderating the City's overall fleet maintenance costs. An enhanced maintenance tracking software program has been installed that has extended our capability for detailing records for the City's equipment. Equipment funding is contained within the capital outlay section of each operating department.

Maintenance of City-Owned Buildings
The City has a substantial investment in buildings, plant and equipment. This budget provides additional funding for the repair and maintenance of City facilities. We expect that the activity in this area will preserve the City's investment in property and will keep long-term maintenance costs moderate as well as provide energy management cost savings.

Agency Requests
Funding requests from non-profit organizations and agencies, which serve citizens of the community in various ways, are included in this budget. These various agencies provide very important services to the community. The City utilized an internal funding review process to determine funding priorities and provides regular monitoring of agency performance. Current funding for the agencies is contained in the General Services section of the document.

Self-Funded Health, Dental and Vision Plan
The City provides a self-funded health, dental and vision plan. Originally created in 1993, the City updates the plan periodically to address the needs of its employees. By reviewing the marketplace and updating the plan design, the City has shown cost savings throughout the years. The City is in the process of negotiating a contract for a network provider and administrator in FY 2009-2010. Total health plan funding is scheduled at $6.2 million.

Public Transportation Services
Historically, the City has utilized the services of the Capital Area Rural Transportation System (CARTS) to provide specialized transit services for the community. Specifically, CARTS provides transportation for the elderly and handicapped in Round Rock on a demand-response basis. Funding for CARTS services has been a combination of federal funding, state funding and minimal rider fees. As a result of the 2000 census, Round Rock was reclassified from a rural area to part of the Austin urbanized area. This reclassification resulted in the elimination of funding to CARTS for Round Rock's transit service needs and a redirection of the funding to Austin's Capital Metro system. In 2005, the City entered into an agreement with Capital Metro to access Section 5307 federal funding for its existing CARTS service in Round Rock until a long-term transportation plan can be developed and implemented. Funding for this service will be partially reimbursed through Section 5307 federal funds.

The City also recently completed a five year public transportation finance and implementation strategy. The first priority is to implement a park and ride connector express shuttle from south Round Rock to the Tech Ridge Capital Metro Park and Ride Facility in north Austin. The strategy includes utilizing a combination of federal and local dollars to implement the program. Funding for this program is included in this adopted budget.

Technology and Business Process Analysis
Recently, an analysis was conducted on our information systems and business processes. The objective of this analysis was to perform an assessment of our current system, develop an IT strategy and tactical plan for implementation, and ensure the technology plan aligns with the City's strategic plan.

As a result of this analysis, the IT department has been reorganized into a project based organizational structure around four major technology areas: infrastructure support, user support, application support, and GIS support. This reorganization will allow the current IT staff to manage the needs of the City, while planning for implementation of the recommendations made in the analysis. These recommendations include investing in infrastructure, streamlining business processes by improving information flow, and integrating systems.

The implementation of these ideals will require investments in our technology solutions that support the process re-design. This endeavor will benefit the entire organization by creating efficiencies in our business processes and give staff the tools they need to work effectively for years to come.

Utility Fund
The City's growing customer base and recent summer season drought conditions have placed the City's water utility system under a strain to deliver potable water and treatment of wastewater. A water conservation and drought contingency program has been established to conserve existing water sources and minimize the impact of water shortages. In the summer of 2009, a block rate program was designed to encourage water conservation during the summer months. Over this next budget year, Round Rock will continue to expand the water conservation program, focusing on education and awareness that water is one of our most precious resources. Water conservation rates will continue to be utilized to encourage conservation.

Other Programs
Each operating department budget contains information about all planned spending and programs.

Water/Wastewater Utility System Operations

Water System
As mentioned in the Water/Wastewater Utility Revenue section, the City continues to see growth in its residential and commercial utility customer base. The adopted budget expenditures are largely driven by the needs of a growing industrial and residential customer base as well as aging utility plants and lines. Increased expenditures are necessitated by the increase in water and water supply reserve costs as described below. Additionally, cost increases are expected in pumping costs, materials and supplies.

The Brazos River Authority has constructed a 30 mile pipeline from Lake Stillhouse to Lake Georgetown for the benefit of the City of Round Rock, City of Georgetown and Jonah Water Special Utility District. The Brazos River Authority owns, operates and maintains the water line. This budget continues to include capital and operating costs associated with this regional water line.

Reserve Water
The City has water supply reserves of 18,134 acre feet from Lake Stillhouse. Additionally, the City has secured water supply reserves of 20,928 acre feet from the LCRA (Lower Colorado River Authority) through the BRA (Brazos River Authority). The reserves are expected to provide adequate water capacity beyond the year 2040 and the increased costs are reflected in the adopted operating budget. Round Rock also maintains an emergency water supply agreement with the City of Austin.

Wastewater System
Like the water system mentioned above, the wastewater system costs are reflective of plant expansions required to meet the needs of a larger, growing population. The facilities accommodate a regional treatment approach, which currently includes the cities of Round Rock, Austin, and Cedar Park. The Fern Bluff and Brushy Creek Municipal Utility Districts are also customers of this regional system. The City is closely monitoring operating costs and their impacts on current and future utility rates.

The Lower Colorado River Authority (LCRA), Round Rock, Austin, and Cedar Park signed a memorandum of understanding on June 3, 2009, that is intended to lead to the sale of the Brushy Creek Regional Wastewater System to these cities by December 8, 2009. The memorandum of understanding calls for these cities to pay off all debt related to the system and the costs of related financial transactions.

Maintaining and rehabilitating the City's wastewater lines in compliance with Texas Commission on Environmental Quality (TCEQ) Edwards Aquifer Regulations continues to be the responsibility of the City. This budget includes costs anticipated to meet these standards.

General Capital Improvement Projects

Capital projects scheduled for the upcoming year have been funded by cash and various debt issues as detailed in the **Capital Projects Funds Expenditures Tab** section of this document. In November 2001, voters authorized the issuance of $89,800,000 in general obligation bonds. In May 2002, a portion of this authorization, $35,000,000 in General Obligation Bonds, Series 2002 was issued and in August 2004, $20,000,000 in additional General Obligation Bonds, Series 2004 was issued. The balance, $34,800,000 of the authorization was issued in July of 2007. The projects scheduled under this voted authorization along with current projects in process are listed under the **Capital Projects Funds Expenditures Tab** section of this document.

Water/Wastewater Capital Improvements

In order to keep pace with a growing population, regulatory requirements and infrastructure replacement needs, the next several years see the continuation of significant plant and infrastructure expansions and improvements to the water and wastewater systems. Scheduled improvements to the water and wastewater systems are listed in the **Capital Projects Funds Expenditures Tab** section of the document.

The scheduled improvements, which are listed, total $118.6 million for the years 2005 to 2010. Out of this figure, $34.6 million is scheduled for the ensuing fiscal year. Additionally, Round Rock, in partnership with the cities of Leander and Cedar Park, have created the Brushy Creek Regional Utility Authority (BCRUA) to facilitate construction and operation of a regional water facility that will provide treated water from Lake Travis to the cities. This regional approach is expected to provide significant cost savings for the construction as well as economies of scale for the ongoing operations, as one plant will be designed to serve all three communities. The first phase of this project is expected to be completed by 2012 and future financial requirements of this project are incorporated in the City's utility rate planning model.

Financing for the current and future years is to be provided primarily by operating funds, capital recovery (impact) fees, and funds borrowed through the issuance of revenue bonds.

Bonded Debt and Debt Service

This budget includes funding for scheduled debt service on maturing general obligation bonds, certificates of obligation, revenue bonds and contractual obligations. The debt service portion of the proposed property tax rate component is sufficient to meet debt service obligations for the next fiscal year. The debt service component of the property tax rate (discussed under the Property Tax Rate section of this letter) generates revenue to pay current maturities of all general obligation debt issues. The existing debt level combined with the scheduled current year activity will not have an adverse or limiting effect on the City's current or future operations. Substantial growth in the City's population and tax base not only requires infrastructure and capital improvements as described herein but also must provide sufficient debt financing margins. A complete schedule of outstanding debt obligations, their purpose and related debt service is included under the **Debt Schedules Tab** of this document.

The City benefits substantially in reduced interest costs resulting from recently upgraded bond ratings by Moody's Investors Service of Aa2, and Standard & Poor's of AA+.

Hotel Occupancy Tax Fund

The local hotel/motel industry continues to be a particularly vibrant industry for Round Rock. In 1996, the City had 2 hotels with a total of 181 rooms. Currently, 21 hotels with 2,173 rooms are open for business maintaining solid occupancy rates. Permits have been granted on three new hotels, each anticipated to open sometime during 2010. This strong industry bodes well for the hotel occupancy tax collections which support local tourism events and debt service for the Dell Diamond/Convention Center complex. To ensure continued development and success of Round Rock's tourism industry, the City and the Chamber of Commerce engaged a tourism consultant to provide a long-range tourism plan for Round Rock. The plan recommends special emphasis on sporting events resulting in new growth in the industry. With several area sports facilities in place and statewide events being planned, Round Rock continues its marketing strategy as the "Sports Capital of Texas". Tourism is an expanded component of the City's overall economic development strategy.

To that end, the long-range tourism plan recommended the creation of a Convention and Visitor's Bureau (CVB) to administer and manage the City's tourism efforts and long-range tourism plan. The Hotel Occupancy Tax Fund budget includes funding for the CVB as well as continued funding for tourism events and debt service associated with Dell Diamond/Convention Center complex.

Financial Policies

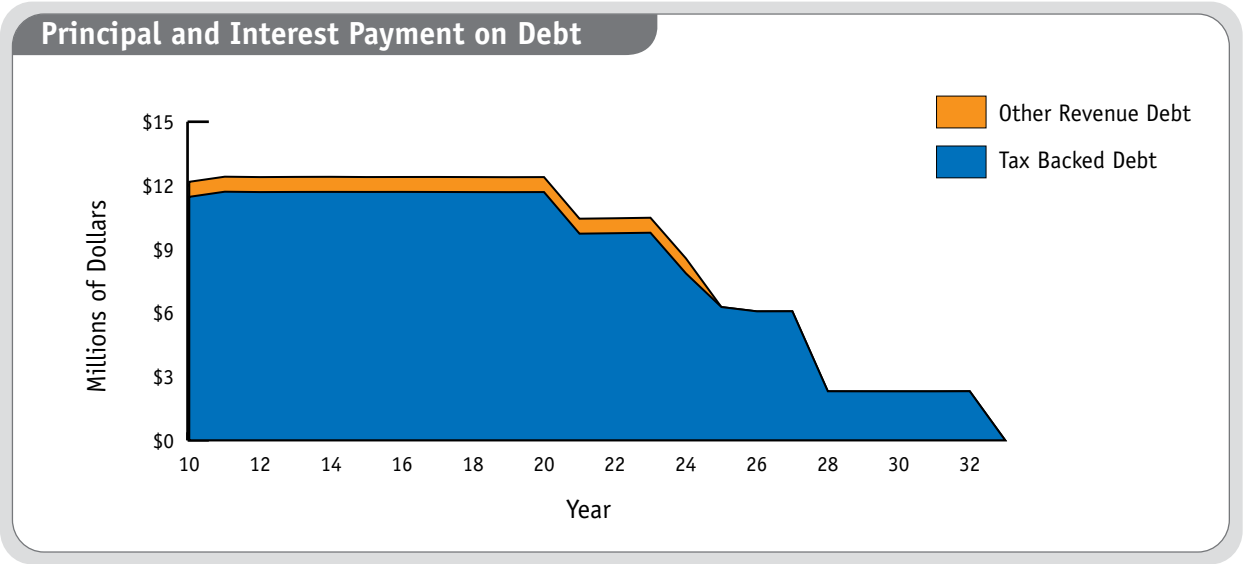
The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers and all customers to carefully account for public funds, to manage the City's finances wisely and to plan for the adequate funding of services desired by the public. To facilitate this responsibility, certain financial policies have been developed and implemented. These policies, as itemized below, are adhered to within this budget plan.

Fund Balance/Working Capital
It is the policy of the City to maintain a General Fund balance equivalent to at least three months of operations. Working capital in the Water/Wastewater Utility Fund, net of restricted assets/liabilities is also maintained at a minimum of three months of operations. This adopted budget adheres to these policies for these funds. The Interest & Sinking G.O. Bonds Fund maintains a fund balance in compliance with federal arbitrage regulations. Balances in excess of the above levels are earmarked for future uses or reduced to the target levels over an appropriate length of time.

With the advent of the Dell economic development agreement, the City set aside first year sales tax collections attributable to Dell sales as a hedge against future year cyclical downturns. This action had the effect of increasing the General Fund balance beyond the level discussed above and is included in the operating budget considerations.

Financial Management Policy
The City has developed a financial management policy directed at reducing the General Fund's operational reliance on sales tax generated from Dell as detailed in the sales tax collections section of this letter.

Debt Issuance Policy
There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution), approved by the voters, that limits the maximum tax rate, for all City purposes to $2.50 per $100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of $1.50 of the $2.50 maximum tax rate for general obligation debt service. Assuming the maximum tax rate for debt service of $1.50 on the January 1, 2009, certified assessed valuation of $8,206,161,568 at 95% collection, tax revenue of $116,937,802 would be produced. This revenue could service the debt on $1,397,451,461 issued as 20-year serial bonds at 5.50% (with level debt service payment). However, from a practical point of view, although the City may have additional capacity to issue bonded debt, many other factors must be considered prior to a debt issuance. Certificates of obligation, revenue bonds and various forms of contractual obligations may be issued by the City without voter approval while general obligation bonds may be issued with voter authorization. The City has not established firm debt limitation policies beyond the tax rate limit mentioned above, as those policies could ultimately be detrimental to a rapidly growing community. However, prudence, need, affordability and rating agency guidelines are always important factors in the decisions to borrow money for improvements to the City.



The **Debt Schedules Tab** section of this document indicates the amount of outstanding debt the City currently has as well as the current principal and interest payment requirements.

Cash Management/Investments
The City's cash management and investment policy emphasizes the goals of maintaining safety and liquidity. The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they result from securities defaults or erosion of market value. The investment portfolio will also remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity is achieved by matching investment maturities with anticipated cash flow requirements, investing in securities with active secondary markets and maintaining appropriate portfolio diversification.

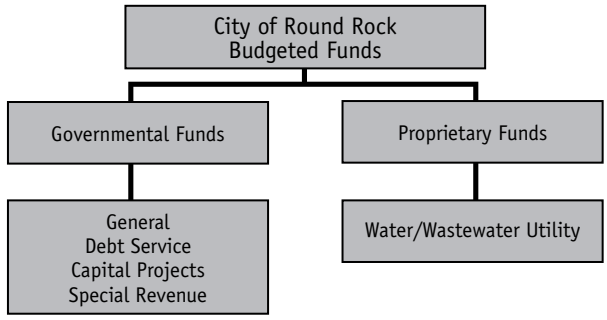
Receivables Policy
All financial receivables of the City are accounted for, aged and collected at the earliest opportunity. Water, wastewater and garbage billings are due within sixteen days of the billing date. Property taxes are due by January 31 of each year. Delinquent receivables are processed expediently and collection agencies are utilized appropriately.

Payables Policy
All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All discounts are taken.

Purchasing Policy
The City utilizes the competitive bidding process, the competitive quote process, intergovernmental cooperative buying and other prudent purchasing methods to insure that the best value is obtained for products and services.

Summary of the City Fund Accounting Structure

As depicted in the chart below, the budgetary accounting for City financial activities is reflected within two major fund groups: Governmental funds and Proprietary funds. All funds described are governed by annual appropriations except for capital projects funds, as further discussed in this section.



Governmental Funds
The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in significant interfund transfers.

General Fund
The General Fund is the most important of the funds and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. Only one General Fund exists and it finances the operations of basic City services such as police, fire, library, transportation, parks, recreation, municipal court, community planning/development/zoning and administration. The services provided by the City are classified according to activity and presented as operating departments in the budget.

Debt Service Funds
This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

Special Revenue Funds
This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Hotel Occupancy Tax Fund is included in this document.

Capital Projects Funds
Capital Projects funds are typically used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds or grants-in-aid. Capital projects are generally tracked on a project-length basis. That is, upon project authorization, the required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. Therefore, the capital projects included in the **Capital Projects Funds Expenditures Tab** section of this document are presented as a memorandum to the reader.

Proprietary Funds
Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting.

Water/Wastewater Utility Fund
This proprietary fund accounts for water and wastewater operations that are financed through rates and user fees.

City Profile

Round Rock City Council
City Organization Chart
Location
History of Round Rock
City Highlights

Operations and activities accounted for in the funds discussed above are further organized into departments. Examples of departments include the Police Department, the Fire Department, the Water Treatment Plant Department and the Finance Department.

Basis of Budgeting and Basis of Accounting
All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Modified accrual basis means that revenue is recognized in the accounting period in which it becomes available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses and depreciation which is not recognized as a budget expense.

Budget Amendment Process

Development of a spending plan during periods of economic change can reveal difficulties in accurate forecasting. Accordingly, the budget amendment process is a very important tool. If community needs develop faster or in a different way than anticipated, then the budget amendment process would be used to provide a funding and spending plan for those needs.

Once the need for an amendment has been determined, the Director of Finance and department heads develop the additional funding needs for specific projects or programs. The City Manager and Assistant City Manager/Chief Financial Officer then develop funding alternatives. The funding recommendations are presented along with the spending requirements to the City Council for consideration. Amendments to the budget require two separate readings by the City Council prior to adoption.

Budget amendments which increase the total expenditures of a particular fund are typically funded by growth related revenue, spending reductions in other areas or from cash reserves.

Outlook for the Future

This budget communicates a tremendous amount of financial information. However, it is the staff's desire to continue the transformation of this traditional line-item budget into a more programmatic budget: a budget that clearly addresses the various programs of the City and their effectiveness. In closing, we believe this budget provides the traditional level of quality service the citizens of Round Rock expect. Attention has also been given to preservation of the City's infrastructure and development of new service programs with an entrepreneurial spirit. With the prudent strategies implemented to diversify our economic base, we envision this budget plan as a firm cornerstone in the City's future economic development.

We wish to thank all of the departments and staff members who contributed effort, time, creative wit and team spirit in the development of this plan. Special thanks are extended to members of the finance department who contributed to this document: Cindy Demers, Cheryl Delaney, Jerry Galloway, Elaine Wilson, Sherri Crone, Patricia Bryan, Chris Childs, Howard Baker, Randy Barker, Ric Bowden, Becca Ramsey, Tameka Leonard, Margarett Stevens, Carolyn Brooks, Sandra Talbert, Margaret Howard, Brenda Fuller, Charles Green, Deborah Knutson, Joan Sharp, Misty Gray, Anne Keneipp, Judy Morris, Lynn Olsen, Sylvia Willhite, Christine McAllister, Dodi Lilja, Cindy Savary, Claudia Tapia, and Laurie Born.

Sincerely,

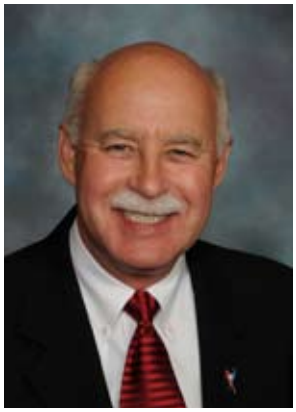
James R. Nuse, P.E.
City Manager

David Kautz, CGFO
Assistant City Manager / Chief Financial Officer

Round Rock City Council

Rufus Honeycutt
Place 1

Alan McGraw
Mayor



Joe Clifford
Mayor Pro-Tem
Place 3

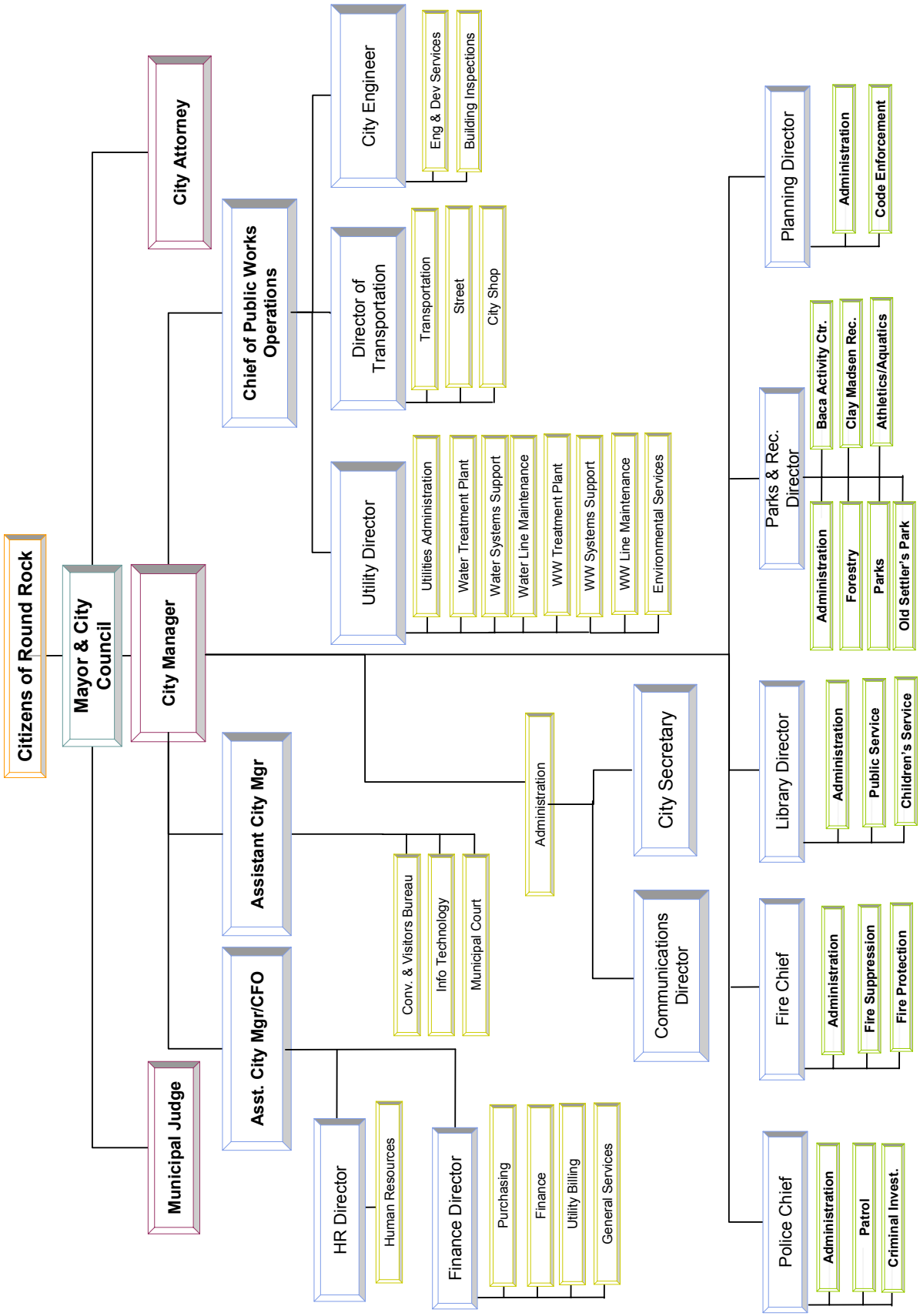
George White
Place 2

Carlos T. Salinas
Place 4

John Moman
Place 5

Kris Whitfield
Place 6

City Organizational Chart

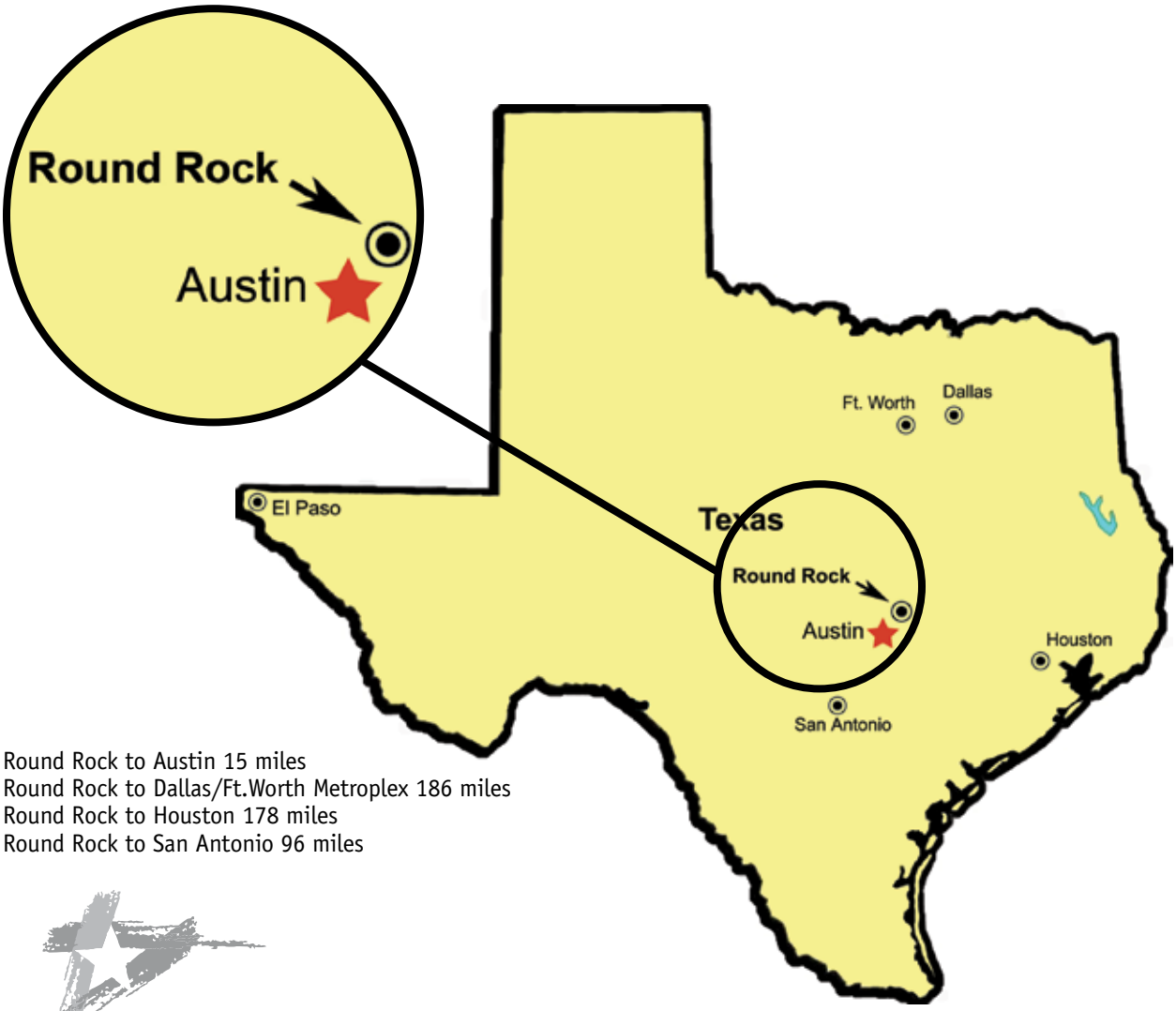


LOCATION

Round Rock is located fifteen miles north of downtown Austin on Interstate Highway 35. This location places our city within three hours driving time of ninety percent of the population of the State of Texas. This population, of over twenty-four million people, provides an exceptional market for firms located in Round Rock.

Our location, within minutes of downtown Austin, provides ready access to the State Capitol; multiple colleges and universities including the University of Texas; several large hospitals and medical educational facilities; a long list of high tech industries including Dell; and a civilian work force of over 900,000 within the Austin MSA (source: www.austinchamber.com).

The Texas Hill Country and the Highland Lakes are within minutes, providing residents easy access to some of the best outdoor recreation in Texas.



Round Rock to Austin 15 miles
Round Rock to Dallas/Ft.Worth Metroplex 186 miles
Round Rock to Houston 178 miles
Round Rock to San Antonio 96 miles

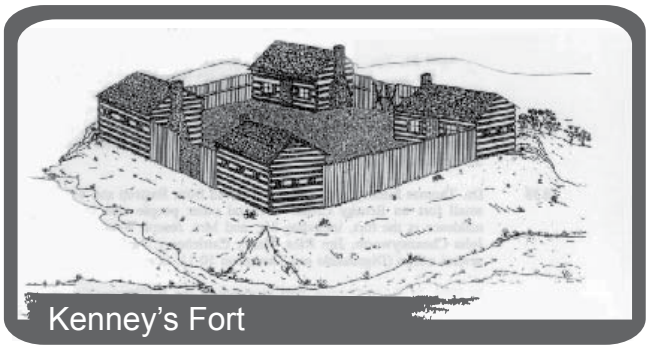
ROUND ROCK, TEXAS
PURPOSE. PASSION. PROSPERITY.

HISTORY OF THE CITY OF ROUND ROCK

In the more than 150 years since its "birth," Round Rock has been home to cowboys, famous outlaws, lawmen, entrepreneurs, businessmen, and Texas heroes. Today, Round Rock hosts retail malls, high tech manufacturers, several hospitals and college campuses. The City's story has been very colorful and challenging as outlined below.

Despite the danger of Indian attack, which occurred regularly throughout the 1840s, and threat of invasion from Mexico, settlers in the Round Rock/Brushy Creek area grew in number, and in 1848 voted to form Williamson County out of the Milam District. The continuing influx of settlers led to the establishment of the "Brushy Creek" Post Office in 1851, which, at the urging of Postmaster Thomas C. Oatts, was renamed Round Rock in 1854.

By the time of the Civil War, the population of the Round Rock area had increased to approximately 450 persons in over twenty different occupations, including an attorney, two blacksmiths, a Texas Ranger, fifty farmers, one schoolteacher, and two preachers. In January 1861, Williamson County was one of three Texas counties that voted against secession from the Union. Despite their reluctance to secede – and in many recorded instances an aversion to slavery – 353 men from Williamson County were known to have served in the Confederate army.


Kenney's Fort

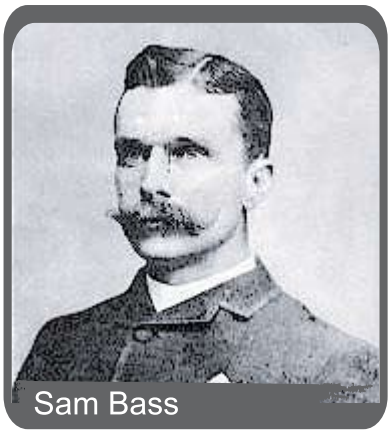
In the years following the Civil War, from 1867 through the 1880s, Round Rock became a stop on the famed Chisholm Trail, as cowboys anxious to herd their longhorns to markets in Kansas drove their steers through Brushy Creek and past the round, table-topped rock which served as a signpost north. Railroads soon followed the cattle trails, and in 1876 the existing town moved about 1 mile east to take advantage of the newly constructed International and Great Northern Railroad line, and the "New" Round Rock was born.

Today, the "Old Downtown" section of the "New Town" still contains many historic structures and is the centerpiece of an evolving historical, cultural, recreational, and commercial area. In 1878, the infamous outlaw Sam Bass was mortally wounded in a shootout with town deputies while attempting to rob a local bank. John Wesley Hardin, known as the "fastest gun in the west," was an 1870 graduate of the Greenwood Masonic Institute. And Mrs. Mable Smith's son "Soapy," went on from Round Rock to become the "greatest con man in Alaska" during the Klondike Gold Rush of 1898.

But Round Rock has had its share of luminaries as well. Washington Anderson, one of the heroes of the battle of San Jacinto, called Round Rock home, as did Texas Rangers Ira Aten, Dudley Snyder Barker, Captain Fred Olson, and the famous frontiersman, soldier, hunter and entrepreneur, Captain Nelson Merrell. Anna Hurd Palm, for whom "Palm Valley" is named, typified the pioneer spirit of early settlers who braved Indians, disease, and deprivation to carve out a home on the frontier. Entertainer Vander Barbette Broadway was singled out by Noel Coward as one of the greatest artists of the pre-depression era and was the toast of Parisian society during the 1920s and 30s.

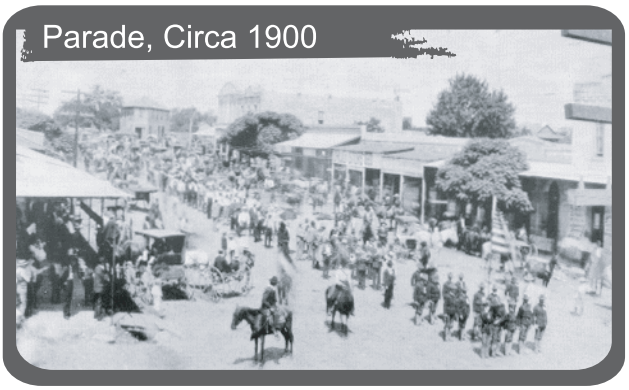
Infused with the same energy driving its more distinguished sons and daughters, Round Rock citizens first voted to incorporate in 1877, and in 1878, Mr. W.T. Smith served as the City's "Worthy Mayor." The City was incorporated in its present state in 1913, and Jack Jordan was elected the first Mayor. Serving as the first City Council Members were: John A. Nelson, Dr. W.G. Weber, E.J. Walsh, J. A. Jackson, W. A. Gannt, and A.K. Anderson. The newly formed City Government promptly began improving utilities, services and streets. Telephone service began operation in the early 1900s. In 1913, the first streetlights and speed limit signs (12 mph) were installed, and citizens voted for the incorporation of Common School District #19.

Local fire protection, which had been first organized as a volunteer hose and hand pump company in 1884, received a boost from the 1913 City incorporation and used the additional tax revenue to purchase an engine and pump and chemical equipment in July of the same year. In 1918, the City granted a license to Mr. S. E. Bergstrom to operate an electric plant, which provided electricity to Round Rock until 1927, when the Texas Power and Light Co. assumed operations. Natural gas and City water were added in 1936. In 1938, the City constructed a $90,000 citywide sewer system. The Round Rock Public Library, first organized in 1962 by the Ladies Home Demonstration Club, is now recognized as one of the premier libraries in the Central Texas area.


Sam Bass

But national crises often intervened to slow the advance of progress. With the advent of World War II, more than 350 Round Rock men followed the example set by their fathers and grandfathers in the Spanish American War and World War I, and enlisted to fight. Citizens of Round Rock have fought in the Korean, Vietnam, Desert Storm wars and continue to serve in the armed services.

But not even the intervention of war could keep Round Rock down for long. Even before the relocation of Dell Computer to Round Rock, city industry received national acclaim as a business friendly community producing quality products. A broom made at the Round Rock Broom Company (est. 1876) won a gold medal at the 1904 Saint Louis World's Fair. A barrel of lime produced at the Round Rock White Lime Plant was also judged superior at the World's Fair, and it too was awarded a gold medal. Cheese produced at the Round Rock Cheese Factory (est. 1928) won a second place silver medal at the National Dairy Show in Memphis, and in 1929, received a first place ribbon at the Texas State Fair.


Parade, Circa 1900

Today, Round Rock is a progressive community, home to international industry, several large shopping centers, major medical facilities, several university complexes, a professional quality golf course, and a minor league baseball team, the Round Rock Express. City services are recognized as among the best (and one of the best values) in the Central Texas area, and the City continues to have a reputation for being one of the safest cities in the United States. And yet, Round Rock refuses to forget its roots. Its downtown historic district retains many of the buildings that stood at the turn of the last century, and annual events still celebrate the City's cultural heritage.

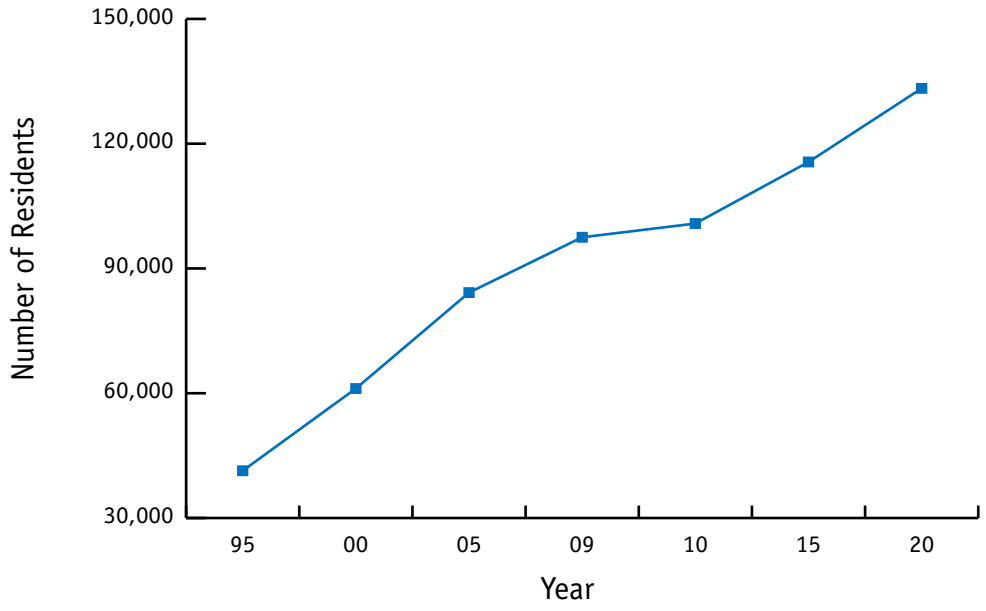
Round Rock continues to have a bright future through dynamic leadership and a firm commitment to its citizens. With Purpose, Passion and Prosperity as our driving forces, Round Rock continues to be a great place to call home.

Street Scene, Circa 1900

Round Rock Cheese Co.

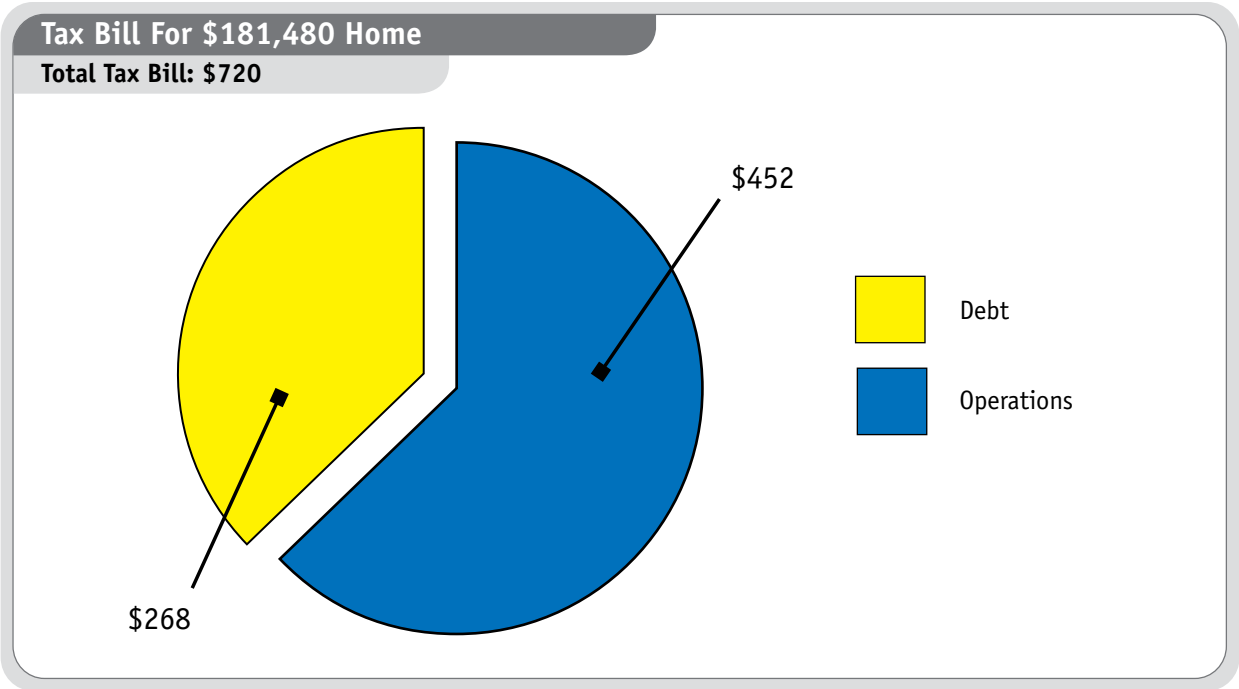
City Population

Multi-Year Trend



Population trends, both historical and projected, are important indicators for determining service demands. Further analysis of the demographic profile of a community's population trend provides useful information in determining customer service expectations.

Year	Population
1995	41,360
2000	61,136
2005	84,200
2009	97,500
2010	100,800
2015	115,600
2020	133,300



Last Year's Adopted Tax Rate	$0.36522
This Year's Effective Tax Rate	$0.37911
This Year's Rollback Rate	$0.41133
This Year's Adopted Tax Rate	**$0.39661**

Maintenance & Operations Component	$0.24908
Debt Service Component	$0.14753

Summary:

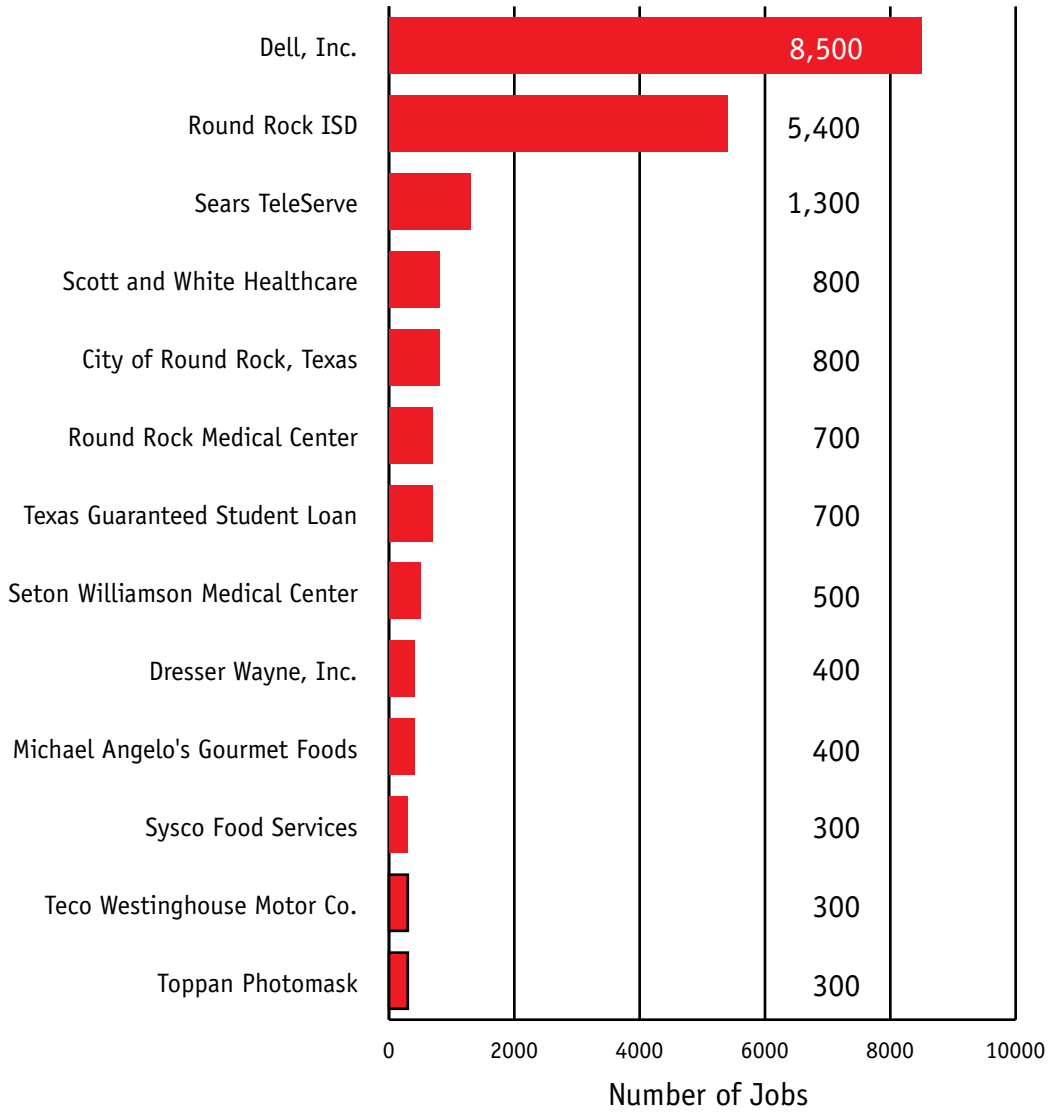
This year's tax bill for an average residential property:
$181,480 / $100 x $0.39661 = $719.76

Last year's tax bill for an average residential property:
$185,325 / $100 x $0.36522 = $676.84

Source: Williamson Central Appraisal District

Jobs in Round Rock

Major Employers

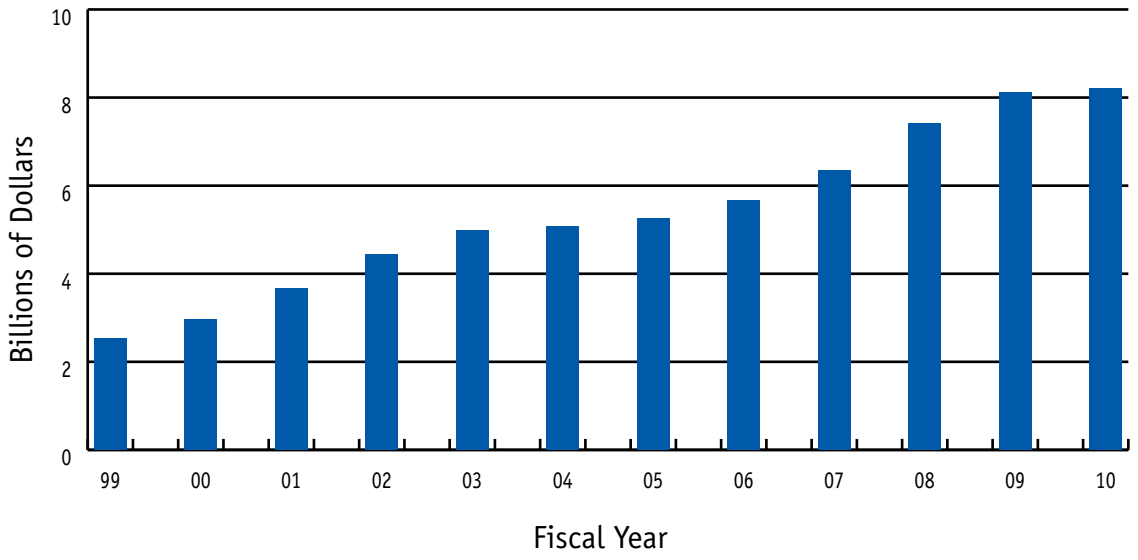


Specific information regarding the major employers in the community is provided by the above chart. The chart illustrates the importance of Dell, Inc. to the City's economy as well as the diversity of the companies making up our local economy.

Job creation in terms of basic jobs, those that import capital while exporting products or services, has been strong over the past several years. Basic jobs, in turn, create non-basic jobs as expenditures and payroll are reinvested in the community. Therefore, because of the strength in basic job creation, non-basic job growth has been strong as well.

Taxable Property Values

Multi-Year Trend

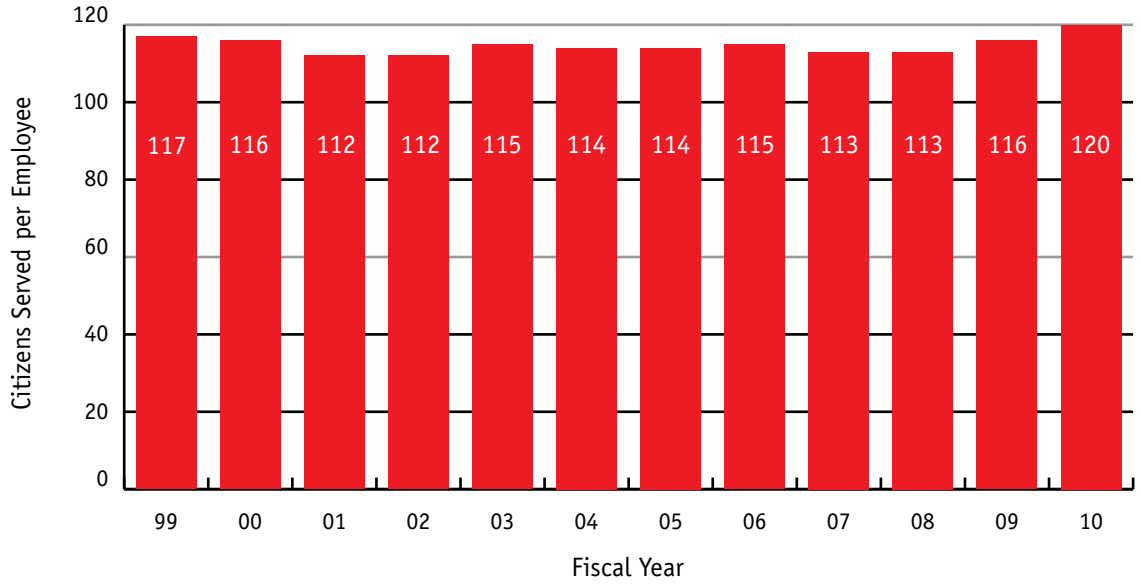


The property value comparison for several fiscal years indicates continued growth in property values. The certified tax roll indicates that values have increased steadily. The reflected values include new property added to the roll as of January 1 of each year.

Fiscal Year	Taxable Assessed Valuation	Fiscal Year	Taxable Assessed Valuation
1999	$2,540,922,164	2005	$5,251,484,692
2000	2,965,017,390	2006	5,667,029,945
2001	3,678,007,528	2007	6,356,956,240
2002	4,446,753,347	2008	7,417,279,787
2003	4,978,982,250	2009	8,121,902,884
2004	5,071,176,374	2010	8,206,161,568

Round Rock Citizens Served

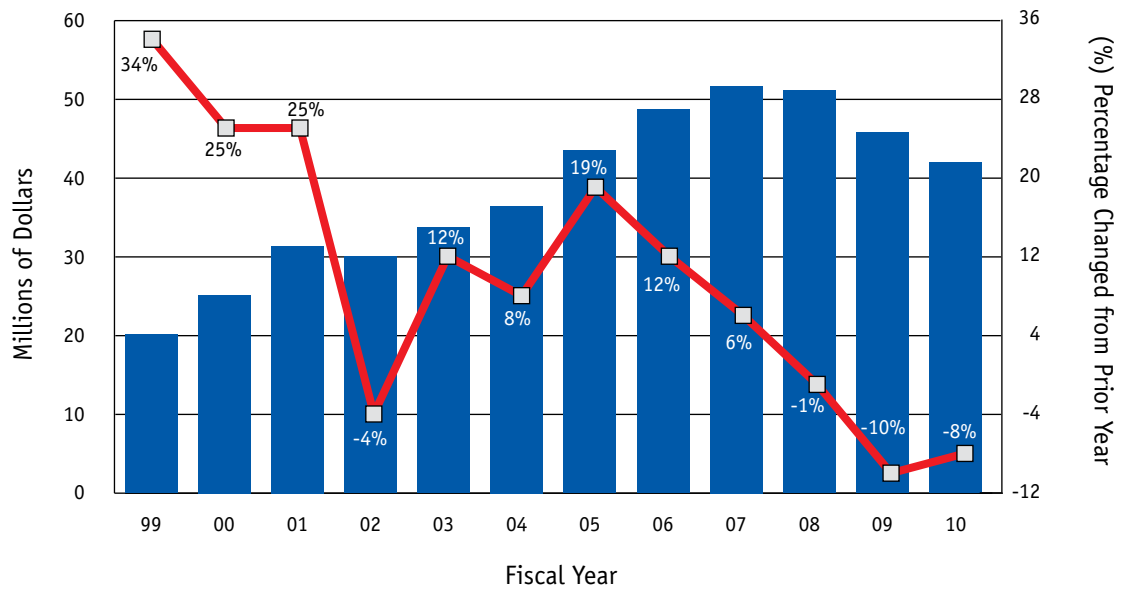
National Average = 1 Employee to 100 Citizens



Fiscal Year	Population	Employees (FTEs)	Citizens Served Per Employee
1999	53,860	462	117
2000	61,136	525	116
2001	66,495	596	112
2002	71,275	639	112
2003	75,402	655	115
2004	79,850	703	114
2005	84,200	738	114
2006	88,500	771	115
2007	90,100	794	113
2008	93,700	831	113
2009	97,500	838	116
2010	100,800	839	120

Sales Tax Revenue Analysis

Multi-Year Comparison



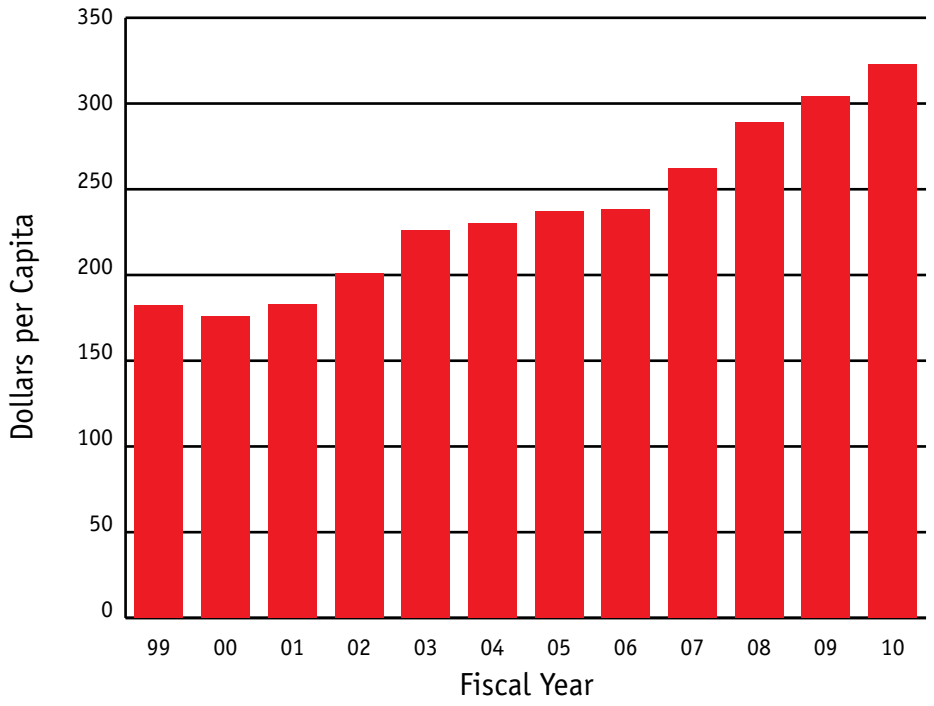
This chart illustrates growth characteristics in the City's commercial and economic bases. In 1988, voters authorized an additional 1/2 cent sales tax designation for the purpose of property tax reduction.

The data has been expressed in both actual dollars collected and as a percent change from the prior year and reflects a decrease in the projected revenue for Fiscal Year 2010 due to the economic downturn.

Fiscal Year	Amount	Fiscal Year	Amount
1999	$20,166,740	2005	$43,539,387
2000	25,142,236	2006	48,701,773
2001	31,369,798	2007	51,741,069
2002	30,043,138	2008	51,097,126
2003	33,767,748	2009	45,764,628
2004	36,482,227	2010	42,000,000

Property Taxes per Capita

Multi-Year Comparison



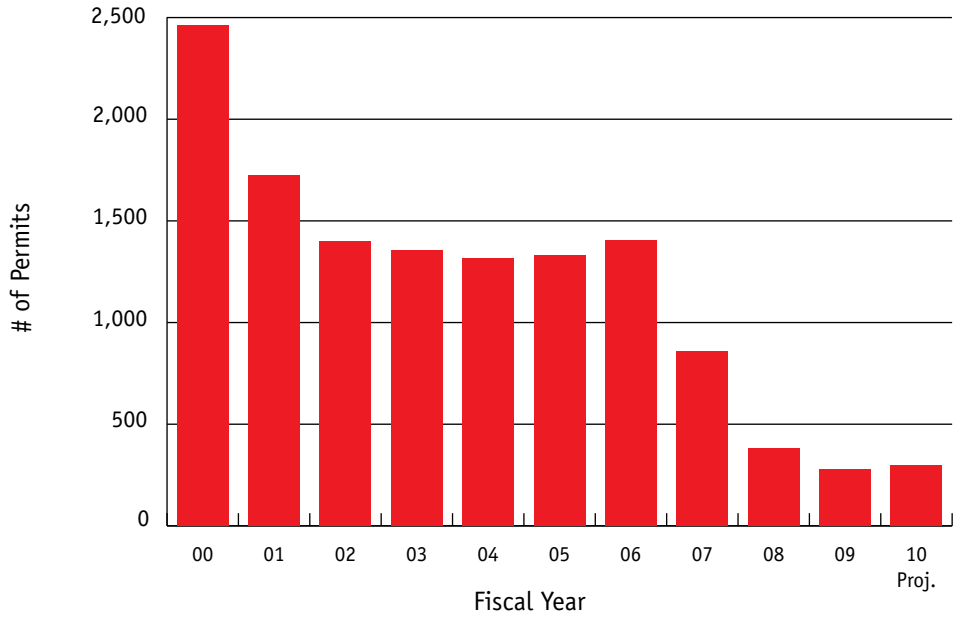
This chart indicates that taxes per capita are increasing, but it is important to understand the reason why. New properties added to the tax rolls are of a higher per capita value, indicating industrial and commercial property growth. This fact is also evidenced by the change in taxable assessed valuation illustrated below.

Fiscal Year	Taxable Assessed Valuation	Population	Property Tax Levy*	Taxes per Capita[1]
1999	2,540,922,164	53,860	9,782,550	182
2000	2,965,017,390	61,136	10,761,531	176
2001	3,678,007,528	66,495	12,148,827	183
2002	4,446,753,347	71,275	14,321,659	201
2003	4,978,982,250	75,402	17,038,077	226
2004	5,071,176,374	79,850	18,349,189	230
2005	5,251,484,692	84,200	19,940,938	237
2006	5,667,029,945	88,500	21,027,514	238
2007	6,356,956,240	90,100	23,587,486	262
2008	7,417,397,787	93,700	27,089,389	289
2009	8,121,902,884	97,500	29,662,814	304
2010	8,206,161,568	100,800	32,546,457	323

* General Fund and Debt Service Fund [1] Unadjusted for inflation

Building Permits Issued

Single Family Residential Construction



The graph above illustrates the number of single family residential building permits issued and anticipated to be issued by the City for the indicated fiscal years. This information is an indicator of current and future demand for City services.

Fiscal Year	Permits
2000	2,460
2001	1,722
2002	1,401
2003	1,354
2004	1,317
2005	1,332
2006	1,403
2007	859
2008	380
2009	280
2010 (Proj.)	300

Budget Summaries

Financial Summaries for All Budget Summaries

- Combined Financial Summaries
- General Fund
- Interest & Sinking G.O. Bonds Fund
- Interest & Sinking Revenue Bonds Fund
- Water / Wastewater Utility Fund
- Utility Impact Fees Fund
- Hotel Occupancy Tax Fund
- Law Enforcement Fund
- Parks Improvement & Acquisitions Fund
- Municipal Court Fund
- Library Fund
- Tree Replacement Fund

Revenue & Expenditure Graphs

Financial Summaries for All Funds

The Financial Summaries for All Funds section presents a summary of budgeted operations and activities for the ensuing fiscal year. The summary indicates the projected beginning fund balance or working capital balance for the fiscal year. The effect of the budget estimated revenues and expenditures for the fiscal year is illustrated in the projection of ending fund balance or working capital. Revenue detail by category can be found in the Revenue Estimates section. Some funds such as capital projects and special revenue record activity on a project length basis as opposed to annual appropriation. In these cases, revenues and expenditures for the fiscal year have been estimated. Information related to these subjects can be found in the Capital Projects Funds Expenditures and Revenue Estimates sections.

	Projected Beginning Fund Balance/ Working Capital 10/1/2009	Budgeted Revenue & Financing Sources 2009-10	Budgeted Expenditures & Financing Uses 2009-10	Budgeted Ending Fund Balance/ Working Capital 9/30/2010
General Fund	$41,708,023	$84,022,002	($84,021,128)	$41,708,897
I&S G.O. Bonds Fund	1,567,900	12,695,000	(13,050,745)	1,212,155
I&S Revenue Bonds Fund	2,244	862,000	(861,323)	2,921
Water & Wastewater Utility Fund	20,431,152	37,582,915	(37,581,638)	20,432,429
Utility Impact Fees Fund	8,226,765	4,000,000	(5,210,000)	7,016,765
Hotel Occupancy Tax Fund	7,075,380	2,250,000	(2,246,903)	7,078,477
Law Enforcement Fund	173,925	1,500	0	175,425
Parks Improvement & Acquisition Fund	156,542	334,319	(319,819)	171,042
Municipal Court Fund	323,320	117,956	(117,600)	323,676
Library Fund	14,301	400	(10,000)	4,701
Tree Replacement Fund	574,093	56,200	(350,000)	280,293
Total Fund Balance/Working Capital	$80,253,645	$141,922,292	($143,769,156)	$78,406,781

Financial Summaries for All Funds

The following summary indicates the available fund balance and working capital after the City's current financial reserve policies are applied. Please see the budget message for operating reserve policies that have been established. Some capital project and special revenue funds record activity on a project length basis and are not subject to annual appropriation. Additionally, inter-fund transfers are itemized to enable the reader to develop a true sense of revenue and expenditures. Inter-fund transfers are accounting transfers which reimburse or charge for services the funds provide or receive from other funds.

	General Fund	I&S GO Bonds Fund	I&S Revenue Bonds Fund	Water & Wastewater Utility Fund	Utility Impact Fees Fund
Estimated Fund Balance/ Working Capital 10/01/09	$41,708,023	$1,567,900	$2,244	$20,431,152	$8,226,765
Less Reserves *1	(29,376,972)	0	0	(13,529,390)	0
Estimated Revenue (FY 2009-10)	81,397,602	12,145,000	0	37,582,915	4,000,000
Inter-fund Transfers	2,624,400	550,000	862,000	(2,646,000)	0
Total Funds Available	96,353,053	14,262,900	864,244	41,838,677	12,226,765
Budgeted Expenditures	(84,021,128)	(13,050,745)	(861,323)	(34,935,638)	(5,210,000)
Estimated Fund Balance/ Working Capital 9/30/10	$12,331,925	$1,212,155	$2,921	$6,903,039 [2]	$7,016,765 [2]
Estimated percentage change in fund balance/ working capital	0.00%	-22.69%	30.17%	0.01%	-14.71%

Explanation of changes in fund balance/working capital greater than 10%:

I&S GO Bonds Fund - 23% decline reflects an annual scheduled use of available fund balance.
I&S Revenue Bonds Fund - 30% increase reflects funding needs for debt retirement.
Utility Impact Fees Fund - 15% decline reflects the funding of designated utility capital projects.
Library Fund - 67% decline due to budgeted purchase of library books and videos.
Tree Replacement Fund - 51% decrease reflects scheduled use of available fund balance.

[1] Reserves are established in accordance with operating reserve policies.
[2] Funds are designated for capital improvements and debt service for the Utility System. See Capital Projects Funds Expenditures Tab.
[3] Reflects transfer of $456,000 from the golf course operator for debt service and transfer of $934,400 from Self-Funded Health Insurance Fund for employee retirement funding due to an actuarial change by the provider.

Financial Summaries for All Funds (cont.)

Hotel Occupancy Tax Fund	Law Enforcement Fund	Parks Improvement & Acquisitions Fund	Municipal Court Fund	Library Fund	Tree Replacement Fund	Total For All Funds
$7,075,380	$173,925	$156,542	$323,320	$14,301	$574,093	$80,253,645
(1,125,000)	(17,393)	(5,990)	(32,332)	(1,430)	(57,409)	(44,145,916)
2,250,000	1,500	334,319	117,956	400	56,200	137,885,892
0	0	0	0	0	0	1,390,400 [3]
8,200,380	158,032	484,871	408,944	13,271	572,884	175,384,021
(2,246,903)	0	(319,819)	(117,600)	(10,000)	(350,000)	(141,123,156)
$5,953,477	$158,032	$165,052	$291,344	$3,271	$222,884	$34,260,865
0.04%	0.86%	9.26%	0.11%	-67.13%	-51.18%	-2.30%

Budget Summaries

The summaries on the following pages are provided on both a combined and individual basis and, in addition to summarizing revenue and expenditures, the individual summaries illustrate the resulting net change in operations. Furthermore, the individual summaries provide comparative revenue and expenditure data for the previous two fiscal years. Two-year projected data is presented for all funds except the non-operating funds: Hotel Occupancy Tax Fund, Law Enforcement Fund, Parks Improvement & Acquisitions Fund, Municipal Court Fund, Library Fund, and Tree Replacement Fund.

Combined Financial Summaries for All Funds
FY 2009-10

This section presents a combined, more detailed summary of budgeted operations and activities.

Combined Revenues by Type - FY 2009-10

Revenue & Financing Sources	General Fund	Debt Service Funds	Water/ Wastewater Utility Fund	Impact Fees Fund	Special Revenue Funds	Total All Funds
Property Taxes	$20,426,000	$12,110,000	0	0	0	$32,536,000
Sales Taxes	42,000,000	0	0	0	0	42,000,000
Franchise Fees	6,125,000	0	0	0	0	6,125,000
Water Sales	0	0	$21,019,458	0	0	21,019,458
Sewer Sales	0	0	16,563,457	0	0	16,563,457
Other	15,471,002	1,447,000	0	$4,000,000	0	20,918,002
Hotel Occupancy Tax Fund	0	0	0	0	$2,250,000	2,250,000
Law Enforcement Fund	0	0	0	0	1,500	1,500
Parks Improvement & Acquisition Fund	0	0	0	0	334,319	334,319
Municipal Court Fund	0	0	0	0	117,956	117,956
Library Fund	0	0	0	0	400	400
Tree Fund	0	0	0	0	56,200	56,200
Total Revenue & Financing Sources	$84,022,002	$13,557,000	$37,582,915	$4,000,000	$2,760,375	$141,922,292

Combined Financial Summaries for All Funds (cont.)

Combined Expenditures by Function - FY 2009-10

Expenditures & Financing Uses	General Fund	Debt Service Funds	Water/ Wastewater Utility Fund	Impact Fees Fund	Special Revenue Funds	Total All Funds
Public Safety	$35,374,121	0	0	0	0	$35,374,121
Public Works	14,536,791	0	0	0	0	14,536,791
General Services	10,850,011	0	0	0	0	10,850,011
Library	2,403,898	0	0	0	0	2,403,898
Parks	9,299,852	0	0	0	0	9,299,852
Utility	0	0	$37,581,638	0	0	37,581,638
Other	11,556,455	0	0	$5,210,000	0	16,766,455
Debt Service	0	$13,912,068	0	0	0	13,912,068
Hotel Occupancy Tax Fund	0	0	0	0	$2,246,903	2,246,903
Law Enforcement Fund	0	0	0	0	0	0
Parks Improvement & Acquisition Fund	0	0	0	0	319,819	319,819
Municipal Court Fund	0	0	0	0	117,600	117,600
Library Fund	0	0	0	0	10,000	10,000
Tree Replacement Fund	0	0	0	0	350,000	350,000
Total Expenditures	$84,021,128	$13,912,068	$37,581,638	$5,210,000	$3,044,322	$143,769,156

Combined Expenditures by Category - FY 2009-10

Expenditures & Financing Uses	General Fund	Debt Service Funds	Water/ Wastewater Utility Fund	Impact Fees Fund	Special Revenue Funds	Total All Funds
Personnel Services	$53,617,252	0	$7,710,628	0	0	$61,327,880
Contractual Services	11,496,006	0	18,824,438	0	0	30,320,444
Materials and Supplies	5,537,108	0	1,946,641	0	0	7,483,749
Other Services and Charges	11,611,795	0	4,813,195	0	0	16,424,990
Capital Outlay	1,758,966	0	133,500	0	0	1,892,466
Debt Service	0	$13,912,068	0	0	0	13,912,068
Other	0	0	4,153,236	$5,210,000	0	9,363,236
Hotel Occupancy Tax Fund	0	0	0	0	$2,246,903	2,246,903
Law Enforcement Fund	0	0	0	0	0	0
Parks Improvement & Acquisition Fund	0	0	0	0	319,819	319,819
Municipal Court Fund	0	0	0	0	117,600	117,600
Library Fund	0	0	0	0	10,000	10,000
Tree Fund	0	0	0	0	350,000	350,000
Total Expenditures	$84,021,128	$13,912,068	$37,581,638	$5,210,000	$3,044,322	$143,769,156

General Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Revenue & Financing Sources	$86,641,326	$86,128,274	**$84,022,002**	$85,574,876
Expenditures				
Personnel Services	46,434,417	52,139,188	**53,617,252**	54,665,038
Contractual Services	6,893,026	12,236,553	**11,496,006**	12,712,545
Materials and Supplies	4,583,349	5,920,290	**5,537,108**	5,444,097
Other Services and Charges	12,079,354	12,496,913	**11,131,795**	11,411,182
Economic Development	479,938	480,000	**480,000**	480,000
Capital Outlay	7,137,019	1,931,668	**1,758,966**	695,638
Transfers	5,402,229	921,000	**0**	351,000
Total Expenditures	83,009,332	86,125,611	**84,021,128**	85,759,500
Net Change in Operations	$3,631,994	$2,664	**$874**	($184,624)

Interest & Sinking G.O. Bonds Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Revenue & Financing Sources	$13,767,918	$12,813,000	**$12,695,000**	$13,129,000
Expenditures				
Other Services and Charges	13,520,116	13,039,874	**13,050,745**	13,395,743
Total Expenditures	13,520,116	13,039,874	**13,050,745**	13,395,743
Net Change in Operations	$247,802	($226,874)	**($355,745)**	($266,743)

Interest & Sinking Revenue Bonds Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Revenue & Financing Sources	$154,062	$711,000	**$862,000**	$860,000
Expenditures				
Other Services and Charges	153,666	711,000	**861,323**	858,835
Total Expenditures	153,666	711,000	**861,323**	858,835
Net Change in Operations	$396	$0	**$677**	$1,165

Water/Wastewater Utility Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Revenue & Financing Sources	$36,798,342	$35,736,000	$37,582,915	$37,803,934
Expenditures				
Personnel Services	6,290,685	7,577,489	7,710,628	7,870,118
Contractual Services	15,294,267	16,896,894	18,824,438	20,561,480
Materials and Supplies	1,803,985	2,074,204	1,946,641	1,910,142
Other Services and Charges	1,081,198	2,150,545	4,813,195	5,087,089
Capital Outlay	606,069	187,562	133,500	179,430
Debt Service/Transfers	13,240,772*	6,802,161	4,153,236	4,057,236
Total Expenditures	38,316,976	35,688,854	37,581,638	39,665,495
Net Change in Operations	($1,518,634)	$47,146	$1,277	($1,861,561)

* Inclues one-time scheduled transfer of $8.5 million in available working capital for Utility Construction projects.

Utility Impact Fees Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Revenue and Financing Sources	$5,510,605	$4,650,000	**$4,000,000**	$4,000,000
Expenditures				
Capital Projects	13,980,000	7,306,000	**5,210,000**	5,500,000
Total Expenditures	13,980,000	7,306,000	**5,210,000**	5,500,000
Net Change in Operations	($8,469,395)	($2,656,000)	**($1,210,000)**	($1,500,000)

Hotel Occupancy Tax Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Revenue and Financing Sources	$3,140,294	$2,900,000	**$2,250,000**
Expenditures			
Multi-Purpose Stadium/Convention Facility	865,979	970,000	**986,000**
Tourism Events	11,500	25,500	**25,500**
Arts Support	13,000	29,000	**38,000**
Tourism Support	21,005	9,745	**0**
Museum Support	0	0	**0**
Convention & Visitors Bureau	524,554	791,445	**772,403**
Capital Projects	500,000	500,000	**425,000**
Total Expenditures	1,936,038	2,325,690	**2,246,903**
Net Change in Operations	$1,204,256	$574,310	**$3,097**

Law Enforcement Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Revenue and Financing Sources	$329,644	$7,000	**$1,500**
Expenditures			
Local	318,933	0	**0**
Federal	95,085	0	**0**
Total Expenditures	414,018	0	**0**
Net Change in Operations	($84,374)	$7,000	**$1,500**

Parks Improvement & Acquisitions Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Revenue and Financing Sources	$71,920	$440,132	**$334,319**
Expenditures			
Parkland Development	35,072	406,132	**319,819**
Total Expenditures	35,072	406,132	**319,819**
Net Change in Operations	$36,848	$34,000	**$14,500**

Municipal Court Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Revenue and Financing Sources	$97,490	$96,850	**$117,956**
Expenditures			
Child Safety Fines	6,854	20,000	**20,000**
Technology Fees	21,033	56,860	**62,000**
Security Fees	28,266	35,600	**35,600**
Total Expenditures	56,153	112,460	**117,600**
Net Change in Operations	$41,337	($15,610)	**$356**

Library Fund 2009-10

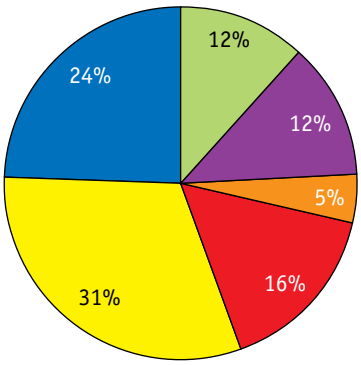
	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Revenue and Financing Sources	$575	$600	**$400**
Expenditures			
Books & Materials	226	3,000	**10,000**
Total Expenditures	226	3,000	**10,000**
Net Change in Operations	$349	($2,400)	**($9,600)**

Tree Replacement Fund 2009-10

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Revenue and Financing Sources	$425,319	$70,500	**$56,200**
Expenditures			
Tree Replacement	24,990	315,870	**350,000**
Total Expenditures	24,990	315,870	**350,000**
Net Change in Operations	$400,329	($245,370)	**($293,800)**

Revenue by Type: $134,205,917

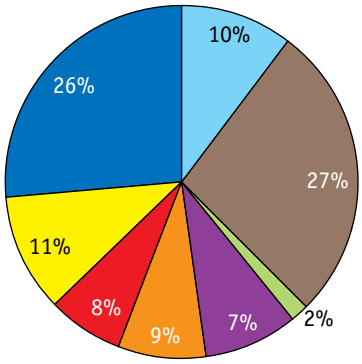
(Combined General, G.O. & Revenue Debt Service, and Utility Funds/Net of Inter-fund Transfers)



- Property Tax $32,536,000 (24%)
- Sales Tax $42,000,000 (31%)
- Water Sales $21,019,458 (16%)
- Franchise Fees $6,125,000 (5%)
- Sewer Sales $16,563,457 (12%)
- Other $15,962,002 (12%)

Uses by Function: $ 134,558,834

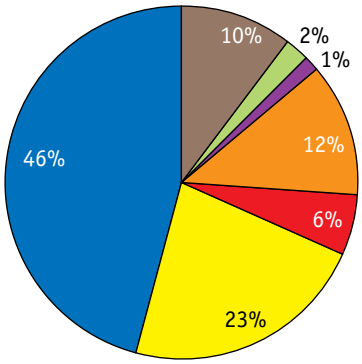
(Combined General, G. O. & Revenue Debt Service, and Utility Funds/Net of Inter-fund Transfers)



- Public Safety $35,374,121 (26%)
- Public Works $14,536,791 (11%)
- General Services $10,850,011 (8%)
- Other $11,556,455 (9%)
- Parks $9,299,852 (7%)
- Library $2,403,898 (2%)
- Utility (less transfers) $36,625,638 (27%)
- Debt Service $13,912,068 (10%)

Uses by Category: $134,558,834

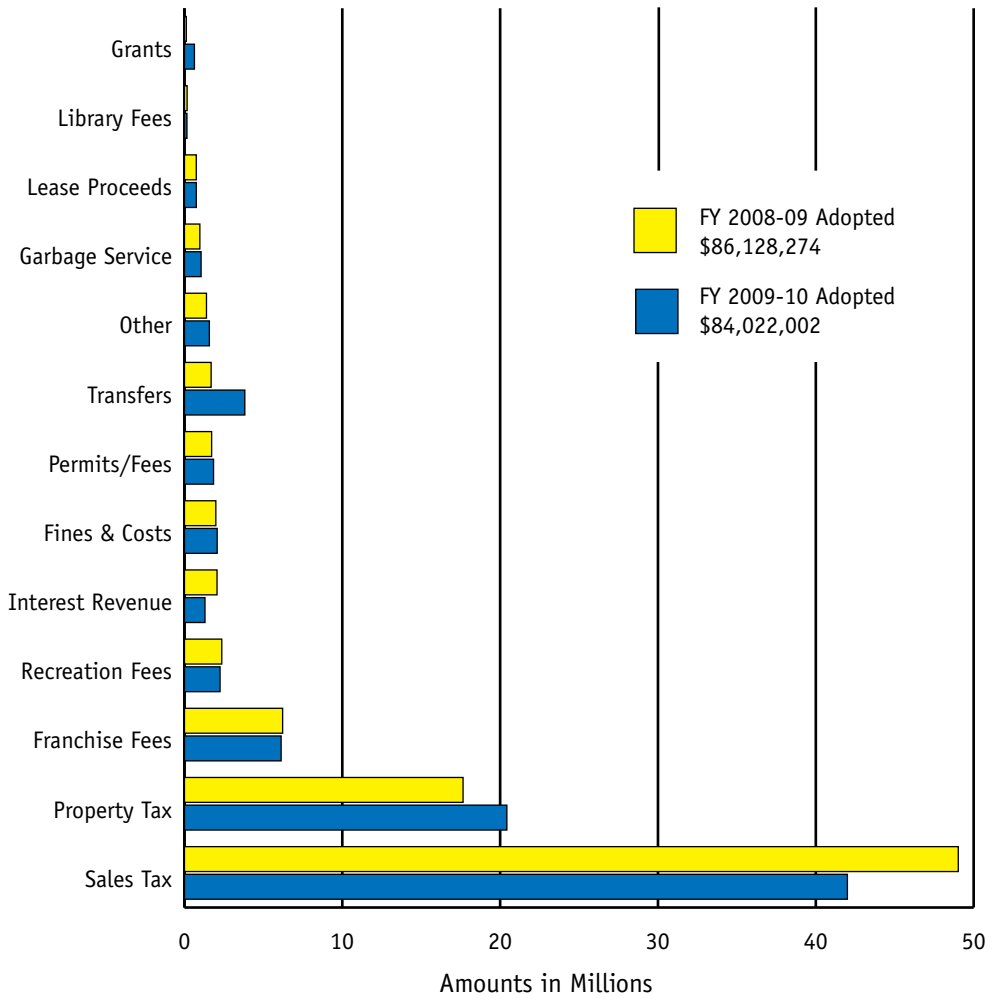
(Combined General, G. O. & Revenue Debt Service, and Utility Funds/Net of Inter-fund Transfers)



- Personnel $61,327,880 (46%)
- Contract. Svcs $30,320,444 (23%)
- Matls. & Supplies $7,483,749 (6%)
- Other Services and Charges $16,424,990 (12%)
- Capital Outlay $1,892,466 (1%)
- Other $3,197,236 (2%)
- Debt Service $13,912,068 (10%)

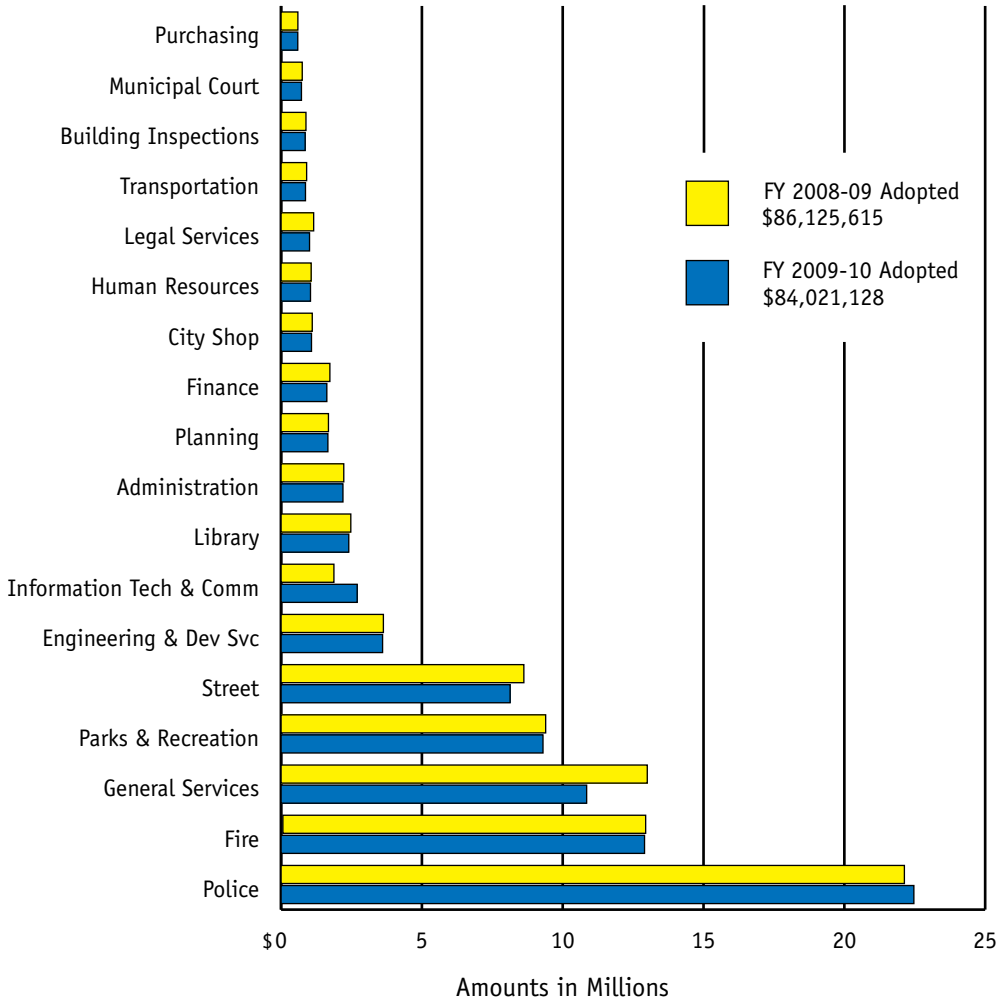
General Fund Revenues

2010 Adopted Compared to 2009 Adopted Budget



General Fund Expenditures

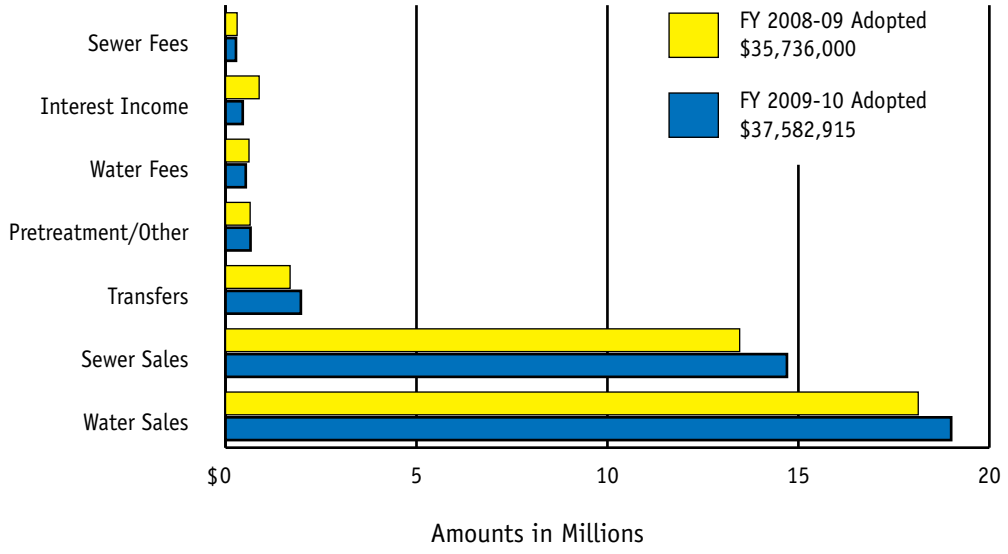
2010 Adopted Compared to 2009 Adopted Budget



Note: For comparative purposes, one time transfer of $3.7 Million for FY 2008 to construction fund not shown

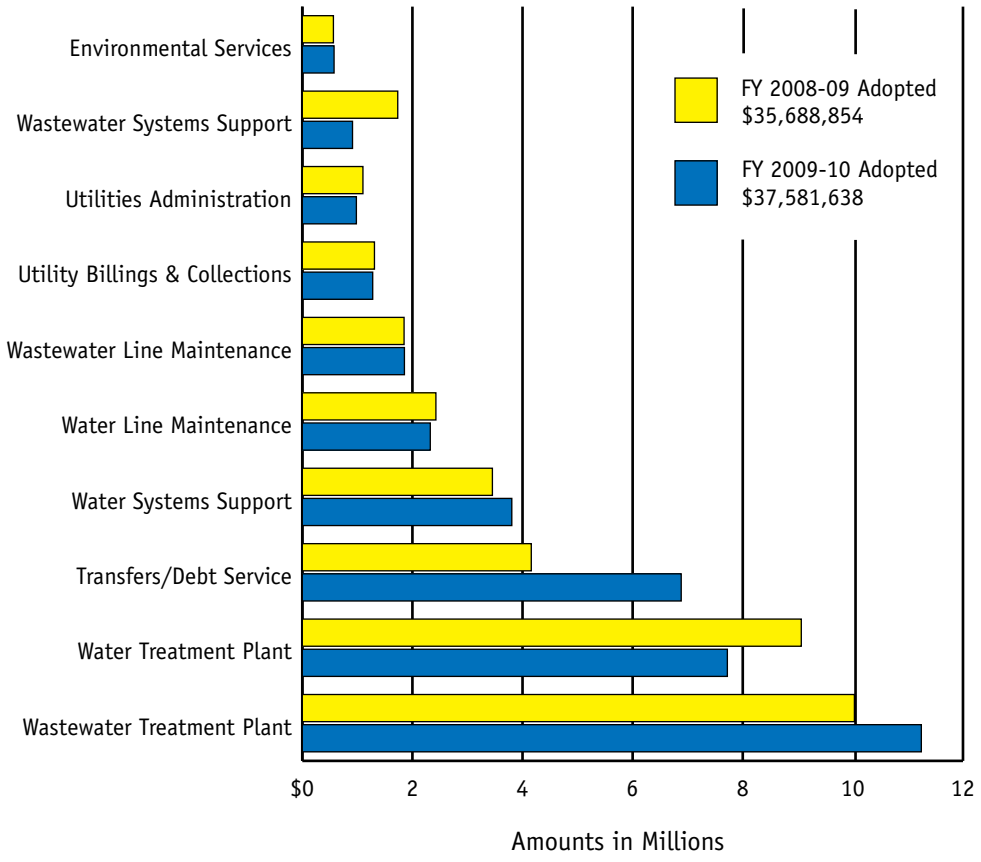
Utility Fund Revenues

2010 Adopted Compared to 2009 Adopted Budget



Utility Fund Expenditures

2010 Adopted Compared to 2009 Adopted Budgets



Revenue Estimates

General Fund

Debt Service

- I & S General Obligation Bonds Fund
- I & S Revenue Bonds Fund

Water / Wastewater Utility Fund

Utility Impact Fees Fund

Hotel Occupancy Tax Fund

Law Enforcement Fund

Parks Improvement & Acquisitions Fund

Municipal Court Fund

Library Fund

Tree Replacement Fund

General Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Property Taxes					
4110	Current Property Taxes	$14,628,743	$17,461,000	**$20,236,000**	$19,745,000
4111	Delinquent Taxes	133,713	125,000	**125,000**	125,000
4112	Penalty & Interest - Delinquent Taxes	16,700	20,000	**20,000**	20,000
4113	Penalty & Interest - Current Taxes	87,261	45,000	**45,000**	45,000
	Sub Total	14,866,417	17,651,000	**20,426,000**	19,935,000
Sales Tax					
4120	Sales Tax	51,097,246	49,025,000	**42,000,000**	46,015,327
	Sub Total	51,097,246	49,025,000	**42,000,000**	46,015,327
Bingo/Mixed Drink Tax					
4122	Mixed Drink Tax	260,165	232,000	**270,000**	270,000
4124	Bingo Tax	26,015	28,000	**28,000**	28,000
	Sub Total	286,179	260,000	**298,000**	298,000
Franchise Fees					
4115	Franchise - Gas	777,130	900,000	**950,000**	950,000
4116	Franchise - Telephone	622,263	600,000	**600,000**	600,000
4117	Franchise - Electric	3,303,010	3,200,000	**3,200,000**	3,200,000
4118	Franchise - Cable	1,045,929	1,100,000	**925,000**	925,000
4119	Franchise - Garbage Collection	429,136	420,000	**450,000**	450,000
	Sub Total	6,177,468	6,220,000	**6,125,000**	6,125,000
Building Permits/Inspections					
4214	Building Permits	395,509	350,000	**360,000**	360,000
4216	Building Reinspections	51,854	100,000	**43,000**	43,000
4220	Fire Inspection Fees	45,357	60,000	**100,000**	100,000
4225	Subdivision Development Fee	195,689	225,000	**225,000**	225,000
4226	Developer Landscape Fees	10,600	13,000	**13,000**	13,000
4410	Structural Steel Inspections	(14,784)	15,000	**20,000**	20,000
	Sub Total	684,225	763,000	**761,000**	761,000
Other Permits					
4212	Beer & Liquor License	20,633	25,000	**25,000**	25,000
	Sub Total	20,633	25,000	**25,000**	25,000

General Fund Revenues (cont.)

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Garbage/Fire Protection Fees					
4302	Garbage Services	818,031	820,000	**850,000**	860,000
4306	Garbage Penalty	99,574	95,000	**100,000**	100,000
4617	Fire Protection Service - MUD Contract	762,539	775,000	**950,000**	950,000
	Sub Total	1,680,143	1,690,000	**1,900,000**	1,910,000
Recreation Fees					
4401	Swim Pool Agreements	55,749	32,000	**51,000**	51,000
4402	Recreation Programs - Pool	77,006	70,000	**75,000**	75,000
4402	Recreation Programs - Pool-Mad	21,635	36,400	**13,000**	13,000
4403	Recreation Programs	5,409	9,500	**9,500**	9,500
4403	Recreation Programs-Madsen	764,812	893,009	**822,000**	850,000
4403	Recreation Programs - Baca	94,422	94,300	**95,000**	97,000
4404	Swim Pool Receipts	340,411	367,000	**332,000**	332,000
4405	Sports League Fees	345,882	315,075	**356,500**	356,500
4406	Ballfield Lights	22,617	41,500	**25,000**	25,000
4409	Recreation Programs - Baca	59,182	75,000	**62,000**	65,000
4413	Membership Fees-Madsen	493,872	397,990	**380,000**	380,000
4413	Membership Fees-Baca	42,374	32,000	**35,000**	35,000
	Sub Total	2,323,371	2,363,774	**2,256,000**	2,289,000
Library Fees					
4221	Library Fees-Non Residential	53,659	50,000	**45,000**	50,000
4411	Library - Photocopy	16,557	16,000	**16,000**	16,000
4515	Library Fines	87,671	90,000	**85,000**	85,000
4516	Lost Book Charges	10,781	11,000	**11,000**	11,000
4517	Library Miscellaneous Receipts	576	1,000	**600**	1,000
	Sub Total	169,244	168,000	**157,600**	163,000
Filing/Other Fees					
4217	Filing Fees	81,851	71,000	**71,000**	71,000
4224	GIS Fees	12,390	11,000	**10,000**	10,000
4637	Reproductions - Plats	520	2,000	**150**	150
4219	Annual Site Plan Fees	57,668	75,000	**26,000**	26,000
	Sub Total	152,429	159,000	**107,150**	107,150

General Fund Revenues (cont.)

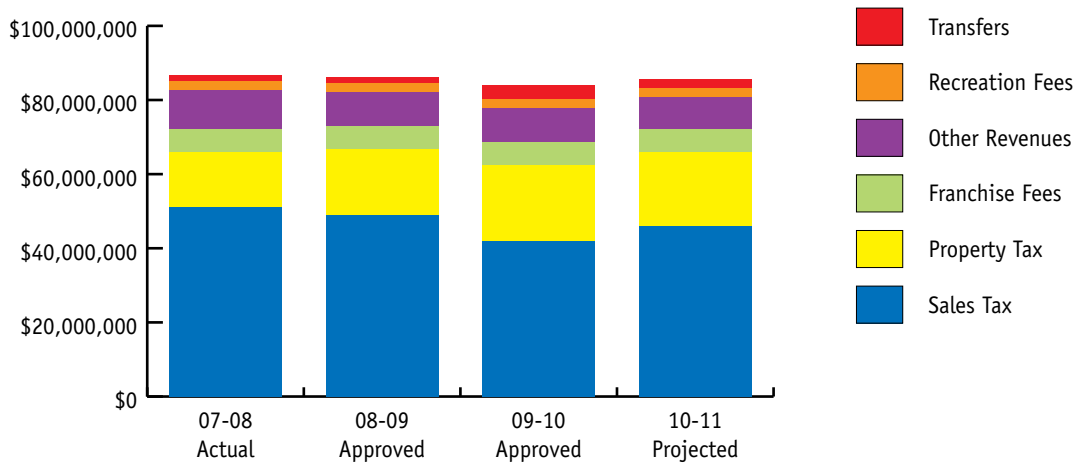
Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Fines & Costs					
4511	Police Dept. Fines & Costs	1,494,213	1,700,000	**1,785,000**	1,785,000
4512	Red Light Camera Fees	0	288,000	**288,000**	288,000
	Sub Total	1,494,213	1,988,000	**2,073,000**	2,073,000
Rentals					
4408	Facility Rental - Parks/Rec	78,451	65,000	**72,000**	74,000
4412	Meeting Room Revenue	14,236	30,000	**14,000**	14,000
	Sub Total	92,687	95,000	**86,000**	88,000
Grants					
4688	UASI Grant - Fusion Center position	0	0	**68,659**	68,659
4689	Federal Grant - Technology/Equip	0	0	**446,693**	0
4623	Fire Dept. EMT Grant	35,692	32,000	**32,000**	32,000
4683	State Grant - Training	10,984	10,000	**10,000**	10,000
4695	Planning Grant - THC	0	5,000	**5,000**	5,000
4679	CDBG Reimbursement	65,869	60,000	**60,000**	60,000
4663	Miscellaneous	149,433	10,000	**10,000**	10,000
	Sub Total	261,977	117,000	**632,352**	185,659
Interest					
4610	Interest Income	3,355,288	2,062,500	**1,300,000**	1,200,000
4612	Increase/Decrease in Fair Value	-284,671	1,000	**1,000**	1,000
	Sub Total	3,070,617	2,063,500	**1,301,000**	1,201,000
Capital Lease Proceeds					
4616	Capitalized Lease Proceeds	750,000	750,000	**750,000**	750,000
	Sub Total	750,000	750,000	**750,000**	750,000

General Fund Revenues (cont.)

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Transfers					
7820	Transfer from Health Fund	0	0	**934,400**	759,240
7200	Transfer from Fund Balance	0	0	**1,200,000**	0
7200	Transfer from Utility Fund	1,690,000	1,690,000	**1,690,000**	1,690,000
	Sub Total	1,690,000	1,690,000	**3,824,400**	2,449,240
Other Revenues					
4308	PARD Brush Recycling Fees	77,115	30,000	**75,000**	75,000
4407	Police Dept. - Miscellaneous	39,492	20,000	**20,000**	20,000
4213	Licensing Fees-Animal Control Ordinance	13,643	15,000	**30,000**	30,000
4422	Training Fees - Fire Department	0	0	**12,500**	12,500
4686	Special Events Reimbursement - PD	0	0	**156,000**	156,000
4615	Miscellaneous Revenue	320,615	100,000	**200,000**	100,000
4619	Returned Check Fee	1,105	1,000	**1,000**	1,000
4628	Donations/Contributions	7,575	5,000	**5,000**	5,000
4636	Insurance Proceeds	74,783	5,000	**5,000**	5,000
4638	Street Cuts	1,400	1,000	**1,000**	1,000
4639	Proceeds - Sale of Assets	188,537	40,000	**40,000**	40,000
4646	FTA Reimbursement	286,598	250,000	**120,000**	120,000
4660	4B Corporation Reimbursement	190,000	190,000	**190,000**	190,000
4669	Court Fund Reimbursement	28,128	20,000	**20,000**	20,000
4670	RRISD Reimbursement	399,695	375,000	**375,000**	375,000
4672	Recycling Revenue	64,560	30,000	**30,000**	30,000
4301	Lot Clearing Services	16,282	16,000	**16,000**	16,000
4303	Rental Income	107,694	0	**0**	0
4305	Brush Hauling Revenue	7,257	2,000	**3,000**	3,000
	Sub Total	1,824,478	1,100,000	**1,299,500**	1,199,500
Total General Fund Revenues		$86,641,326	$86,128,274	**$84,022,002**	$85,574,876

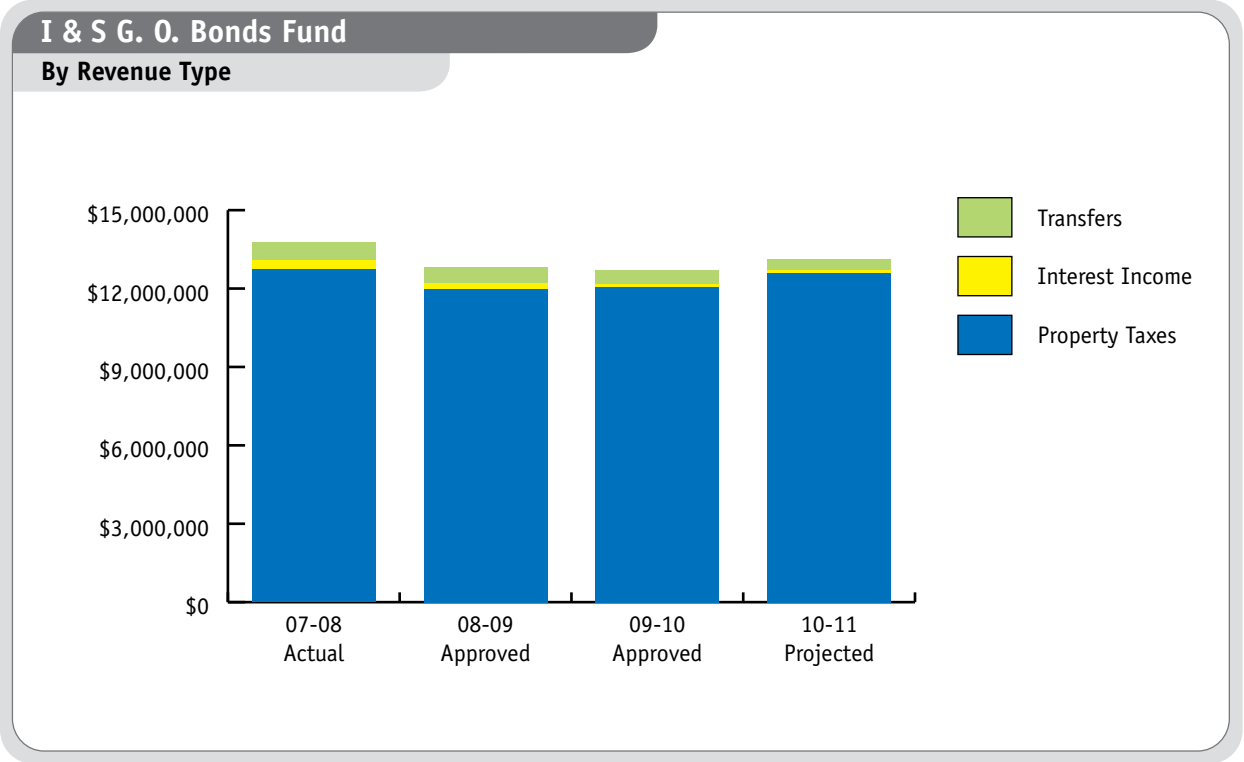
General Fund Revenues (cont.)

General Fund Revenues
By Revenue Type



I & S General Obligation Bonds Fund Revenue

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
4110	Current Property Taxes	$12,630,484	$11,905,000	**$11,985,000**	$12,519,000
4111	Delinquent Taxes	102,071	80,000	**80,000**	80,000
4112	Penalty & Interest - Delinquent Taxes	13,398	15,000	**15,000**	15,000
4113	Penalty & Interest - Current Taxes	74,812	45,000	**30,000**	30,000
4610	Interest Income	270,458	150,000	**35,000**	35,000
7200	Transfer from Utility Fund	223,096	165,000	**94,000**	-
7855	Transfer from Golf Course	453,599	453,000	**456,000**	450,000
Total	I&S General Obligation Bonds Funds Revenues	$13,767,918	$12,813,000	**$12,695,000**	$13,129,000

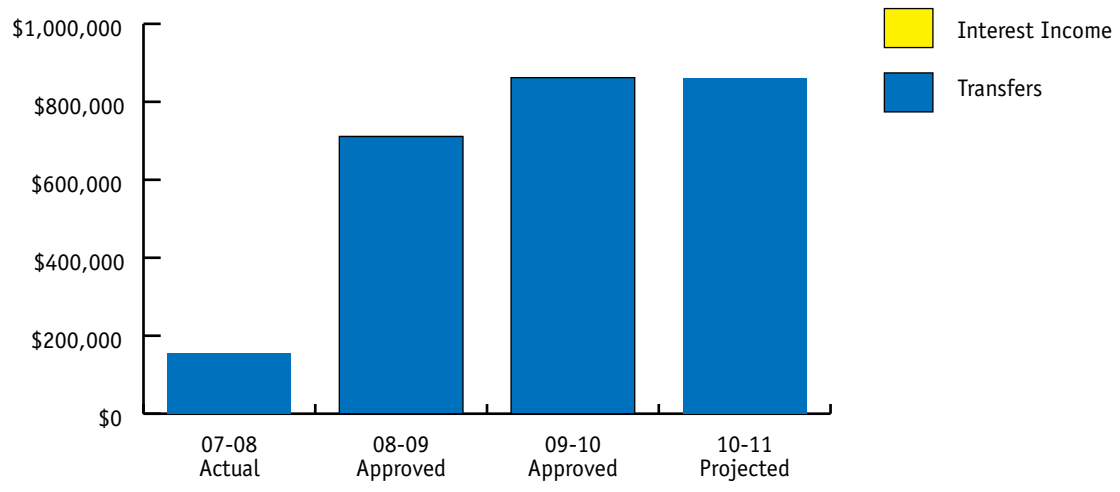


I & S Revenue Bonds Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
4610	Interest Income	$62	$0	**$0**	$0
7200	Transfer from Utility Fund	154,000	711,000	**862,000**	860,000
Total	I&S Revenue Bonds Fund Revenues	$154,062	$711,000	**$862,000**	$860,000

I & S Revenue Bonds Funds

By Revenue Type



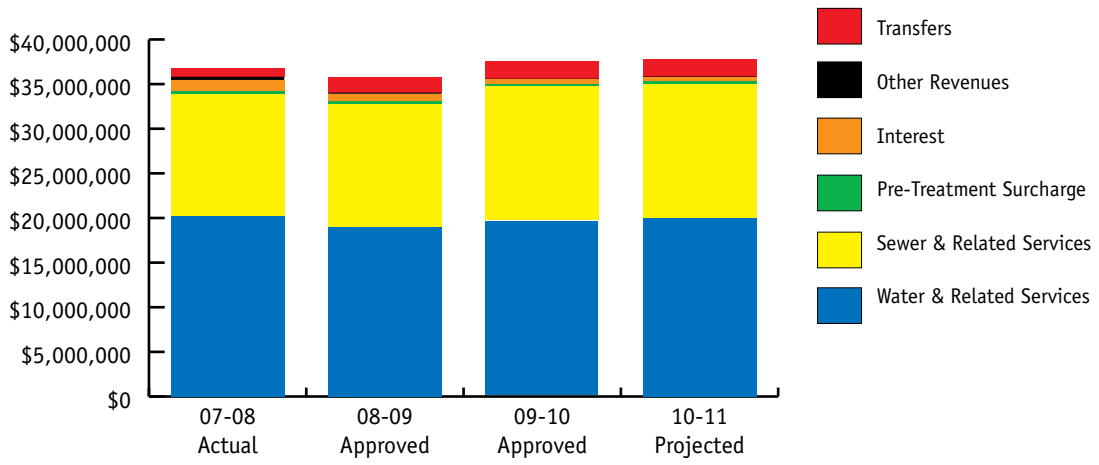
Water/Wastewater Utility Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Water & Related Services					
4420	Convenience Fees	$61,842	$45,000	**$65,000**	$65,000
4444	Connection & Transfer Fee	176,875	175,000	**140,000**	140,000
4801	Water Service	19,350,888	18,138,000	**18,750,000**	19,000,000
4804	Water Conservation Fees	0	0	**250,000**	250,000
4805	Water Insp. & Meter Setting Fee	44,400	100,000	**50,000**	50,000
4807	Water Penalty	346,447	340,000	**340,000**	340,000
4831	Reconnect Charges	207,417	175,000	**200,000**	200,000
4833	Meters and Fittings Sales	80,472	85,000	**40,000**	40,000
	Sub Total	20,268,342	19,058,000	**19,835,000**	20,085,000
Sewer & Related Services					
4821	Sewer Service	13,359,978	13,462,000	**14,700,000**	14,700,000
4825	Sewer Inspection Fee	46,032	100,000	**45,000**	45,000
4826	Sewer Discharge Permits	4,225	4,000	**4,000**	4,000
4827	Sewer Penalty	253,301	200,000	**225,000**	225,000
	Sub Total	13,663,537	13,766,000	**14,974,000**	14,974,000
Pre-Treatment Surcharge					
4443	Industrial Pre-Treatment Surcharge	230,326	210,000	**220,000**	220,000
	Sub Total	230,326	210,000	**220,000**	220,000
Interest					
4610	Interest Income	1,520,351	880,000	**450,000**	450,000
4612	Increase/Decrease in Fair Value	-217,804	1,000	**1,000**	1,000
	Sub Total	1,302,547	881,000	**451,000**	451,000
Other Revenues					
4615	Miscellaneous Revenue	238,670	110,000	**110,000**	110,000
4619	Returned Check Fee	19,691	15,000	**15,000**	15,000
4629	Gain/Loss on Sale of Assets	0	5,000	**5,000**	5,000
4636	Insurance Proceeds	44,370	0	**0**	0
4680	Intergovernmental Revenue	50,859	0	**0**	0
7250	Transfer from Water Impact Fees	0	711,000	**865,000**	860,000
7250	Transfer from Wastewater Impact Fees	980,000	980,000	**980,000**	980,000
7820	Transfer from Health Fund	0	0	**127,915**	103,934
	Sub Total	1,333,590	1,821,000	**2,102,915**	2,073,934
Total Water/Wastewater	Utility Fund Revenues	$36,798,342	$35,736,000	**$37,582,915**	$37,803,934

Water/Wastewater Utility Fund Revenues (cont.)

Water/Wastewater Utility Fund Revenues

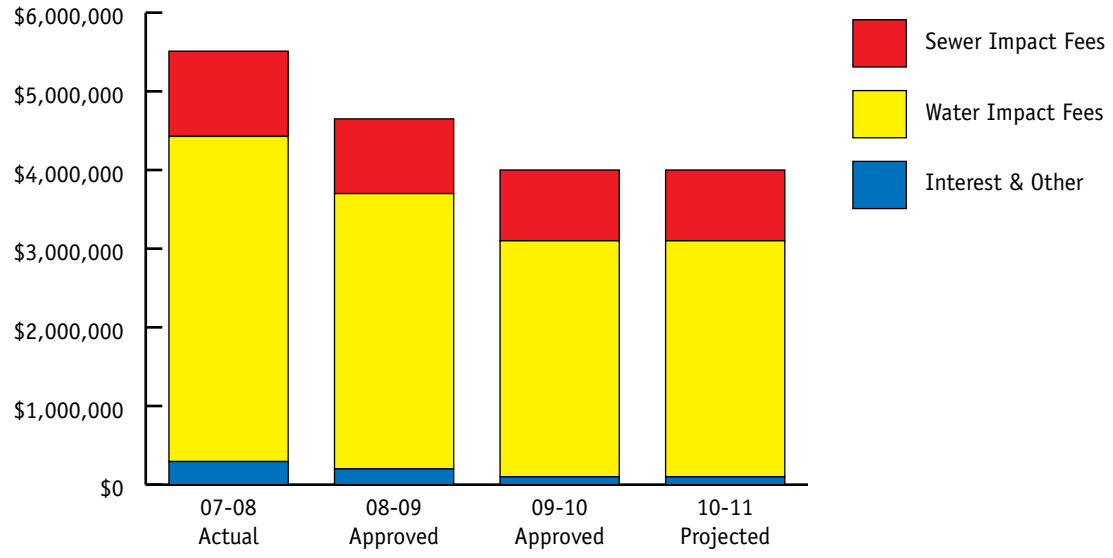
By Revenue Type



Utility Impact Fees Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
4610	Interest Income	$294,182	$200,000	**$100,000**	$100,000
4802	Water Impact Fees	2,908,056	2,500,000	**2,000,000**	2,000,000
4808	Commercial Water Impact Fees	1,224,730	1,000,000	**1,000,000**	1,000,000
4822	Sewer Impact Fees	790,017	750,000	**700,000**	700,000
4828	Commercial Sewer Impact Fees	293,620	200,000	**200,000**	200,000
	Total Utility Impact Fees Fund Revenues	$5,510,605	$4,650,000	**$4,000,000**	$4,000,000

Utility Impact Fees Fund Revenues
By Revenue Type



Hotel Occupancy Tax Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
4123	Occupancy Tax	$2,960,352	$2,800,000	**$2,200,000**
4610	Interest Income	106,558	100,000	**50,000**
4615	Misc Revenue	73,384	0	**0**
	Total Hotel Occupancy Tax Fund Revenues	$3,140,294	$2,900,000	**$2,250,000**

Law Enforcement Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
4610	Interest Income	$7,503	$7,000	**$1,500**
4654	State & Local Seizure Funds	322,141	0	**0**
	Total Law Enforcement Fund Revenues	$329,644	$7,000	**$1,500**

Parks Improvement & Acquisitions Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
4405	Sports League Fees	$8,320	$7,000	**$7,000**
4610	Interest Income	28,529	27,000	**7,500**
4628	Donations/Contributions - Developers	35,071	406,132	**319,819**
	Total Parks Improvement & Acquisitions Fund Revenues	$71,920	$440,132	**$334,319**

Municipal Court Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
4509	Technology Fees	$42,968	$43,000	**$52,372**
4510	Security Fees	32,226	32,100	**39,279**
4519	Child Safety Fines	17,500	17,000	**25,000**
4610	Interest Income	4,796	4,750	**1,305**
	Total Municipal Court Fund Revenues	$97,490	$96,850	**$117,956**

Library Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
4628	Library Donations	$283	$300	**$300**
4610	Interest Income	292	300	**100**
	Total Library Fund Revenues	$575	$600	**$400**

Tree Replacement Fund Revenues

Acct#	Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
4226	Tree replacement fees	$402,900	$50,000	**$50,000**
4610	Interest Income	21,194	20,000	**5,700**
4628	Donations / Contributions	1,225	500	**500**
	Total Tree Replacement Fund Revenues	$425,319	$70,500	**$56,200**

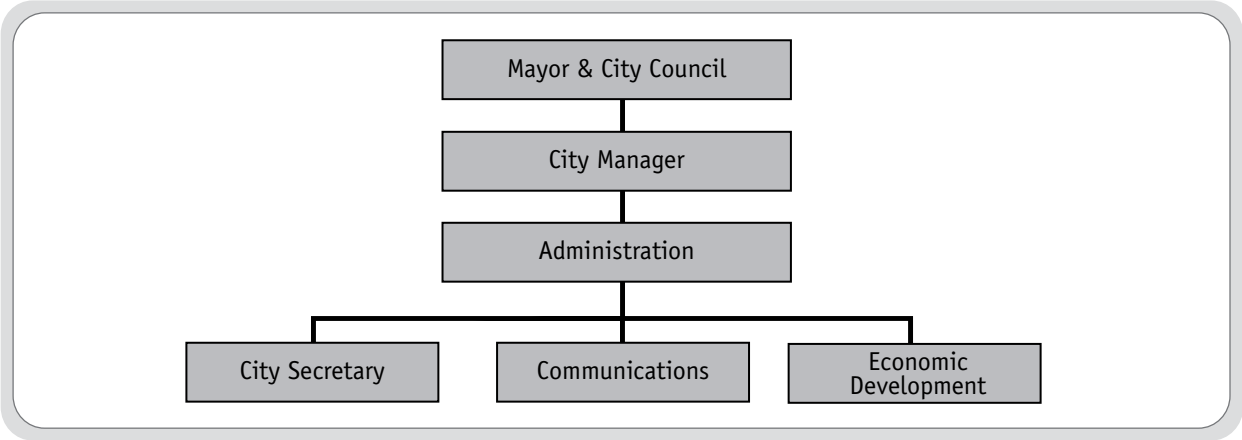
General Fund Expenditures

Administration
Legal Services
Planning & Community Development
Information Tech. & Communications
Building Inspections
Finance
Purchasing
General Services
Library
Police
Fire
Parks & Recreation
Human Resources
Engineering & Development Services
Street
Transportation
City Shop
Municipal Court

Administration Department

The Administration Department consists of the Mayor and six Council members, and the office of the City Manager. Together, these two bodies are responsible for the formulation and communication of public policy to meet community needs and assure orderly development in the City. In addition, the City Manager's Office provides for the general administration of the City.

Mission: To set policy and provide overall leadership to the organization.



Departmental Program Summary:

The Round Rock Administration Department consists of five programs described below:

Programs:

Mayor and Council: The Mayor and six Council members, acting as the elected representatives of the citizens of Round Rock, formulate public policy to meet community needs and assure orderly development in the City. The City Council appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions. The City Council's public policy activities include: adopting the City's annual budget and establishing general objectives; reviewing and adopting all ordinances and resolutions; and approving purchases and contracts as prescribed by City Charter and State Law.

Office of the City Manager: The City Manager's Office handles the general administration of the City and executes the policies and objectives of the City Council. As Chief Administrators, the City Manager and Assistant City Managers are directly responsible to the Mayor and City Council. They oversee the day-to-day operations of the City by coordinating all City department activities and functions.

Office of the City Secretary: The City Secretary is the Records Management Officer of the City. The City Secretary attends all City Council meetings and keeps the minutes; maintains all official City records, including ordinances, resolutions, contracts, easements, and deeds; publishes and posts legal notices; monitors the terms and attendance of all Boards and Commissions of the City; and coordinates municipal elections.

Communications: The Communications division develops internal and external communications and citizen participation initiatives. It handles media relations for most departments. The Communication division manages the City's website; produces the bi-weekly "City Beat" news ad in the *Round Rock Leader* and *Austin American Statesman*; develops the monthly "News Flash" newsletter inserted in Utility Bills; produces the monthly "City Focus" news program, and public service announcements; develops other programming for the City's Government Access Channel; produces the "Round Rock News" e-newsletter, and the employee newsletter, *Rock Beats*.

Economic Development: Under the Economic Development Partnership with the Chamber of Commerce, the City's economic priority is to promote business recruitment, retention and expansion as well as market the City of Round Rock. The City's managerial staff, Chamber of Commerce, tourism committee, and citizens and representatives of local businesses work closely together to develop and implement development strategies and programs.

FY 2008-09 Highlights:

During FY 2008–09, the City of Round Rock achieved the following:

- On April 23, 2009, City Council approved a new strategic plan providing a vision for the City of Round Rock for the next 50 years.
- Round Rock was No. 7 on MONEY Magazine's 2008 list of America's Best Places to Live - an annual ranking of America's most livable towns.
- CQ Press released City Crime Rankings 2008–09: Crime in Metropolitan America. For the fourth consecutive year, City of Round Rock ranks among the top 20 safest cities in the country. City of Round Rock was ranked No. 19.
- In January 2009, the City of Round Rock, along with Torti Gallas, hosted a Downtown Master Plan charrette allowing for input on the future re-development of downtown Round Rock.

FY 2009-10 Overview and Significant Changes:

In the upcoming fiscal year, the Administration Department will play a significant role in several projects including:

- The development of financial capital needs in order to support business growth and economic development in the City of Round Rock.
- Supporting the growth and expansion of destination retail, higher education, health care, and arts and culture in Round Rock.
- A better understanding of the investment requirements in order to promote a presence of life science and related health care fields in Round Rock.
- Continuing to support the BCRUA regional water project which will ensure adequate, affordable and safe water supply for Cedar Park, Leander, and Round Rock.

New Programs for FY 2009-10:

The Administration Department is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The City of Round Rock will:

- Work with surrounding cities in order to identify and plan for future transportation connectivity and mobility needs.
- Implement the City Council's vision for the development and re-development standards in order to improve the quality of the City's aesthetics.
- Provide a range of employment, housing and lifestyle choices attractive to a diverse range of young professionals, students, empty nesters, as well as families.

Departmental Goals:

- Continue management supervision of new capital construction projects. (City Goal 4)
- Continue management oversight of development processes, both public and private. (City Goal 5)
- Continue implementation of the Transportation Plan for the City. (City Goal 4)
- Promote economic development compatible with City of Round Rock goals and diversify the economic base of the community. (City Goal 1)
- Continue implementation of the City's High Performance Organization philosophy. (City Goal 5)
- Intensify the City's strong commitment to economic development. (City Goal 1)

Departmental Goals: (cont.)

Objective: Develop an environment that encourages businesses to locate or relocate to Round Rock through the use of site development and incentives.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Negotiations with potential industries	5	6	5	7

- Continue to improve the quality and accountability of all City operations through performance measurement and customer surveys. (City Goal 5)

Objective: Maintain a composite average customer satisfaction rating for all City Departments combined of 90% or higher.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
In general, do you think the City of Round Rock is headed in the right direction?	N/A*	82%	N/A*	84%

- Continue to improve the government access channel and website to facilitate better citizen communication. (City Goal 6)

Objective: Engage citizens in an ongoing dialogue about city policies and programs designed to instill an attitude of trust and understanding in local decision making, as measured by response rate on City Survey.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% say informed, Good to Excellent	N/A*	68%	N/A*	69%

Objective: Use new types of media, including local access television and the City's Internet website, to keep citizens apprised of public hearings and other forums for citizen involvement, as measured by response rate on City Survey.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Source of information: % City website/Channel 10	N/A*	40%/37%	N/A*	40%/37%
% say City listened and responded, Good to Excellent	N/A*	56%	N/A*	56%
Source of information: Utility Bill Insert	N/A*	68%	N/A*	68%
E-Newsletter Subscribers	1,087**	2,002	2,500	3,000

Trend: As Internet access has increased, citizens have been able to better utilize the City website resulting in more participation in services, such as the E-Newsletter. FY 2006-07 E-Newsletter Subscribers had to re-subscribe due to changes in the City's website.

*N/A – Not Applicable. This is a biennial survey, thus, no information is available.

**Round Rock News currently has 1,500 subscribers. The subscriber count went down when we launched the new City's website in June 2006 because the new eSubscription tool required everyone to re-subscribe to the newsletter.

Summary of Key Measurement Indicators

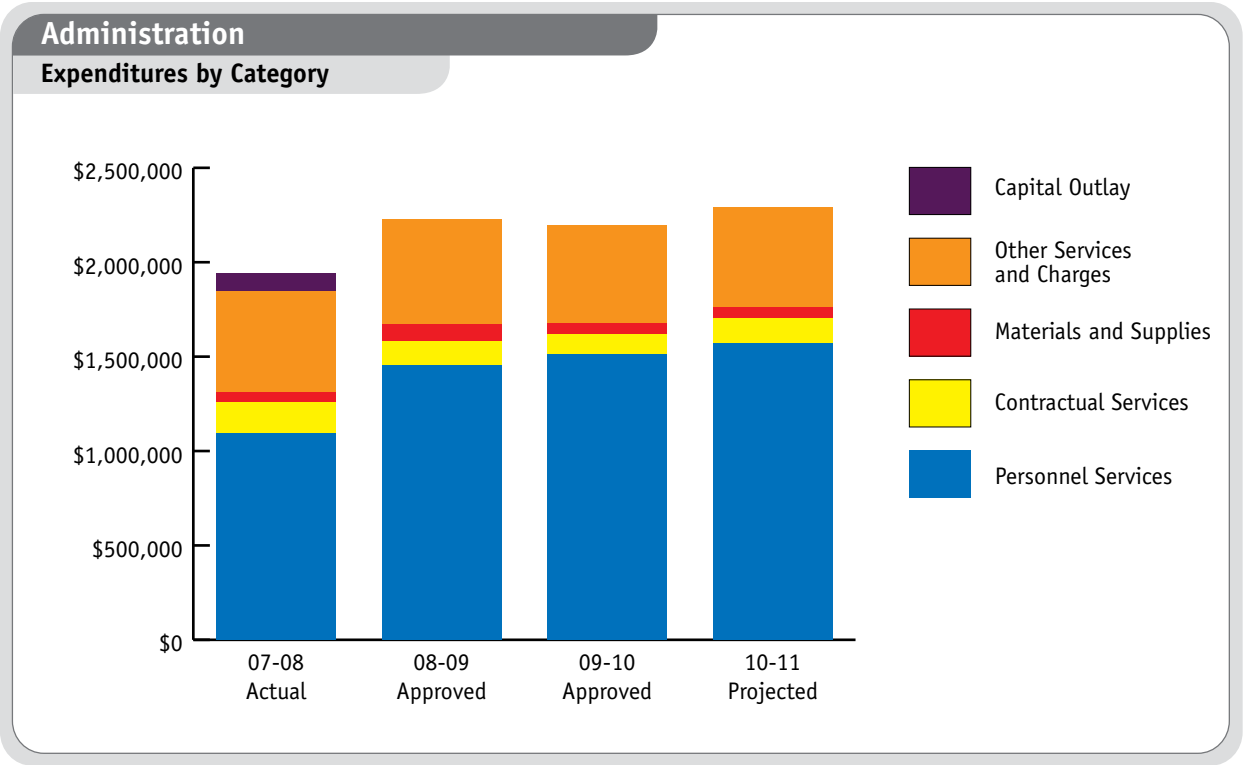
Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Number of Elections	1	1	1
Input			
Operating Expenditures	$1,939,996	$2,226,167	$2,196,755
Number Authorized FTEs	13.00	13.00	13.00
Efficiency			
Expenditures as a % of General Fund	2.34%	2.58%	2.61%
Authorized Personnel as a % of General Fund FTEs	1.87%	1.85%	1.85%
Effectiveness			
Biennial City-wide Citizen Survey			
Expressed as data gathered from the Citywide citizen survey, which is conducted every two (2) years.			
In general, do you think the City of Round Rock is headed in the right direction or the wrong direction?	82% Right Direction 9% Wrong Direction	**N/A	85% Right Direction
In general, do you think the quality of life in the City of Round Rock is getting better, getting worse, or staying about the same?	47% Getting Better 12% Getting Worse 36% About the Same	**N/A	50% Getting Better
When you call the City of Round Rock on the telephone for services or information, how would you describe the service you receive: excellent, good, only fair, or poor?	37% Good 16% Excellent 12% Only Fair 31% Never Called City	**N/A	40% Good 20% Excellent
Do you feel safe walking alone in your neighborhood at night?	88% Yes	**N/A	90%Yes
What kind of job do you think the City of Round Rock is doing in managing traffic: excellent, good, only fair, or poor?	43% Good 8% Excellent 35% Only Fair	**N/A	45% Good 10% Excellent
What kind of job would you say the City of Round Rock is doing of keeping you informed of city programs and services: excellent, good, only fair or poor?	55% Good 13% Excellent 23% Only Fair 7% Poor	**N/A	58% Good 15% Excellent
Would you say the City of Round Rock is doing an excellent, good, only fair, or poor job of listening to and responding to the needs of citizens?	46% Good 10% Excellent 24% Only Fair 8% Poor	**N/A	50% Good 13% Excellent

Summary of Key Measurement Indicators (cont.)

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
When you call the City of Round Rock on the telephone for services or information, how would you describe the service you receive: excellent, good, only fair, or poor?	**N/A	53% Good to Excellent	**N/A
Do you feel safe walking alone in your neighborhood at night?	**N/A	88% Yes	**N/A
What kind of job do you think the City of Round Rock is doing in managing traffic: excellent, good, only fair, or poor?	**N/A	51% Good to Excellent	**N/A
What kind of job would you say the City of Round Rock is doing of keeping you informed of City programs and services: excellent, good, only fair or poor?	**N/A	68% Good to Excellent	**N/A
Would you say the City of Round Rock is doing an excellent, good, only fair, or poor job of listening to and responding to the needs of citizens?	**N/A	56% Good to Excellent	**N/A

**N/A – Not Applicable. This is a biennial survey, thus, no information is available.

	Positions			Full Time Equivalents		
Authorized Personnel	2007-08 Actual	2008-09 Revised	2009-10 Approved	2007-08 Actual	2008-09 Revised	2009-10 Approved
City Manager	1	1	1	1.00	1.00	1.00
Assistant City Manager/Chief Financial Officer	1	1	1	1.00	1.00	1.00
Assistant City Manager	1	1	1	1.00	1.00	1.00
Assistant City Secretary	1	1	1	1.00	1.00	1.00
Communications Director	1	1	1	1.00	1.00	1.00
City Secretary	1	1	1	1.00	1.00	1.00
Information Specialist	1	1	1	1.00	1.00	1.00
Executive Administrative Assistant	1	1	1	1.00	1.00	1.00
Administrative Technician II	1	1	1	1.00	1.00	1.00
Administrative Technician III	1	1	1	1.00	1.00	1.00
Administrative Support Coordinator	1	1	1	1.00	1.00	1.00
Technology Specialist	1	1	1	1.00	1.00	1.00
Emergency Management Coordinator	1	1	1	1.00	1.00	1.00
Total	13	13	13	13.00	13.00	13.00



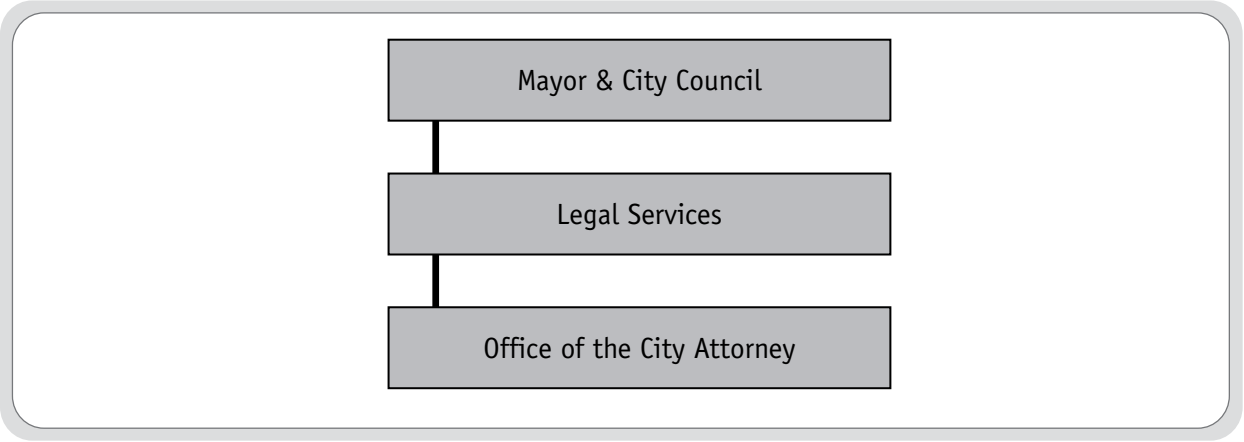
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$1,094,964	$1,454,363	**$1,513,497**	$1,568,406
Contractual Services	161,406	127,194	**106,498**	135,198
Materials and Supplies	57,098	88,355	**53,225**	58,825
Other Services and Charges	530,015	556,255	**523,535**	526,535
Capital Outlay	96,513	0	**0**	0
Total Expenditures:	$1,939,996	$2,226,167	**$2,196,755**	$2,288,964
Expenditures per Capita:	$20.70	$22.83	**$21.79**	$22.16

Legal Services Department

The Legal Services Department consists of the appointed City Attorney, the special counsel for the Ethics Commission, and other outside attorneys retained from time to time to represent the City in specific matters. The City Attorney, Stephan L. Sheets of the law firm Sheets & Crossfield, PC, is assisted by six other attorneys, five legal assistants, and two clerical employees.

Mission: To provide competent professional and timely legal services at reasonable rates.



Departmental Program Summary:

The Round Rock Legal Services Department consists of a single program described below:

Program:

Office of the City Attorney: As set forth in the Round Rock City Charter, the City Attorney is generally responsible for all legal affairs and reports directly to City Council. The duties of the City Attorney include: providing legal advice to Council, boards, commissions, and City departments; prosecutorial duties in Municipal Court; real estate matters including acquisitions, dispositions, and trades; representing the City in all litigation; and preparation and review of all contracts, resolutions, ordinances, and items presented to Council. The special Ethics Commission counsel is responsible for advising the Ethics Commission as needed. Other outside attorneys may be retained from time to time to represent the City in special matters.

FY 2008-09 Highlights:

The City Attorney continued assisting the City in discussion and negotiations with the cities of Leander and Cedar Park and by drafting various contracts and other documents for the Brushy Creek Regional Utility Authority.

The City Attorney's Office, in concert with the Finance Department, reviewed the process for preparing contracts and developed a streamlined, more efficient process to assure that contracts are completed and returned to the departments in a timely manner.

The City Attorney's Office spent considerable time and effort working with an outside vendor to review the entire existing Code of Ordinances in preparation for a recodification that is more user friendly and accessible on the Internet.

FY 2009-10
Overview and Significant Changes:

The City Attorney's office anticipates no significant changes during 2009-10.

The City Attorney's office is continuing to expend significant time and effort in assisting the City and the Brushy Creek Regional Utility Authority to organize the BCRUA into a stand alone entity and to prepare construction contracts and other documents for the construction of the first phase of the system.

The City Attorney's office is continuing to expend significant time and effort negotiating with the Lower Colorado River Authority, the Brazos River Authority, the Cities of Austin, Cedar Park, and Leander, and the Brushy Creek MUD and the Fern Bluff MUD for the sale of the Brushy Creek Regional Wastewater System to the Cities of Austin, Cedar Park, and Round Rock.

New Programs for FY 2009-10:

Legal Services is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The Legal Services Department will use the following methods to meet the demands of the City:

- Develop ways to utilize technology and other tools to provide legal services more efficiently.
- Carefully monitor the City's need for legal services, and when appropriate and necessary, will provide additional staff time to make certain that the demands of the City are met.

Departmental Goals:

- To provide competent, professional, and timely legal advice to the City Council, Administration, and Department Directors. (City Goal 5)
- To attend all City Council, Planning & Zoning, and Development Review Board meetings; further, and as needed, at board and commission meetings and other meetings providing legal advice on actions and procedures. (City Goal 5)
- To represent the City in all claims made by and against it. (City Goal 5)
- To prosecute all complaints, traffic tickets, code enforcement violations, and other offenses filed in Municipal Court. (City Goal 5)
- To represent the City in all contract and real estate matters, including eminent domain. (City Goal 5)
- To draft and review all legislation and legal documents as needed. (City Goal 5)
- To keep informed of changes in laws regarding personnel matters, as well as advise and train department heads and supervisors of proper hiring and firing practices. (City Goal 5)
- To keep informed of changes in all laws regarding municipalities including environmental, planning, zoning, juvenile crime, etc. (City Goal 5)
- To keep the City Code updated on an annual basis. (City Goal 5)
- To assist all other departments in achieving their goals. (City Goal 5)
- To obtain road rights-of-way in a timely manner. (City Goal 4)

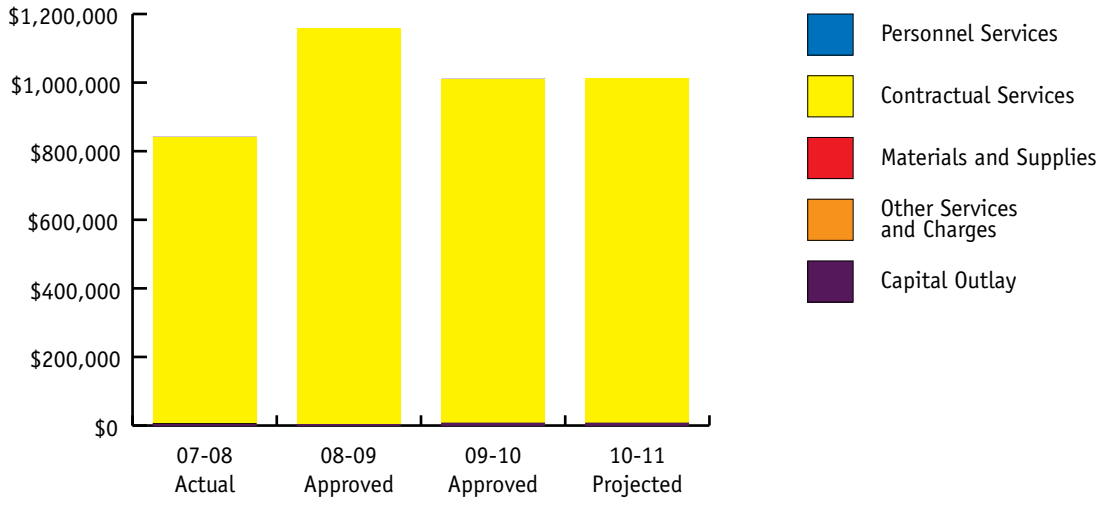
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Input			
Operating Expenditures	**$841,637**	**$1,156,700**	**$1,010,500**
Workload in Hours:			
General	6,230	6,541	6,500
Utilities	524	550	550
Construction	1,396	1,466	1,500
Total Hours	8,150	8,557	8,600
Efficiency			
Expenditures as a % of General Fund	**1.01%**	**1.34%**	**1.20%**

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
None	0	0	0	0.00	0.00	0.00
Total	0	0	0	0.00	0.00	0.00

Legal Services

Expenditures by Category



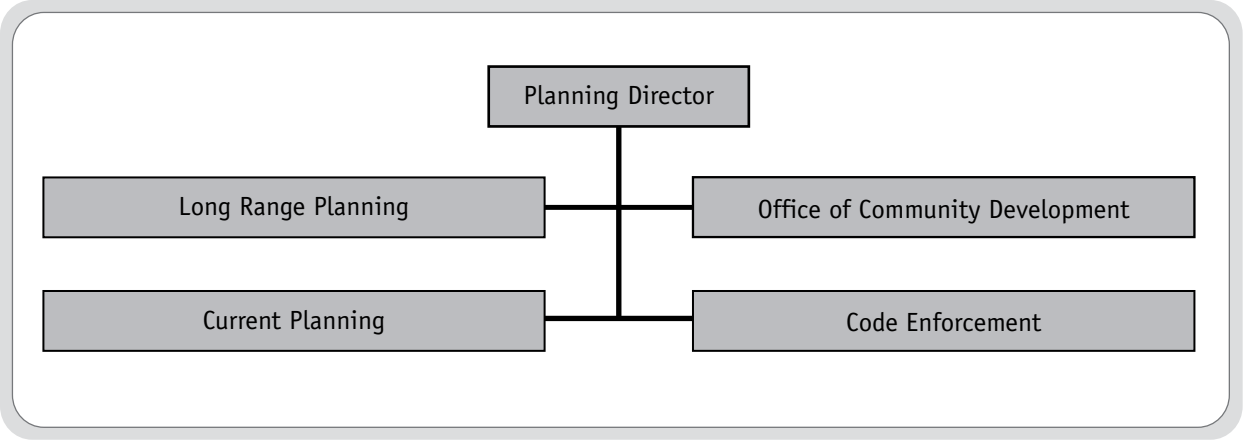
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$0	$0	**$0**	$0
Contractual Services	835,536	1,152,500	**1,002,500**	1,003,500
Materials and Supplies	0	0	**0**	0
Other Services and Charges	865	0	**0**	0
Capital Outlay	5,236	4,200	**8,000**	8,000
Total Expenditures:	$841,637	$1,156,700	**$1,010,500**	$1,011,500
Expenditures per Capita:	$8.98	$11.86	**$10.02**	$9.79

Planning & Community Development Department

The Planning and Community Development Department (P&CD) is a full-service professional planning organization under the leadership of the Planning Director.

Mission: To provide citizens and the business community with efficient, consistent, fair, and effective development standards and planning programs for the purpose of protecting environmental resources, encouraging citizen participation and ongoing communication, promoting efficient infrastructure expansion and developing quality development standards to maintain and improve the quality of life in the community.



Departmental Program Summary:

The Planning & Community Development Department consists of four programs and two cost centers. Long Range Planning, Current Planning, and the Code Enforcement program are funded by the City's General Fund. The Office of Community Development receives the majority of its funding from federal sources. Planning's four programs are described below.

Programs:

Long Range Planning oversees the development and implementation of the General Plan, area plans, neighborhood plans, redevelopment plans, historic preservation, annexation plans, corridor plans, census updates and performs periodic revisions of subdivision, zoning and signage regulations along with other development ordinances.

Current Planning reviews and processes development applications pertaining to zoning, planned unit developments, plats and site plans. Staff also prepares and conducts meetings with the Planning and Zoning Commission (P&Z), Historic Preservation Commission (HPC), Zoning Board of Adjustment (ZBA), and chairs the Development Review Committee (DRC).

Office of Community Development is responsible for the development and management of neighborhood revitalization and economic development programs funded by Community Development Block Grant (CDBG) funds. Staff prepares and conducts meetings with the Community Development Advisory Commission and attends all Round Rock Housing Authority board meetings. This office is responsible for ensuring compliance with federal regulations, developing, implementing, and monitoring CDBG funded programs, and reporting directly to the San Antonio HUD field office.

Code Enforcement (CE) is responsible for answering and enforcing any complaints due to violations of City code. Generally, these violations include illegal signs, zoning violations, and weedy lots. Code Enforcement also communicates with neighborhood groups and the Police Department to ensure that code violations are resolved.

FY 2008-09 Highlights:

The Planning and Community Development Department completed a number of projects during FY 2008-09 in addition to its ongoing review and processing of plats, site plans and zoning applications, which included Planned Unit Developments (PUDs):

- Completed public outreach, including a telephone survey and public focus groups for the General Plan 2020 update.
- Ongoing PUD negotiation for the Bison, Harris Krienke, Keller tracts to facilitate the construction of Arterial A and provide new sites for business park and industrial development.
- Continued to implement the annexation program by bringing several key tracts into the City limits.

FY 2009-10 Overview and Significant Changes:

The Planning Department's current and long range planning programs for the FY 2009-10 include a number of major projects based on City Strategic Plan goals. In addition, the current planning program continues its ongoing review and processing of plats, site plans, and zoning applications, which include Planned Unit Developments (PUDs).

- Adopt General Plan 2020 and implement portions of the General Plan that require ordinance amendments.
- Implement Phase 1 of the Downtown Plan.
- Implement recommendations outlined in the Development Process Survey and the Business Mapping Plan.

New Programs for FY 2009-10:

Planning & Community Development is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The Planning Department will continue its current and long range planning programs for FY 2010-11 and beyond to include a number of major projects based on newly adopted City Strategic Plan goals. In addition, the current planning program will continue its ongoing review and processing of plats, site plans and zoning applications, which include Planned Unit Developments (PUDs).

- Identify neighborhoods threatened by decline in order to implement preservation strategies.
- Implement Phase 2 of the Downtown Plan.
- Revise ordinances as needed to improve processes, standards, and development options, including the introduction of new mixed-use districts.

Departmental Goals:

- Provide for the orderly, economic expansion of the City of Round Rock. (City Goal 1)
- Prepare development or redevelopment area plans for portions of the City where exceptional opportunity for economic expansion exists. (City Goals 1, 2, and 3)
- Encourage the development of a viable community by providing decent and affordable housing, a suitable living environment, and expanded economic opportunities for persons of low-to-moderate income. (City Goal 2.3)
- Update procedures and development packets to increase efficiency, accountability, and improve customer service. (City Goals 5.1, 5.2)
- Develop processes to improve citizen communication and community input. (City Goals 6.1, 6.2, 6.3)
- Review and update major plans and development ordinances to meet current community needs and to improve overall appearance of Round Rock; streamline procedures to improve public services and increase efficiencies. (City Goals 2, 3, and 5.2)

Objective: Update major plans and development ordinances to meet community needs, preserve neighborhood integrity and improve overall City appearance.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Revise General Plan 2000		15%	75%	100%
Revise Sign Ordinance				50%
Commence the implementation process for the Downtown Development Plan (Phase 1)			25%	75%
Begin development of 5-Year Consolidated Plan (2010-2015) (CDBG)				25%

Trend 1: The existing General Plan 2000 was completed in 1999 and an update is now warranted due to the exponential growth sustained over the past decade. In addition, projected growth in the northeast quadrant will create demand for new land uses in the area. The plan will also address ongoing Certificate, Conversance and Necessary (CCN) issues.

Trend 2: The existing sign ordinance does not address signage along arterials, nor does it reflect updated standards in the new zoning ordinance. An updated and revised sign ordinance will improve overall community appearance and assist with the implementation of General Plan recommendations.

Trend 3: The implementation of a plan for an expanded downtown area will include strategies to provide for mixed-use development to encourage comprehensive redevelopment and identify areas where significant density is appropriate.

Trend 4: Improved development standards in key growth areas are resulting in better quality development in Round Rock. Key growth areas are recognizing the need for denser, more compact development.

Department Goals: (cont.)

- Provide efficient and effective processing of development applications. (City Goal 5.2)

Objective: Improve development processes to maximize efficiency and user friendliness to the public.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Refine and standardize development review process			25%	75%
Number of plats reviewed	126	55	57	70
Number of zoning and PUD applications	37	24	13	20
Number of ZBA applications	2	2	3	2
Number of HPC applications	9	14	18	20
Number of DRC (site) plans reviewed	239	141	80	85
Number of home repair applications	25	20	20	20
Number of CDBG sub-recipient grant applications	25	22	13	2

Trend 1: The ongoing review of development processes is resulting in improved accountability and better service to the public. The City continues an ongoing review of its development review processes to assess overall effectiveness and to identify potential inefficiencies.

Trend 2: The number of development applications has slowed primarily for single family developments due to the economic downturn and increased difficulties in obtaining credit.

Trend 3: The amount of time to process home repair applications averages three weeks, even if the application fails to close. The documentation process is very detailed requiring many hours of staff time per file.

- Provide fair, efficient, consistent, and courteous code enforcement. (City Goal 6.1)

Objective: Increase efficiency and effectiveness of code enforcement.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Code violations	1,277	659	275	285
Signs removed from right of way	7,474	6,279	8,392	8,703

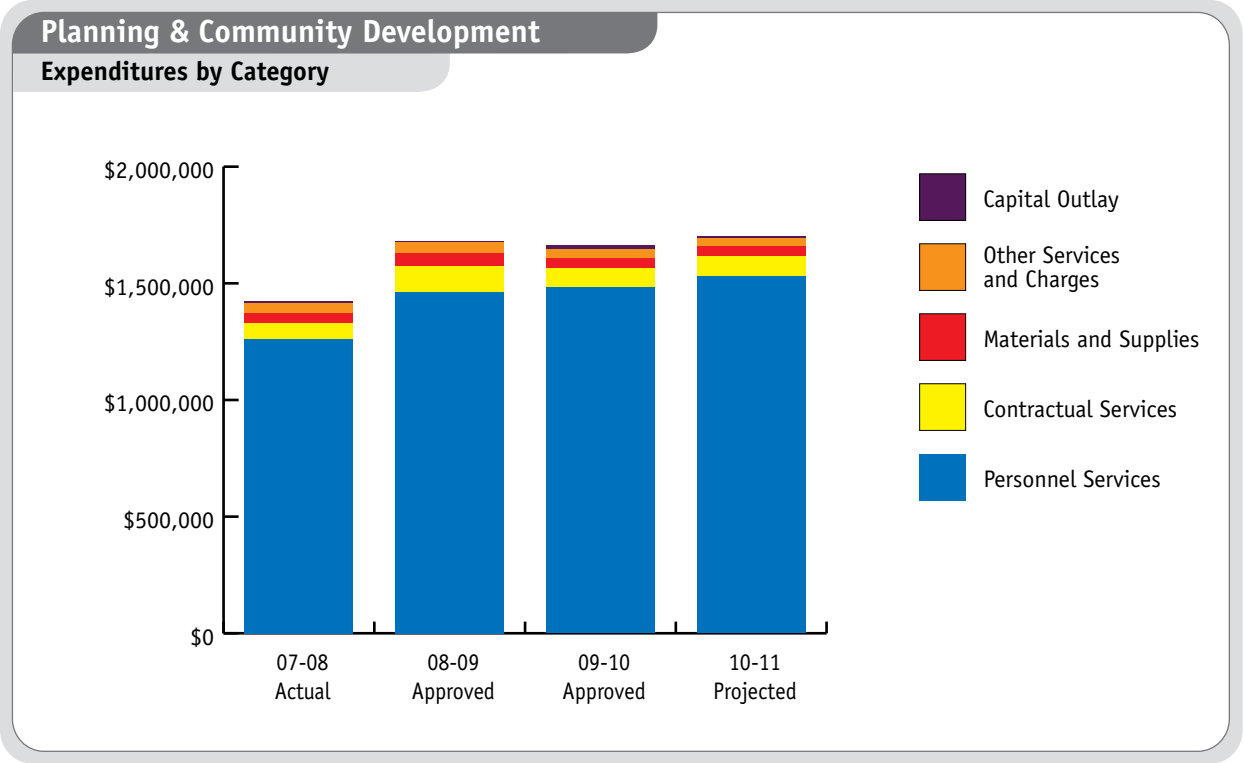
Trend 1: The decrease in code violations can be attributed to the sustained drought resulting in fewer overgrown lots.

Objective: To review and amend ordinances to better address neighborhood concerns.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Update and implement the weedy lot ordinance			50%	50%
Review requirements for parking in yards and develop implementation processes		100%		

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Population	93,700	97,500	100,800
Population Growth Rate (annual)	4.00%	4.06%	3.38%
Total Number of Dwelling Units	33,856	35,259	36,067
Acres of Commercially Zoned Property	3,234	3,480	3,606
Approved Single-Family Lots	627	20	300
Input			
Operating Expenditures	**$1,422,646**	**$1,682,003**	**$1,662,286**
Number Authorized FTEs	**19.75**	**19.75**	**19.75**
Long Range Planning Hours	6,110	4,940	6,110
Current Planning Hours	18,590	19,760	18,590
Administrative Hours (Planning)	6,240	6,240	6,240
Code Enforcement Hours	7,280	7,280	7,280
Community Development Hours	3,120	3,120	3,120
Output			
Number of Plats Reviewed	55	57	70
Number of Zoning & PUD Applications	24	13	20
Number of ZBA Applications	2	3	2
Number of HOAP Applications	0	0	0
Number of Home Repair Applications	20	20	20
Number of Historic Preservation Applications	14	18	20
Number of DRC (site) Plans Reviewed	141	80	85
Efficiency			
Expenditures as a % of General Fund	**1.71%**	**1.95%**	**1.98%**
Authorized Personnel as a % of General Fund FTEs	**2.84%**	**2.81%**	**2.81%**
Average Number of Days to Review & Process Subdivision Plats	28	28	28
Average Number of Days to Review & Process Zonings	60	60	60
Average Number of Days to Review & Process PUDs	120	120	120
Average Number of Days to Approve DRC Plans (3 reviews)	76	76	76
Effectiveness			
% of Projects/Plans Completed on Schedule	95%	95%	95%
Survey Yes/No	Yes	Yes	Yes
Customer Satisfaction Rating (Good to Excellent)	Excellent	Pending	Excellent

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Planning & Comm. Dev. Director	1	1	1	1.00	1.00	1.00
Planning Coordinator	1	1	1	0.75	0.75	0.75
Principal Planner	1	2	2	1.00	2.00	2.00
Senior Planner	3	3	3	3.00	3.00	3.00
Planner	2	1	1	2.00	1.00	1.00
Associate Planner	1	1	1	1.00	1.00	1.00
Community Development Coordinator	1	1	1	1.00	1.00	1.00
Code Enforcement Supervisor	1	1	1	1.00	1.00	1.00
Senior Code Enforcement Officer	1	1	1	1.00	1.00	1.00
Code Enforcement Officer	1	1	1	1.00	1.00	1.00
Planning Technician	3	3	3	3.00	3.00	3.00
Office Manager	1	1	1	1.00	1.00	1.00
Administrative Technician II	1	1	1	1.00	1.00	1.00
Administrative Technician III	1	1	1	1.00	1.00	1.00
Community Development Assistant	1	1	1	1.00	1.00	1.00
Total	20	20	20	19.75	19.75	19.75



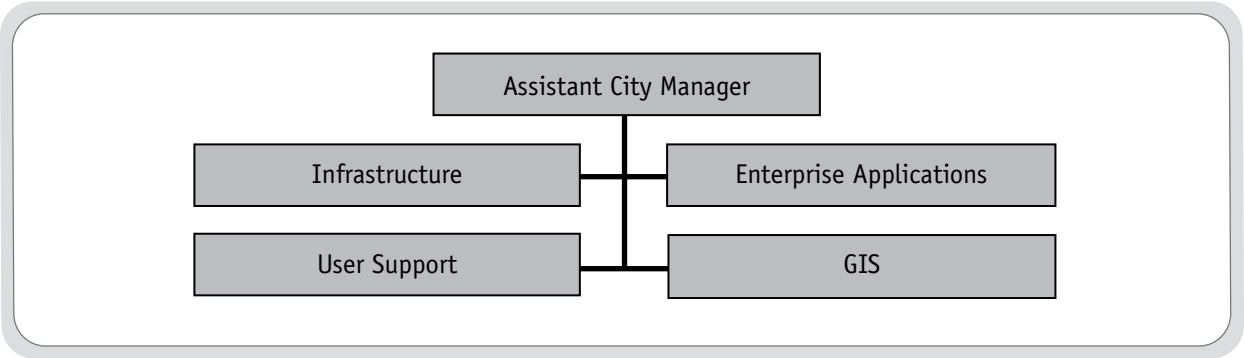
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$1,260,986	$1,462,293	**$1,482,405**	$1,529,208
Contractual Services	67,508	110,986	**84,908**	86,675
Materials and Supplies	42,836	54,800	**41,982**	42,381
Other Services and Charges	42,566	47,924	**36,101**	36,101
Capital Outlay	8,750	6,000	**16,890**	6,000
Total Expenditures:	$1,422,646	$1,682,003	**$1,662,286**	$1,700,365
Expenditures per Capita:	$15.18	$17.25	**$16.49**	$16.46

Information Technology & Communications Department

The Information, Technology and Communications Department's (ITC) main functions are to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.

Mission: The ITC Department's mission is to assist all City departments to become more productive through the use of technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.



Departmental Program Summary:

In FY 2008-09, the Round Rock Information Technology & Communications Department completed an information systems assessment and business process analysis. The results of the IT assessment have been outlined in the Information Technology Strategic Plan. The strategic plan outlines several goals that ensure the defined projects and technology initiatives are aligned with the overall IT goals and supportive of the general business goals of the City. To meet these goals, the Information Technology & Communications Department was reorganized and centralized into four program areas to support current IT initiatives more effectively and to take advantage of IT resources and staff required to implement the IT Strategic Plan.

Programs:

Infrastructure Support: This program will support a centralized IT datacenter providing the foundation from which all other technology is utilized. This program has the authority to set and enforce technology polices, guidelines and standards that enhance the utilization and management of all network infrastructure (LAN & WAN) citywide.

User Support: This program will manage a centralized help desk to provide user support services to all city departments. This program will support desktop hardware, laptops, printers and desktop devices. Service level agreements have been established to monitor and report all help desk requests. Various efficiency gains and cost savings are realized by managing hardware and support in a central manner.

Enterprise Application Support: This program will manage a comprehensive software development lifecycle methodology for existing and future software application solutions for the City. This program will provide project management and recommendations on government and industry best practices, systems analysis, system implementation, systems integration and database maintenance.

Geographic Information Systems (GIS) Support: This program will centralize the management of all geo-based assets, collect accurate and timely geo-base data, and provide map publishing, distribution and spatial analysis that can be tied to a geographic location.

FY 2008-09 Highlights:

The Information Technology & Communications Department performed a comprehensive IT assessment in conjunction with Plante & Moran, PLLC. As part of the IT assessment the ITC department developed an IT strategic plan and tactical plans which focused on identifying efficiency gains, improving our effectiveness and enhancing our customer service. We plan to replace and upgrade older systems using the latest cost effective technology. We also plan to streamline business processes using IT industry best practices. The City plans to become more efficient and help reduce paper consumption. A paramount objective is to ensure that our IT plan was aligned with the City's Strategic Plan and goals.

FY 2009-10 Overview and Significant Changes:

ITC continues to address the City's needs to develop ways of utilizing technologies to enhance all departments' effectiveness and efficiency by improving network infrastructure and consolidation of city servers to a primary data center.

New Programs for FY 2009-10:

Information Technology & Communications Department is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

ITC will continue to address the City's costs and capabilities in the use of technology. This will be addressed by implementing an offsite disaster recovery facility and other activities.

Departmental Goals:

- Increase GIS system usage and data layer sharing throughout the City. (City Goal 5.2)
- Manage application use and training to maximize productivity and return on investment for major software systems. (City Goal 5.5)
- Continue to increase data safety and network resistance to hostile interference. (City Goal 5.5)
- Increase Portal system usage and user training level throughout the City. (City Goal 5.2)
- Develop application and database systems integrations plan. (City Goal 5.2)
- Increase efficiency and safety for public safety personnel through use of modern standard technology. (City Goal 5.3)

Objective: Successfully procure and implement new Dispatch system, including wireless connectivity to mobile stations within vehicles.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Total Police Department systems	302	312	325	338
Police Mobile Stations	116	121	130	138
Police Department Help Desk activity	31%	34%	36%	40%
Total Fire Department systems	84	85	90	95
Fire Mobile Stations	32	32	36	40
Fire Department Help Desk activity	8%	8.5%	10%	11%

Trend: Use of the Computer-Aided Dispatch continues to increase as does the number of field devices.

- Increase and improve City web presence in the public arena. (City Goal 5.1)

Objective: Implement online payment options to increase convenience for the citizens and cost savings for the City.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Water Utility payments (avg/month)	2250	3115	3833	4250
Parks and Recreation Department payments (avg/month)	307	364	410	470

Trend: Online payments only reflect City systems; many more are made through private banking institutions. The trend is for a greater increase in private payments rather than City based systems in the utility billing area. Municipal Court is planned but not implemented yet.

Department Goals: (cont.)

- Provide technical assistance and repairs for all computer users in the City. (City Goal 5)

Objective: Keep City employees productive and efficient by quickly solving technical issues. Figures are average calls closed per month by department.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Parks and Recreation	30	31	33	35
Finance	15	15	16	18
Administration	10	12	14	16
Fire Department	27	27	30	32
Municipal Court	4	5	5	6
Planning	5	10	8	10
Police Department	93	129	140	155
Purchasing	4	4	4	5
Utility Billing	7	8	8	9
Human Resources	5	5	6	7
Public Works	29	47	55	60
Library	N/A	23	26	30

Note: Implemented in FY 2006-07, new data is becoming available from the IssueTrack HelpDesk system. This chart represents average monthly calls closed by area where implementation has been completed.

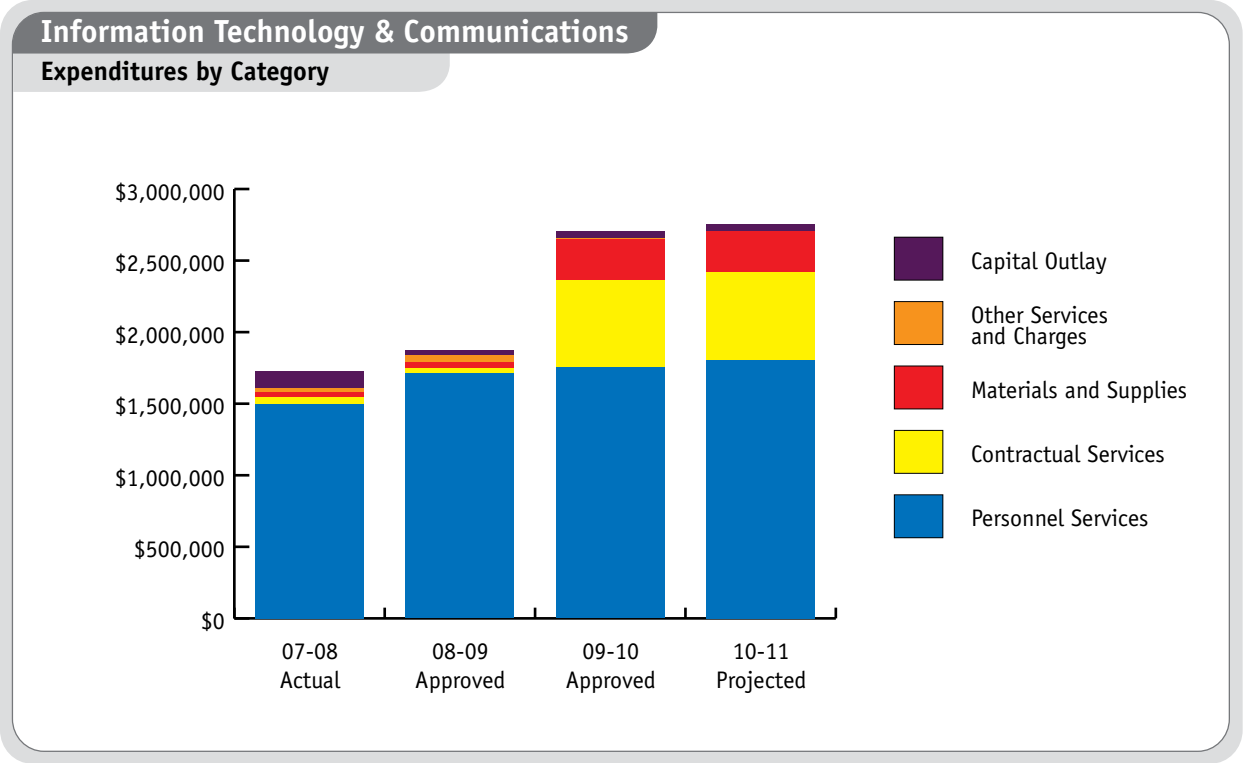
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Total Systems Supported	1,059	1,099	1,120
Large Scale Systems	83	89	75
Personal Computers	976	1,010	1045
Local Area Networks (LAN)	8	8	8
Input			
Operating Expenditures	**$1,726,941**	**$1,876,067**	**$2,701,780****
Number Authorized FTEs	**22.00**	**22.00**	**22.00**
Output			
Help Call Distribution (avg/month)			
Total Logged Calls	196	242	260
Administration	10	12	14
Finance	15	15	16
Fire Department	27	27	30
Human Resources	5	5	6
Municipal Court	4	5	5
PARD	30	31	33
Planning	5	10	8
Police Department	93	129	140
Utility Billing	7	8	8
Efficiency			
Expenditures as a % of General Fund	**2.08%**	**2.18%**	**3.22%**
Authorized Personnel as a % of General Fund FTEs	**3.16%**	**3.13%**	**3.13%**
Information Tech. Expenditures/Total Servers + Clients	$1,631	$1,707	$2,412
Information Tech. Expenditures/Total City Employees	$2,086	$2,239	$3,220
Effectiveness			
Average Days to close Help Calls*:			
All Calls	1.39	1.45	1.38
Critical Priority	0.80	0.79	0.75
Serious Priority	1.50	1.52	1.45
Low Priority	1.80	1.69	1.65
Procurement Call	1.45	1.80	1.65

* Note: Implemented in FY 2007-08, new data is becoming available from the Issue Track Helpdesk system. This chart represents average monthly calls closed by area where implementation has been completed.

** Note: As a result of the ITC reorganization, all maintenance and hardware and software purchases for the General Fund departments have been consolidated into ITC.

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Information Systems Manager	1	1	1	1.00	1.00	1.00
Computer Support Technician	2	2	2	2.00	2.00	2.00
Database Administrator	2	2	2	2.00	2.00	2.00
GIS Analyst	2	2	2	2.00	2.00	2.00
GIS Coordinator	1	1	1	1.00	1.00	1.00
GIS Specialist	2	2	2	2.00	2.00	2.00
GIS Technician	1	1	1	1.00	1.00	1.00
Network Administrator I-III	4	4	4	4.00	4.00	4.00
Senior Network Administrator	1	1	1	1.00	1.00	1.00
Systems Administrator I-III	3	3	3	3.00	3.00	3.00
System Analyst	1	1	1	1.00	1.00	1.00
Systems Support Specialist	1	1	1	1.00	1.00	1.00
Web Administrator	1	1	1	1.00	1.00	1.00
Total	22	22	22	22.00	22.00	22.00



Summary of Expenditures:

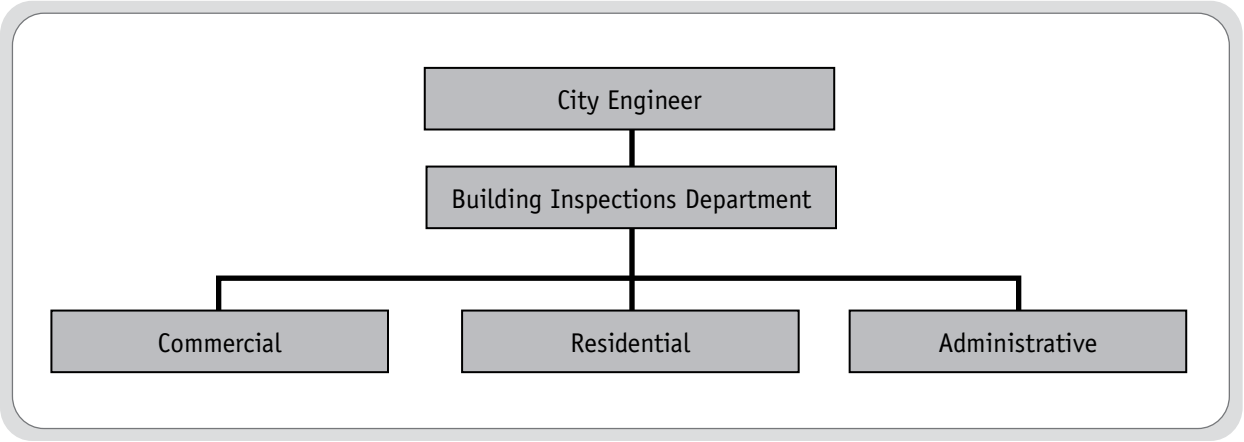
	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget*	2010-11 Projected Budget
Personnel Services	$1,498,979	$1,711,159	**$1,752,324**	$1,806,884
Contractual Services	47,710	37,335	**607,973**	608,973
Materials and Supplies	31,904	42,916	**291,914**	287,014
Other Services and Charges	31,806	45,757	**80**	80
Capital Outlay	116,541	38,900	**49,489**	49,489
Total Expenditures:	$1,726,941	$1,876,067	**$2,701,780**	$2,752,440
Expenditures per Capita:	$18.43	$19.24	**$26.80**	$26.65

* Note: As a result of the ITC reorganization, all maintenance and hardware and software purchases for the General Fund departments have been consolidated into ITC.

Building Inspections Department

Building Inspections (BI) is responsible for the enforcement of all building construction codes adopted by the City Council as well as enforcement of the zoning ordinances. The enforcement of these codes and ordinances ensures the health, safety, and general welfare of its citizens. BI continues to provide next day inspection services despite heavy demand. Through customer surveys, BI makes every effort to ensure that excellent service is being provided to the homebuyer or building occupant and the building community. BI strives for a three to six day review period for homes and two week review period for commercial construction.

Mission: Provide oversight of public and private structures to ensure public health and safety through enforcement of appropriate building codes.



Departmental Program Summary:

BI consists of one cost center with three programs discussed below.

Programs:

Commercial: Responsible for inspections, paperwork, and related duties for commercial projects.

Residential: Responsible for inspections, paperwork, and related duties for residential projects.

Administrative: Administrative staff answers the phones, handles internal/external paperwork, and provides customer service to citizens.

FY 2008-09 Highlights:

In the past, residential construction dominated the Inspections Department time and energy. In FY 2008-09 we've seen the majority of inspections on the commercial side. This past year we have seen six new apartment complexes come on line and continued interest in the Medical and Class A, (high rise, upper-end type office buildings, such as medical and professional buildings), office market. This required residential inspectors to pick up additional education and training on the commercial side, which has made this division more efficient as well as more flexible.

- Permitted and completed six new apartment complexes
- Completed two, five-story Class A office buildings
- Near completion of a five-story Medical office building

FY 2009-10
Overview and Significant Changes:

We are continuing to see the commercial inspections outpace the residential, based on what the Development Review Committee has reviewed. The three universities currently under construction, as well as the influx of commercial projects related to the development of the higher education sector, is a significant change for the City. We are also adopting the latest addition of the International Code Council (ICC) codes in the fall. Current projects that will have a great impact on our department this year are:

- Five new Hotel projects that have been reviewed but not started at this point.
- Three University projects that will change the face of the Northeast area of the City.
- New High School and Elementary School along with continued Medical office interest.
- New State regulations with regards to Irrigation conservation and Storm water.

New Programs for FY 2009-10:

Building Inspections is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

Building Inspections will continue to enforce City adopted building construction codes as well as zoning ordinances. We project that there will be an on-going influx of commercial development, particularly in the Northeast quadrant of Round Rock. The cross-training program implemented in 2007 will continue to allow this department the flexibility to move inspectors between residential and commercial inspections as needed to ensure code compliance. Building Inspections will proactively continue to improve services provided to the community, while it:

- Provides inspection services as the construction of the three new universities finishes.
- Implements new State regulations with our existing resources, if possible.
- Remains flexible to provide increased residential inspections if the residential construction industry improves.

Departmental Goals:

- Ensure customers receive quality service in a timely manner. (City Goal 1.1, 5.1, and 6.3)

Objective: Provide information and guidance in a professional, efficient fashion and provide inspections within 24 hours of customer request.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Conduct customer satisfaction survey (Target 90% good to excellent)	93%	93%	92%	93%
Maintain 95% responsiveness rating	95%	95%	95%	95%

- Maintain accurate information system for files and data management that provides easy and effective tracking for internal and external customers. (City Goal 5.5)

Objective: Implement development tracking of daily inspection activities for private development projects.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Maintain 90% accuracy rating on daily tracking report	93%	95%	96%	95%

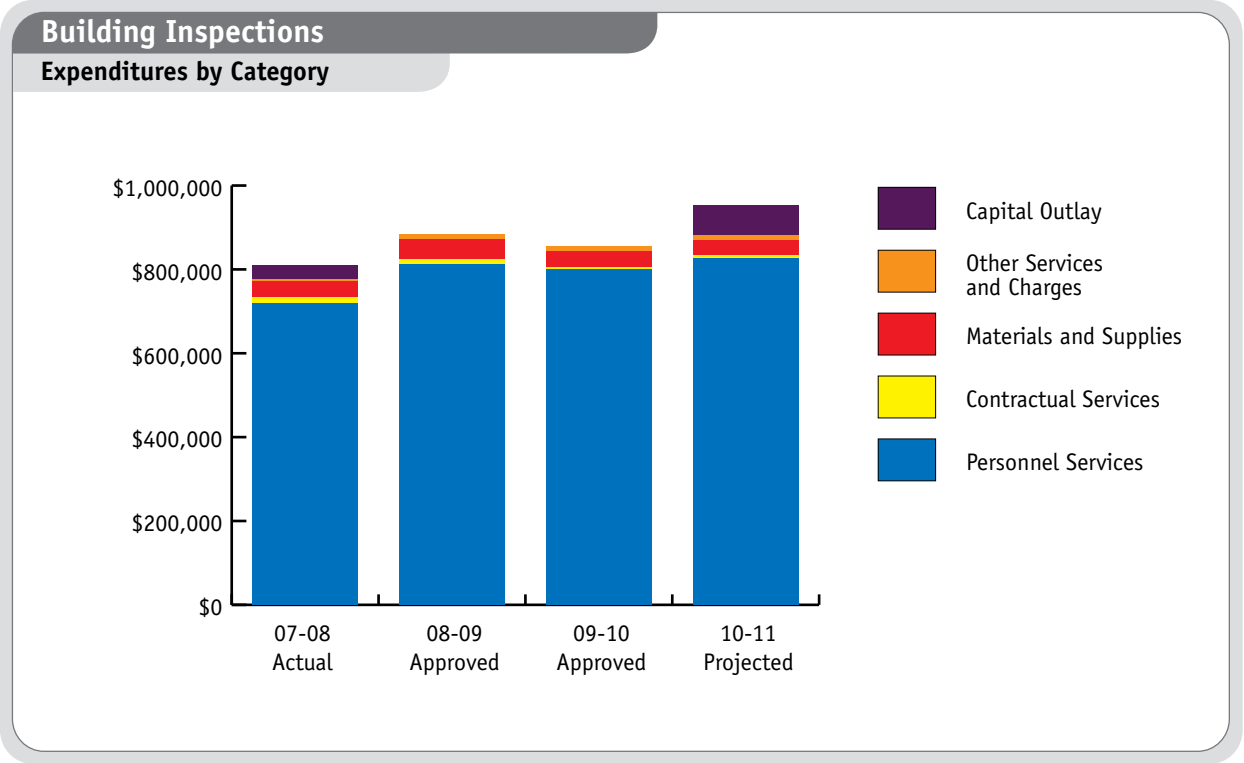
- Guarantee professional workforce that provides state-of-the-industry inspection services. (City Goal 3.2 and 5.2)

Objective: Train and educate personnel in state-required and code-related certification programs.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
All inspectors obtain two certification classes per year	95%	95%	85%	85%
Attend six hours of professional training	100%	100%	100%	100%

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Applications For Building Permits	3,900	3,200	3,200
Input			
Operating Expenditures	**$810,791**	**$883,521**	**$854,474**
Number Authorized FTEs	**12.00**	**12.00**	**12.00**
Total Employee Hours	24,960	24,960	24,960
Output			
Single-Family Permits	1,200	600	300
Duplex Permits	0	0	0
Multi-Family Permits	3	3	3
Commercial Permits	60	70	70
Industrial Permits	1	5	5
Other (electrical, plumbing, mechanical, signs, etc.)	2,636	2,522	2,522
Efficiency			
Expenditures as a % of General Fund	**0.98%**	**1.03%**	**1.02%**
Authorized Personnel as a % of General Fund FTEs	**1.73%**	**1.71%**	**1.71%**
Cost per Inspection	$23.13	$29.00	$29.00
Time per Inspection	1 Hr.	1.27 Hr.	1.27 Hr.
Effectiveness			
Average Inspections per Day	106	67	67
Overall Effectiveness Rating (Good to Excellent)	93%	92%	92%

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Chief Building Official	1	1	1	1.00	1.00	1.00
Chief Electrical Inspector	1	1	1	1.00	1.00	1.00
Senior Building Inspector	2	3	3	2.00	3.00	3.00
Chief Commercial Inspector	1	1	1	1.00	1.00	1.00
Chief Residential Inspector	1	1	1	1.00	1.00	1.00
Building Inspector	4	3	3	4.00	3.00	3.00
Administrative Technician II	1	1	1	1.00	1.00	1.00
Building Permits Technician	1	1	1	1.00	1.00	1.00
Total	12	12	12	12.00	12.00	12.00



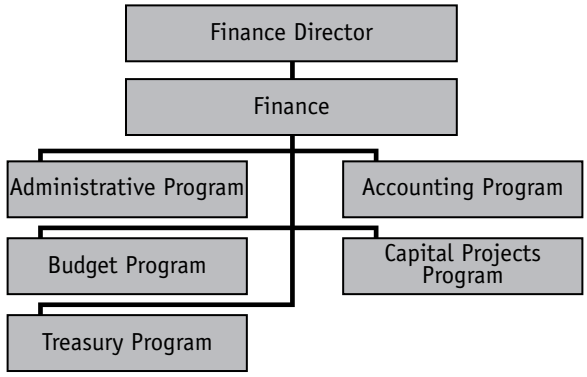
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$718,853	$810,981	**$799,077**	$825,226
Contractual Services	15,484	12,943	**7,091**	8,091
Materials and Supplies	36,768	48,614	**37,323**	37,823
Other Services and Charges	4,974	10,983	**10,983**	10,983
Capital Outlay	34,712	0	**0**	70,698
Total Expenditures:	$810,791	$883,521	**$854,474**	$952,821
Expenditures per Capita:	$8.65	$9.06	**$8.48**	$9.22

Finance Department

Management responsibility for all of the City's financial activity is centralized in the Finance Department. The Assistant City Manager/Chief Financial Officer (ACM/CFO) develops, oversees and communicates strategic financial planning and programs. The Director of Finance is responsible for the City's financial policies, debt management and the day-to-day operations of the Finance Department and its program divisions. Major areas of responsibility include accounting, reporting, payroll, utility billing and collection, purchasing, budget operations, and treasury management. Other duties of the department include processing accounts payable transactions for all City programs, publishing the City's monthly, quarterly and annual financial statements, administering the City's cash management and investment program, coordinating the capital improvement program, invoicing miscellaneous receivables and maintaining all capital asset records.

Mission: The Finance Department is responsible for financial planning, policy development and administration of the City's financial activities.



Departmental Program Summary:

The Finance Department consists of five programs which are described in detail below and in each related section of the budget document:

Programs:

Administration Program: This program's responsibility involves financial planning for the organization, policy development, and deployment of financial policy.

Accounting Program: This program is responsible for maintaining the financial records of the City. This includes processing and recording all receipts and disbursements of City funds, recording the fixed assets of the City, reconciling City records with the City's depository bank and other agencies, performing the City's payroll function, reporting of financial information on City grants, assisting the City's external auditors during the annual audit, and reporting financial results to City management, departments, citizens, and other agencies as needed.

Budget Program: The Budget Office is responsible for producing the City's annual operating budget and providing various subsidiary budgets to management and City Council. It is also responsible for generating projections and monitoring of departmental budgets.

Capital Projects Program: This program is responsible for the financial planning and management of the City's capital improvement project funds. This involves working closely with various City departments and project managers to develop budgeting, cash flows, disbursements, monthly balancing and reporting of capital projects. This program is also tasked with coordinating the City's five-year Capital Improvement Project (CIP) Process and produces financial information to assist the City auditors, project managers, and others.

Programs: (cont.)

Treasury Program: Treasury is responsible for the cash management and investment of City funds. This includes the daily transferring and settling of the City's depository funds, investing excess funds, and reporting investments in accordance with the Texas Public Funds Investment Act and the City's Investment policy. This also includes maintaining working relationships with the City's depository bank(s), authorized broker/dealers, and the City's safekeeping agent. Finally, it includes making sure City funds are collateralized in accordance with the Texas Collateral Act for Public Funds and the City's Investment policy.

FY 2008-09 Highlights:

The Finance Department once again received the Distinguished Budget Presentation and Certificate of Achievement for Excellence in Financial Reporting awards for its most recent documents submitted to the Government Finance Officers Association (GFOA). In addition, a Special Performance Measure Recognition award was given for the 2008-09 Annual Operating Budget by the GFOA. These awards indicate that the financial documents submitted have met certain rigorous, nationally recognized accounting and reporting standards. In addition, the Finance Department has:

- Prioritized and successfully completed several projects identified in the strategic work plan.
- Developed and implemented a Records Retention Plan that efficiently manages the storage of our records.
- Implemented a training program for department staff (supporting the career ladder development requirements).

FY 2009-10 Overview and Significant Changes:

The Finance Department continues to proactively implement new processes to better manage the financial needs of the City. The Finance Department is:

- Continuing to identify and implement new projects to the strategic work plan.
- Working with Information Technologies to select and implement a financial system solution that will provide enhanced reporting capabilities and efficiencies for the accounting staff and end users.
- Assisting departments in managing their resources with the constraints of the current economic climate.

New Programs for FY 2009-10:

Finance is proposing no new programs in FY 2009-10.

FY 2010-11 Overview and Beyond:

The Finance Department will continue to evaluate and proactively anticipate the needs of our customers, both internal and external, by:

- Continuing to improve our internal processes to maximize productivity without compromising accounting practice requirements.
- Developing the tools necessary for tracking and reporting the key measurement indicators identified in the City's new Strategic Business Plan.
- Continuing to identify future services and resource requirements for the Finance Department that will allow us to meet our mission.

Departmental Goals:

- Continue improvement of financial reporting to departments via the web portal and online report generation. (City Goal 5)
- Continue to improve the internal training opportunities for Finance department staff. (City Goal 5)
- Review and improve year-end process. (City Goal 5)
- Coordinate the annual budget/budget revision processes to ensure the timely presentation of budget information to management and City Council. (City Goal 5)

Objective: Create efficiencies in the annual budget process.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of business days to complete departmental budgets	45	40	45	40
Number of business days to complete budget book	30	25	25	23
Number of budget revisions	1	1	1	1

- Continue to develop a comprehensive five-year Capital Improvement Program (CIP) that includes the three major components: Utility, General and Transportation.
- Review and analyze needs for a new financial system.
- Improve consistency, efficiency, and correctness in processing of receipts and payments.

Objective: Improve financial internal controls.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of internal control reviews	1	1	1	1

Objective: Better utilization of technology and communication tools.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of Electronic Payments Received:				
Number of Online Payments Received – Utility Billing	23,802	37,383	50,000	60,000
Dollar Amount of Online Payments Received – Utility Billing	$2.3 million	$4.0 million	$5.1 million	$6.0million
Number of Other Electronic Payments Received – Utility Billing	48,723	73,570	79,000	84,500
Dollar Amount-Other Electronic Payments Received – Utility Billing	$3.4 million	$5.8 million	$6.4 million	$6.9 million
Number of Online Payments Received – PARD	460	2584	2757	2950
Dollar Amount of Online Payments Received - PARD	$51,000	$275,344	$331,400	$397,680

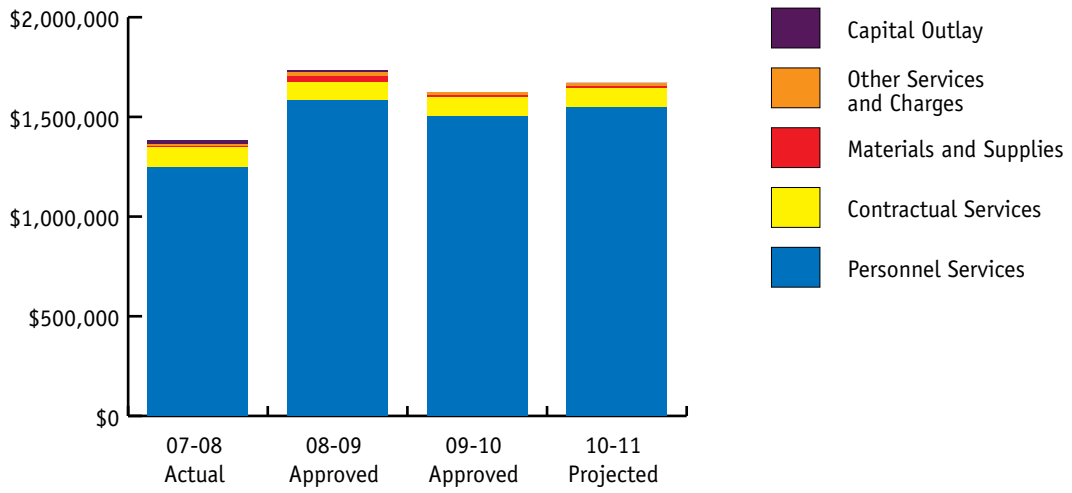
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Input			
Operating Expenditures	**$1,383,574**	**$1,732,925**	**$1,624,450**
Number Authorized FTEs	**22.50**	**22.50**	**22.50**
Output			
Payroll Checks Issued	22,165	32,972	33,000
Number of Vouchers Processed	16,000	16,000	16,000
Audits	3	3	3
Interim Financial Reports	24	24	24
Number of Contracts managed	72	78	85
Number of Journal Entries Processed	1,100	1,200	1,300
Number of Deposits Processed	4,200	4,300	4,300
Number of Project Managers	18	17	18
Number of active CIP contracts	190	198	185
Total Project Expenditures	$81,500,000	$79,000,000	$81,700,000
Average Value of Investments	$282,200,000	$272,000,000	$260,000,000
Efficiency			
Expenditures as a % of General Fund	**1.67%**	**2.01%**	**1.93%**
Authorized Personnel as a % of General Fund FTEs	**3.24%**	**3.20%**	**3.20%**
Effectiveness			
Interest Rate on Investments	3.50%	1.60%	1.20%
as Compared to Market	2.20%	0.25%	0.20%
Compliance with Financial Policies	Yes	Yes	Yes
General Obligation Bond Rating (S&P)	AA	AA+	AA+

Authorized Personnel	Positions 2007-08 Actual	2008-09 Revised	2009-10 Approved	Full Time Equivalents 2007-08 Actual	2008-09 Revised	2009-10 Approved
Finance Director	1	1	1	1.00	1.00	1.00
Controller	1	1	1	1.00	1.00	1.00
Assistant Finance Director	1	1	1	1.00	1.00	1.00
Finance Programs Manager	1	1	1	1.00	1.00	1.00
Accounting Supervisor	1	1	1	1.00	1.00	1.00
Treasury Accountant	1	1	1	1.00	1.00	1.00
Budget Supervisor	1	1	1	1.00	1.00	1.00
Budget Analyst II	1	1	1	1.00	1.00	1.00
Accountant I	1	1	1	1.00	1.00	1.00
Accountant II	1	1	1	1.00	1.00	1.00
Accounting Technician I	5	5	5	4.50	4.50	4.50
Accounting Technician II	4	4	4	4.00	4.00	4.00
Payroll Coordinator	1	1	1	1.00	1.00	1.00
Administrative Technician III	1	1	1	1.00	1.00	1.00
Business Consultant	1	1	1	1.00	1.00	1.00
Grant Coordinator	1	1	1	1.00	1.00	1.00
Total	23	23	23	22.50	22.50	22.50

Finance

Expenditures by Category



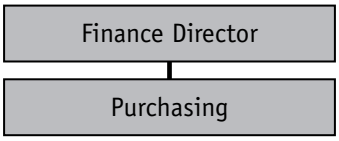
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$1,245,425	$1,583,165	**$1,504,166**	$1,549,105
Contractual Services	100,800	92,160	**91,284**	92,878
Materials and Supplies	9,577	25,500	**10,100**	10,100
Other Services and Charges	8,667	24,600	**18,900**	18,900
Capital Outlay	19,105	7,500	**0**	0
Total Expenditures:	$1,383,574	$1,732,925	**$1,624,450**	$1,670,983
Expenditures per Capita:	$14.77	$17.77	**$16.12**	$16.18

Purchasing Department

The function of the Purchasing Department is to support the procurement requirements of all City departments. Requirements include supplies, materials, equipment, and services.

Mission: The Purchasing Department's mission is to procure and/or assist in the procurement needs of the City departments through centralized coordination of purchasing activities. To provide uniform, economic, and timely purchasing practices legally mandated by federal, state and local statutes, City Charter, City Ordinances, and budgetary authority.



Departmental Program Summary:

The Round Rock Purchasing Department consists of a single program described in detail below:

Program:

Purchasing: Utilizing centralized coordination of purchasing activities, the Department receives purchase requests from the various City departments and determines, with the assistance of the requesting department, the best method of procurement, including open market purchasing, informal bids, formal bids or proposals, cooperative purchasing, and procurement card purchases.

Centralized coordination of purchasing encourages cost savings through bulk purchases and consolidated purchases as well as compliance with various purchasing legal requirements. Centralization also allows all departments to take advantage of the Purchasing Department's market research, supplier recruitment, bidding expertise, specification development, contract negotiations, and resourcefulness.

Additional functions include, but are not limited to:

- Administration of telecommunications (wired and wireless)
- Administration of the procurement card program
- Assist in resolving delivery and billing issues
- Assist in vendor maintenance for 1099 reports
- Administration of the pager program
- Verification that capital procurements are authorized in current fiscal year budget
- Monitoring performance and pricing of Electric Deregulation Contract
- Administration of Annual Contracts
- Administration of Texas Fleet Fuel Services program, including monitoring and reconciliation of weekly and monthly invoices
- Administration of the City's uniform program, including weekly rental and special purchases

FY 2008-09 Highlights:

During FY 2008-09, the Purchasing Department continued support functions for other City departments through the following programs:

- Conducted organizational reviews of Procurement Card program and individual user spending to facilitate adjustment of purchasing thresholds. Increased single purchase limits for select cardholders to provide procurement efficiency and timeliness at the departmental level.
- Completed implementation of citywide travel program in conjunction with Accounts Payable Division of the Finance Department. Conducted targeted training with departmental Travel Coordinators to establish procedural standards and conformity.
- Implemented electronic database for registration of vendor information and contacts in conjunction with Project Management Division of Public Works. Vendor Central, an online database specific to the City of Round Rock, was introduced to the general public in February 2009 to foster increased vendor representation and supplement use of State of Texas vendor listing for all City procurements.

FY 2009-10 Overview and Significant Changes:

During FY 2009-10, the Purchasing Department projects an increased ability to support other City departments in procurement functions through the following endeavors:

- Implement online submittal and review of purchase requisitions to streamline the daily procurement process, while maintaining financial and budgetary accountability.
- Utilize Interlocal agreement with Central Texas Purchasing Alliance, a consolidated procurement approach by the cities of Cedar Park, Georgetown, Hutto, Leander, Round Rock and Taylor. The cooperative agreement will combine the purchasing leverage of all involved entities for maximization of pricing opportunities and value.
- Continue to develop Contract Management process to reduce turnaround time of legal documents submitted by internal departments and improve communication between involved parties.

New Programs for FY 2009-10:

Purchasing is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The Purchasing Department will continue to support the City by providing support services. Increased technologies will allow for quicker and more efficient performance of duties with the following:

- Will upgrade Financial System with purchasing software to improve service to internal customers.
- Will introduce e-Procurement module on City website to enhance interaction with external customers and satisfy competitive bidding requirements mandated by the State of Texas.
- Will request new Program Auditor position to increase efficiency, productivity and professionalism of Purchasing staff.

Departmental Goals:

- Implement pilot project to allow online entry of purchase requests. (City Goal 5.5)
- Hold more training sessions for internal and external service growth. (City Goal 5.2)
- Increase support to City departments. (City Goal 5.2)
- Increase awareness and understanding of individual departmental needs through attendance at weekly and monthly staff meetings. (City Goal 5.2)
- Encourage prior planning of procurements and anticipation of potential contract advantages. (City Goal 5.2)
- Continue to review and research E-procurement and Contract Management software. (City Goal 5.5)
- Decrease the time it takes to produce a purchase order from a purchase request. (City Goal 5.2)
- Increase cooperative purchasing opportunities. (City Goal 5.6)
- Increase vendor registration in City vendor database. (City Goal 5.5)

Objective: Increase vendor representation to more fully address commodity codes normally secured by the City procurement process.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of vendors on list	N/A	N/A	1,000	1,500

Trend: This program was implemented the 2nd Quarter FY 2008-09. Actual number of registrants has greatly exceeded initial projection of 500 vendors.

Departmental Goals: (cont.)

- Continue to secure more annual contracts to eliminate repetitive and redundant purchases. (City Goal 5.6)

Objective: Increase number of annual contracts and blanket purchase orders.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of annual contracts	45	60	80	90
Number of blanket orders	220	230	240	250

Trend: Force reduction in the number of purchase orders issued through use of annual contracts and blanket purchase orders. The percentage increase will become smaller in future years.

- Continue the formal training of the purchasing staff. (City Goal 5.2)

Objective: Offer every staff person at least 20 hours of training.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Total number of training hours	192	252	200	200

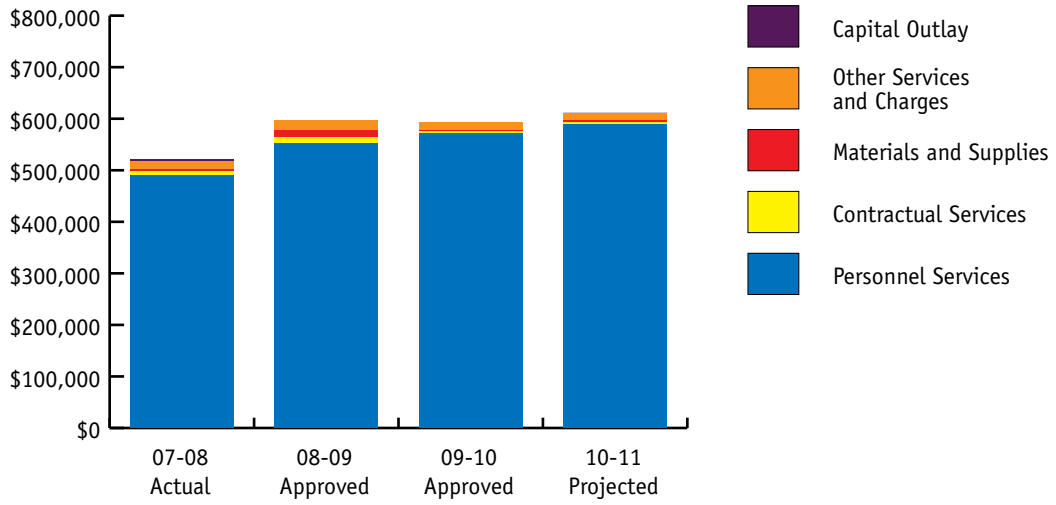
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Operating Departments Served	29	29	29
Input			
Operating Expenditures	**$522,082**	**$596,359**	**$593,016**
Number Authorized FTEs	**9.00**	**9.00**	**9.00**
Output			
Number of Purchase Orders Processed	2,500	2,600	2,200
Value	$8,515,000	$10,000,000	$8,500,000
Number of Purchase Orders (P.O.s) Issued Over $500	2,000	2,200	1,950
Value	$8,400,000	$9,885,000	$8,400,000
Number P.O.s Issued Under $500	500	500	250
Value	$115,000	$115,000	$100,000
Number of Cooperative P.O.s Issued	150	175	180
Value	$2,000,000	$3,500,000	$3,600,000
Number of Blanket P.O.s Issued	150	150	175
Value	$1,200,000	$1,200,000	$1,400,000
Number of Specifications Written	30	30	35
Number of Pro-Card Purchases	19,500	20,000	23,000
Value	$2,700,000	$3,000,000	$3,450,000
Efficiency			
Expenditures as a % of General Fund	**0.63%**	**0.69%**	**0.71%**
Authorized Personnel as a % of General Fund FTEs	**1.29%**	**1.28%**	**1.28%**
Effectiveness			
Average Time to Issue Purchase Order (Hours)	8	8	8

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Purchasing Manager	1	1	1	1.00	1.00	1.00
Purchasing Supervisor	1	1	1	1.00	1.00	1.00
Contract Specialist	1	1	1	1.00	1.00	1.00
Purchaser	1	2	2	1.00	1.00	2.00
Buyer	2	2	2	2.00	2.00	2.00
Purchasing Assistant	2	1	1	2.00	2.00	1.00
Purchasing Technician	1	1	1	1.00	1.00	1.00
Total	9	9	9	9.00	9.00	9.00

Purchasing

Expenditures by Category



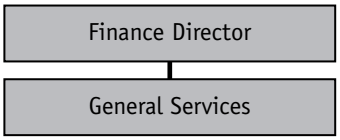
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$490,111	$551,574	**$570,529**	$587,955
Contractual Services	8,235	12,885	**4,520**	5,470
Materials and Supplies	4,005	13,400	**2,700**	2,700
Other Services and Charges	14,899	18,500	**15,267**	15,267
Capital Outlay	4,832	0	**0**	0
Total Expenditures:	$522,082	$596,359	**$593,016**	$611,392
Expenditures per Capita:	$5.57	$6.12	**$5.88**	$5.92

General Services Department

The General Services section of the budget provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department's charge, oversight of the General Services Department's activities is the responsibility of the City's Finance Department.

Mission: The mission of the General Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.



Departmental Program Summary:

The General Services Department consists of a single program described below:

Program:

General Services: General Services is a support department for the City of Round Rock. This purely fiscal responsibility center captures expenditures associated with non-allocable costs for citywide related items. Examples of expenditures include various utility and maintenance costs for City Hall and citywide expenditure items such as taxes and insurance. This section of the budget also provides funding for economic development efforts and the economic development and revenue sharing agreement between the City, Dell Inc. and other entities (addressed in the Budget Message). Finally, funding is also provided for not-for-profit social service agencies, compensation consultants, legislative lobbying, and City participation in state and national organizations such as the Texas Municipal League and the National League of Cities.

The process of funding social service agencies is as follows: A team consisting of Council members and City staff reviews agency applications using set criteria. Funding recommendations are presented to the City Council through the budget process.

FY 2008-09 Highlights:

The General Services department continued to provide financial support for economic development activities and citywide initiatives. The General Services department achieved the following:

- Supported community organizations through the City social service funding process.
- Provided funding for Dell and other economic development agreements.
- Continued funding for the City's legislative lobbying efforts.
- Continued public/private partnership with Round Rock Chamber of Commerce to support the City's economic development plan.
- Funded CARTS (Capital Area Rural Transit System), the City's current transit system which provides affordable transportation to citizens.

FY 2009-10
Overview and Significant Changes:

The General Services Department supports citywide initiatives by funding non-allocable expenses in a fiscally responsible manner. The initiatives for FY 2009-10 are:

- Enhancing the public transit services for citizens.
- Funding for economic development revenue sharing agreements.
- Utilizing the City's social services process for funding recommendations.

New Programs for FY 2009-10:

General Services is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

As the City continues to grow, the General Services Department will support citywide initiatives as appropriate. In the upcoming years, services will:

- Continue efforts to further develop a comprehensive community transit system.
- Continue funding for economic development revenue sharing agreements.

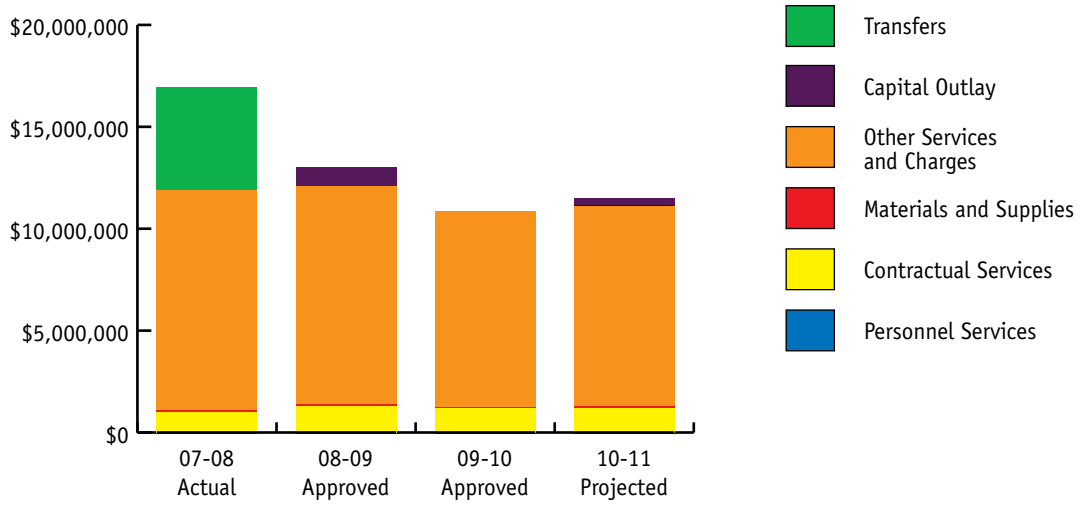
Departmental Goals:

- Provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department. (City Goal 5.1)
- Respond to all administrative and departmental fiscal needs as necessary. (City Goal 5.1)
- Implement social service recommendations. (City Goal 5.6)
- Support economic development programs. (City Goal 1.2)

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
None	0	0	0	0.00	0.00	0.00
Total	0	0	0	0.00	0.00	0.00

General Services

Expenditures by Category



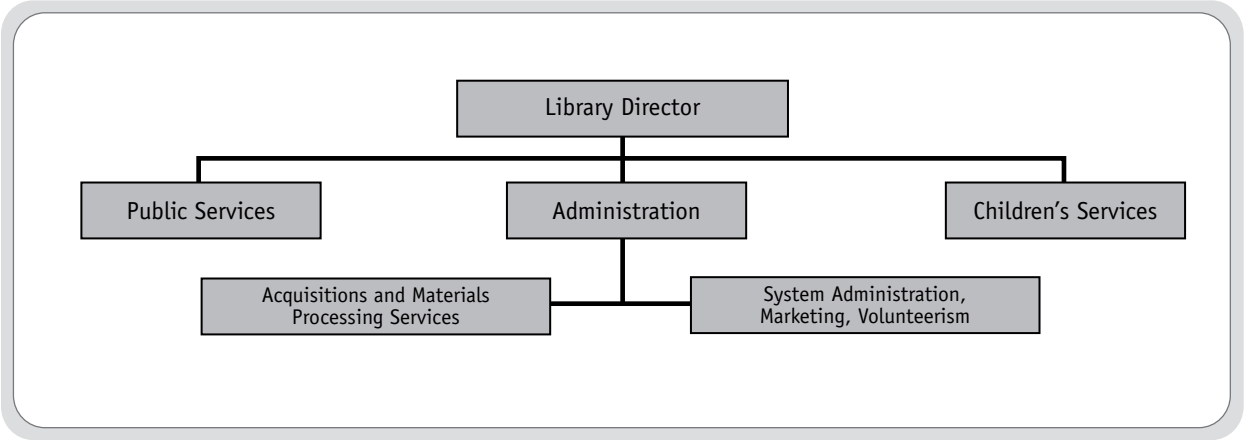
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$0	$0	**$0**	$0
Contractual Services	$1,029,255	$1,318,544	**1,186,299**	1,197,972
Materials and Supplies	$74,579	72,000	**68,436**	73,370
Other Services and Charges	10,778,496	10,672,726	**9,577,276**	9,837,156
Capital Outlay	32,350	18,000	**18,000**	18,000
Transfers	5,029,229	921,000	**0**	351,000
Total Expenditures:	$16,943,909	$13,002,270	**$10,850,011**	$11,477,498
Expenditures per Capita:	$180.83	$133.36	**$107.64**	$111.11

Library Department

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.

Mission: the Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.



Departmental Program Summary:

The Library Department consists of three cost centers (Administration, Public Services, and Children's Services). Administration is broken out further into Administration, Acquisitions and Materials Processing Services, System Administration, Marketing, and Volunteerism.

Programs:

This cost center includes several distinct functions:

Administration: includes the director, an administrative assistant who provides library-wide support and manages the room reservation system, the building maintenance staff person, and an IT staff member housed in the library, performing library focused assistance.

Acquisitions and Materials Processing Services: orders, catalogs, and physically processes materials for public use. This division also heads up most of the adult programming for the library.

System Administration: oversees the Horizon Integrated Library System (ILS) which manages the circulation, cataloging, and acquisitions subsystems of the computer system. The function also creates reports analyzing use of the library.

Marketing: functions provide an increasingly integrated approach to informing the public about past and future activities of the library through print and electronic resources.

Volunteerism: manages the training, evaluation, and celebration of volunteers in the library. The library uses over 120 volunteers a year, providing over three FTEs of service. These volunteers are not involved in large group programs. They are the individual hands that assist in shelving books, covering new and mending old books, assisting with the summer reading program, and providing professional level reference services.

Public Services: This cost center provides direct public service. All public service staff members provide various levels of reference and checkout functions on both floors. The division's functions were merged in FY 2007-08 and fully functional in FY 2008-09. The division also provides adult programming for the Summer Reading Program.

Children's Services: provides programs and materials targeting infants through age 17. This department also selects material for the newborn through high school level book and audio-visual collections.

FY 2008-09 Highlights:

There were no significant budgetary changes in FY 2008-09. Likewise, there were few changes in the library's services or structure.

- Created the Summer Reading Program video for the State of Texas through a funding agreement with the Texas State Library and Archives Commission.
- Completed remodeling project of the Library.

FY 2009-10 Overview and Significant Changes:

There are no significant funding changes in FY 2009-10. As a result, changes are limited to streamlining certain activities.

- Revision of children's department into an expanded Youth Services Department, giving Teen Services a home and stronger commitment to a continuity of service from birth through age 17.
- The cataloging and technical processing functions were merged into one continuous function rather than two separate sub-groups. There is one manager over the division.
- For a second year, created the Summer Reading Program video for the State of Texas through a funding agreement with the Texas State Library and Archives Commission.

New Programs for FY 2009-10:

The Library Department proposed no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

There were no new programs or significant changes in FY 2009-10, because of the current economy. There will be a push for library branches, with the northeast being the most likely location. A branch will be an element in the 10 year planning process, with a branch defining "Camry level" service. At this point, we should consider the library providing currently "Corolla level" core services. There is a commitment by developers near the Austin Community College and the Texas State University campuses to design a significant branch (20,000 square feet) within an upper-end strip center. The City is lagging in the development of library services for an educated population of 100,000, though what is offered in the single location is of good quality, if not quantity of materials or public and staff space.

Departmental Goals:

- Improve and expand facilities to meet the needs of the community. (City Goal 5)

Objective: Continue to work on branch access.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of meetings related to this topic, with City, school, HEC, and general community	5	3	5	5

Trend: There is insignificant movement or commitment from the City in this area. While developers are willing and able to assist in the placement of a branch, funding from stimulus money was not made available to make this happen, and existing operating funds are insufficient during this economic downturn. The branches are included in the proposed General Plan.

- Continue to develop existing services and/or institute new collections. (City Goal 5)

Objective: Increase the number of attendees at programs other than children's programming.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of adults attending programs	533	750	800	850
Number of adults in Summer Reading Program	1,132	953	1,000	1,050
Number of teens attending programs	479	643	707	778
Number of teens in Summer Reading Program	273	384	422	464
Increase the circulation by youth aged 13-15	13,977	15,332	20,085	24,102
Increase in the rate of use by youth aged 13-15	36%	10%	31%	25%

Trend: We are putting resources (manpower, grant funds, marketing) into these areas from FY 2007 to FY 2010. The rate of use by the youth population exceeds that of the rate of increased circulation in general. The first year of full funding for the program, 2006-07, shows major growth in the use by youth aged 13-15. The forecast for 2008-09, based on data collected so far, shows a major rebound in library use by this age group. The adult summer reading program was managed on an ad hoc basis in 2007-08 due to the absence of a manager in Public Services from March through July. A concentrated effort was made in 2008-09 to refocus the adult summer reading program.

Objective: Increase summer reading participation of students from our neighborhood school, Berkman Elementary.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Increase the circulation of Spanish language material	20	26	35	N/A

Trend: Resources were put into this area from FY 2006 to 2009. In FY 2007-08 we had library representatives at Career Day and we had open houses for parents in 2007 and 2008. The Career Day for 2009 was cancelled due to the swine influenza concerns. This effort ends as a measurable activity in FY 08-09. The staff will continue to support Career Day.

N/A – Not applicable

Departmental Goals: (cont.)

Objective: Increase the circulation of book collections targeting specific language groups.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Spanish language materials circulation	7,309	9,886	12,358	14,830
Increase the rate of circulation of Spanish language material	1%	35%	25%	20%
Hindi language materials circulation (including Bollywood movies)	972	2,108	2,234	2,457
Increase in the rate of circulation of Hindi language materials circulation (including Bollywood movies)	N/A	117%	6%	10%
Asian language materials circulation	160	893	804	804
Increase the rate of circulation of Chinese, Korean, and Vietnamese language materials	0%	458%	-10%	0%

Trend: We have spent heavily in the last three years to strengthen the Spanish language collection, and we are marketing the material to the Spanish language market. Full year statistics for Hindi and Chinese language materials start in 2007-08 and Vietnamese in 2009-10. Spanish circulation should be trending downward as use levels out after major marketing efforts. Hindi language, commonly represented by Bollywood movies, has stabilized in part due to lack of available titles relative to demand. Staff may also wish to reconsider the location of all adult foreign language materials, particularly the DVDs, placing them in a more visible area. A vigorous effort to get out and promote Asian language material is required in FY 2009-10. Finding volunteers to assist in this area has been daunting, however.

N/A – Not applicable

- Research and implement ways of marketing the library. (City Goal 5)

Objective: Improve the amount of publicity we are producing about the library (that is going outside of the library) excluding existing children's programming support.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of articles in the newspaper and similar print sources (water bill, neighborhood assn., etc)	40	60	30	50
Number of television and radio spots (Channel 10, 8, Univision, and other AV media)	4	6	12	10
Number of events involving library participation and promotion outside the library	12	11	19	19

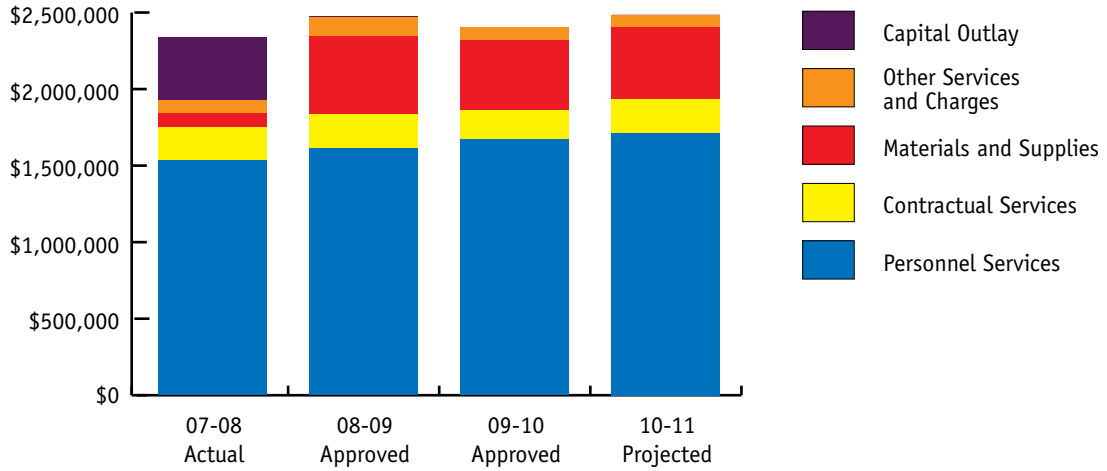
Trend: Over the years we have had great library support in terms of using the library to merely checkout books. Children's programming has remained static as we have not increased space or offered additional times for story times. Circulation is flat, in part due to the Internet, though we experienced a slight uptick from January 2009 forward, most likely due to changes in the local economy. Circulation is also flat due to limits on the number of copies of popular material we can order and a vigorous weeding program due to limited space. And, there are many new residents who are unfamiliar with us.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Input			
Operating Expenditures	**$2,341,790**	**$2,475,777**	**$2,403,898**
Number Authorized FTEs	**29.25**	**29.25**	**29.25**
Number of Volunteer Hours	7,200	8,000	8,500
Number of Card Holders	49,829	51,000	53,000
Number of Items in the Library	181,120	185,000	189,000
Output			
Number of Items Circulated	762,926	780,000	810,000
Number of Reference Requests	17,474	20,000	22,000
Number of Program Attendees	26,306	27,000	27,000
Number of Items Added to Collection	25,047	20,000	18,000
Number of Items Withdrawn From Collection	13,245	10,000	10,000
Number of Library Visits	292,219	310,000	320,000
Number of Library Website Visits	807,984	850,000	890,000
Number of Database Visits	41,568	35,000	30,000
Number of Computer Users	286,657	290,000	290,000
Efficiency			
Expenditures as a % of General Fund	**2.82%**	**2.87%**	**2.86%**
Authorized Personnel as a % of General Fund FTEs	**4.21%**	**4.16%**	**4.16%**
Circulation/Staff	26,083	26,667	27,692
% Increase in Reference Questions Answered	26%	14%	10%
% Increase in Program Attendance	-18%	2%	4%
Number of Books Checked Out per Capita	8.14	8.00	8.04
Effectiveness			
% Increase in Circulation	5%	2%	4%
% Increase in Number of Patrons	2%	2%	2%
% of City Residents Registered as Cardholders	50%	51%	51%

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Library Director	1	1	1	1.00	1.00	1.00
Library Services Manager	4	4	4	4.00	4.00	4.00
Librarian II	6	6	6	6.00	6.00	6.00
Librarian I	1	0	0	1.00	0.00	0.00
Librarian I – P/T	1	2	2	0.25	0.75	0.75
Library Supervisor/Library Tech V	1	0	0	1.00	0.00	0.00
Library Technician IV	5	5	5	3.00	5.00	5.00
Library Technician III	4	6	6	7.00	6.00	6.00
Library Technician III- P/T	1	1	1	0.50	0.50	0.50
Library Technician II	1	2	2	1.00	2.00	2.00
Library Technician II - P/T	2	1	1	1.00	0.50	0.50
Library Technician I - P/T	3	3	2	1.50	1.50	1.50
Administrative Technician III	1	1	1	1.00	1.00	1.00
Facilities Maintenance Technician	1	1	1	1.00	1.00	1.00
Total	32	33	32	29.25	29.25	29.25

Library
Expenditures by Category



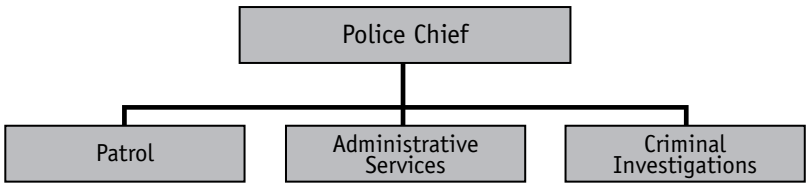
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$1,534,736	$1,611,951	**$1,669,554**	$1,714,091
Contractual Services	213,119	226,150	**189,891**	218,644
Materials and Supplies	93,480	508,818	**461,225**	468,855
Other Services and Charges	89,249	119,858	**83,228**	84,014
Capital Outlay	411,206	9,000	**0**	0
Total Expenditures:	$2,341,790	$2,475,777	**$2,403,898**	$2,485,604
Expenditures per Capita:	$24.99	$25.39	**$23.85**	$24.06

Police Department

The Police Department is responsible for the provision of public safety as well as enforcement of federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes that the best way to fight crime is to bring leadership to the community, forging strategic partnerships that address quality-of-life issues before they become serious public safety or crime issues. The Department also is responsible for animal control and emergency (fire and police) radio dispatch functions in the City limits, as well as maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.

Mission: The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.



Departmental Program Summary:

The Round Rock Police Department consists of three programs, which are described below:

Programs:

Patrol: The Patrol Division is responsible for law enforcement, public safety, and community policing functions within the City limits of Round Rock. The division is structured on a geographic "beat" basis, with individual officers being responsible for an area of the City, sergeants being responsible for the areas under their officers' care, lieutenants responsible for their sergeants' areas, and on up to the Chief of Police. The School Resource Officer program also is based on this structure. Two task forces proactively address general crime and quality-of-life concerns and traffic issues. The Animal Control Unit, also housed in this division, enforces local ordinances regarding the care and keeping of domestic animals in the City. The unit investigates nuisances, animal bites, and animal abuse complaints, and it provides public education regarding animal control. The unit also impounds and quarantines animals when appropriate.

Administrative Services: Administrative Services is comprised of the following:

Office of the Chief: This office determines departmental policies and ensures the complete discharge of all duties imposed by Texas State Law or City Ordinance. The office is responsible for the control, management, and direction of all officers and employees, as well as the Department's operation and administration. The Office of the Chief houses the Internal Affairs Detail and the Logistics and Research Unit. The Internal Affairs Detail ensures that the Department's integrity is maintained through an internal system where objectivity, fairness, and justice are assured by impartial investigation. This detail reviews all allegations of member misconduct and accusations against the Department. The Logistics and Research Unit prepares and monitors the Department's budget and performs a variety of analytical functions, including performance measurement, strategic planning, policy development, intelligence, and statistical research. Central Supply, also housed in this unit, provides a variety of supply and logistics-related functions.

Administrative Services Division: This division provides the Department with technical and administrative support services related to communications, police records, evidence and property, training and recruiting functions, accreditation, facilities management, and community services functions. The division ensures that 24-hour, two-way radio communications are conducted in compliance with federal regulations. This Division is responsible for handling emergency and other citizen

Programs: (cont.)

requests for police and fire service, dispatching police/fire units as required or referring citizens to an appropriate service or agency. This unit also provides after-hours dispatch for all City departments.

The Administrative Services Division is responsible for the control, maintenance, review, retrieval and dissemination of most police records, as well as the storage and processing of all evidence and property that comes into the Department. Finally, the division administers the Citizens Police Academy. This program also administers several community programs intended to develop a strong relationship between the Department and the community, such as: Juvenile Community Committee; Seniors and Law Enforcement Together (SALT); Telephone Assurance Program (TAP); Blue Santa; and various volunteer programs.

Criminal Investigation Division (CID): CID is responsible for a variety of police services through functional units focusing on crimes against persons, property crimes, narcotics, and white collar crimes. Through these units, various categories of crimes are investigated, and the Department's criminalistic and victim services functions are delivered.

FY 2008-09 Highlights:

The 2008-09 fiscal year saw the Police Department's first major steps at ramping up the Department's emergency management support operations.

- The Department's ability to provide and support emergency operations took great strides this year. In addition to supporting the Emergency Management Coordinator, the Department provided law enforcement support to coastal communities in the aftermath of Hurricane Ike and during this winter's wildfire emergency in Bastrop County.
- The Department's efforts to expand its intelligence and analytical capability produced great results in FY 2008-09, with a number of arrests that can be laid at the feet of information provided to officers by analysts. In addition, analytical personnel participated in the development of the Austin Regional Information Center.
- The City continues to be ranked among the safest U.S. cities in an annual review of crime statistics.

FY 2009-10 Overview and Significant Changes:

FY 2009-10 will see few changes, as the Police Department strives to keep pace with increasing demand for services without adding new police officers.

- The Department will actively begin the development of a regional police training facility that ultimately will see a driving track, classroom, and other facilities.
- The Austin Regional Information Center project, in which the Department is a partner, is scheduled to open its doors for business in December 2009.

New Programs for FY 2009-10:

The Police Department is proposing no new programs in FY 2009-10.

FY 2010-11 Overview and Beyond:

FY 2010-11 will begin a process in the Department to bring police staffing levels back near the levels recommended by the Department's staffing model. The City's response to the economic downturn has understandably stressed the Department's model of proactive policing, and as the Department sees demand for police services increase, we look to address the future of policing in the City of Round Rock.

- The Department anticipates bringing on a substantial number of police personnel to restore staffing levels to those recommended by the staffing model developed during 2005's Ten-Year Plan.
- The Department will continue to strive to become a respected regional player in the law enforcement and emergency management community.
- The physical pieces of a regional police training facility that ultimately will see a driving track, classroom, and other facilities will begin to come together.

Departmental Goals:

- Reduce Crime. (City Goals 1.1, 1.4, 5.3, and 5.5)

Objective: Maintain police and support staff equipment and personnel levels consistent with the demand for services produced by a growing city population.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Percent of citizens who feel safe walking in their neighborhood alone at night	N/A	88.0%	N/A	88.0%
Percent of citizens who cite "crime" as one of the three biggest issues facing Round Rock in the next five years	N/A	13.0%	N/A	13.0%

Trend: These measures "skip" alternating years because the data source is the City's biennial survey of citizens. Citizens continue to regard the City of Round Rock as one of the safest cities in the country, as has been reinforced by national rankings.

N/A – Not applicable

- Reduce Crime. (City Goals 1.1, 1.4, 5.3, and 5.5)

Objective: Provide incentives for residential and business alarm owners to reduce the City's overall number of false alarms by operating an Alarm program.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
False/cancelled alarm calls	3,266	3,367	3,312	3,357
Percent of external calls for police service	5.9%	5.5%	5.3%	5.2%

Trend: Reducing the number of false alarms to which the Department responds increases the amount of time officers have to spend on other tasks. This indicator is, therefore, one indicator of our ability to work to reduce crime. Since the Department initiated an Alarm Program in 2001, false or cancelled alarm calls have fallen from 13.4 percent of the Department's calls for service to a forecasted 5.2% percent in FY 2009-10. False alarms were projected to decline from FY 2007-08 levels slightly in FY 2008-09.

- Enhance staff capacity and capabilities. (City Goals 5.1-3 and 5.5)

Objective: Operate an effective and efficient training program to prepare members to act decisively and correctly in a broad spectrum of situations.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of personnel drawing bilingual pay	27	23	22	22

Trend: The Department saw the number of Spanish-speaking personnel on staff decline in FY 2008-09.

Departmental Goals (cont.):

- Plan for and adapt to change. (City Goals 1.1, 1.4, 2.1-6, 3.2, 4.1-4, 5.1-3, 5.5, and 6.3)
- Expand logistic capabilities. (City Goals 5.1-3, 5.5 and 6.3)
- Expand and improve community relationships. (City Goals 3.2, 5.3, 5.5, 6.1-4, and 6.6)

Objective: Foster an internal culture that develops a positive relationship with our diverse community.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of events showcasing the Department's services to residents	4	3	3	3
Overall satisfaction with Department rated as "excellent" or "good"	N/A	80.0%	N/A	80.0%

Trend: In 2009, the Department revived its "Apoyandonos! En El Dia de Los Niños" celebration. The Department also planned to conduct its annual Public Safety Day and National Night Out events. Overall citizen satisfaction, as captured in the City's biennial survey, appears to be holding steady at a high level.

N/A – Not applicable

- Plan traffic flow and enforcement. (City Goals 1.1, 1.4, 2.1-2, 4.1-4, 5.1-3, 5.5 and 6.3)

Objective: Fine-tune the Department's traffic enforcement response.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of traffic collisions for which a report is required	1,990	1,997	1,646	1,877
Collisions per 1,000 population	21.9	21.3	16.9	18.6

Trend: With the major construction projects along IH-35 a few years behind the City, collisions have held steady since 2006, and FY2008-09 was actually trending significantly down from the FY2007-08 level. The Department expects to see collisions increase in the subsequent year, though not to the peaks experienced during the Interstate construction.

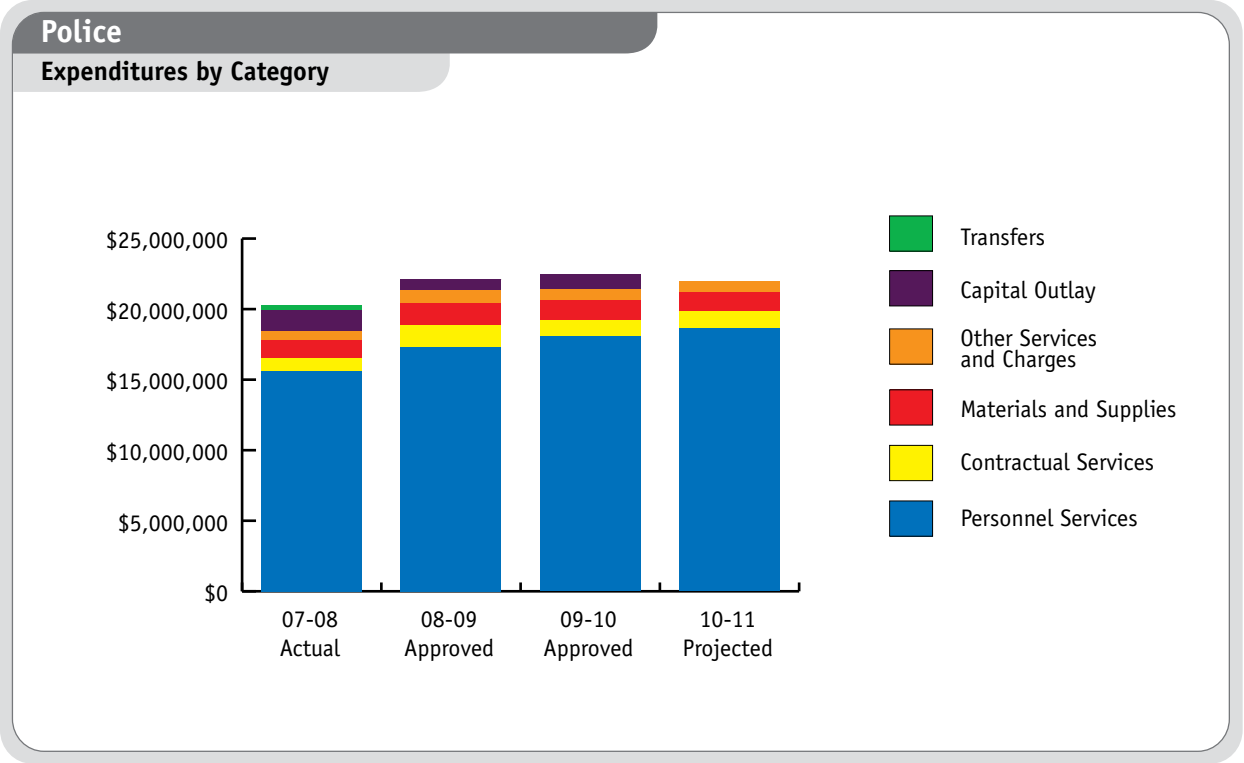
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Calls for Police Service	61,423	62,927	64,809
Traffic Stops	28,705	30,523	32,023
Other Self-Initiated	33,851	33,434	37,689
Total Police Events	123,979	126,884	134,521
Index Crimes Reported*	2,449	2,960	3,154
Crimes per 1,000 Residents*	30.1	30.3	31.3
Input			
Operating Expenditures	**$20,282,420**	**$22,131,997**	**$22,468,797**
Number Authorized FTEs	**208.00**	**212.00**	**213.00**
Man-Hours Applied	432,640	440,960	443,040
Output			
Traffic Collisions	1,997	1,646	1,877
Traffic Collisions per 1,000 Population	21.3	16.9	18.6
Average Response Time to Emergency Calls**	5:22 minutes	5:23 minutes	5:23 minutes
Clearance Rate for Part I Offenses*	18%	18%	18%
Recovery Rate for Stolen Property*	14%	14%	14%
Efficiency			
Expenditures as a % of General Fund	**24.43%**	**25.70%**	**26.74%**
Authorized Personnel as a % of General Fund FTEs	**29.91%**	**30.18%**	**30.28%**
Man-Hours per Police Event	3.5	3.5	3.3
Cost per Police Event	$163.60	$174.43	$166.89
Effectiveness			
Overall Satisfaction with the Police Department Rated as Excellent or Good	80%	Next City survey 2010	80%
Percent of Citizens Who Feel Safe Walking in Their Neighborhood Alone at Night	88%	Next City survey 2010	88%
Percent of Citizens Who Feel Crime Will Be One of the Three Biggest Issues the City Will Face in Five Years	13%	Next City survey 2010	13%

*Data Source is the FBI's Uniform Crime Reporting system for the calendar year in which the fiscal year ends.

**The time elapsed from the call being dispatched to police on-scene arrival.

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Accreditation Manager	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Administrative Manager	1	1	1	1.00	1.00	1.00
Administrative Technician III	5	5	6	5.00	5.00	5.50
Animal Control Officer	5	5	5	5.00	5.00	5.00
Animal Control Supervisor	1	1	1	1.00	1.00	1.00
Assistant Police Chief	1	1	1	1.00	1.00	1.00
Communications Training Officer	3	3	5	3.00	3.00	5.00
Crime Scene Specialist I-II	2	2	2	2.00	2.00	2.00
Evidence Control Supervisor	1	1	1	1.00	1.00	1.00
Evidence Technician	1	1	1	1.00	1.00	1.00
Intelligence Analyst	0	1	1	0.00	1.00	1.00
Investigative Support Technician	1	1	2	1.00	1.00	2.00
Investigative Support Technician - P/T	2	2	1	1.00	1.00	.50
Logistics Officer	1	1	2	1.00	1.00	2.00
Management Analyst I-II	2	2	2	2.00	2.00	2.00
Police Captain	3	3	3	3.00	3.00	3.00
Police Chief	1	1	1	1.00	1.00	1.00
Police Lieutenant	6	6	6	6.00	6.00	6.00
Police Officer	106	108	108	106.00	108.00	108.00
Police Sergeant	29	29	29	29.00	29.00	29.00
Project Specialist	1	1	1	1.00	1.00	1.00
Public Safety Officer	2	2	3	2.00	2.00	2.00
Records Supervisor	1	1	1	1.00	1.00	1.00
Records Technician	4	4	4	4.00	4.00	4.00
Report Takers	3	3	3	3.00	3.00	3.00
Report Taker Supervisor	0	0	1	0.00	0.00	1.00
TCO Supervisor	5	5	5	5.00	5.00	5.00
Telecommunications Manager	1	1	1	1.00	1.00	1.00
Telecommunications Operator I-III	17	19	14	17.00	19.00	14.00
Victims Advocate	1	1	1	1.00	1.00	1.00
Victims Assistant Coordinator	1	1	1	1.00	1.00	1.00
Total	209	214	215	208.00	213.00	213.00



Summary of Expenditures:

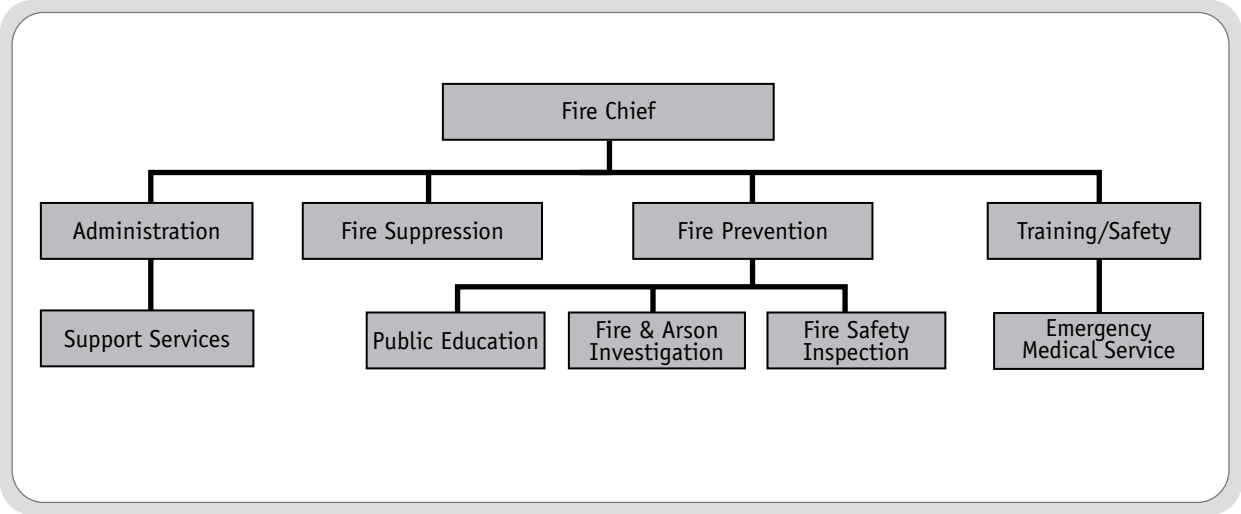
	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$15,622,870	$17,311,541	**$18,066,729**	$18,631,676
Contractual Services	912,741	1,541,197	**1,162,500**	1,231,210
Materials and Supplies	1,253,949	1,598,147	**1,386,468**	1,309,330
Other Services and Charges	629,062	892,694	**795,478**	794,378
Capital Outlay	1,490,798	788,418	**1,057,622**	0
Transfers	373,000	0	**0**	0
Total Expenditures:	$20,282,420	$22,131,997	**$22,468,797**	$21,966,594
Expenditures per Capita:	$216.46	$226.99	**$222.90**	$212.65

Fire Department

The Round Rock Fire Department's primary responsibility is to provide the emergency services required to meet the demands of a growing population. There is a constant, deliberate effort to provide our customers with the most current knowledge, methodology, and technology available in realms of fire and emergency services through our training/safety program. The demands placed on personnel also necessitate the need for physical fitness and the most effective procedural training in order for firefighters to perform to the best of their ability in crisis situations. Attention is also given to the maintenance of all fire apparatus and peripheral equipment, such as fire hydrants, so that all tools will function properly when needed.

Mission: Through a professional, well-trained, and safe workforce, the members of the Round Rock Fire Department are committed to delivering the highest level of fire suppression, emergency medical, fire prevention, and disaster services within the City's financial capability for our rapidly changing residential, business, and corporate communities.

Vision: The Round Rock Fire Department is a professional and dynamic department that will provide exceptional public safety through dedicated individuals.



Departmental Program Summary:

The Round Rock Fire Department, (RRFD), consists of four general cost centers: Administration, Fire Suppression, Fire Prevention, and Training/Safety.

Programs:

Administration: This division is responsible for the overall management and strategic planning of the Fire Department. In addition, this division is responsible for the professional development of our firefighters, recruiting functions, staffing, personnel, payroll, strategic budget, information technology, software support, scheduling tours, demonstrations, and cardio pulmonary resuscitation (CPR) classes are available to the public through the section. This division also functions as the on-call Emergency Operations Commander when required or as assigned by the Fire Chief. In addition, this division takes command of all incidents that exceed the capabilities of the on-duty staff or any incident when requested by the on-duty Shift Commander, or when directed by the Fire Chief.

Support Services is responsible for asset accountability, vehicle maintenance, new programs, contracts, facilities maintenance, long-range planning, procurement of fire equipment, office supplies, janitorial supplies, expenditure of funds and maintaining the required records for National Firefighter Protection Association, (NFPA), Texas Commission on Fire Protection, and Insurance Services Office, Inc. (ISO).

Fire Prevention: This division is responsible for public education, fire safety inspections, emergency preparedness, and fire and arson investigations.

The *Public Education* section delivers fire and life safety information to the citizens of Round Rock. Currently, programs are delivered in local elementary schools, festivals and through many business family days. Pre-school and middle school programs are also being developed.

The *Fire & Arson Investigation* section is responsible for ensuring that all fires are investigated within the City of

Programs: (cont.)

Round Rock as to cause and origin. Fire personnel certified as both arson investigators and Texas Peace Officers are responsible for conducting criminal investigations on those fires found to be incendiary in nature.

The *Fire Safety* Inspection section identifies and inspects all commercial businesses. In addition, it ascertains those properties that should be inspected semi-annually and those qualifying for self-inspection programs. Due to the amount of new construction, fire safety inspections are presently conducted primarily on new buildings, public schools, and for licensed facilities, such as child day care and nursing/health care facilities.

Training and Safety: This division is responsible for planning, coordinating and directing the training and safety programs, development of policies and procedures, overseeing the medical First Responder Advanced Provider, (FRAP) program, as well as providing continuing education for the Emergency Medical Technicians (EMT). This division also functions as both the administrator and manager of the training records and certifications for the firefighters and EMTs. This division works with the Texas Commission on Fire Protection and the Texas Department of State Health Services to maintain the certifications required for completing our mission goals. This division also coordinates training with other departments and outside agencies in order to provide excellent fire and emergency medical service to our citizens. The division provides the much needed function of Safety Officer, using the guidelines set forth in National Firefighter Protection Association, (NFPA) 1500, and manages the Firefighter Wellness program in conjunction with the City's Human Resources Department.

The *Emergency Medical Service Coordinator* is responsible for the implementation of the First Responder Advanced Provider (FRAP) program, continued education in medical services, Medical Bicycle Team, and manages the City's Automatic External Defibrillator (AED) program.

Fire Suppression: This division has seven fire stations staffed 24/7 with fire suppression personnel. The division is primarily responsible for fire suppression for all structural, vehicle, grass, dumpster, and other fires within the City of Round Rock and Williamson County Emergency Service District No. 9. The personnel at these stations also provide mutual aid to other communities surrounding the City. In addition, it is the responsibility of the station's suppression personnel to provide medical assistance, both emergency and non-emergency. Fire suppression personnel also respond to vehicle accidents, vehicle entrapments, water rescues, high/low angle rescues, hazardous material clean-ups, provide carbon monoxide detection monitors and stand by during the repairs of ruptured gas lines.

FY 2008-09 Highlights:

The Fire Department updated the 5-Year Projected Departmental Summary in 2009, based on Camry level of service which was reviewed and supported by our citizens. We used this summary as a guideline for the Strategic Budget for staffing, fire apparatuses, equipment, and projections of future stations and the placement of these stations. The Department will continue to evaluate its operations and ensure that the provided resources are used efficiently and meet the fire service demand for a growing population. In addition, the Department provided the City management a 20-Year Fire Apparatus Replacement Plan. This plan provides the finance division the age of the fire apparatus, the year it should be replaced, and the projected replacement cost. The Fire Department completed its third formal recruit academy for six firefighters in December 2008.

- The Department was re-inspected by an Insurance Services Office, Inc. (ISO) field representative, and the City has received an ISO rating of 2. This will contribute to lower fire insurance premiums for both commercial and homeowners' properties.

- The Department implemented the First Responder Advance Provider (FRAP) program in 2006. In 2008 the number of firefighters that can provide Advance Life Support (ALS) has increased from 4 to 9, and by the end of FY 2009-10, we will have a total of 13 firefighters that can provide Advance Life Support to our citizens. The Department will continue its practice of training more firefighters to provide Advance Life Support in the years to come.

- The City purchased a trailer with a breathing air center, which will serve as a bulk storage of high pressure breathing air and gives the Department the means to continuously refill their self-containing breathing apparatuses' air cylinders used in hazardous material scenes, structural fires, and rescue scenes. In addition, the mobile application of the air trailer will be used to refill air cylinders at various training events that take place within and outside of the City limits.

FY 2009-10
Overview and Significant Changes:

The Department's focus in FY 2009-10 is to acquire affordable land for a training facility and three future fire stations. The land east of Station 6 would allow the incorporation of existing classrooms, restrooms, showers, kitchen, eating space, and apparatus housing at Station 6 into a training facility. Based upon GIS mapping, strategic planning, and growth projections, we need three to five additional fire stations by build out. Three new stations (Stations 8, 9, and 10) are our most likely scenario. Future station locations were determined using GIS mapping, the Planning Department's 2017 and 2030 population growth projections, and response time criteria for structure fires. Station 7 is the model fire station site and requires 1.0 acre of land. This department will continue to evaluate its operation and ensure that the provided resources are used efficiently and meet the fire service demand for a growing population. During this FY the Department will:

- Continue to have excellent relations with our community through programs like the Public Education program, which delivers fire and life safety information to the citizens of Round Rock through elementary schools, festivals and business family days.
- Identify and inspect all commercial businesses; ascertain those properties that should be inspected semi-annually and those that qualify for self-inspection programs.
- Continue to provide excellent fire service and continuation of the paramedic program that allows our first responder to provide advance lifesaving support, (ALS) to our citizens.

New Programs for FY 2009-10:

The Fire Department is proposing no new programs in FY 2009-10.

FY 2010-11 Overview and Beyond:

We have identified a course of action for future fire stations, station locations, type and number of apparatuses and what future staffing should be. This will ensure we meet the demands of a growing population and have the ability to provide our citizens with the best fire service possible. This was derived from a 5-Year Projected Budget Summary for the department along with the assessments of the current Insurance Services Office (ISO) Protection Classification with suggested improvements, and previous assessments on management, fire protection services, fire related emergency response services, and emergency medical services within the City.

- Place a rescue apparatus at Station 7. This gives the Fire Department the means to fulfill its primary responsibility of providing fire emergency services to our citizens and meet the demands of a growing population. District 7 in the Northeast area is estimated to be our largest area of growth over the next few years.
- Build a training facility.
- Build, staff and equip stations 8, 9 and 10, to ensure future fire stations, station locations, type and number of apparatuses and future staffing meet the needs of our department and citizens.

Departmental Goals:

- Meet the six-minute response time goal and respond to emergencies in a timely, efficient manner. (City Goal 5.3)
- Maintain effective communication with all fire personnel to ensure an awareness of all current and future policies. (City Goal 5.2)
- Respond to non-emergency requests for assistance in a timely manner. (City Goal 5.1)
- Maintain up-to-date technology and equipment to meet the City's current and future needs. (City Goal 5.5)
- Meet ISO standards to maintain or reduce the cost of fire insurance for property owners. (City Goal 5.3)
- Provide facility and computer upgrades to meet the needs of computer aided dispatch, records management system, and the geographical information system. (City Goal 5.5)
- Expand public education on fire prevention. (City Goal 5.3)
- Enhance the partnership between the Fire Department, local businesses, and social service providers to address social services. (City Goal 5.6)
- Evaluate and mitigate homeland security measures. (City Goal 5.3)
- Maintain a healthy and safe workforce. (City Goal 5.1)
- Recruit and maintain a well-trained, diverse, and competitive workforce, and deliver a high level of departmental performance. (City Goal 5.3)
- Ensure City services, facilities and equipment meets the needs of residents, customers and employees through the development of annual department goals, objectives, and strategic budgeting. (City Goal 5.1)

Objective: Purchase replacement fire equipment and structural fire fighting gear, as needed.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Percent of equipment that meets fire industry standards with National Fire Protection Association (NFPA)	100%	100%	100%	100%

Trend: The continued replacement of aging and out-of-service equipment allows the firefighters to perform their tasks in an efficient manner, thus ensuring we meet the demands of a growing population and the means to provide our citizens the best fire service possible.

- Maintain up-to-date technology and equipment to meet the City's current and future needs. (City Goal 5.5)

Objective: Purchase replacement equipment as needed.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Keep computers/software current through upgrades or replacement	Yes	Yes	Yes	Yes
Purchase Firehouse upgrades when they become available	Yes	Yes	Yes	Yes

Trend: The personnel in the Department, when responding to calls and performing general administration duties, have the needed computers and software that allow them to perform their duties in an efficient and timely manner, such as the mobile computer terminals installed in the apparatus. It shows them where they are and the area where they need to go. The Firehouse software allows the firefighters to input and record the "who, what, where and when" for any call they respond to.

Departmental Goals: (cont.)

- Meet ISO standards to maintain or reduce the cost of fire insurance for property owners. (City Goal 5.3)

Objective: To receive a rating of 1 from ISO within four (4) years.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
ISO Rating	2/8	2/8	2	2

Trend: The Department was re-inspected by an Insurance Services Office, Inc. (ISO) field representative in 2007 and the City achieved an ISO rating of 2 in 2008. This will contribute to even lower fire insurance premiums for both commercial and homeowners' properties.

- Maintain a well-trained, diverse, and competitive workforce, and deliver a high level of department performance. (City Goal 5.3)

Objective: Company training at fire stations - 20 hours/ member/month.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Meet or exceed company training - 20 hours/month	100%	100%	100%	100%

Objective: Provide an additional 16 hours of training/year for officer development.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Officers with 16 hours of additional training	100%	100%	100%	100%

Trend: The Fire Department met its goal in FY 2007-08 in achieving 100% of all requirements training through an aggressive training program. Our training section goal now is to ensure that a 100% of all training requirements are met from here on out. This training gives our firefighters the skills needed to accomplish various fire service duties efficiently, thus providing better service to our citizens.

- Maintain a safe environment for all citizens by developing partnerships with the community. (City Goal 5.6)

Objective: Conduct annual inspections of all existing non-residential building and non-residential constructions	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of existing commercial buildings inspected annually	84%	99%	100%	100%
% of new building inspections	100%	100%	100%	100%

Trend: New and existing commercial buildings are inspected to ensure they meet the fire safety code regulations. Many businesses required follow-up inspections to ensure that the violations noted have been corrected. Due to the increase in new construction, our inspection of existing commercial buildings was 84% in FY 2006-07. The addition of a new fire inspector has assisted this department to achieve the goal of inspecting all businesses every year. There were 5,334 inspections completed in FY 2007-08, 3,315 for existing businesses and 2,019 for new businesses. An inspection fee ordinance went into effect April 2008 and between April 1, 2008 and December 31, 2008, the City collected $68,060.95 in fees for fire inspections and plan reviews. The fire inspection and plan reviews fees is a new trend this department is tracking. These fees will be captured by fiscal year, henceforth.

Departmental Goals: (cont.)

- Expand public education. (City Goal 5.3)

Objective: Conduct fire and life safety programs for elementary and pre-school aged children.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
# of school-age childern attending training	11,746	11,349	12,000	12,000

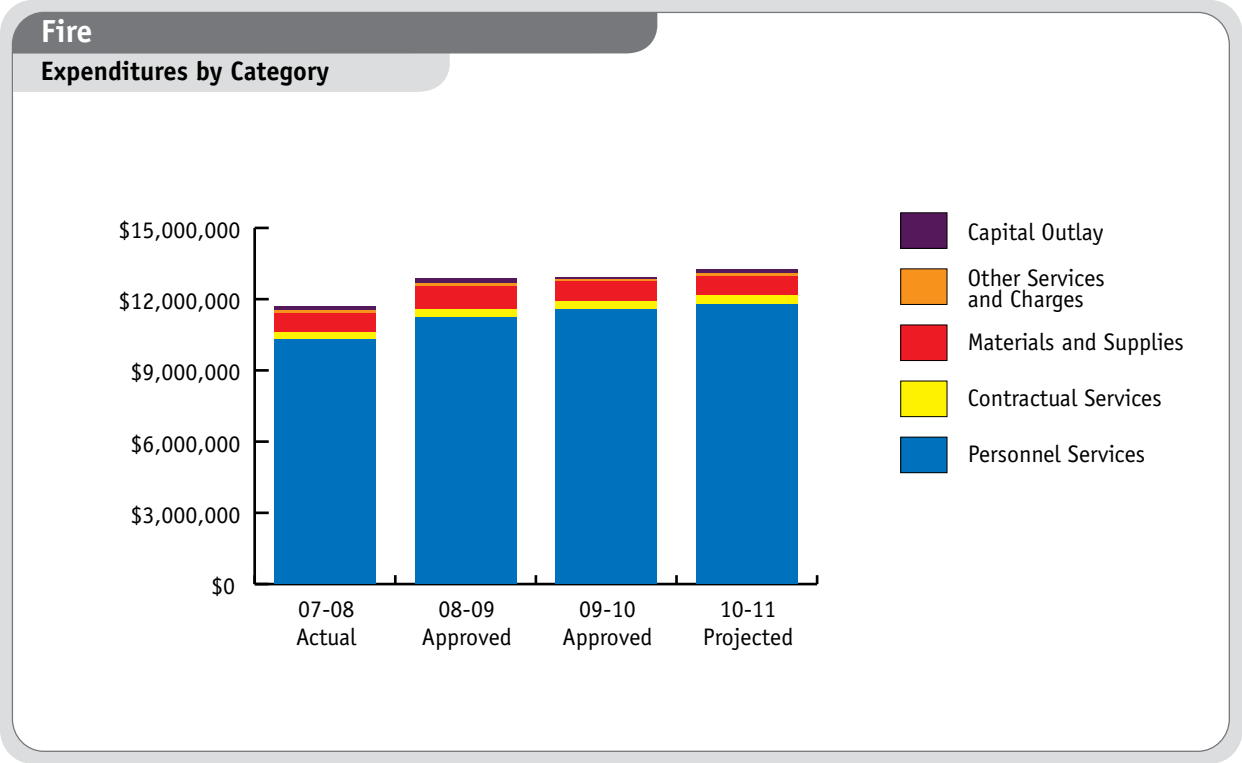
Trend: As a result of this program, school-age children learn a safe behavior that promotes life safety, such as "matches and lighters are tools, not toys"; "wear a helmet when you ride a bike or skateboard"; and swimming safety.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Input			
Operating Expenditures	**$11,683,899**	**$12,881,128**	**$12,905,324**
Number Authorized FTEs	**129.00**	**129.00**	**129.00**
Demand			
Incident Volume (emergency and non-emergency calls)	7,690	8,000	8,500
Output			
Priority Calls Answered	5,656	5,800	6,000
Non-Emergency Calls Answered	2,034	2,200	2,500
Efficiency			
Expenditures as a % of General Fund	**14.083%**	**14.96%**	**15.36%**
Authorized Personnel as a % of General Fund FTEs	**18.55%**	**18.36%**	**18.34%**
Effectiveness			
Priority Calls With Response Time Less Than 6 Minutes within the City	74%	75%	75%
Fire Loss per $1,000 Valuation	$0.27	* $1.16	$0.10
Insurance Services Offices, Inc. (ISO) Rating	2/8	2	2

* Apartment complex fire at La Frontera

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Fire Chief	1	1	1	1.00	1.00	1.00
Assistant Fire Chief	1	1	1	1.00	1.00	1.00
Battalion Chief Shift	3	3	3	3.00	3.00	3.00
Battalion Chief Administrator	2	2	1	2.00	2.00	1.00
Battalion Chief/Fire Marshal	1	1	1	1.00	1.00	1.00
Administrative Manager	1	1	1	1.00	1.00	1.00
Fire Captains Shift	11	12	12	11.00	12.00	12.00
Fire Logistics Officer II	1	1	1	1.00	1.00	1.00
E P Coordinator Captain	1	0	0	1.00	0.00	0.00
EMS Coordinator Captain	1	1	1	1.00	1.00	1.00
In-Service Training Captain	1	2	2	1.00	2.00	2.00
In-Service Training Driver	1	1	1	1.00	1.00	1.00
Fire Prevention Captain	1	1	1	1.00	1.00	1.00
Fire Lieutenant Shift	19	18	18	19.00	18.00	18.00
Fire Inspector Lieutenant	2	3	3	2.00	3.00	3.00
Driver Shift	24	24	24	24.00	24.00	24.00
Firefighter Shift	54	53	54	54.00	53.00	54.00
Office Manager	1	1	1	1.00	1.00	1.00
Administrative Technician I/III	2	2	2	2.00	2.00	2.00
Logistics Technician	1	1	1	1.00	1.00	1.00
Total	129	129	129	129.00	129.00	129.00



Summary of Expenditures:

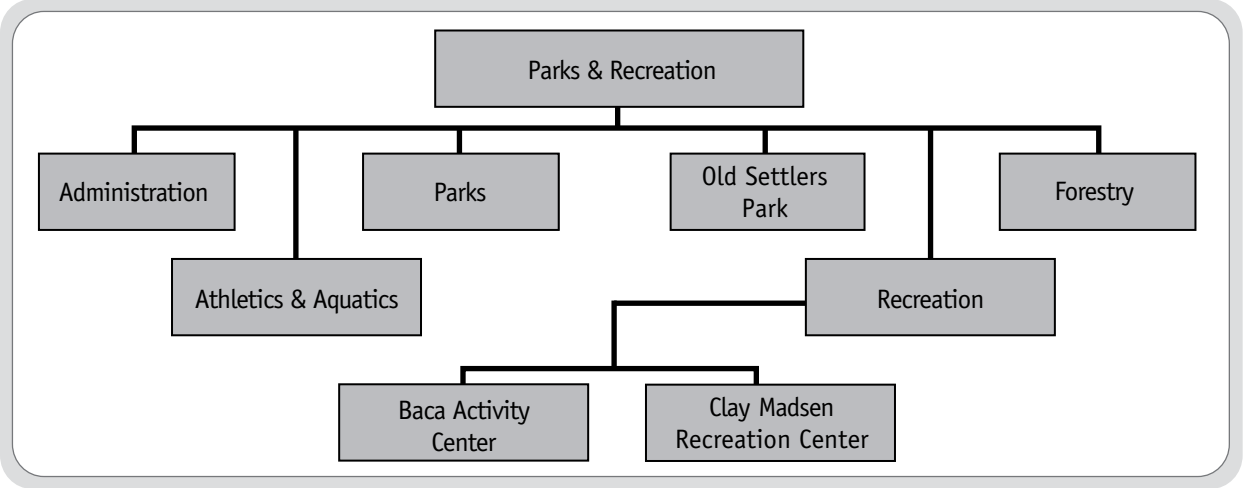
	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$10,316,705	$11,241,752	**$11,575,860**	$11,772,323
Contractual Services	290,419	350,889	**341,580**	386,868
Materials and Supplies	802,748	955,417	**813,714**	824,745
Other Services and Charges	99,192	125,400	**120,400**	120,400
Capital Outlay	174,835	207,670	**53,770**	152,690
Total Expenditures:	$11,683,899	$12,881,128	**$12,905,324**	$13,257,026
Expenditures per Capita:	$124.69	$132.11	**$128.03**	$128.34

Parks & Recreation Department

The Parks and Recreation Department (PARD) is responsible for the acquisition, design, development, and maintenance of the park system, and the planting, conservation, and maintenance of trees. In addition, PARD is responsible for organized recreation programs which includes athletics, aquatics, instructional classes, special events and senior citizen activities. PARD also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.

Vision: To provide an active, vibrant, and beautiful city with diversified and quality parks and a recreation system that produces economic, health, and social benefits for the entire community.

Mission: People dedicated and empowered to create a positive and memorable experience in people's lives.



Departmental Program Summary:

PARD consists of six divisions described below:

Programs:

Administration: The Administration Division is responsible for a variety of specific functions, such as marketing promotions, facility reservations, park planning and development. This group also provides support functions including program registration, record retention, data input, technology support and other administrative support to other divisions.

Parks: The Parks Division is responsible for grounds maintenance, athletic field maintenance, chemical applications, irrigation systems, construction projects, horticulture, and playgrounds that fall within the 2,126 acres of park, open space, corridors and City-owned property. The Parks Division takes advantage of volunteers such as community service personnel, as well as scouts and other groups to help accomplish Division goals. In addition, the Parks Division provides support services for other activities within the department such as Christmas Family Night, Outlaw Trail, Texas Road Rash, and 4th of July Fireworks Celebration.

Old Settlers Park: In an effort to better manage our cost for athletic field maintenance, Old Settlers Park was set-up as a cost center within the Parks Division. The Old Settlers Park cost center was set up to better track the expenditures of events and maintenance at the park as a whole. This new alignment will also give us the ability to track costs for supporting the Sports Capital of Texas promotion with the Convention and Visitor's Bureau.

Forestry: The Forestry Division is responsible for the beautification, conservation and preservation of Round Rock's urban landscape through comprehensive tree planting and management programs. Services include: tree planting events, tree care, maintenance of trees in parks and rights-of-way, brush recycling, mulch management, residential curbside brush pick-up, storm damage to tree clean up and removal, management and expansion of the tree nursery, tree inspections, memorial tree program, Arbor Day events, Christmas tree recycling, community education, and review and enforcement of the City's Tree Protection and Preservation Ordinance and relevant portions of the Landscape Ordinance.

Athletics and Aquatics: This group has two distinct functional areas. One responsibility of the Athletics and Aquatics Division is for the development and supervision of youth and adult athletic leagues. Athletic programs include adult softball, flag football, basketball and

Programs: (cont.)

kickball, as well as youth basketball and girls volleyball. This division has the responsibility for aquatic programs, pool maintenance and special events. The aquatics section operates and maintains facilities, as well as develops and supervises programs for all indoor and outdoor pools. Programs include "Learn to swim" lessons for children and adults, lifeguard and safety classes, special events and recreational swims.

Recreation: The Recreation Division, consisting of the Baca Activity and Clay Madsen Recreation Center (CMRC) is responsible for the development, implementation, and evaluation of recreation programs for all ages. This includes special events, instructional classes, and senior activities. Program development reflects the needs and desires of the community as expressed in surveys, suggestion boxes, and focus groups.

The *Allen R. Baca Senior/Community Center* is primarily a senior facility that is committed to providing social, recreational and educational opportunities to seniors, other citizens of Round Rock and surrounding communities. The diversity of programs offered includes computer classes, games, instructional classes, fitness, strength opportunities and special events. This facility is also used for rentals and provides a variety of set-ups for the renters' needs.

The *Clay Madsen Recreation Center* is a membership-driven facility, committed to providing recreational and leisure opportunities to citizens of Round Rock and surrounding communities. The diversity of programs offered includes open gym play, tournaments, sports camps, after-school programs, instructional classes, adaptive activities, fitness and strength opportunities and special events.

FY 2008-09 Highlights:

FY 2008-09 was a year of major construction in the Department. A new single league was created for youth baseball to better manage the field renovations at Champion Fields in Old Settlers Park. The Department's future became clearer with the adoption of the strategic plan "Game Plan 2020: The Master Plan" and positive experiences through our programs and offerings.

- Arbor Day 2009 saw the largest one-day tree planting of 166 trees along the trail at Old Settlers Park.
- Adoption of "Game Plan 2020: The Master Plan".
- Completion of the renovation of the athletic fields at Old Settlers Park. This project included renovation of 20 baseball fields, 3 concession stands, 5 new youth softball fields and a tennis restroom tournament venue.

FY 2009-10 Overview and Significant Changes:

FY 2009-10 is an exciting year for the Department. The Commission for Accreditation of Park and Recreation Agencies will render a decision on accreditation. This recognition will identify RRPARD as a Best Practices Agency in Texas and the nation. Construction of a new project kicks in high gear the Brushy Creek Trail Gap Project and the new Westside Recreation Center (Legacy Field House). Internally, the implementation of the strategic plan will take a priority in this upcoming year.

- Design and construction of the Brushy Creek Trail Gap Project
- Report of findings from the Commission for Accreditation of Park and Recreation Agencies (CAPRA)
- Construction of the new Westside Recreation Center (Legacy Field House)

New Programs for FY 2009-10:

The Parks and Recreation Department is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The future of PARD brings continued change as we implement and align the City's Strategic Plan with PARD's Business Plan. The action plan assigned to the Department through the strategic process will shape policies, procedures and growth of the Department.

- Development and Acquisition of Parkland as identified in "Game Plan 2020: The Master Plan".
- Continuous improvement of current operations to meet or exceed customer requirements.
- Provide programs and services that meet the changing needs of our residents.

Departmental Goals:

- Achieve and maintain a high standard of PARD services as related to planning, development, maintenance of facilities, programs and customer service. (City Goals 5 and 6)
- Continue to evaluate and improve the level of service provided to all customers. (City Goals 5 and 6)
- Achieve and maintain cost recovery of operational expenses. (City Goal 5.3)

Objective: Survey customers and increase sponsorships and partnerships.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Program survey results are above average or better	95%	96%	95%	95%
Secure cash and in-kind sponsorships	$18,455	$22,341	$33,775	$25,000

Trend: Surveys tell us what we are doing right and what we are doing wrong. Our target is for 95% of our respondents to rate us average or better on program surveys. Fundraising and sponsorships/partnerships will help us to recover program costs. This is primarily used to reduce costs for our community-wide special events. REI presented $10,000 in sponsorship for the signage along the Brushy Creek Trail Gap Project creating a jump in the FY 2008-09 forecast.

Objective: Survey customers, adequately train staff and obtain needed certifications.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Membership survey results above average or better	93%	82%	85%	85%
Program survey results above average or better	95%	96%	95%	95%

Trend: Surveys tell us what we are doing right and what we are doing wrong. Surveys from the past three years indicate that customers are positively impacted by programming. We are still working to meet a goal of 95% of average or better on customer, member and program survey feedback.

- Develop and maintain beautification in key areas. (City Goal 3)
- Continue to expand the citywide Urban Forestry program. (City Goal 3.3)

Objective: Increase number of trees planted and volunteer participation, and implement routine maintenance on trees in parks and other public property.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of trees planted*	133	818	877	300
Number of volunteers at tree planting	175	133	250	200
Number of trees pruned	1,476	2,388	1,500	1,500
Number of trees removed	202	523	250	250

* This number includes trees funded through the General Fund, CIP and donations.

Trend: The need for trees to improve air quality and aesthetics is an important part of our vibrant community and contributes to the quality of life. The implementation of the Tree Preservation Ordinance is paying dividends with an increasing number of new trees planted and better maintenance of our older, established trees. Tree planting spiked in FY 2007-08 with the acceptance of 600 trees planted by IKEA as part of compliance to the Tree Preservation Fund. In FY 2008-09 we planted the largest number of trees at Old Settlers Park athletic field improvements utilizing the Tree Fund. We expect tree pruning to be moderate, since we put forth significant effort to prune larger street trees in many neighborhoods to accommodate public safety vehicles.

Departmental Goals: (cont.)

- Improve the level of service in playgrounds, athletic fields and training. (City Goal 5)

Objective: Maintain existing playgrounds, upgrade maintenance on all baseball and softball fields and provide training for all positions.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
90% of employees receiving a minimum of 16 hours training annually	90%	90%	Discontinued	Discontinued
Customer satisfaction athletic fields	N/A	N/A	Initiated	95%
Customer satisfaction overall parks	N/A	N/A	Initiated	80%
Park Maintenance Standard Evaluation	N/A	N/A	Initiated	80%

Trend: This measure is discontinued since training hours do not equate to improved service or value added to our citizens and customers. The measure of customer satisfaction indicates how well we are meeting the needs and expectations of our users and provides timely feedback to improve operations. PARD will be initiating two customer service measures in 2010. Tracking athletic field satisfaction and overall park satisfaction supports our Sports Capital of Texas theme for providing excellent experiences at our facilities. The Park Maintenance Standard Evaluation provides an internal look at meeting defined standards. This measure provides timely feedback to adjust maintenance practices to meet our standards.

- Monitor and develop Allen R. Baca Center facility, memberships and programs. (City Goal 5)

Objective: Evaluate new facility needs while increasing membership revenues and participation.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Membership growth	798	779	1,000	1,000
Participation growth	24,746	38,640	35,000	37,000
Survey results above average or better	87%	87%	90%	90%
Revenue generated	$179,517	$195,978	$192,461	$199,000

Trend: Since the Senior Center facility opening in 2005, the growth of its memberships and participation has continued to increase. The revenue from rental and customer satisfaction has also continued to grow at this facility in the past four years.

- Improve public awareness of the Tree Program by writing regular articles in the Round Rock Leader. (City Goal 3.3)

Objective: Increase educational and outreach programs and receive a satisfaction rating of 90% or better for forestry services.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of education and outreach services performed **(articles, TV, presentations, handouts)	40	37	49	40
Number of surveys rated above average/excellent	100%	100%	100%	100%

** This number now includes all Public Relations.

Trend: More citizens are requesting outreach opportunities and informational materials. Forestry related issues were covered on television and newsprint with numerous articles, presentations to civic groups, students and Home Owners Associations, as well as events such as Arbor Day festivities and the State Forestry Conference. The surveys are provided at the time of service delivery. Our goal is to maintain 95% as average or excellent.

Departmental Goals: (cont.)

- Ensure a high level of internal and external customer service. (City Goals 5 and 6)

Objective: Provide appropriate training for all administrative staff including improving communication by ensuring the customer receives the appropriate information and continually explore new technology fields that aid in improved customer service.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Percent of customers who rate overall performance as above average to excellent	98%	100%	98%	100%

Trend: The survey PARD performs indicates how well the Department is responding to the needs of our customers. It also demonstrates that the communication and training is effective. Our training is providing results as shown by maintaining our customer performance levels at the rating of 100% of responses are average to excellent.

- Improve timeliness of park development projects from planning to construction. (City Goals 3 and 5)
- Provide consistent planning, development, and renovation of the parks and recreation system as outlined in the Parks, Recreation and Open Space Master Plan and the City's Strategic Plan. (City Goals 3 and 5)

Objective: Continue to plan, design and construct projects within an appropriate time frame, plus playground additions, renovations or replacement.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Percent of projects on target (all categories below):				
Planning	100%	100%	100%	100%
Design	95%	100%	100%	95%
Construction	95%	95%	95%	90%

Trend: Comprehensive planning and the timely execution of park planning projects helps set the tone for the future growth and development of our park system. Many of our existing and future parkland acres are projected to need some level of development. Over the last few years, the infancy of the program, past staffing levels, and construction related problems have made it difficult to keep up with the schedules of the planning, design and construction of park projects. With an increase in staffing, the timeliness of park project completion will be improved.

Departmental Goals: (cont.)

- Continue to evaluate and improve the level of service provided to our athletic/aquatic customers. (City Goal 5)

Objective: Survey customers and train staff, coaches, and parents for sports knowledge/practices/conduct/safety. Improve cooperation between PARD and RRISD, and maintain facilities according to State codes.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Survey results are above average or better regarding customer satisfaction levels	84%	76%	80%	85%
Percentage of aquatics personnel fulfilling required training hours	96%	96%	DISC	DISC
Percentage space "Needed" vs. "Obtained" from RRISD	81%	85%	77%	85%
Youth Athletic Participants	1,208	1,517	1,560	1,600
Adult Athletic Participants	7,580	8,506	9,375	10,000
Recreation Pool Attendance	116,513	128,442	124,000	124,000

Trend: The surveys provide us a glimpse in to how well we are meeting customer expectations. Our special events and swimming lessons surveys rate this division highly, while our lack of sporting facilities keeps our athletics rating as predominantly average. Equally challenging is finding space for our growing programs as evident by the increase in participants and the gap between needed space and obtained space.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Square Miles in Round Rock	30.46	Discontinued	Discontinued
Total Park Acres (Only designated parks)	1,780	1,757	1,780
Total Number of Parks (only designated parks)	47	47	49
Acres of Parkland scheduled to mow every 14 days or longer	461	461	510
Acres scheduled to mow on a 3.5 to 7 day cycle. (3.5 days is for fields)	170	174	187
Input			
Operating Expenditures	**$8,638,642**	**$9,394,756**	**$9,299,852**
Number Authorized FTEs	**94.5**	**96.5**	**96.5**
Output			
Number of Work Orders (changed reporting method)	4,188	4,500	4,500
Number of Recreation Participants	402,548	401,000	401,000
Number of Trees Planted	818	877	350
Recommended Parkland Acres per 1,000 Population	25	25	35
Actual	22.7	17.9	18
Efficiency			
Expenditures as a % of General Fund	**10.41%**	**10.91%**	**11.07%**
Authorized Personnel as a % of General Fund FTEs	**13.59%**	**13.74%**	**13.72%**
Effectiveness			
% of Park Projects Completed as Scheduled			
Annual Customer Satisfaction Survey (% Good to Excellent)	96%	90%	95%
Parks: Appearance, Maintenance & Facility Upkeep			
% Stating Above Average to Superior	90%	90%	90%
Recreation	87%	90%	90%
Forestry	100%	100%	100%
Administration	100%	100%	100%

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Administrative Assistant	1	1	1	1.00	1.00	1.00
Administrative Technician I	3	3	3	2.00	2.00	2.00
Administrative Technician II	3	3	3	3.00	3.00	3.00
Assistant PARD Director	1	1	1	1.00	1.00	1.00
Athletics/Aquatics Manager	1	1	1	1.00	1.00	1.00
Athletics/Aquatics Programs Supervisor	2	2	2	2.00	2.00	2.00
Brush Service Representative	2	2	2	2.00	2.00	2.00
Bus Driver (1)	1	1	1	0.50	0.50	0.50
Forestry Crew Leader	1	1	1	1.00	1.00	1.00
Forestry Foreman	1	1	1	1.00	1.00	1.00
Forestry Manager	1	1	1	1.00	1.00	1.00
Forestry Supervisor	1	1	1	1.00	1.00	1.00
Forestry Technician	4	4	4	4.00	4.00	4.00
General Services Custodian	4	4	4	2.75	2.75	2.75
Groundskeeper Foreman *	1	1	1	1.00	1.00	1.00
Intern/VOE	0	0	0	0.00	0.00	0.00
Marketing Specialist	1	1	1	1.00	1.00	1.00
Office Manager	2	2	2	2.00	2.00	2.00
PARD Director	1	1	1	1.00	1.00	1.00

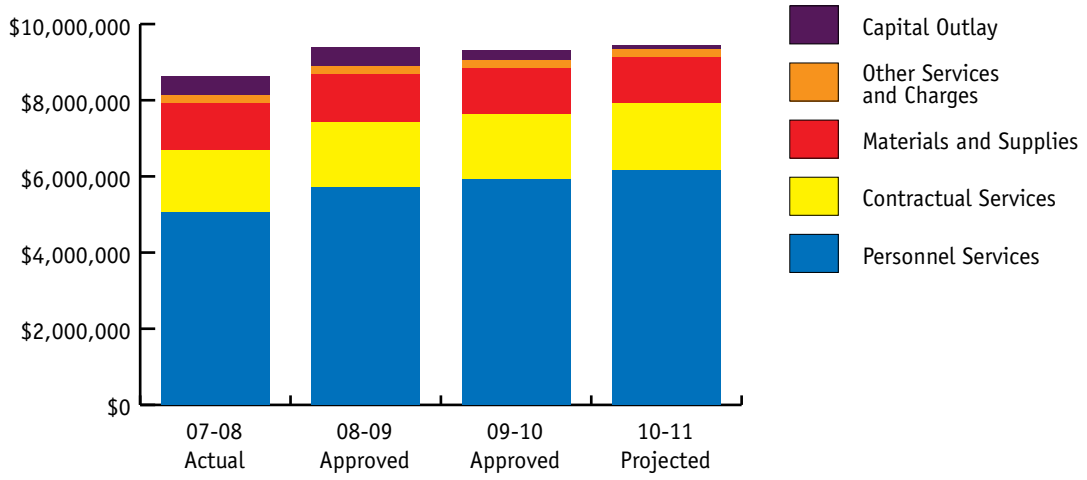
(Info continued on next page)

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Park Development Manager	1	1	1	1.00	1.00	1.00
Park Development Specialist	2	2	2	2.00	2.00	2.00
Parks Maintenance Crew Leader *	7	7	7	7.00	7.00	7.00
Parks Maintenance Foreman *	2	2	2	2.00	2.00	2.00
Parks Maintenance Worker I *	6	6	6	6.00	6.00	6.00
Parks Maintenance Worker II *	20	22	22	20.00	22.00	22.00
Parks Maintenance Worker III *	6	6	6	6.00	6.00	6.00
Parks Manager	1	1	1	1.00	1.00	1.00
Parks Supervisor - Const/Grounds	3	3	3	3.00	3.00	3.00
Rec Ctr Supervisor - Senior Ctr/CMRC	2	2	2	2.00	2.00	2.00
Recreation Assistant Shift Leader *	0	3	3	0.00	2.00	2.00
Recreation Leader I/II	16	13	13	8.00	6.00	6.00
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	4	4	4	4.00	4.00	4.00
Recreation Shift Leader	2	2	2	2.00	2.00	2.00
Recreation Shift Leader - P/T	1	1	1	0.25	0.25	0.25
System Analyst	1	1	1	1.00	1.00	1.00
Total	106	108	108	94.50	96.50	96.50

* Position titles change due to Market Survey results

Parks & Recreation Department

Expenditures by Category



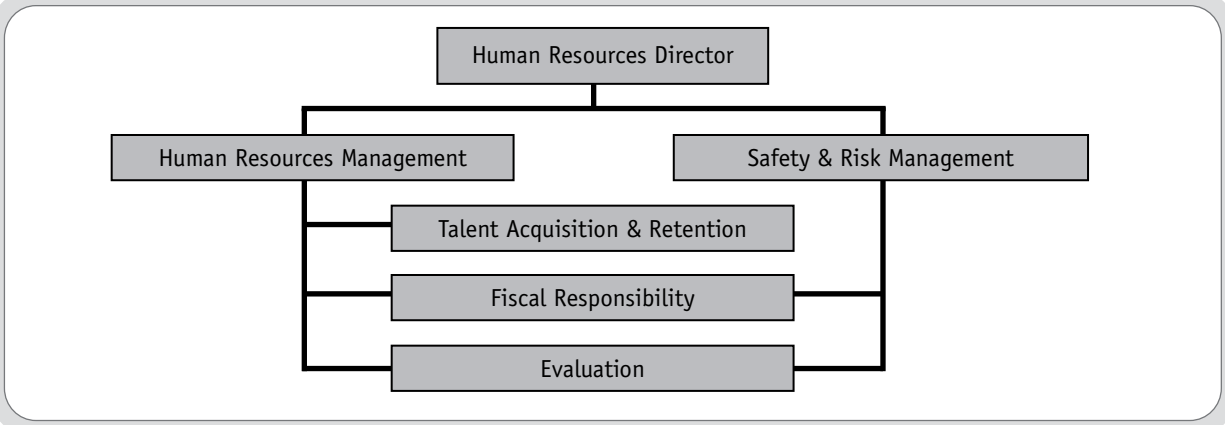
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$5,055,948	$5,704,829	**$5,908,430**	$6,150,075
Contractual Services	1,643,940	1,717,533	**1,717,219**	1,759,745
Materials and Supplies	1,227,546	1,258,977	**1,216,496**	1,212,481
Other Services and Charges	198,552	213,537	**210,707**	209,777
Capital Outlay	512,656	499,880	**247,000**	129,000
Total Expenditures:	$8,638,642	$9,394,756	**$9,299,852**	$9,461,079
Expenditures per Capita:	$92.19	$96.36	**$92.26**	$91.59

Human Resources Department

The Human Resources Department (HRD) is responsible for providing direction and leadership in human resources matters that support our organization's success. Our focus is to provide the following Human Resources management systems: Talent Acquisition and Retention, Fiscal Responsibility, and Evaluation. Safety and Risk Management continues to be an integral management system of Human Resources.

Mission: To attract and retain a qualified and diverse workforce for a long-term venture through positive human resources influences and practices in support of the City's mission.



Departmental Program Summary:

The Human Resources Department (HRD) is structured around two broad management systems and supported by three programs.

Program:

HRD is responsible for developing the organization's human resource capacity to meet its current and future operational and organizational objectives.

Human Resources Management must ensure that all programs, policies, and procedures comply with adopted human resource practices as well as Federal, State and local laws.

Safety and Risk Management integrates and facilitates risk management thinking and occupational safety and health practices into business planning and daily operations. Risk Management, in cooperation with management and department representatives, continues to develop organizational and operational skills in order to respond actively and creatively to challenges that would constitute risk exposure to the City's assets and resources.

These two Human Resources Department management systems are supported, as applicable, by the following three programs:

Talent Acquisition and Retention is committed to ensuring that a sufficient pool of talented employees is available to perform the functions of City government, as well as ensuring that compensation and benefits are competitive with other employers. The system must also ensure equal hiring and promotional opportunity for applicants and employees. Embedded in the system is the employee development component tasked with enabling employees to maximize their career potential by providing job advancement, learning, training, development opportunities, and effective performance management practices.

Fiscal Responsibility is tasked with the development of strategic communications related to the City's Total Rewards. This involves ensuring that the City's compensation and salary administration system is internally equitable and externally competitive as well as monitoring and revising benefit cost control strategies.

Evaluation is tasked with ensuring that the Human Resources Department advises management by gathering facts, diagnosing problems, proposing solutions, and offering objective assistance and guidance on performance management and measurement and other employee-related issues and concerns.

FY 2008-09 Highlights:

In our ongoing effort to provide strategic support to the City, in FY 2008-09 the Human Resources Department set the course that would take us into the future. We saw the changing face of our own Human Resources Department and focused on providing the same quality and level of service with fewer staff members. The Department took great strides to optimize and leverage technology in a way that changed how we delivered our services and allowed for more interactions with the departments we support. Our major accomplishments for the fiscal year are as follows:

- Equity return in the amount of $105,000 from TML for a reduction in loss ratio on general liability and Worker's Compensation claims and the continuing decrease in our experience modifier. We continued to experience a reduction in our premiums on most areas of coverage due to the ongoing collaborative efforts within the City.

- In our continued effort to streamline and maximize efficiency by leveraging appropriate and effective software programs, Human Resources implemented NEO Gov, an online Talent Management System (TMS). The City went "live" with NEO Gov in February 2009 and immediate efficiency in the recruiting process and a reduction in time-to-hire was recognized throughout the organization. NEO Gov allowed managers to submit requisitions, track applicants in real-time, as well as track candidates through the interview process for the first time online and in a paperless process. Applicants were also able to register and create profiles to apply for positions online.

- Wellness initiatives targeted at identifying and/or minimizing risk factors continued to pay off and we enjoyed almost a 90% participation rate in our wellness programs. Programs such as the Biometric screening, Fit4Life, Race Across Texas, and on-site screenings helped with early detection of risk factors and reduced potential catastrophic events.

FY 2009-10 Overview and Significant Changes:

In our efforts to position ourselves as an employer of choice, the City will continue to review and revise, where appropriate, programs that directly affect its employees. In FY 2009-10, Human Resources will focus on creating and developing strategic specializations for Human Resources Management that support the City's Strategic Goals.

- Human Resources will continue to refine its strategy for setting an agenda on how we will help the organization succeed. Emphasis will be on our management systems for Talent Acquisition and Retention, Fiscal Responsibility, and Evaluation. Additionally, as part of staff development for Human Resources Generalists, emphasis will be placed on providing executive services. These services will focus on helping line management resolve HR problems. They will be oriented toward solving strategic HR problems and aligning human resources with the City's mission and goals.

- A Manager Academy will be added to the Round Rock Employee Education (R2E2) Program. While continuing to provide training for the Customer Service and Supervisor Academies, the Manager Academy will focus on providing transformational leadership to our employees.

- We will continue to focus on Employee Wellness Programs that are targeted on early detection and self-management of health risks in an attempt to improve the overall health of City employees. Programs will emphasize prevention of disease and secondary care for existing conditions. Programming includes health screenings, primary-prevention techniques including participation at area fitness centers, healthy-eating seminars, weight-management courses, health-education information, health risk assessment tools, and co-worker/department health activity games and competitions.

- With the completion of the Technology Assessment and implementation of an online Talent Management System during the previous fiscal year, we will continue to transition more fully into an e-HR that will transform how we deliver Human Resources administrative services. Specific attention will focus on a web-based Performance Management Process and selecting a Human Resources Management System that will meet our performance requirements for supporting organizational needs.

New Programs for FY 2009-10:

Human Resources is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

As the City continues to grow, the organization needs to continue to grow with it in order to effectively meet the needs of the community. As the City staff grows, it's also important that the Human Resources Department keeps pace with that growth. In looking at FY 2009-10 and beyond, the focus for the Department will be to achieve and maintain adequate Human Resources staffing levels to serve the citizens and employees of the City.

- Over the next few years, Human Resources will be requesting the addition of several professional staff members to include a Benefits Specialist, Safety and Risk Technician and a Training and Development Specialist. This will enable us to continue to provide educational and awareness opportunities such as Wellness Programs, R2E2, City benefit and financial fairs, and health, safety, and environmental citywide workshops, in addition to exploring new training opportunities. As a result, we would expect to see a more diverse, engaged, satisfied, and healthy workforce.
- After many years of anticipation, the Department expects to implement a full employee and manager self-service system, which would dramatically change the way Human Resources' business is completed throughout the organization. While the implementation of this system brings an increased level of efficiency, it will not reduce the amount of work required of the HR staff. Instead, it allows the Department to focus on strategic, Human Resources related functions instead of managing paper.

Departmental Goals:

- Protect the City's assets and resources and minimize exposure to workers' compensation losses, and reduce the number of accidents and incidents. (City Goals 5.3 & 5.6)
- Utilize technology to streamline processes and procedures in order to enhance services provided. (City Goal 5.5)
- Continue to educate employees regarding City-provided benefits including health insurance coverage, flexible spending accounts, retirement benefits, deferred compensation, Employee Assistance Program, etc., through educational materials and seminars. (City Goal 5.2)
- Maintain properly classified positions, organizational specific job specifications, internal salary equity, and compliance with Fair Labor Standards Act (FLSA) and American with Disabilities Act (ADA) statutes. (City Goal 5.1)
- Monitor, evaluate and enhance the Performance Management Process system to ensure that it reflects the City's goals and objectives while promoting the continued development of employees. (City Goal 5.1)
- Ensure benefits and salaries are competitive with the market through research and survey studies in order to recruit and retain a qualified and diverse workforce. (City Goal 5)
- Manage health care costs in an effort to minimize financial impact to the City. (City Goal 5.1)

Objective: Develop a comprehensive citywide wellness plan.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Conduct health presentations and/or health screenings monthly for all employees and their dependents covered by our Health Plan. Participation goal is equal to 60% over 12 months	55%	60%	65%	90%

Departmental Goals (cont.):

Objective: Organize citywide wellness events that encourage physical activity. Events are intended to be fun, to allow employees to get to know each other better, and to encourage us all to become healthier people.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Event participation – Over the course of the fiscal year, the Department anticipates offering quarterly events with at least 50% of the employees and/or dependents participating in at least one event each year	50%	60%	70%	Discontinue reporting on this objective

Objective: Implement health care initiatives that focus on early intervention and alternative care. This includes the health risk assessments, disease management, and predictive modeling.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Percentage of eligible employees who completed the Health Risk Assessment	55%	75%	85%	90%

Trend: Given all the efforts put toward health care benefits, the Department expects to see a reduction in medical claims costs, an increase in completed health risk assessments, and overall healthier employees.

- Enhance the Round Rock Employee Education (R2E2) program. (City Goal 5.2)

Objective: Provide additional learning opportunities for City employees based on needs identified the 2009 training survey.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Implement Manager Academy with successful completion rate (Goal: 75% or greater)	N/A	N/A	N/A	95%
Add additional courses not part of Academy	N/A	N/A	N/A	25%

Trend: Each fiscal year, additional Academies will be developed and added to the curriculum and participation from other central Texas cities will also increase, thus allowing for fewer dedicated Round Rock spots. The net result will be more overall participation, but with fewer Round Rock employees per Academy.

- Promote Risk Management practices through continued awareness and training programs. (City Goal 5.3)

Objective: Continue efforts to reduce the City's loss and liability exposures by improving education on health, safety, security and environment and promoting Risk Management practices through awareness activities and training programs.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Reduction in the number of Property Liability accidents and incident losses	N/A	20%	15%	15%
Reduction in number of Worker's Compensation losses	N/A	18%	15%	15%

Trend: Based on the work of the Risk Management team, the Department continues to anticipate a lower experience modifier, which translates into lower general liability insurance premiums.

Departmental Goals (cont.):

- Continually improve the organization's performance by focusing on work culture, customer service, and employee performance. (City Goal 5.2)

Objective: Providing executive services that focus on helping line management solve HR problems. It will be oriented toward solving strategic HR problems and aligning Human Resources with the City's mission and goals.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Reduction in the number of incidents that result in adverse disciplinary actions	N/A	N/A	N/A	10%

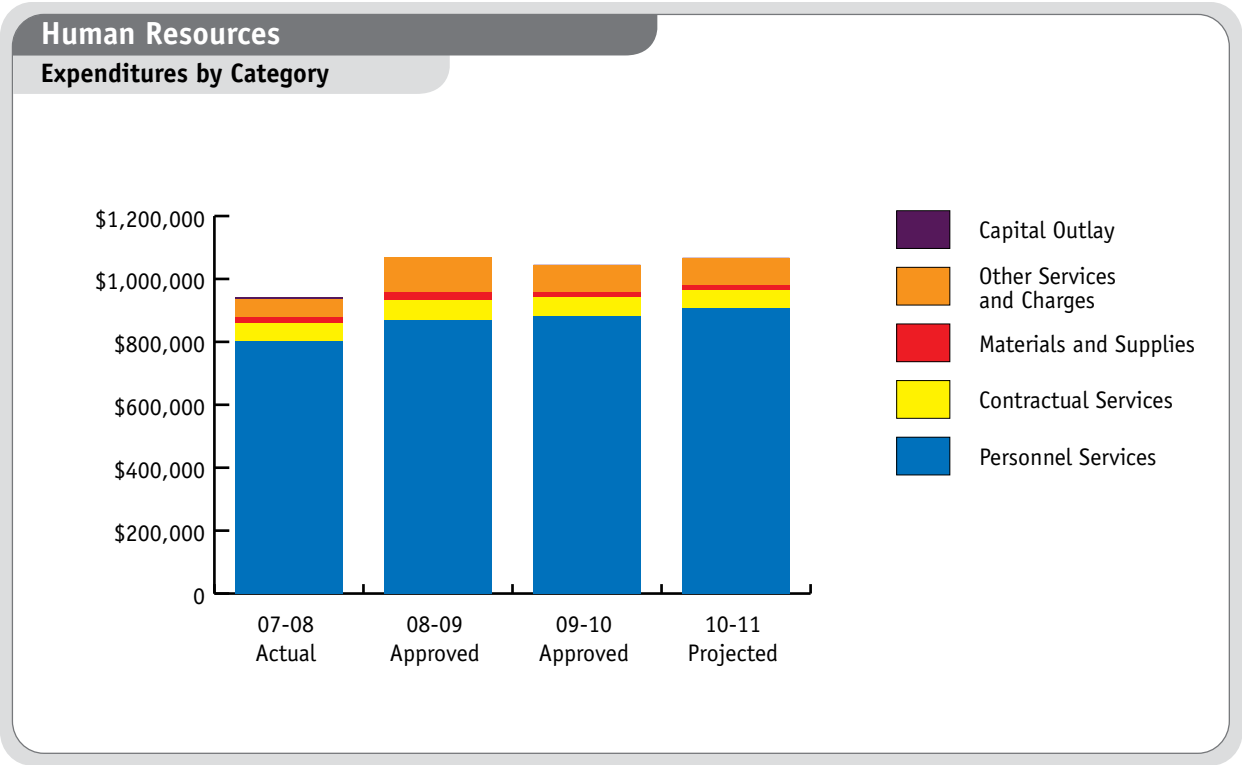
Trend: New performance goal forecast for FY2009-10 measurement.

Summary of Key Measurement Indicators

Measurement Indicators	**Actual 2007-08**	**Estimated 2008-09**	**Projected 2009-10**
Demand			
Number of Budgeted Positions (Total City FTEs)	828.00	838.00	839.00
Number of Seasonal Positions	180	150	150
Input			
Operating Expenditures	**$943,272**	**$1,068,340**	**$1,044,396**
Number Authorized FTEs	**10.75**	**10.75**	**10.75**
Output			
Number of Job Postings Processed	164	95	130
Number of Personnel Actions Audited and Processed	447	573	615
Number of Chargeable Workers Compensation Claims	103	98	100
Number of Formal Training Sessions	132	193	170
Number of Formal Training Hours Conducted	351	760	680
Number/Hours Conducting Investigations/ Claims Processing	1706 hrs/341	1791 hrs/358	3064 hrs/383
Efficiency			
Expenditures as a % of General Fund	**1.14%**	**1.24%**	**1.24%**
Authorized Personnel as a % of General Fund FTEs	**1.55%**	**1.53%**	**1.53%**
Number of Positions Filled	267	243	243
Number of New Hires – Regular	98	75	85
Number of New Hires – Seasonal/Temporary	169	143	143
Effectiveness			
Turnover Rate	14%	11%	10%
Rate of Favorable Unemployment Claims	80%	85%	85%
Reduction in the Number of Property Liability Accidents and Incidents	20%	15%	15%
Reduction in Number of Workers' Compensation Losses	18%	15%	15%
Customer Satisfaction Rating (Bi-annual Survey)	N/A	N/A	Good/Excellent

N/A - Not applicable

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Human Resources Director	1	1	1	1.00	1.00	1.00
Human Resources Benefits Manager	1	1	1	1.00	1.00	1.00
Safety/Risk Manager	1	1	1	1.00	1.00	1.00
Safety Program Coordinator	1	1	1	1.00	1.00	1.00
Senior Human Resource Manager	1	1	1	1.00	1.00	1.00
Human Resources Generalist	3	3	3	3.00	3.00	3.00
Human Resources Assistant III	1	1	1	1.00	1.00	1.00
Human Resources Assistant II	1	1	1	1.00	1.00	1.00
Human Resources Assistant III- P/T	1	1	1	0.75	0.75	0.75
Total	11	11	11	10.75	10.75	10.75



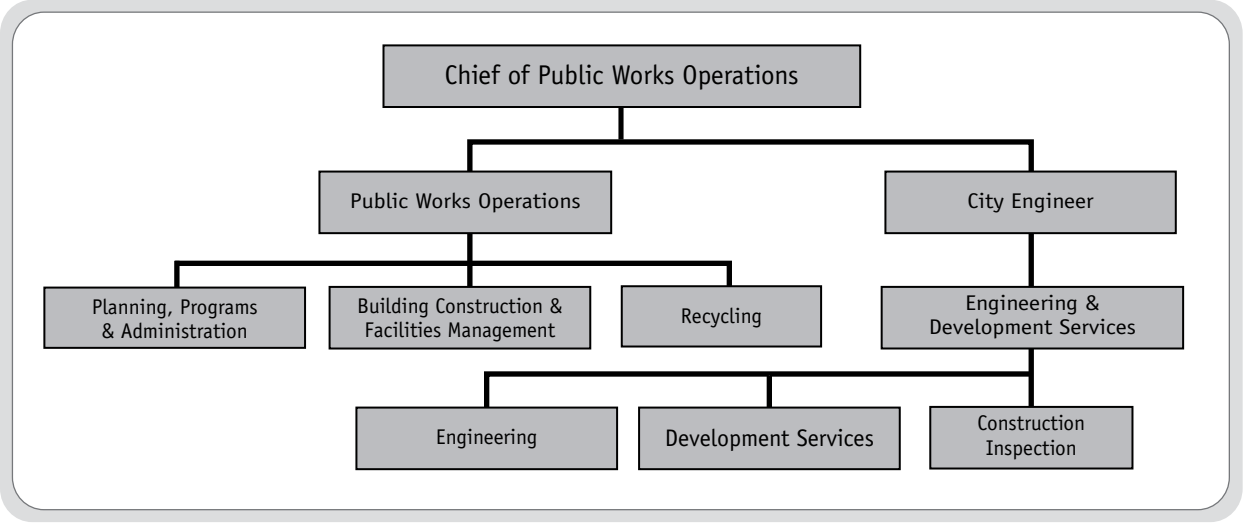
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$802,577	$867,884	**$881,889**	906,192
Contractual Services	56,055	64,490	**58,993**	59,405
Materials and Supplies	18,679	26,066	**17,855**	15,863
Other Services and Charges	60,264	109,900	**85,660**	85,660
Capital Outlay	5,697	0	**0**	0
Total Expenditures:	$943,272	$1,068,340	**$1,044,396**	$1,067,120
Expenditures per Capita:	$10.07	$10.96	**$10.36**	$10.33

Engineering & Development Services Department

The Engineering and Development Services Department Budget consists of four programs: 1) Engineering and Development Services (E&DS), 2) Planning, Programs and Administration, 3) Building Construction and Facilities Maintenance, and 4) Recycling.

Mission: Enhance quality of life by ensuring proper and safe private development, efficient and cost-effective maintenance, rehabilitation and expansion of public infrastructure, and providing a recyclable materials choice for citizens.



Departmental Program Summary:

Engineering and Development Services Department Budget consists of the four programs described below:

Programs:

Engineering and Development Services Department provides new development and public infrastructure plan review, project management, and inspection services to ensure proper and safe development by the private sector as well as proper and safe, cost-effective rehabilitation and/or expansion of City infrastructure in conjunction with the City's Capital Improvements or other improvements programs. ED&S provides technical assistance to various City departments and the public. The Department is also responsible for archiving infrastructure plans, issuing right-of-way permits, performing flood plain management duties and the City's Storm Water Management Program.

Planning, Programs and Administration staff support all activities of the Chief of Public Works Operations who is responsible for providing leadership, direction and oversight to all Public Works Departments including Transportation Services, Water and Wastewater Utility Services, and Engineering and Development Services. The office is also responsible for coordinating projects and activities with other departments within the City and is responsible for the management of the City's Capital Improvement Program. The Chief of Public Works Operations staff develops and maintains consistent and standardized policies, procedures, practices and management tools for project management and creates reports to ensure accountability, fiscal responsibility, quality deliverables and on-time projects throughout all City departments. In addition, the administration function of the office coordinates City Council and City Manager items, provides customer support for internal and external customers and is responsible for the administrative support of the main office operations.

Building Construction & Facilities Maintenance program is responsible for the architectural planning and construction management of all new City facilities built with General Obligation Bond and Capital Improvement dollars. Building Construction and Facilities Maintenance works with all the various City departments in developing their building projects. Cost estimates, budget figures and project specifications are developed by this department for new building construction and existing building renovations. This department is also responsible for initiating and conducting City building maintenance projects, and works closely with all other City departments in planning for maintenance, repair and remodeling of facilities.

Programs: (cont.)

Recycling Services program consists of a single drop-off recycling center, four oil-recycling stations, and an in-house City recycling program. Recycling center is open to the public seven days a week. These services are administered through the Environmental Services Department but funded through E&DS.

FY 2008-09 Highlights:

Engineering and Development Services Department:

- Received MS4 Phase II Storm Water Permit from TCEQ.
- Reviewed, permitted and/or started construction on the first phase of the Avery Development, the Austin Community College campus, Texas State nursing building and Texas A&M Medical campus.
- Completed multiple capital projects including: Austin and Liberty Avenue Improvements, Bowman Road Drainage Improvements, Ray Berglund Area Development and South Creek Channel Drainage.

Planning, Programs and Administration:

- Obtained a $1,000,000 Omnibus spending bill for the Williamson County Regional Water Reuse System.
- Obtained a $400,000 grant from the Capital Area Metropolitan Planning Organization to extend bus service between Round Rock and Austin from two years to three years. The morning and evening bus routes serve both Round Rock citizens commuting to Austin for work, as well as employees who "reverse commute" to work in Round Rock.

Building Construction & Facilities Maintenance:

- Completed the Library Renovations Project
- Remodeled the City Hall parking garage
- Completed the participation in the YMCA Project

Recycling Center:

- Secured paper recycling contract with Abitibi in June 2009 making paper processing less labor intensive, eliminating hauling costs and creating a revenue stream.
- Began recycling program at Old Settlers Park and City swimming pools.
- Processed over 700 tons of recyclable material and over 22,000 gallons of automotive fluids with an average usage rate of 134 cars per day.

FY 2009-10 Overview and Significant Changes:

Engineering and Development Services Department:

- Completing the first phase of the City's first ever Storm Water Master Plan. Because of the rapid growth the City has experienced in recent years, a comprehensive study to identify drainage issues is needed. This study will identify areas of the City that have potential drainage issues that could impact developed areas within the City. These identified areas would be addressed in the future with Capital Improvement Projects.
- Initiating awareness and outreach campaign and adopting new regulation for MS4 Phase II plan.
- Working on various capital projects such as Little Oaks Subdivision Improvements, Egger Acres & Dennis Drive Improvements and Red Bud Lane Phase 4, etc.

Planning, Programs and Administration:

- Implement express transit (bus) service between Round Rock and Austin. The service benefits commuters and reverse commuters, as well as dependent riders.
- Implement the Red-Light Camera Program. This program improves safety at intersections.

Building Construction & Facilities Maintenance:

- Working on a construction contract for the Business Center project
- Continue design of the City Hall Policy Center, construction to start 2010
- Initiated a building audit for energy saving for City buildings

Recycling Center:

- Continue to encourage recycling by actively advertising and promoting the drop-off center.
- Evaluate the recycling programs at the City parks and determine the need for expansion.
- Continue to evaluate and determine the best recycling options for current and future recyclable materials.

New Programs for FY 2009-10:

Engineering and Development Services Department is proposing no new programs in FY 2009-10.

FY 2010-11 Overview and Beyond:

Engineering and Development Services Department:

- Will be working on enforcement of recently adopted MS4 Phase II regulations with the new Storm Water Compliance Officer.
- Will be working on the implementation of the Storm Water Master Plan.

Planning, Programs and Administration:

- Planning, Programs and Administration will continue to pursue federal earmarks for facility, transportation and utility capital improvement projects.
- Downtown Intermodal Transit Terminal and Parking Facility.

Departmental Goals:

Engineering and Development Services Department:

- Perform accurate and timely review of annexation proposals, plats and construction plans for conformance to City ordinances, policies and other applicable laws. (City Goals 1.1, 3.2, 4.1, and 5.4, implementation of City Goals 2.5, 4.4, and 5.1)
- Perform accurate and timely inspection of private utility company construction and, public infrastructure construction projects to ensure compliance with plans, applicable City codes and specifications, and other applicable laws. (City Goals 1.1, 3.2, and 5.4, and implementation of City Goal 5.1)
- Ensure efficient and timely construction of infrastructure improvements assigned to the Department. (City Goals 3, 3.4, 4, and 5.4 implementation of City Goal 5.1)
- Respond in a timely manner and facilitate appropriate and feasible resolution to concerns and issues posed by internal and external customers. Promptly and courteously respond to resident requests for service.
- Efficiently manage and interpret general and technical information in order to respond accurately and timely to internal and external customer questions and requests. (City Goals 1.1, 5.1, 5.2, 5.5, 6.3 and 6.5)

Departmental Goals: (cont.)

Building Construction & Facilities Maintenance:

- Provide facilities to meet the needs of both citizens and City employees. Maintain existing buildings and provide preventive measures to insure the use and longevity of buildings for citizens and employees of the City. (City Goal 5.1)

- Building Construction Department will work on the completion of new construction projects as the Westside Recreation Center is completed. The City Hall Policy Center should be completed at the end of 2010.

- Facilities Maintenance Department will continue to research and develop preventive maintenance programs for the increased square footage of buildings that the City has built over the past several years. Facilities Maintenance will strive to provide the best maintenance programs that will keep aging buildings owned by the City in the best possible condition, to maintain the programs of the different departments.

Objective: Improve timeliness of development reviews and inspections to encourage economic development within the City of Round Rock.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Plats reviewed	140	80	75	75
Construction plans reviewed	100	70	65	65
Capital Improvement Projects Value	$57,827,308	$10,000,000	$30,000,000	$30,000,000
Construction projects inspected	85	105	100	100
Capital value addition of development/hours of construction inspection	$1,659	$283	$848	$848
Review subdivision construction plan submittals within 12 working days of receipt	80%*	85%	85%	85%
Review site construction plan submittals within Development Review Committee (DRC) schedule	100%	100%	100%	100%
Review minor plan revision submittals within 2 working days of receipt	80%*	85%	85%	80%
Respond to e-mails and telephone calls within 24 hours of receipt	90%	90%	95%	95%

Trend: Increase in developments occurs as the economy recovers. Number of development projects increase as the population increases. Influx of bond projects and more emphasis on roadway projects adds to the demand for review and inspection. Time sensitive measures reflect EDS's commitment to customer satisfaction by responding and completing requests in a timely manner. This should help make the City of Round Rock more customer-friendly and help make economic development the number one priority of the City.

* Decrease in percentage of goal is due to the department experiencing vacant positions for a substantial period of time, which was caused by upward trend in the job market and lack of availability of qualified applicants.

Departmental Goals: (cont.)

Recycling Services:

- Improve and expand recycling services to fulfill the growing needs of the community. (City Goal 5.1)

Objective: Improve and expand recycling services.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Tons of materials processed and recycled (paper, plastic, tin/steel, aluminum, cardboard, batteries, propane tanks, oil filters)	553	702	720	740
Gallons of materials processed and recycled (oil, antifreeze, gasoline, and other automotive fluids)	15,460	22,212	16,314	17,000
Average number of customers per day (open 7 days a week)	109	134	144	148
Categories of commodities/items accepted: PAPER (newspaper, magazines, phone books, junk mail, office paper, cardboard, chipboard), PLASTIC(#1 & #2 plastics, dyed plastic), METALS (aluminum, tin, steel, brass, copper), AUTOMOTIVE FLUIDS (oil, antifreeze, oil filters, power steering/brake/transmission fluid, gas, diesel), BATTERIES (automotive, NiCad, Lithium ion, Nickel hydride), CELL PHONES, INKJET CARTRIDGES, REGULAR and COMPACT FLUORESCENT LIGHT BULBS, PROPANE TANKS, STYROFOAM PACKING PEANUTS, NON-FREON APPLIANCES(ovens, stoves, washers, dryers, hot water heaters, microwaves), LEAVES and GRASS CLIPPINGS	11	13	13	13

Trend: Increase in materials processed and recycled is due to increase in population, awareness of the drop-off center and the appliance recycling program that was started in the Spring of 2007.

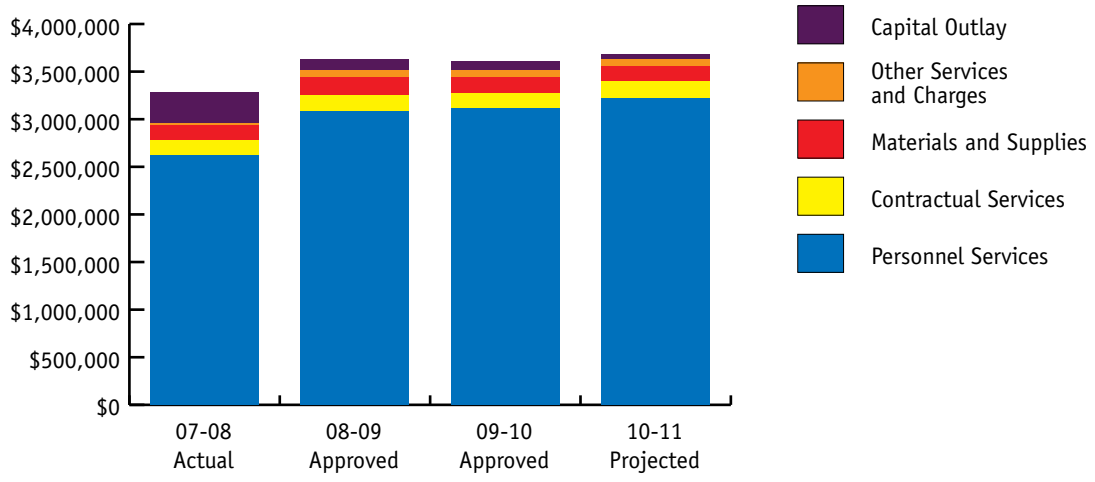
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Private Development Projects	57	50	50
Capital Improvement Projects	48	50	50
Daily Recycling Customers	134	144	154
Input			
Operating Expenditures	**$3,286,669**	**$3,632,614**	**$3,604,182**
Number Authorized FTEs	**43.75**	**44.75**	**44.75**
Total Employee Hours	91,000	93,080	93,080
Output			
Plat Reviews	80	75	75
Construction Plans Reviewed	70	90	65
Street Cut and Right-of-Way Permits Approved	95	110	115
Capital Value Addition/Dollars (Development)	$9,048,577	$15,000,000	$20,000,000
CIP Improvements Value	$10,000,000	$30,000,000	$30,000,000
Tons of Materials Recycled/Processed	702	720	740
Efficiency			
Expenditures as a % of General Fund	**3.96%**	**4.22%**	**4.29%**
Authorized Personnel as a % of General Fund FTEs	**6.29%**	**6.37%**	**6.36%**
CIP Improvements Value in $($/man-hours)	$282.81	$848.42	$848.42
Avg. Cost/Ton of Material Recycled/Processed	$140	$140	$140
Effectiveness			
Construction Projects Inspected/Accepted	105	100	100
Capital Value Addition/Hour Inspection	$621	$1,030	$1,374
Recycling Revenue Generated from Commodities	$54,868	$28,000	$28,000
Recycling Revenue Generated from $0.35 per Residential Connection Fee	$182,404	$186,000	$188,000

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Administrative Support Specialist	1	1	1	1.00	1.00	1.00
Administrative Technician II/III	5	5	5	5.00	5.00	5.00
Assistant City Engineer	1	1	1	1.00	1.00	1.00
Chief Construction Inspector	1	1	1	1.00	1.00	1.00
Chief of P. W. Operations	1	1	1	1.00	1.00	1.00
City Engineer	1	1	1	1.00	1.00	1.00
Construction Inspector I/II/Spec. Proj.	6	6	6	6.00	6.00	6.00
Contract Technician	1	1	1	1.00	1.00	1.00
Engineer	3	3	3	3.00	3.00	3.00
Engineering Aide	1	0	0	1.00	0.00	0.00
Engineering Assisistant	1	1	1	1.00	1.00	1.00
Engineering Technician	3	3	3	3.00	3.00	3.00
Facility Maintenance Coordinator	1	1	1	1.00	1.00	1.00
Facility Maintenance Technician	3	3	3	3.00	3.00	3.00
General Services Custodian	5	5	5	5.00	5.00	5.00
Liaison Construction Manager	1	1	1	1.00	1.00	1.00
Management Analyst I	1	1	1	1.00	1.00	1.00
P.W. Planning & Programs Administrator	1	1	1	1.00	1.00	1.00
Programs Manager	1	1	1	1.00	1.00	1.00
Planning Technician	1	2	2	1.00	2.00	2.00
Project Manager I (bond)	1	2	2	1.00	2.00	2.00
Project Manager II	1	1	1	1.00	1.00	1.00
Recycling Attendent I	2	2	2	1.75	1.75	1.75
Recycling Attendent II	1	1	1	1.00	1.00	1.00
Total	44	45	45	43.75	44.75	44.75

Engineering & Development Services

Expenditures by Category



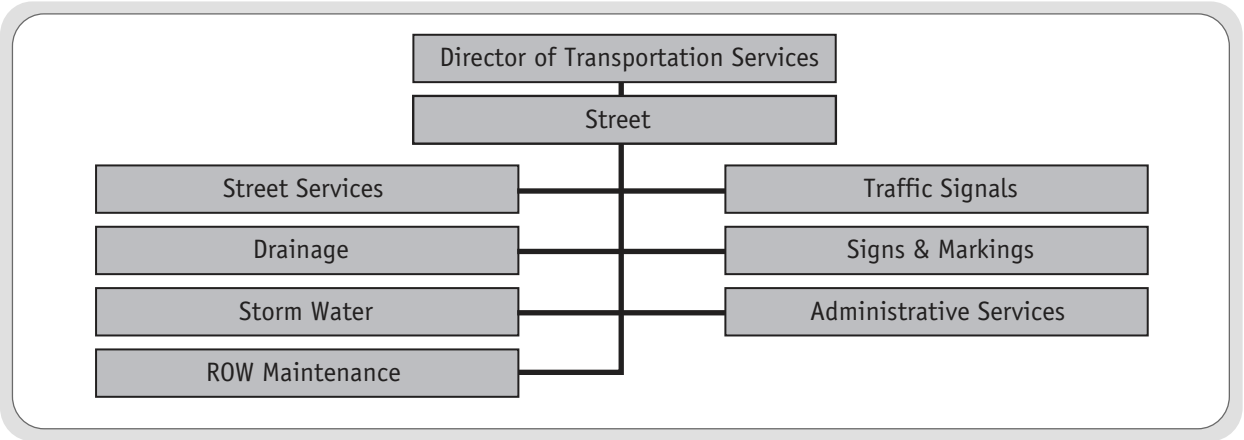
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$2,623,190	$3,080,388	**$3,115,404**	$3,220,944
Contractual Services	$157,194	174,348	**158,375**	179,983
Materials and Supplies	152,807	182,446	**166,335**	152,690
Other Services and Charges	24,056	74,937	**78,937**	83,687
Capital Outlay	329,422	120,495	**85,131**	49,761
Total Expenditures:	$3,286,669	$3,632,614	**$3,604,182**	$3,687,065
Expenditures per Capita:	$35.08	$37.26	**$35.76**	$35.69

Street Department

The Street Department is responsible for the maintenance and repair of all City streets and rights-of-way (ROW). Duties include: managing repairs to streets, sidewalks, curbs, gutters and driveways caused by water breaks; crack sealing program, potholes, seal coat and overlay program; existing signage and markings; Drainage Utility; ROW maintenance, mow drainage channels and retention ponds; City street sweeping program; maintaining all City traffic signals and flashers; City School Zones; all Texas Division of Transportation (TxDOT) traffic signals and flashers, all TxDOT school zones, and storm water channel; participating with Public Safety in emergency situations (e.g. HazMat spills, barricades, sand bagging, removing and repairing storm damage); installing required traffic control signs and markings; and performing special City projects on an as-needed basis.

Mission: Ensure optimum performance of City's transportation and drainage utility systems with continuous improvements and maintenance.



Departmental Program Summary:

The Street Department is comprised of a single program with multiple components. These are described in detail below:

Programs:

Street Services: Includes Asphalt Maintenance and Repair which is responsible for maintaining City roadways, parking lots, trails, materials for street/utility materials storage bays, crack sealing, potholes, asphalt repairs and paving projects; and Concrete Maintenance which is responsible for City sidewalks, driveways, approaches, City ADA ramps, curbs and gutters and concrete repairs.

Drainage: Responsible for maintaining drainage chanels, flow lines for creeks, above-ground drainage systems, maintenance and repair of storm sewer lines, provides storm sewer utility locating for other City divisions and "one call"/Utility Spotting.

Storm Water: Responsible for inspecting storm sewer lines, inlet boxes, drainage culverts and low water crossings.

ROW Maintenance: Responsible for maintaining City rights-of-way, including roadside mowing of medians; overflow channels, detention ponds, and creek beds; and developing unimproved ROW for mowing, chemical application, and pesticide application.

Traffic Signals: Responsible for maintaining, inspecting and managing traffic signals, operating the intelligent traffic system, installing and maintaining school zone signals, as well as managing the School Zone Management system.

Signs and Markings: Responsible for installing, inspecting, maintaining and managing traffic control signs; application of paint, stencils or thermal plastic stop bars, lane lines, crosswalks and road markings.

Administration Services: Provides indirect support to Street Division staff, time keeping, inventory management, record keeping, coordinates training and orientation; directly supports the superintendent, work order tracking, and manages the office.

FY 2008-09 Highlights:

The Street Department has three (3) general areas of responsibility: Street Services, Drainage and Traffic. The Street Division has experienced increased responsibilities in each discipline. The Department has increased efficiency without adding personnel. Listed below are further highlights:

- Poured approximately 1,500 yards of concrete and 2,000 tons of asphalt for various projects saving City funds by doing projects in-house.
- Maintained approximately 600 acres of drainage and rights-of-way and implemented mowing contract, which allowed some re-assignment of FTEs to Street Services and Drainage, minimizing the need to add additional staff to the Street Division.
- Began installation of the Traffic Signal Communication and Synchronization technology upgrade from 900 MHz system to Dual 2.4/5.8 Wireless Mesh System (39 Intersections completed to date).

FY 2009-10 Overview and Significant Changes:

The Street Department seeks to continue its outstanding level of service to the community through implementing Process Improvements, Technology Improvements and continuing the following:

- Expand contract mowing of City Rights-of-Way and drainage channels and ponds. This will allow the re-assignment of full time employees to Street Services and Drainage to be permanent, minimizing the need to add additional FTEs.
- Complete Traffic Signal Communication and Synchronization technology upgrade from 900 MHz system to Dual 2.4/5.8 Wireless Mesh System at final nine intersections.
- Implement Signs and Marking management program in accordance with MUTCD guidelines.

New Programs for FY 2009-10:

The Street Department is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

Due to the steady population growth and the rapid expansion of development in Round Rock, the Street Department will manage the City's Street Services (Street and Concrete Maintenance); Traffic Signals and Signs and Markings; Drainage and Storm Water systems; Rights-of-Way maintenance and associated projects through new innovative ways.

- Continue to implement Intelligent Traffic System. Traffic Signals is working with ACTRA ITS from Siemens and implementation of radio communication from each intersection to a central Traffic Signal computer.
- Establish a separate Drainage Utility Fund to comply with EPA & TCEQ mandates. This fund will have specific fees to support operations.
- Continue implementation of Signs and Marking management program in accordance with MUTCD guidelines.

Departmental Goals:

- Implement Storm Water Program Year 2 requirements. (City Goal 5)
- Maintain and operate the City's transportation systems. (City Goal 4.3)

Objective: Plan and manage Street and ROW maintenance, and manage and improve City's traffic control measures, and develop and maintain information database for City transportation systems.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Upgrade 12.5% of City streets annually	$3,000,510	$3,133,035	$3,425,800	$3,425,800
Cost per lane mile: street repairs	$600	$624	$700	$325
Cost per mile: ROW mowing / drainage	$3,509	TBD*	$4,000	$2,938
Number of miles crack sealed	100	150	200	200
Number of potholes repaired annually	4,000	4,000	4,000	4,000
Cost per pedestrian crosswalk	$25,000	$25,000	$25,000	$25,000
Cost per mile: signs & markings	$285	$285	$263	$292
Cost per mile: traffic signals	$359	$359	$344	$406
Cost per school zone	$15,000	$15,000	$15,000	$15,000
Enhance traffic signal coordination	90%	75%	95%	95%
Implement "Work Director" software	95%	100%	100%	100%
Implement Pavement Management Program	75%	100%	70%	50%
Implement Sign Management Program	85%	95%	95%	75%
Implement Signals Program	$120,000	$120,000	$120,000	$120,000
Integrate traffic systems with Public Works	70%	80%	80%	80%

Trend: Traffic signal coordination is improving synchronizing of all City signals.
* Cost savings are anticipated with privatization of ROW mowing.

- Ensure that municipal utility drainage systems are sized to accommodate future development without compromising service to existing customers. (City Goal 5.4)

Objective: Develop and implement an in-house Utility Drainage Systems Modeling, Inventory and Management System Model for City Drainage Systems.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Purchase Storm Water management software	$0	$0	TBD**	TBD**
Identify all City drainage systems	80%	90%	90%	90%
Integrate with Public Works (PW) Project Central	50%	75%	75%	75%

Trend: The Street Department is projected to identify all drainage systems and to coordinate with Public Works and Engineering to integrate into a singular database.

** Software has not been identified.

Departmental Goals: (cont.)

- Continually improve and maintain utility drainage systems. (City Goal 5)

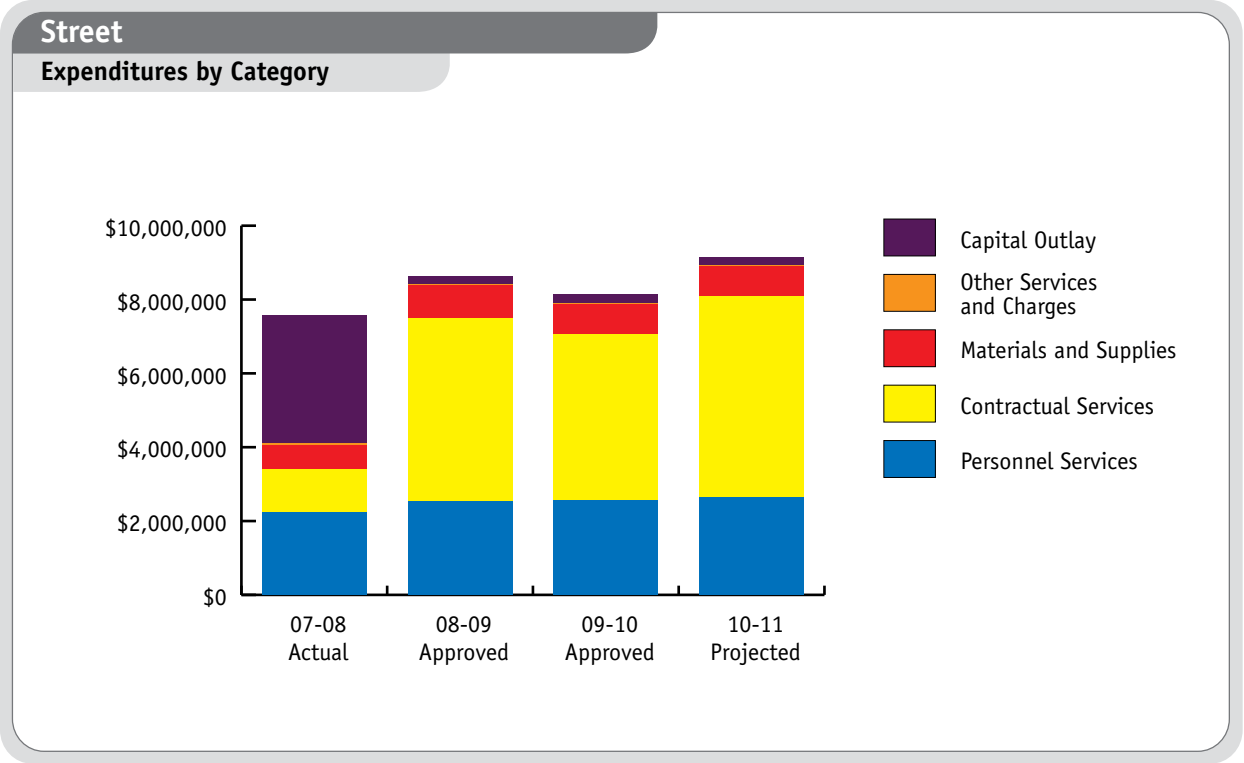
Objective: Develop and Implement an in-house Drainage ROW Management System.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Contract ROW–Drainage Mowing	$100,000	$79,000	$129,000	$150,000
Develop, implement and maintain ROW management program	95%	50% *	75%	75%

Trend: The Street Department is continuing to implement all the requirements of the Rights-of-Way Maintenance Program. This includes implementation of software to monitor and schedule.
* Moved 25% of the ROW mowing to contract source. Projected to increase in 2009-10.

Summary of Key Measurement Indicators

Measurement Indicators	**Actual 2007-08**	**Estimated 2008-09**	**Projected 2009-10**
Demand			
Miles of Paved Streets	1,036	1,100	1,100
Miles of Drainage Ways	500	600	732
Number of Signalized Intersections	59	59	59
Number of Signalized Flashers	93	100	100
Input			
Operating Expenditures	**$7,565,586**	**$8,620,349**	**$8,131,985**
Number Authorized FTEs	**48.00**	**48.00**	**48.00**
Street Repairs - Material & Labor	$624,677	$686,677	$731,879
Drainage ROW - Material & Labor	$324,352	$324,352	$325,279
Mowing ROW – Material & Labor	$427,701	$427,701	$439,127
Signs And Striping – Material & Labor	$296,465	$289,765	$292,751
Signals – Material & Labor	$373,184	$378,124	$406,599
Output			
Staff Hours to Maintain Streets	27,040	27,040	27,040
Staff Hours to Maintain Concrete	14,560	14,560	14,560
Staff Hours to Maintain Drainage	22,880	22,880	22,880
Staff Hours to Maintain Mowing ROW	4,160	4,160	4,160
Staff Hours to Maintain Drainage ROW	4,160	4,160	4,160
Staff Hours to Maintain Signs/ Striping	10,400	10,400	10,400
Staff Hours to Maintain Signals	10,400	10,400	10,400
Seal Coat Program	$3,133,035	$3,425,800	$2,740,640
Efficiency			
Expenditures Per Capita	$80.74	$88.41	$80.67
Expenditures as a % of General Fund	**9.11%**	**10.01%**	**9.68%**
Authorized Personnel as a % of General Fund FTEs	**6.90%**	**6.83%**	**6.82%**
Street Repairs - Cost per Lane Mile	$313	$295	$296
Drainage ROW - Cost per Acre	$649	$541	$444
Mowing ROW – Cost Per Lane Acre	$413	$389	$399
Signs & Striping – Cost Per Lane Mile	$286	$263	$266
Signals – Cost Per Lane Mile	$360	$344	$370
Effectiveness			
Customer Satisfaction Rating (Fair to Excellent)	Good	Good	Good

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Street & Drainage Superintendent	1	1	1	1.00	1.00	1.00
Asst Street and Drainage Superintendent	1	1	1	1.00	1.00	1.00
Street Supervisor	4	4	4	4.00	4.00	4.00
Signs & Street Division Foreman	3	2	2	3.00	3.00	3.00
Traffic Signal Technician I-III	4	4	4	4.00	4.00	4.00
Equipment Operator III	12	12	12	12.00	12.00	12.00
Equipment Operator II	14	14	13	14.00	14.00	14.00
Equipment Operator I	2	2	2	2.00	2.00	2.00
Street Maintenance Worker I/II	0	1	2	0.00	0.00	0.00
Signs & Marking Technician II-III	4	4	4	4.00	4.00	4.00
Bridge Technician	1	1	1	1.00	1.00	1.00
Administrative Technician III	0	1	1	0.00	0.00	0.00
Line Locater	2	1	1	2.00	2.00	2.00
Total	48	48	48	48.00	48.00	48.00



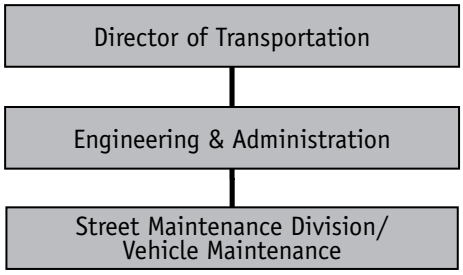
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$2,235,341	$2,529,059	**$2,563,570**	$2,646,062
Contractual Services	1,183,771	4,979,597	**4,498,115**	5,448,884
Materials and Supplies	645,328	875,577	**809,525**	788,533
Other Services and Charges	29,564	29,711	**29,711**	42,711
Capital Outlay	3,471,582	206,405	**231,064**	220,000
Total Expenditures:	$7,565,586	$8,620,349	**$8,131,985**	$9,146,190
Expenditures per Capita:	$80.74	$88.41	**$80.67**	$88.54

Transportation Services Engineering & Administration Department

Transportation Services Engineering and Administration Department manages transportation programs for the City of Round Rock. Transportation Services' focus is to ensure that high quality maintenance, repair, rehabilitation, expansion and improvements are built by the private sector and the City through a comprehensive approach to planning, design, construction, and inspection. Transportation Services' efforts to provide mobility for the community extends beyond the City limits with regional coordination efforts in transportation master planning and project coordination. Transportation Services is also responsible for the administration of the Annual Street Maintenance Program and the public services provided by the Street Maintenance Division and the Shop/Vehicle Maintenance Facility.

Mission: Provide effective transportation systems and administration that enhances the quality of life for the citizens of Round Rock on time and within budget.



Departmental Program Summary:

Transportation Services Engineering and Administration is responsible for managing and executing the Transportation Capital Improvement Program (TCIP) which is funded by a ½ cent sales tax from the Round Rock Transportation System Development Corporation (4B Corporation), as well as projects approved by the citizens of Round Rock in the General Obligation (GO) Bond Elections. The Annual Street Maintenance and Neighborhood Traffic Calming Programs sustain the improvements achieved by the TCIP and GO Bond projects. The rapid expansion of the City's population has created several transportation concerns, including mobility, air quality and congestion, requiring careful management of the City's transportation programs and associated costs. The primary goal of the Transportation Services Department is improving local and regional mobility and traffic flow; this positively impacts mobility, congestion and air quality by effectively and efficiently planning and facilitating the City's transportation system at both the local and regional levels.

Program:

Transportation: Transportation Services is tasked with planning, designing, building and operating the City's transportation system. The Transportation Master Plan, along with the Transportation Element of the General Plan and the Transportation Capital Improvement Program, provides the roadmap to address mobility issues and outlines a road network that will efficiently move traffic as the City and the region continue to grow. At the regional level, solutions are sought through coordination and cooperation with the Capital Area Metropolitan Planning Organization (CAMPO), Texas Department of Transportation (TxDOT), Central Texas Turnpike System (CTTS), Central Texas Regional Mobility Authority (CTRMA), Williamson and Travis Counties, and area municipalities including Georgetown, Pflugerville and numerous districts.

In order to maximize the City's investment in the transportation infrastructure, the Annual Street Maintenance Program maintains the integrity and service life of City streets by scheduling maintenance and repairs as appropriate. This program ensures maximum utilization of the street network.

Program: (cont.)

Finally, Transportation Services works with citizens to identify and correct traffic problems within their respective neighborhoods. The Neighborhood Traffic Calming Program provides the guiding principles and methodology for addressing speed and/or traffic volume reduction as concerns arise in the residential neighborhoods.

FY 2008-09 Highlights:

The design and construction of roadways, the Annual Street Maintenance Program, as well as Traffic Signal installations and traffic studies, were the main focus of Transportation Services activities throughout the year. With funding provided through 4B and General Obligation Bonds, roadway projects were transitioned from an engineering phase to the completion phase.

- Roadway and Traffic Signal projects completed: Kiphen Road Phase 2, Hester's Crossing Collector/Distributor; Signals at University and Sunrise, Signals at Gattis School Road and Surrey, Gattis School Road at Southcreek and Gattis School Road at Via Sonoma, and also four separate locations on FM 3406.
- Annual Street Maintenance Program paved 137 lane miles.
- 78 traffic signal warrant, volume and speed studies were performed.

FY 2009-10 Overview and Significant Changes:

Transportation Services will have several roadway projects in the engineering and/or construction phases in the upcoming fiscal year. Funding provided by the 2002 General Obligation Bond election and the 4B Corporation allows for the implementation of several programs, including the Pavement Management System, multiple roadway projects, and several new or refurbished traffic signals. A brief summary of the projects includes:

- Arterials A and M, Sam Bass Road, Chisholm Trail, Chisholm Trail Parkway, A.W. Grimes Boulevard, and FM 3406; traffic signals are anticipated to be underway at University and A.W. Grimes Blvd., University and Seton Parkway, A.W. Grimes Blvd. and Logan Road, Gattis School Road and Round Rock Ranch West, Old Settlers Blvd. and Greenhill Drive, A.W. Grimes Blvd. and Plateau Vista, and US 79 at Sunrise; the Southwest Downtown Infrastructure Improvement project is anticipated to be completed in the upcoming fiscal year as well.
- The Annual Street Maintenance Program is scheduled to refurbish 137 lane miles of road this fiscal year.

New Programs for FY 2009-10:

Transportation Services is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

Transportation Services expects that FY 2010-11 will prove to be an exciting year marked by the continued growth and expansion of the City, both geographically and demographically. Some of the significant projects which will be underway during this time will have a significant impact on the future mobility and economic development of the City. Some of these projects include:

- Transportation Services forecasts two projects which will serve to implement the Downtown Master Plan – these include the extension of Main Street to the IH-35 frontage road, and the realignment of Round Rock Avenue onto Liberty Avenue. These improvements will include numerous pedestrian amenities and utility improvements which will facilitate the continued redevelopment of the downtown area begun by the Southwest Downtown Infrastructure Improvement project.
- Transportation Services looks forward to the completion of many projects in FY 2010-11, including both phases of A.W. Grimes Blvd. North, Arterial A between US 79 and Forest Creek Drive, Arterial M, Chisholm Trail, and Sam Bass Road.
- In FY 2010-11, the Pavement Management System will have been implemented, which will serve to guide transportation street maintenance investments.

Departmental Goals:

- Plan and facilitate the City's transportation system, at the local and regional level, to improve traffic flow and personal mobility. Plan the City's transportation systems. (City Goals 4 and 4.1)
- Implement transportation projects and systems. Maintain and operate the City's transportation system. (City Goals 4.2 and 4.3)

Departmental Goals (cont.):

- Ensure transportation services meet the needs of residents, customers and employees through the development of annual departmental goals, objectives and strategic budgeting. Maintain relationships and encourage cooperation and collaboration with local jurisdictions and regional entities to address regional transportation issues and provide improved services. (City Goals 5.1 and 5.6)

- Develop clear avenues of communications with citizens and respond to citizens' inquiries, complaints and/or suggestions in a timely manner. (City Goal 6.2)

Objective: Efficiently provide strategic planning and engineering support for local, state, and regional projects.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Transportation Improvements Expenditures	$19,000,000	$34,400,000	$40,400,000	$44,700,000

Trend: The amounts shown represent active projects using funds from sales tax revenue and General Obligation Bonds. In general, the project cycle is two to three years; consequently, the expenditures on projects can vary widely from year to year. The length of the project cycle can increase due to reduced revenue/debt obligations or decrease due to increased revenue/debt obligations. Compounding the fiscal issues are schedule delays resulting from railroad permits, right-of-way acquisition, environmental regulation, utility adjustment and inclement weather.

Objective: Pave one-eighth of the City's lane miles per year.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Street maintenance	130	135	137	137

Trend: The purpose of the Annual Street Maintenance Program is to improve the integrity and service life of the City's streets using sealcoat, crack seal and overlay. A pavement management system has been established to protect the City's investment in the 1028 lane-mile street system. The goal of the City's pavement management system is to provide serviceable streets in the most cost-effective means. To accomplish this goal, the street conditions are surveyed and then combined with the data on the streets' maintenance history, original design, and traffic uses. This program is used to determine whether maintenance is needed and what type of resurfacing is appropriate. The amount of lane miles increases annually due to the construction of new roads associated with development, as well as growth in the region.

Objective: Efficiently provide strategic planning and engineering support for local, state, and regional projects.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Transportation Improvements Projects	No history	No history	19	30

Trend: The data compiled represents the number of construction projects for arterials, roadways and infrastructure improvements, traffic signal installations and roadway maintenance programs for the Transportation Services Department.

Objective: Efficiently provide management, technical and administrative support of departmental projects.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Other Transportation Services functions	No history	No history	460	507

Trend: There are many facets to the completion of roadway construction. This area represents the number of projects associated with the engineering, planning and construction phases managed by Transportation Services. Included are plan reviews, Traffic Impact Analyses, traffic volume and speed studies, contract review and council submittals. This all ensures that projects are completed on time and within budget.

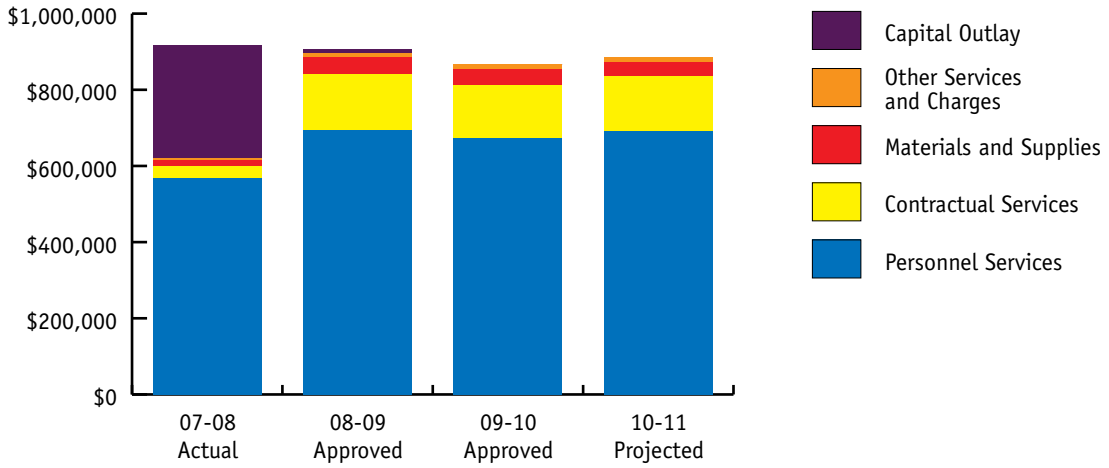
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Transportation Improvement Projects	15	19	30
Other Transportation Services Related Functions (includes plan reviews, TIA's, traffic counts etc)		460	507
Input			
Operating Expenditures	**$916,295**	**$907,048**	**$866,327**
Number Authorized FTEs	**8.50**	**8.50**	**8.50**
Total Employee Hours	17,680	17,680	17,680
Output			
Transportation Improvements Expenditures	$34,400,000	$40,400,000	$44,700,000
Other Transportation Services Projects per Employee		54	60
Efficiency			
Expenditures as a % of General Fund	**1.10%**	**1.05%**	**1.03%**
Authorized Personnel as a % of General Fund FTEs	**1.22%**	**1.21%**	**1.21%**
Transportation Improvements Expenditures per Employee	$4,047,059	$4,752,941	$5,258,824
Other Transportation Services Projects Cost per Project		$1,972	` $1,709

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Director of Transportation Services	1	1	1	1.00	1.00	1.00
Project Manager II	1	1	1	1.00	1.00	1.00
Project Manager II - P/T	1	1	1	0.50	0.50	0.50
Traffic Operations Supervisor	1	1	1	1.00	1.00	1.00
Traffic Engineering Technician I	1	1	1	1.00	1.00	1.00
Transportation Planner III	1	1	1	1.00	1.00	1.00
Traffic Administrative Technician III	1	1	1	1.00	1.00	1.00
Public Works Operations Manager	1	1	1	1.00	1.00	1.00
Traffic Engineering Technician II	1	1	1	1.00	1.00	1.00
Total	9	9	9	8.50	8.50	8.50

Transportation Services

Expenditures by Category



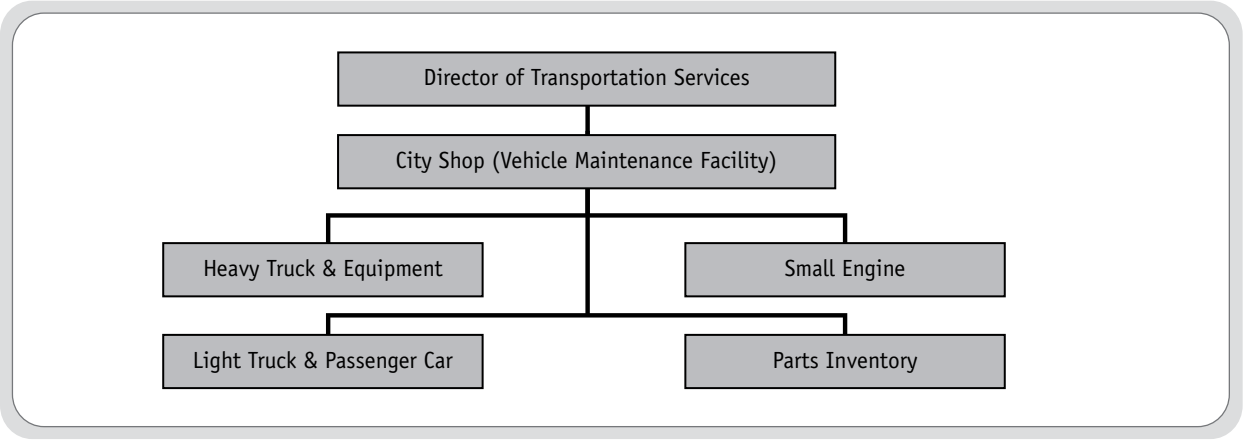
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$567,457	$694,535	**$672,262**	$692,200
Contractual Services	31,506	144,548	**141,355**	142,747
Materials and Supplies	16,654	46,355	**41,100**	38,849
Other Services and Charges	4,420	11,610	**11,610**	11,610
Capital Outlay	296,258	10,000	**0**	0
Total Expenditures:	$916,295	$907,048	**$866,327**	$885,406
Expenditures per Capita:	$9.78	$9.30	**$8.59**	$8.57

City Shop Department

City Shop, also known as Vehicle Maintenance Facility (VMF), provides general support to City Departments by performing maintenance and repair for the vehicle fleet and small equipment.

Mission: Maintain and repair City vehicles and equipment in a cost effective and timely manner.



Departmental Program Summary:

City Shop (Vehicle Maintenance Facility) consists of a single program with four components. These are described below:

Programs:

Vehicle Maintenance Facility is comprised of four teams:

Heavy Truck & Equipment Team: This team is responsible for the repair and maintenance of heavy trucks and equipment.

Light Truck & Passenger Car Team: This team is responsible for the repair and maintenance of light trucks and passenger cars.

Small Engine Team: This team is responsible for the repair and maintenance of small engines.

Parts Inventory Team: This team inventories and orders new parts.

FY 2008-09 Highlights:

- The VMF went live with the new maintenance software program. The entire staff went through the training process and it is in full use. We continue to learn the program and look forward to using it to its fullest potential as quickly as possible.
- The construction of our Parts Room Expansion began and we are looking at a completion date well before the end of the fiscal year. We are looking forward to the much needed space.
- The purchase of a tire changer for the Small Engine Shop eliminated a safety concern and avoids the need for our technicians to go to a separate building to service the mower tires.

FY 2009-10 Overview and Significant Changes:

- The VMF is adding an additional 14,000 square feet to our (inside yard) parking area. This will allow for a safer staging area for our new vehicle deliveries and vehicles waiting repair and/or pick up.

FY 2009-10
Overview and Significant Changes: (cont.)

- The additional parking area will include the addition of security gates. This area houses Police patrol units with expensive equipment, and in some cases weapons on board. It also is a staging area for City vehicles that are in for repair and are now a major security concern.

- The VMF will replace our computers that are on the IT recommended replacement lists. These consist of the superintendent's, shop supervisor's and administrative technician's computers. The current computers will be shuffled back to the foreman for his use. They currently have loaner computers from IT and this will defer the need to make new purchases at this time.

New Programs for FY 2009-10:

The City Shop is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

- The VMF hopes to add an additional Parts Inventory Technician to our staff. The new technician will allow us to greatly reduce the waiting on parts time. It will greatly improve our customer service, as well as improve the technician's efficiency.

- The VMF will replace the car wash water softeners. The current softeners are worn out and leaking. If the car wash was to go down we would not only lose our capability to wash our own vehicles, but the School District Maintenance Facility would as well. We have an agreement to maintain the car wash while they maintain the fuel islands.

- Implement a Heavy Truck/Equipment Replacement Program similar to the Vehicle Right Sizing Team.

Departmental Goals:

- Ensure City facilities and equipment meets the needs of City employees and City residents with attention to maintenance, modernization, and expansion. (City Goal 5.1)
- Ensure we supply accurate vehicle and equipment information to City departments. (City Goal 5.1)
- Provide safe and operational vehicles and equipment in a cost-effective and timely manner. (City Goal 5.1)

Objective: To ensure all vehicle and equipment Preventive Maintenance (PM) and repairs are performed in an accurate and timely manner.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Heavy Truck/Equipment major repairs in 3 days or less (goal 70%)			70%	70%
Auto/Light Truck major repairs in 3 days or less (goal 90%)			90%	90%
Small Engine major repairs in 3 days or less (goal of 90%)			90%	90%
Heavy Truck/Equipment preventive maintenance repairs in 8 hours or less (goal of 60%)			60%	60%
Auto/Light Truck preventive maintenance repairs in 8 hours or less (goal 90%)			90%	90%
Small Engine preventive maintenance repairs in 8 hours or less (goal 90%)			90%	90%

Note: Lower forecast percentage goals are due to longer repair time and parts access requirements for that type vehicle/equipment.

Objective: Ensure all line mechanics are provided with current repair manuals and current City fleet data.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Current repair manuals/Software in compliance by annual inventory	100%	100%	100%	100%
Maintain accuracy on vehicle maintenance reports (goal 95%)	100%	100%	100%	95%

Note: New software implementation has caused learning curve issues, to be corrected by end of FY 2009-10.

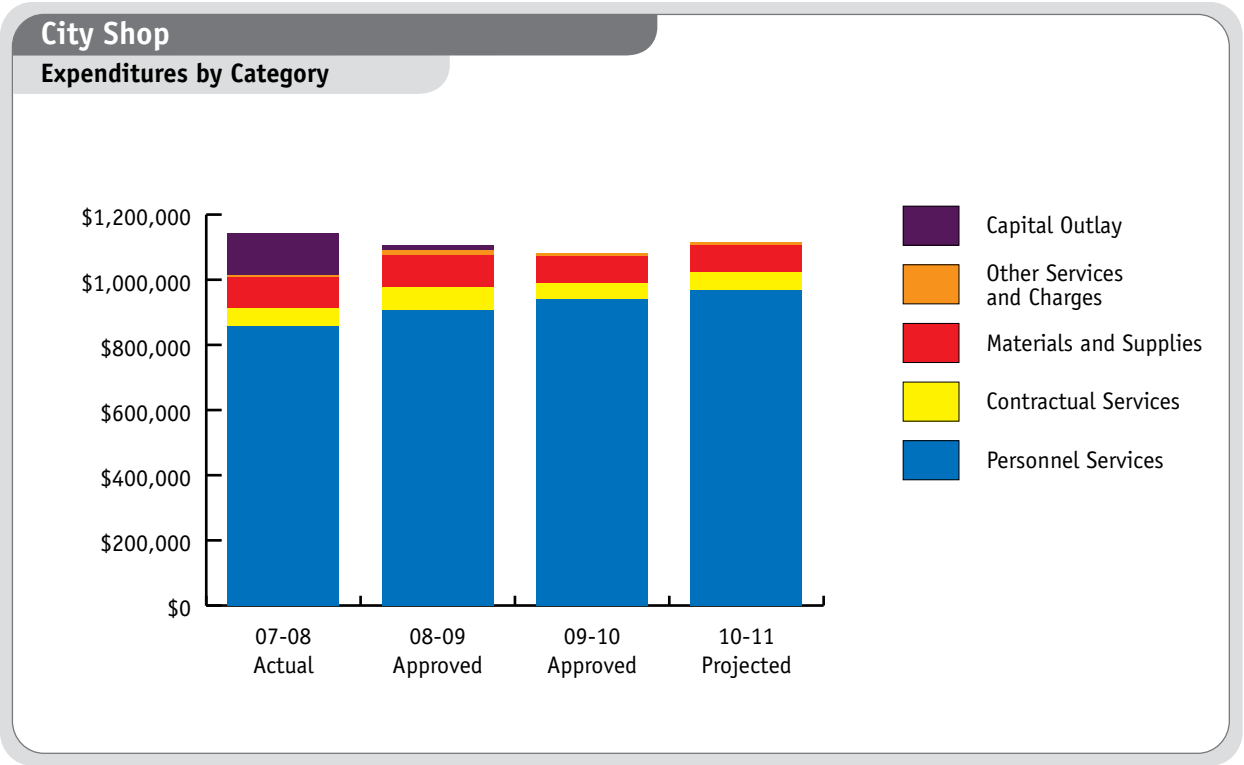
Objective: Ensure all Vehicle Maintenance Fleet (VMF) personnel are trained to a level required by their job description. Obtain training for specialty equipment that the City acquires.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Acquire and maintain all pertinent Automotive Service Excellent (ASE) and/or Emergency Vehicle Technician certifications for all personnel	90%	90%	95%	95%

Objective: Ensure excellent customer satisfaction on all maintenance and repair services.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Achieve 95% customer rating of excellent on surveys	95%	98%	98%	95%

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Number of Departments Serviced by Vehicle Maintenance	19	19	19
Input			
Operating Expenditures	**$1,141,739**	**$1,106,590**	**$1,079,823**
Number Authorized FTEs	**15.00**	**15.00**	**15.00**
Output			
Police Department Work Orders	1,600	1,600	1,750
Fire Department Work Orders	700	850	900
Public Works Work Orders	2,200	0	2,500
Parks and Recreation Work Orders	1,100	1,500	1,750
Code Enforcement Work Orders	10	15	15
Human Resources Work Orders	6	10	10
IS & S	2	5	5
Efficiency			
Expenditures as a % of General Fund	**1.38%**	**1.28%**	**1.29%**
Authorized Personnel as a % of General Fund FTEs	**2.16%**	**2.14%**	**2.13%**
Cost per Work Order			
Police Department	$200	$275	$300
Fire Department	$300	$400	$500
Public Works	$225	$250	$250
Parks and Recreation	$175	$200	$350
Code Enforcement	$150	$100	$100
Human Resources	$150	$100	$100
IS & S	$100	$150	$175
Effectiveness			
Customer Satisfaction Rating (Good to Excellent)	95%	95%	95%

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Shop Superintendent	1	1	1	1.00	1.00	1.00
Shop Foreman	2	2	2	2.00	2.00	2.00
Mechanic III	3	4	4	3.00	4.00	4.00
Mechanic II	6	5	5	6.00	5.00	5.00
Shop Supervisor	1	1	1	1.00	1.00	1.00
Parts Inventory Technician	1	1	1	1.00	1.00	1.00
Administrative Technician II	1	1	1	1.00	1.00	1.00
Total	15	15	15	15.00	15.00	15.00



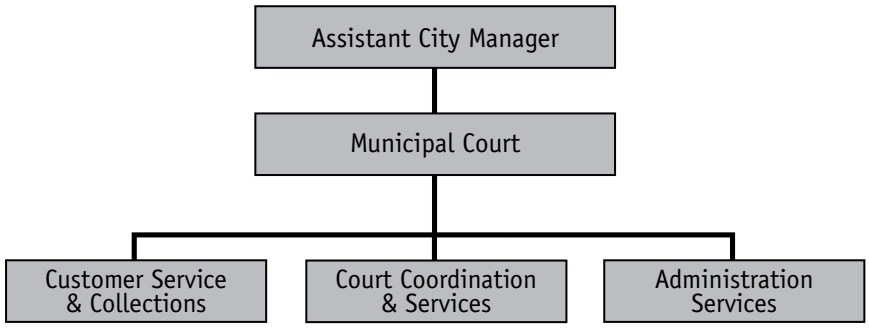
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$858,425	$908,455	**$939,933**	$968,068
Contractual Services	53,991	68,494	**49,636**	55,774
Materials and Supplies	94,403	99,441	**82,593**	82,656
Other Services and Charges	8,394	15,000	**7,661**	7,661
Capital Outlay	126,526	15,200	**0**	0
Total Expenditures:	$1,141,739	$1,106,590	**$1,079,823**	$1,114,159
Expenditures per Capita:	$12.19	$11.35	**$10.71**	$10.79

Municipal Court Department

Municipal Court is the first level of the judicial branch of government. The jurisdiction of Municipal Court is limited to criminal "Class C" misdemeanors and administrative proceedings related to animals and junked vehicles, all which must have occurred within the territorial limits of the City of Round Rock. The cases processed in Municipal Court can be filed by a peace officer, prosecutor, citizen, and a variety of City employees, including fire officials, code enforcement, environmental services, and animal control employees.

Mission: Round Rock Municipal Court is a well-organized team dedicated to providing efficient and equal justice under the law without unnecessary delay or expense. Court support personnel are dedicated to swift enforcement of court judgments and proficient case and records management.



Departmental Program Summary:

The Round Rock Municipal Court Department consists of a single program divided into three components. Each component involves different roles which allow the staff opportunities to perform functions within other components. This keeps the court team abreast of changes that may impact assigned tasks. These crossed-trained units have been very effective for a learning environment. The operational areas are described below:

Program:

The *Customer Service & Collections* component is the largest of the three components, consisting of a staff of six FTEs. This team assists defendants with disposition processing and payments. The team is responsible for all new case filings, enforcement of judgments and appearances, including arrest warrant processing, court notices, and driver license reporting.

The *Court Coordination & Services* component has a staff of two FTEs and is responsible for preparing case files for pending court appearances; and coordinating witnesses, translators, defendants, prosecutors, judges and the technical needs for impending cases. This team includes the court bailiffs, who are responsible for the safety and security of court participants.

The *Administrative Services* component consists of a staff of two FTEs and oversees all FTEs. It is responsible for coordinating the administrative functions of court support staff, prosecutors and judges. This unit is responsible for developing statistics, measurements, monitoring costs, reporting, and case flow and records management.

FY 2008-09 Highlights:

Municipal Court has continued to implement new processes in order to increase efficiency and customer service:

- Implemented a schedule for extra Pre-Trial dockets to give some relief to the length of time a case is scheduled to appear in court.
- Began to create a Spanish translation of the Judge's opening statements to improve communication inside the courtroom.
- Completed records destruction of 1997 cases; approximately 13,000 records and miscellaneous papers were destroyed.

FY 2009-10
Overview and Significant Changes:

Municipal Court plans to continue our focus on records retention and accomplish the following in FY 2009-10:

- Streamline the process for data entry by implementing an Electronic ticket writer program.
- Complete the implementation of the online payment feature to enhance customer service to the public.
- Continue with the Records Retention Program by completing Phase I: destruction of the cases that are in the previous court management system, CISCO.

New Programs for FY 2009-10:

Municipal Court is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

In FY 2010-11, Municipal Court is planning to:

- Continue with the Records Retention Program by beginning Phase II: destruction of the cases that are in the current court management system, INCODE.
- Continue to work toward improving case flow management inside the courtroom.
- Evaluate the need to enhance security in and around the court room and court clerk's offices.

Departmental Goals:

- Minimize outstanding cases through effective resolution methods. (City Goal 5.5)

Objective: Produce a monthly report that demonstrates measurements at each collection stage.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of cases disposed before warrant	89%	83%	91%	91%
% of cases cleared within 30 days of final judgment	39%	33%	30%	30%
% of fines paid within 90 days of final judgment	63%	63%	59%	59%
Number of cases from initial appearance (IA) to warrant	2,682	3,157	3,400	3,400
Number of cases to collection agency	1,701	2,322	2,700	2,700
Number of cases sent to Omni system (If you fail to take care of your ticket the court will enter your drivers license number into the OMNI system to prevent you from renewing your drivers license until the matter is resolved.)	2,670	3,236	3,400	3,400

Trend 1: Increased deferred dispositions may continue to impact the percentage of fines paid within 90 days of final judgment. Since more warrants are being processed, the number of cases being sent to collections and the Omni system has increased.

Trend 2: Assess changes for State mandated collections program for cities with 100,000 + populations.

- Develop and maintain an efficient records management process. (City Goal 5)

Objective: Destroy records upon completion of retention period; Retention period being 5 years. Goal is to retain no more than 6 years of case files.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of years to destroy	0	0	1 FY	2 FY
Number of years behind to obtain goal	0	0	6	5

Records Destruction has been divided into two phases: Phase I being destruction of cases in previous court management system (CISCO), and Phase II being destruction of cases in current case management system (INCODE). We are currently working on Phase I with two years of case files remaining to be destroyed.

Objective: Monitor the demand for information requests and background checks.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of request for information (individual)	309	617	650	700
Number of bulk listings produced	51	50	52	52
Number of agencies requesting bulk listings	14	17	17	20

Trend: Requests for background investigations have doubled. More requests for records are coming from various departments at Williamson County.

- Respond effectively to internal and external customer demands. (Goal 6)

Objective: Implement a forum for input and communication from internal customers.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of comments cards received	57	67	175	200
Average rating for customer service (includes staff availability, knowledge of staff, attitude, promptness and communication)	4.42*	4.8*	4.8**	4.8**
Average rating on system issues (including phone system, location of court, payment options, website, court appearance and citation form)	3.50*	4.11*	4.2*	4.2*

* Scale: 1 (Low/Negative) to 5 (High/Positive)
**Scale change 10/1/08: 1 (Low/Negative) to 3 (High/Positive)

Departmental Goals: (cont.)

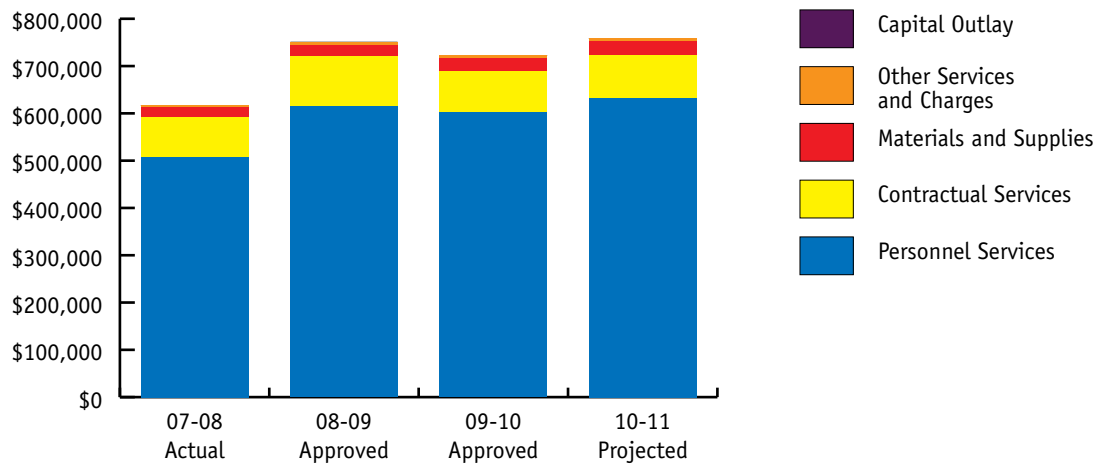
Objective: Streamline jury duty process using technology.	Actual 06-07	Actual 07-08	Forecast 08-09	Forecast 09-10
Number of jurors called for service	3,952	3,539	4,000	4,300

Summary of Key Measurement Indicators:

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Enforcement Demands:			
Class "C" Misdemeanors Filed (SL)	1,153	1,350	1,600
Non Parking Violations Filed (NP)	14,676	16,500	18,000
Parking Violations Filed (PA)	523	550	700
Ordinance Violations Filed (CO)	1,787	1,600	1,700
Search Warrants	9	15	15
Felony/County Warrants	499	550	550
Defense Demands:			
Cases Handled by Court Staff	35,135	38,400	42,000
Judge Trials/Hearings	5,364	5,800	6,000
Jury Trials	25	35	40
Youth Hearings	1,040	1,150	1,250
Input			
Operating Expenditures	**$617,445**	**$751,003**	**$723,272**
Number Authorized FTEs	**10.50**	**10.50**	**10.50**
Number of Judges	2	2	2
Scheduled Court Room Hours	575	600	625
Output			
Collections:			
City Fines & Costs Collected	$1,522,341	$1,670,000	$1,820,000
State Costs Collected	$724,369	$800,000	$850,000
Dispositions:			
Fines Paid Before Trial	2,864	3,100	3,500
Compliance Dismissals (Insurance & Vehicle Violations)	2,619	2,900	3,200
Dismissals by Deferral with Sanctions	243	270	300
Cases Appealed	10	10	10
Dismissals by Motion	1,223	1,350	1500
Class "C" Warrants Issued	4,209	4,600	5,000
Efficiency			
Expenditures as a % of General Fund	**0.74%**	**0.87%**	**0.86%**
Authorized Personnel as a % of General Fund FTEs	**1.51%**	**1.49%**	**1.49%**
Number Hearings to Judge/Clerk	6,430	7,000	7,500
Number of Customers per Clerk	4,134	4,500	5,000
Effectiveness			
% Cases to Warrants	23%	20%	20%
% Cases Disposed	77%	80%	80%

Authorized Personnel	Positions 2007-08 Actual	Positions 2008-09 Revised	Positions 2009-10 Approved	Full Time Equivalents 2007-08 Actual	Full Time Equivalents 2008-09 Revised	Full Time Equivalents 2009-10 Approved
Court Administrator/Clerk	1	1	1	1.00	1.00	1.00
Senior Deputy Clerk	1	1	1	1.00	1.00	1.00
Customer Service Supervisor	1	1	1	1.00	1.00	1.00
Deputy Clerk I-III	5	5	5	5.00	5.00	5.00
Deputy Clerk - P/T	2	2	2	1.50	1.50	1.50
Court Bailiff - P/T	2	2	2	1.00	1.00	1.00
Total	12	12	12	10.50	10.50	10.50

Municipal Court
Expenditures by Category



Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$507,850	$615,261	**$601,625**	$632,631
Contractual Services	84,356	104,760	**87,269**	90,527
Materials and Supplies	20,988	23,461	**28,117**	29,882
Other Services and Charges	4,251	7,521	**6,261**	6,261
Capital Outlay	0	0	**0**	0
Total Expenditures:	$617,445	$751,003	**$723,272**	$759,301
Expenditures per Capita:	$6.59	$7.70	**$7.18**	$7.35

Debt Service Funds Expenditures

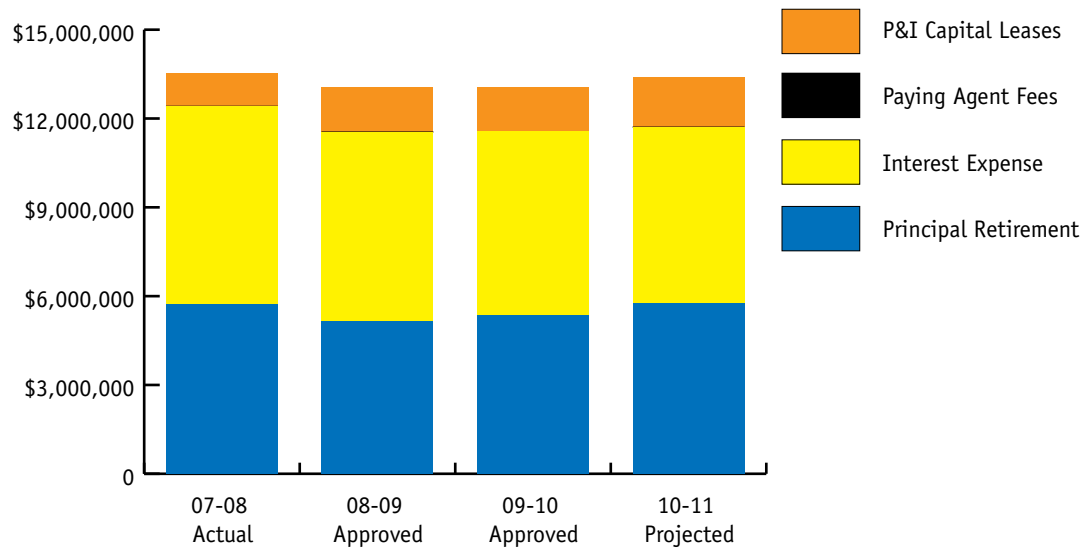
Interest & Sinking - G.O. Bonds
Interest & Sinking - Revenue Bonds

Interest & Sinking - G.O. Bonds Program Description

To provide for the scheduled retirement of the City's Bonded and other long-term debt. See also the Debt Schedules Section of this budget.

I & S G. O. Bonds Debt Service Fund

Expenditures by Category



Summary of Expenditures:

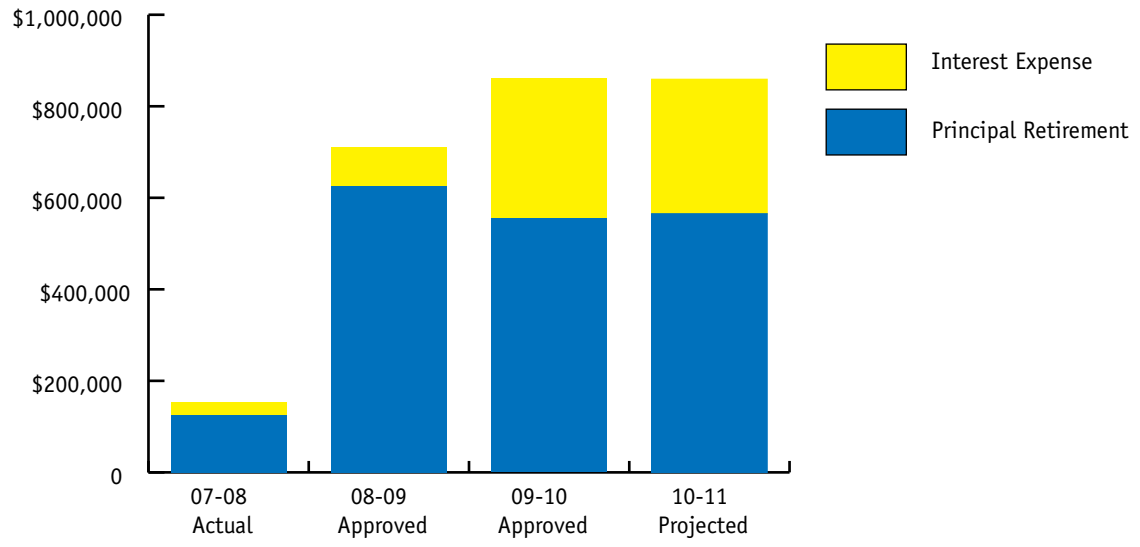
	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Principal Retirement	$5,720,000	$5,160,000	**$5,365,000**	$5,755,000
Interest Expense	6,693,371	6,381,463	**6,188,438**	5,951,535
Paying Agent Fees	3,331	9,000	**9,000**	9,000
P&I Capital Leases	1,103,414	1,489,411	**1,488,307**	1,680,208
Total Expenditures:	$13,520,116	$13,039,874	**$13,050,745**	$13,395,743
Expenditures per Capita:	$144.29	$133.74	**$129.47**	$129.68

Interest & Sinking - Revenue Bonds Program Description

To provide for the scheduled retirement of the City's Bonded and other long-term debt. See also the Debt Schedules Section of this budget.

I & S Revenue Bonds Debt Service Fund

Expenditures by Category



Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Principal Retirement	$125,000	$626,500	**$555,000**	$565,000
Interest Expense	28,666	84,500	**306,323**	293,835
Total Expenditures:	$153,666	$711,000	**$861,323**	$858,835
Expenditures per Capita:	$1.64	$7.29	**$8.54**	$8.31

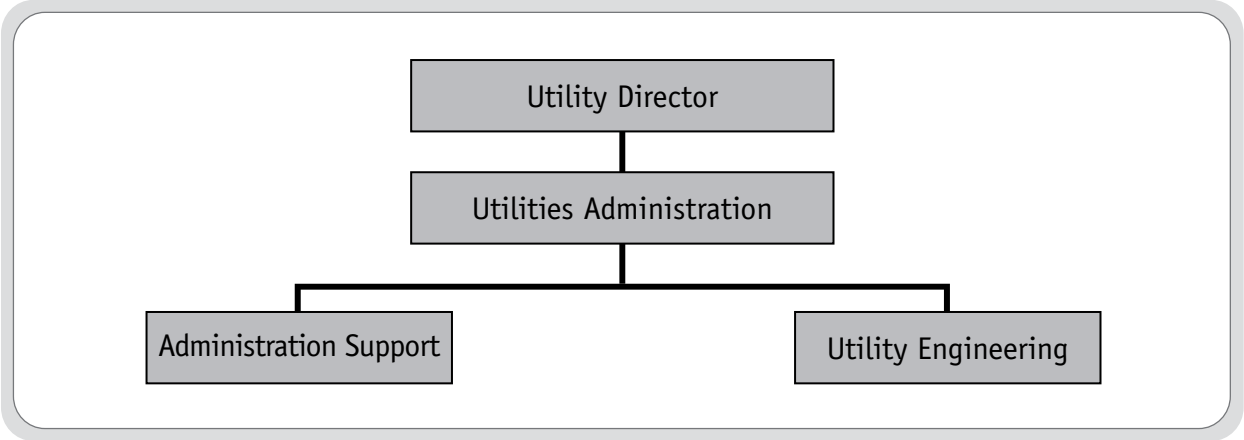
Water / Wastewater Utility Fund Expenditures

Utilities Administration
Water Treatment Plant
Water Systems Support
Water Line Maintenance
Wastewater Treatment Plant
Wastewater Systems Support
Wastewater Line Maintenance
Environmental Services
Utility Billings & Collections
Utility Debt Service & Transfers

Utilities Administration Department

Utilities Administration oversees the City's raw water supply, Utility Engineering, Utility GIS and Mapping, Capital Improvements Program, Water Treatment Plant, Environmental Services (Industrial Waste Pretreatment, Recycling Services, and Analytical Laboratory), Water Line Maintenance, Water Systems Support, Wastewater Line Maintenance, Wastewater Systems Support, and Wastewater Treatment Plant.

Mission: To ensure adequate future water supply for the City; ensure installation of water and wastewater infrastructure meet existing and future growth needs; economical operation of the utilities system; and ensure compliance with state and federal regulations.



Departmental Program Summary:

The Utilities Administration Department consists of the Administration Support and Utility Engineering programs, and is responsible for providing support and oversight to seven other divisions.

Programs:

Administration Support: Utility Administration oversees and supports Utility Engineering and seven departments that include: Water Line Maintenance, Water Systems Support, Wastewater Line Maintenance, Wastewater Systems Support, Environmental Services, Water Treatment Plant and Wastewater Treatment Plant.

Utility Engineering: Utility Engineering is responsible for the management, inspection and coordination of all Utility Capital Improvement Projects (C.I.P.), including negotiating professional services contracts, providing general engineering support for Public Works and other departments in the City, and managing and coordinating the Utility GIS, Mapping and Utility Systems Computer Modeling Programs.

FY 2008-09 Highlights:

During FY 2008-09, we continued to implement several programs to ensure our future water supply, its treatment, distribution and fire protection capability, as well as wastewater collection and treatment for the City.

Water

- Completed and implemented a new conservation rates block structure. The structure is applied during the summer months to promote conservation and protect our natural resources.
- Increased education, outreach, and awareness regarding the importance of water conservation in order to preserve the City's future raw water supply. The goal is to reduce the per capita day consumption of the City's water customers.
- Completed a citywide Water Master Plan and implemented new impact fees.
- Began construction of the Brushy Creek Regional Utility Authority's (BCRUA) Water Supply System's Phase 1A projects, which include the first phase of the Water Treatment Plant and Raw Water Line. This will supply water from Lake Travis to Cedar Park and Leander by the summer of 2012 and to Round Rock by the summer of 2014.
- Completed the construction of the 2005 Raw Water Delivery System Improvements project. This project allows the City the ability to deliver 52 million gallons per day (mgd) of water from Lake Georgetown and Lake Stillhouse to our 48mgd Water Treatment Plant (WTP).
- Obtained a re-rating of our 48mgd WTP to a 52mgd WTP.

FY 2008-09 Highlights: (cont.)

- Completed construction of the RM-1431 2 million gallon (mg) Elevated Water Storage Tank and the new High Service Pump at the WTP.
- Completed construction of the 36-inch RM-1431 waterline and Cedar Park Interconnect.
- Continued to evaluate and design the water reuse system from the Brushy Creek Regional Wastewater Plant to the Old Settlers Park, Dell Diamond, and to the northeast up to the Avery Center.

Wastewater

- Completed a city-wide Wastewater Master Plan and implemented new impact fees.
- Completed a Forest Creek Wastewater Collection System and Lift Station Inflow and Infiltration Study.
- Completed the Forest Creek Interceptor versus Lift Station Upgrades Economic Analysis.
- Completed the initial city-wide Wastewater Collection System Inspection and Rehabilitation program as required by the TCEQ, and began the next round of inspections and rehabilitations.
- The Brushy Creek Regional Wastewater Treatment Plant expansion to 10mgd was completed with LCRA.
- Along with the other regional wastewater customers, continued negotiations with the LCRA in buying the Brushy Creek Regional Wastewater System.

Other

- Completed pilot program to evaluate a more comprehensive curbside recycling program for our citizens.

FY 2009-10 Overview and Significant Changes:

In FY 2009-10 we are:

Water

- Increasing our efforts to implement a more conscientious water conservation program. Establish an awareness of the importance of water conservation, increasing the amount of resources available to our citizens.
- Implementing and utilizing our newly completed GIS/GPS Utilities Mapping System.
- Beginning construction of the BCRUA's Water Supply System, Phase 1A projects which include the Treated Water Line, Segments 1 and 2C.
- Continuing construction of the BCRUA's Phase 1A projects that were started in FY 2008-09. These projects include the Regional Water Treatment Plant and Raw Water Line.
- Completing a major rehabilitation of our WTP, including Phase III, Phase IV, Sludge Disposal Facility, High Service Pump Facility, etc.
- Completing the construction of a new 1.5mg Clearwell at the WTP.
- Conducting a property evaluation for a future unified Utility/Public Works Facility which requires purchasing the site (approximately 20 acres), along with the site for a future two million gallon Northeast Elevated Water Storage Tank (minimum 1 acre).
- Establishing a comprehensive set of City of Round Rock Standard Construction Details for Water System Improvements and update the Utilities Design and Construction Standards (DACS).
- Beginning the construction of a new City of Round Rock Reuse Water System, including treatment, high service pumps and a distribution line to irrigate Old Settlers Park.
- Continuing to implement and maintain the Geographic Information System (GIS) and Global Positioning System (GPS) as a service to the public. The system benefits the developers with a more precise location of utilities, the Fire Department with fire hydrant position and flow data during emergencies, and assist field crews in maintenance of hydrants, valves and manhole locations.
- Working with the Brazos River Authority (BRA) and other customers in the Williamson County Raw Water Line to design and construct additional pumps at Lake Stillhouse Hollow in order to increase the pumping capacity from Lake Stillhouse Hollow to Lake Georgetown.

Wastewater

- Establishing a comprehensive set of City of Round Rock Standard Construction Details for Wastewater System Improvements and update the Utilities Design and Construction Standards (DACS).

FY 2009-10
Overview and Significant Changes (cont.):

- Continuing to implement and maintain the GIS and GPS as a service to the public. The system benefits the developers with a more precise location of utilities and assists field crews in maintenance of manhole locations.

- Along with the other regional wastewater customers, completed the process of divesting the Brushy Creek Regional Wastewater System.

- Continued to inspect and rehabilitate the City's Wastewater Collection System that is located over the Edwards Aquifer, as required by the TCEQ.

Other

- Enhance our curbside recycling program to increase citizen participation and help protect our environment. Research a variety of options for curbside recycling and initiate a program to better meet the needs of our citizens and encourage recycling.

New Programs for FY 2009-10:

Utilities Administration is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

In FY 2010-11, we expect to:

Water

- Continue with the construction of the BCRUA's Regional Water Supply System Phase 1A in order to provide future long-term water supply demands and prepare for future growth.

- Continue to progress with our water conservation efforts and offer potential rebates to water customers that are reducing their per capita day consumption.

- Continue to maintain the GIS and GPS as a service to the public.

- Continue to construct Capital Improvement Projects that are identified in the City's Water Master Plan.

- Continue to utilize and expand the City's Reuse Water System.

Wastewater

- Proceed with the next phase of city-wide Wastewater Collection System Inspection and Rehabilitation, as required by the TCEQ.

- Potential rehabilitation and/or upgrade to several Forest Creek area Lift Stations and/or the construction of a Forest Creek Wastewater Interceptor in order to remove several of the existing Forest Creek Lift Stations.

- Rehabilitate Wastewater collection lines including the Lake Creek Interceptor and Brushy Creek Interceptor.

Other

- Continue to expand our environmental and recycling programs for the citizens of Round Rock.

Departmental Goals:

- Ensure efficient utility services by providing a highly reliable and efficient water distribution system and wastewater collection system that meets all Environmental Protection Agency (EPA), Texas Commission on Environmental Quality (TCEQ) and the Safe Drinking Water Act regulations. (City Goal 5.4)
- Ensure all utility Capital Improvement Projects are adequately and efficiently coordinated, managed and inspected. (City Goals 2.1 and 5.4)
- Maintain 100% compliance with state and federal regulations. (City Goal 5.4)
- Ensure efficient utility services and adequate system expansions with future land use and City's financial capacity in mind. (City Goals 2.1 and 5.4)
- Ensure an adequate future water supply. (City Goal 5.4)

Objective: Ensure that water availability is sufficient to cover water use.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Raw water under contract in acre feet	45,782	45,782	45,782	45,782
Actual raw water use in acre feet	19,200	20,500	21,000	21,935

Trend: We are forecasting a 3-7% increase in raw water use between FYs.

- Develop and maintain a comprehensive, integrated in-house water distribution and wastewater collection system mapping program, including GPS of fire hydrants, valves and manholes. (City Goals 2.5 and 5.4)

Objective: Utilize our "Utility Systems Analyst" to help develop, implement and maintain an in-house wastewater collection system model to analyze and manage system operations and upgrades.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of wastewater system modeled (10" lines and larger)	99%	99%	99%	99%

Objective: Integrate wastewater collection system computer model into our GIS and SCADA systems.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Miles of wastewater line added to collection system	24	27	27	19
Miles of wastewater line connected directly to regional wastewater line	20	20	20	20

Trend: Currently there are 411 miles of wastewater line (including 26 miles of regional wastewater lines) and 8,297 manholes in the system.

- Maintain a comprehensive, integrated in-house water distribution system-modeling program, including system inventory, mapping and management system to ensure efficient and adequate system expansions. (City Goals 2.5 and 5.4)

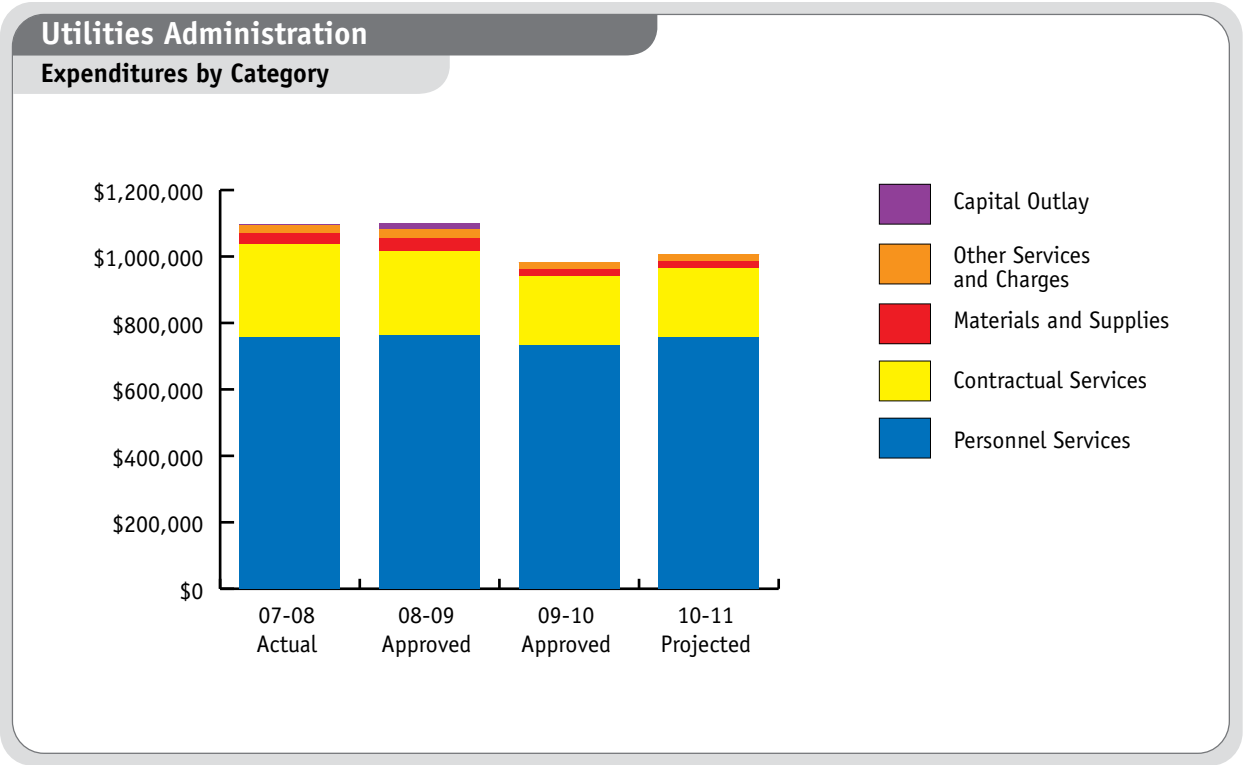
Objective: Develop, implement and maintain a valve location program for input into our in-house water distribution system model computer model for GIS Mapping and SCADA systems.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of water system modeled	99%	99%	99%	99%
Miles of water line added to distribution system	35	38	38	41

Trend: Currently there are 568 miles of water lines in the City's system.

Summary of Key Measurement Indicators:

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Number of Water Connections	30,960	30,617	31,317
City of Round Rock Population	93,700	97,500	100,800
Round Rock Utility Service Population	117,185	121,864	125,000
Number of Wholesale Customers	9	10	10
Raw Water Under Contract (Acre Feet)	45,782	45,782	45,782
Input			
Operating Expenditures	**$1,098,742**	**$1,101,399**	**$982,288**
Number Authorized FTEs	**10.00**	**8.00**	**8.00**
Output			
Dollars CIP Completed	$28,500,000	$24,000,000	$30,805,000
Efficiency			
Expenditures as a % of Utility Fund	**2.87%**	**3.09%**	**2.61%**
Authurized Personnel as % of Utility Funded FTEs	**7.75%**	**6.06%**	**6.06%**

	Positions			Full Time Equivalents		
Authorized Personnel	**2007- 2008 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Utility Director	1	1	1	1.00	1.00	1.00
Chief Utility Engineer	1	1	1	1.00	1.00	1.00
Utility CIP Specialist	1	1	1	1.00	1.00	1.00
Utility Systems Analyst	1	1	1	1.00	1.00	1.00
Utility Locaters	1	1	1	1.00	1.00	1.00
GIS Analyst	2	0	0	2.00	0.00	0.00
GIS Technician	1	1	1	1.00	1.00	1.00
Senior Utility Engineer	1	1	1	1.00	1.00	1.00
Administrative Technician III	1	1	1	1.00	1.00	1.00
Total	10	8	8	10.00	8.00	8.00



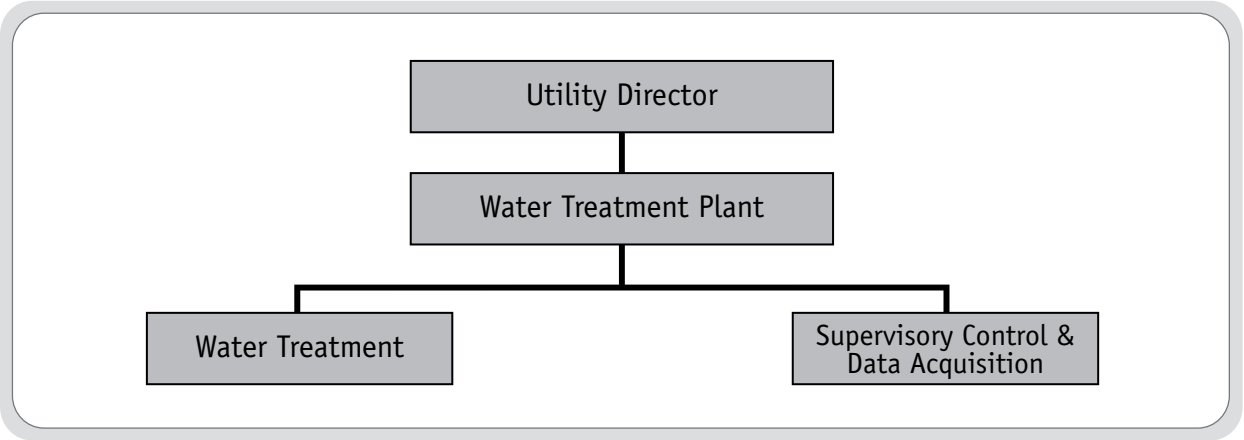
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$757,017	$763,532	**$733,988**	$757,655
Contractual Services	280,845	252,915	**205,683**	205,683
Materials and Supplies	31,172	37,302	**23,467**	23,467
Other Services and Charges	24,530	27,650	**19,150**	19,150
Capital Outlay	5,178	20,000	**0**	0
Total Expenditures:	$1,098,742	$1,101,399	**$982,288**	$1,005,955
Expenditures per Capita:	$11.73	$11.30	**$9.74**	$9.74

Water Treatment Plant Department

The primary activity of the Water Treatment Plant Department is the treatment of surface and ground water sources to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies and state certified waterworks operators. The Water Treatment Plant is also responsible for the operations of the computer system used to monitor and control the treatment and distribution of water and collection of wastewater.

Mission: Provide the highest quality, best tasting drinking water of sufficient quantity, volume and pressure, for domestic use and fire protection.



Departmental Program Summary:

The Water Treatment Plant consists of a single program divided into two components described in detail below:

Programs:

Water Treatment: The Water Treatment Program is responsible for treating and distributing surface and ground water. The surface water treatment plant can treat 48 million gallons of water per day. The ground water treatment plant can treat up to 9 million gallons of water per day.

Supervisory Control and Data Acquisition (SCADA): The SCADA program maintains and operates the computerized automation system, which controls plant operation, water distribution, and wastewater lift stations. This system consists of field instruments and measuring devices, remote terminal units, programmable logic controllers, radios and human/machine interface devices. The SCADA system is essentially a collection of devices that allow the operator to control and monitor equipment. This automation allows operations to be more efficient.

FY 2008-09 Highlights:

In FY 2008-09, the Water Treatment Plant Department focused on rehabilitating portions of the existing treatment facilities, rerating the design capacity of the treatment facilities and improving sludge hauling efficiencies. The department implemented several programs intended to achieve those goals. Listed below, are the department highlights.

- Phase IV of the Surface Water treatment plant was refurbished in time to meet summer water demands.
- The Texas Commission on Environmental Quality accepted the City's proposal to rerate the surface water treatment facilities to 52 million gallons per day.
- The Department began drying water treatment sludge onsite and hauling to disposal in-house. This resulted in a cost savings of $120,000.

FY 2009-10
Overview and Significant Changes:

Optimizing treatment, meeting new regulatory requirements and participating in the regional water treatment facility continues to dominate the Water Treatment Department activities. In particular, the Department is focusing on the following:

- Rehabilitating the Phase III treatment structure and the belt filter press.
- Implementing the monitoring requirements for the Stage Two Disinfectant By-product Rule.
- Providing the City of Cedar Park with treated water and participating in the construction of the regional water treatment plant.

New Programs for FY 2009-10:

The Water Treatment Plant is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

In the upcoming years, the Water Treatment Department will concentrate on activities geared toward maintaining and optimizing existing facilities as well as planning to meet the future needs of the City and its customers. The Water Treatment Department will focus on the following activities in FY 2010-11:

- The water treatment plant will continue to monitor the new regulations that may impact our treatment techniques. New rules regarding disinfectant by-products, ground water treatment, treated water quality and source water quality will be at the forefront of our considerations.
- As portions of the surface water treatment facilities begin to age, the department will focus on preventive maintenance and routine equipment change-outs.
- The water treatment plant will also evaluate aging technology and devise a cost effective plan for upgrading computer and monitoring systems.

Departmental Goals:

- Monitor peak day consumption to ensure that planned treatment capacity expansions will meet future needs. (City Goal 5.1)
- Improve public education and awareness regarding the quality of the drinking water and water conservation issues. (City Goal 6.1)
- Continue to develop and empower employees. (City Goals 5.2 and 6.0)
- Provide surface and groundwater treatment in compliance with all rules and regulations. (City Goal 5.4)

Objective: Improve operational and production efficiency.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Treated water quality (NTU)	.12	.14	.14	.14
Number of treatment violations	0	0	0	0
Organic removal rate	97.4%	97.5%	97.2%	97.2%
Chemical feed rate (ml/min)	400	450	430	450
Electrical costs ($/1,000 gallons)	.0375	.0303	.0316	.03513

Trend: The maximum limit for treated water quality, as set forth by the United States Environmental Protection Agency, is 0.3 NTU (Nephlometric Turbidity Units). We strive to achieve a reading of .15 or better.

Trend: Regarding the organic removal rate, we strive to achieve a removal rate of 95% or better.

Trend: The increase in electrical costs per 1,000 gallons treated is related to a steady increase in the electrical rate.

- Improve system automation and data management through innovation and technology. (City Goal 5.5)

Objective: Improve system efficiency.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Treated water costs (operating costs/ thousand gallons)	$.7729	$.9366	$.9024	$.9704
Number of mechanical failures	5	5	5	5
System downtime (hours)	12	12	12	18

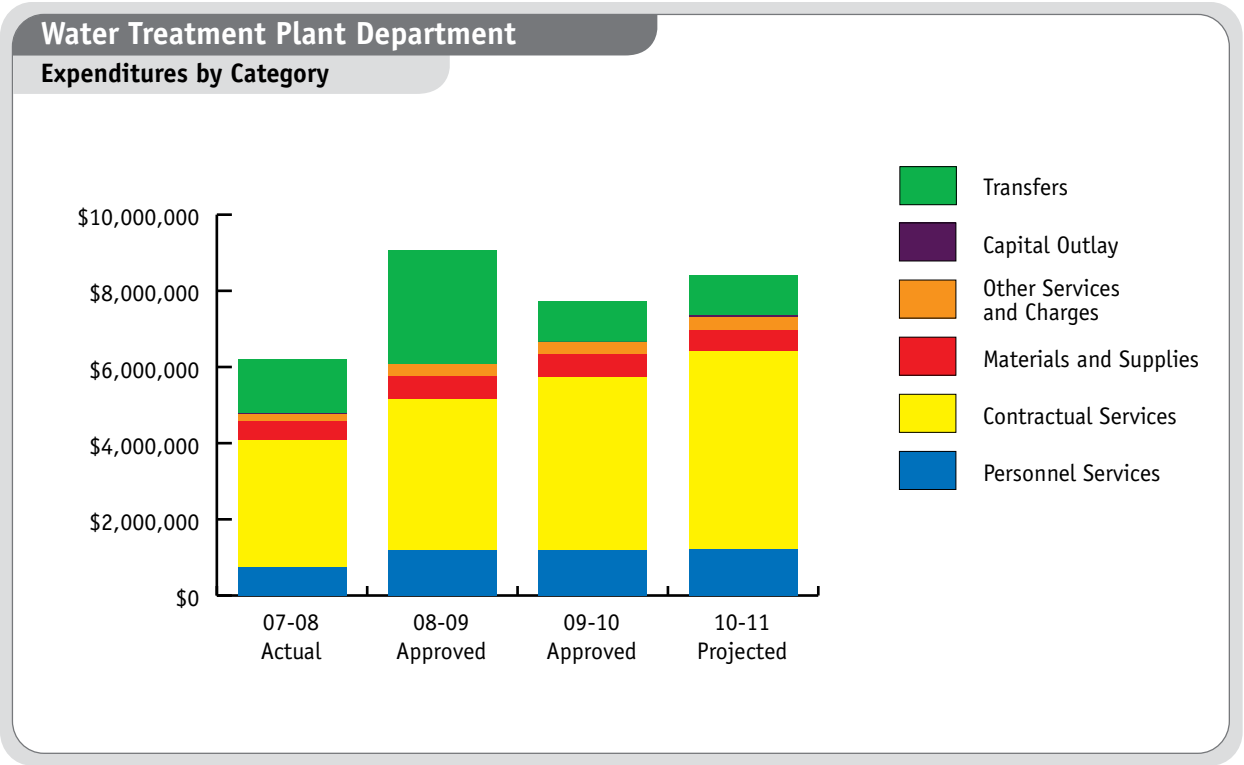
Trend: The cost to treat water continues to increase. This is related to a steady rise in raw water costs, electricity and a severe increase in the cost of treatment chemicals.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Number of Water Connections	29,935	30,653	30,960
Raw Surface Water Pumped (gallons)	6,094,870,000	6,400,825,798	6,611,284,950
Ground Water Pumped (gallons)	1,354,635,000	1,576,558,078	1,628,395,308
Round Rock Service Population	94,521	97,500	125,000
Raw Water Quality (NTU)[1]	5.6	5.6	5.0
Input			
Operating Expenditures	**$6,194,041**	**$9,063,267**	**$7,720,445**
Number Authorized FTEs	**17.00**	**18.00**	**18.00**
Raw Water Costs	$3,098,000	$3,146,000	$3,146,000
Plant Electrical Costs	$175,000	$189,035	$228,870
Chemical Costs	$400,000	$400,000	$400,000
Maintenance Costs	$58,000	$70,500	$70,500
Output			
Surface Water Treated (gallons)	6,227,220,000	6,306,232,313	6,513,581,232
Ground Water Treated (gallons)	1,354,635,000	1,576,558,078	1,628,395,308
Sludge Produced (loads)	112	118	52
Treated Water Quality (NTU)[1]	.14	.14	.14
Efficiency			
Treatment Cost per 1,000 Gallons:			
Chemical Cost per 1,000 ($)	0.065628963	0.062491937	0.060502611
Electrical Cost per 1,000 ($)	0.028712671	0.029532908	0.034618081
Production Efficiency:			
Treated H2O/Pumped H2O	102%	99%	99%
Authorized Personnel as % of Utility Fund	**13.18%**	**13.64%**	**13.64%**
Expenditures as a % of Utility Fund	**16.17%**	**25.40%**	**20.54%**
Effectiveness			

[1] NTU is the measure used by the United States Enviromental Protection Agency. The City's goal is to reduce the NTUs from raw water source level to .15 or lower.

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Senior Utility Services Manager	1	1	1	1.00	1.00	1.00
Water Plant Supervisor	1	1	1	1.00	1.00	1.00
SCADA Technician	1	1	1	1.00	1.00	1.00
Water Plant Operator II	4	4	4	4.00	4.00	4.00
Water Plant Operator I	5	5	5	5.00	5.00	5.00
Water Conservation Coordinator	0	1	1	0.00	1.00	1.00
Water Plant Operator Trainee	1	1	1	1.00	1.00	1.00
Utility Systems Integrator	1	1	1	1.00	1.00	1.00
Facility Controls Electrician	1	1	1	1.00	1.00	1.00
Water Plant Maintenance Technician	1	1	1	1.00	1.00	1.00
Senior Water Plant Operator	1	1	1	1.00	1.00	1.00
Total	17	18	18	17.00	18.00	18.00



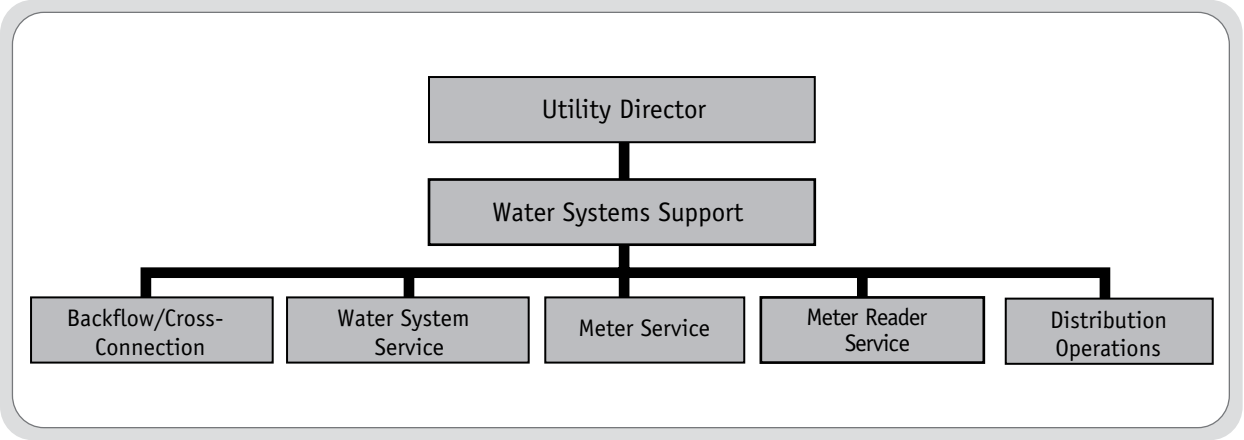
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$756,679	$1,206,670	**$1,202,223**	$1,224,530
Contractual Services	3,334,481	3,952,443	**4,529,847**	5,182,847
Materials and Supplies	488,581	596,524	**604,868**	573,868
Other Services and Charges	181,039	318,470	**321,735**	321,735
Capital Outlay	11,585	5,000	**0**	50,930
Transfers	1,421,676	2,984,161	**1,061,772**	1,061,772
Total Expenditures:	$6,194,041	$9,063,267	**$7,720,445**	$8,415,682
Expenditures per Capita:	$66.11	$92.96	**$76.59**	$81.47

Water Systems Support Department

The Water Systems Support Department is responsible for the operation, maintenance, and repair of the City's water distribution system. Responsibilities are discharged through the utilization of multiple maintenance crews. Reporting lines of authority and accountability are shown below.

Mission: Provide customers with safe, adequate, reliable, and high quality water services.



Departmental Program Summary:

The Water Systems Support Department consists of a single program with five components:

Programs:

Water Systems Support consists of Backflow/Cross-Connection; Water System Service; Meter Service; Meter Reader Service; and Distribution Operations. These components are under the direction of the Utility Support Superintendent, whose position is in Wastewater Systems Support.

Backflow/Cross-Connection: Personnel perform on-site inspections and update information on residential/commercial customers for required cross-connection device certification to keep the water safe for the public. This ensures safe and potable drinking water to the customers and maintains compliance with state regulations and the cross-connection policies defined by City ordinance.

Water System Service: Assures system reliability and safety through its Water System Equipment Maintenance program by performing routine inspections of 53 water distribution control sites (i.e. wells, storage tanks, booster pump stations, pressure reducing valves, etc.). Maintenance and repairs are performed on motors, pumps, electrical controls (i.e. solenoid valves, control panels, starters, etc.), and pressure control valves. In order to maximize the system's reliability, Water Systems Support maintains an emergency response team that is on call 24 hours per day, 365 days per year.

Meter Service: Ensures water use accountability by testing, repairing and replacing commercial/residential meters. This process maximizes meter performance and accuracy. It allows personnel to oversee all of the new commercial and residential meter installations. The service also maintains all wholesale fire hydrant meter accounts.

Meter Reader Service: Personnel accurately and efficiently read approximately 30,000 commercial and/or residential water meters monthly. Meters are reread for inaccurate field readings and high/low consumption if flagged by the Utility Billing Department.

Distribution Operations: Personnel monitor and operate the water distribution system to ensure storage tank levels are adequate for disinfection and fire protection. Distribution pumps are operated to provide adequate water supply and pressure. The lift station and pumping stations are operated and monitored to ensure equipment is operating correctly to prevent failures that would cause a sewage spill.

FY 2008-09 Highlights:

The City's commercial and residential growth was good and there were a few projects in place to ensure the water needs would be met in the future. Also the City's meter reading is looking at newer technology for reading meters and utility billing.

- The completion of potable water High Service Pump # 11
- Start of the construction of the new 2 Mg 1431 Elevated Tank for the 1031 Pressure Plane
- The RFP for an Automated Meter Reading Pilot Program

FY 2009-10 Overview and Significant Changes:

The City's growth has slowed compared to previous years, but the City continues with improvement projects for future utility needs. The improvements will be needed to meet the demands of the public water supply in the future.

- Start of the High Service Building 1 Improvements and the addition of 1.5 Mg Clear Well Tank
- Completion of the 1431 2 Mg Elevated Tank
- Continue the Phased Construction of the BCRUA Water Supply

New Programs for FY 2009-10:

Water Systems Support is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The Distribution System will continue its growth to meet future needs with the construction of the BCRUA Water Plant and continuous improvements to the existing infrastructure.

- Continue the phased construction of the BCRUA Water Supply
- Design a Water Reuse Plant and storage tank in Old Settlers Park
- Purchase Site for 2 Mg Elevated storage tank in the Northeast Sector

Departmental Goals:

- Provide and retrieve accurate data from the distribution system to maintain a comprehensive and integrated in-house water system distribution computer model. (City Goal 5.5)
- Increase staff to keep up with the distribution system growth, and establish a water distribution Supervisory Control and Data Acquisition (SCADA) program to make this department as efficient and productive as possible. (City Goal 5.1)
- Maintain a reliable and efficient water distribution system, while meeting all Environmental Protection Agency (EPA), Texas Commission on Environmental Quality (TCEQ) and Safe Drinking Water Act regulations. (City Goal 5.4)
- Ensure citizens receive quality service and safe water in a timely manner by maintaining a highly competent staff through comprehensive continuing education, training, and certification programs. (City Goal 5.4)

Objective: Maintain an adequate and qualified workforce and equipment to meet quality service delivery needs.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Retention rate or new hires	100%	95%	100%	100%
Distribution system growth %	6.0%	7.0%	6.0%	1.0%
Number of work orders	14,828	11,675	12,500	12,500
Average response time/average time to complete (Measure in hours)	.5	.5	.5	.5

Trend: The project with Cedar Park and Leander began in 2009 and will continue to 2012. The High Service Pump #11 will be completed in 2009 and the 1431 Elevated Tank in 2010.

- Ensure the efficient distribution, accountability and reliability of our water resources. (City Goal 5.5)

Objective: Active participation to create long-range water service strategies with the Lower Colorado-Brazos Alliance and other area municipalities in order to provide customers with efficient and reliable service.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of water accounted for	89.0%	88.0%	90.0%	91.0%
% of City's total electric bill (Utility usage)	51.0%	56.0%	55.0%	55.0%

Trend: Decline due mostly to growth in total City utilities outside of department.

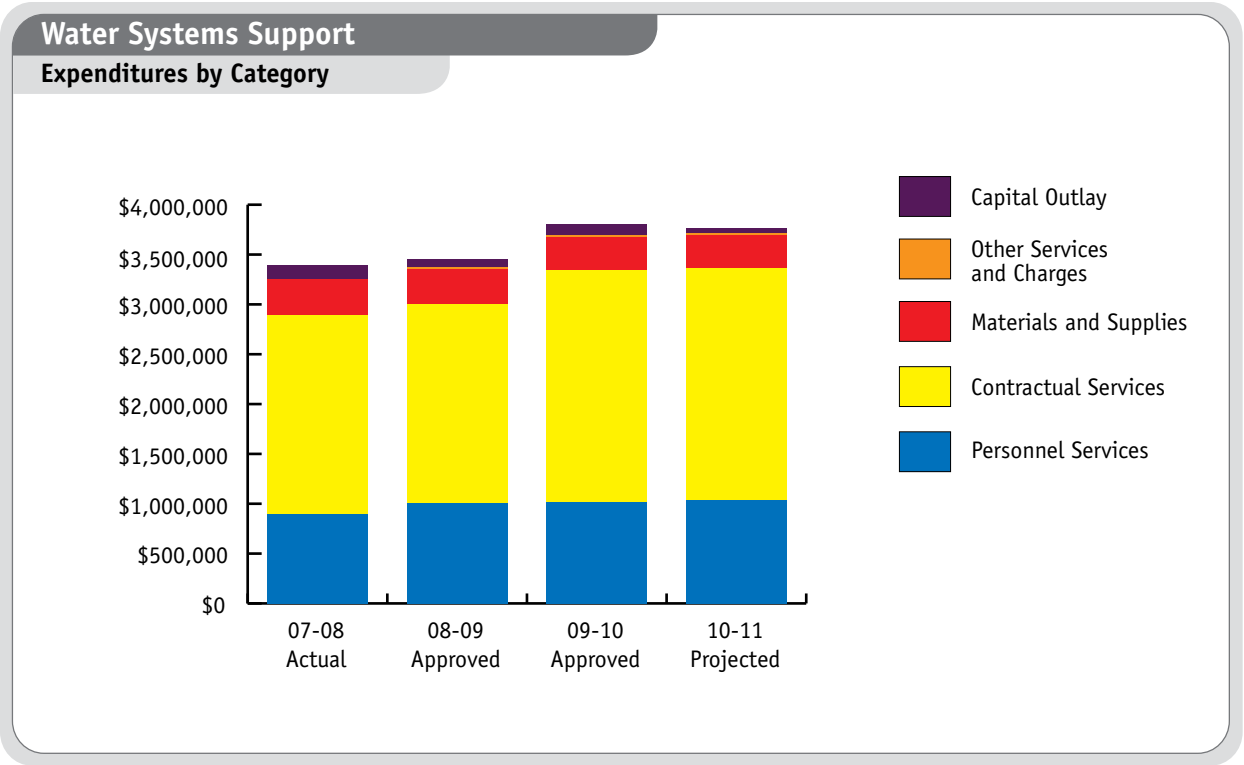
- Maintain a highly competent and reliable staff through comprehensive continuing education, training, and certification program. (City Goal 5.2)

Objective: Maintain an adequate and qualified work force to meet quality service delivery needs.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Total number of utility support staff	20	21	21	21
% of staff holding required licenses	100%	100%	100%	100%
% of staff holding multiple licenses	52%	65%	65%	65%

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Pumping Sites	14	15	15
Pumps	50	50	51
Pressure Reducing Control valves	60	63	67
Ground Storage Tanks (includes Clearwells)	8	8	8
Stand Pipes	3	3	3
Elevated Tanks	7	8	9
Active Meters	29,935	30,653	30,960
Buildings Maintained	14	14	15
Telemetry Sites	24	25	26
Input			
Operating Expenditures	**$3,390,325**	**$3,452,869**	**$3,805,246**
Authorized FTEs	**21.00**	**21.00**	**21.00**
Meter Read % increase	9.7%	9.0%	1.0%
Equipment Maintenance % increase	4.0%	5.0%	4.3%
Output			
Surface Water-Pumped (gallons)	6,227,220,000	6,306,232,313	6,513,581,232
Ground Water-Pumped (gallons)	1,354,635,000	1,576,558,078	1,628,395,308
Meters Installed	1,400	700	700
Meters Rebuilt	50	50	50
Meter Change-Outs	1,500	1,000	750
Yearly Total of Meter Reads	375,400	383,500	387,335
Emergency Call-Outs	50	50	40
Efficiency			
% Meter Rereads (from Utility Billing)	0.02%	0.02%	0.02%
Authorized Personnel as % of Utility Fund	**16.28%**	**15.91%**	**15.91%**
Expenditures as a % of Utility Fund	**8.85%**	**9.67%**	**10.13%**
Effectiveness			
% Emergency Response Within 1 Hour	100%	100%	100%
WSS Water Unit Maintenance &Pumping Cost (per 1,000 gallons)	$0.45	$0.44	$0.47

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Administrative Technician III	1	1	1	1.00	1.00	1.00
Meter Reader I/II	4	4	4	4.00	4.00	4.00
Meter Reader III	1	1	1	1.00	1.00	1.00
Meter Reader Supervisor	1	1	1	1.00	1.00	1.00
MMeter Service Technician I/II	4	4	4	4.00	4.00	4.00
Meter Service Technician III	1	1	1	1.00	1.00	1.00
Meter Shop Supervisor	1	1	1	1.00	1.00	1.00
W/WW System Mechanic I/II	4	4	4	4.00	4.00	4.00
W/WW System Mechanic III	2	2	2	2.00	2.00	2.00
Water Distribution Operator I/II	1	1	1	1.00	1.00	1.00
Water Distribution Operator III	1	1	1	1.00	1.00	1.00
Total	21	21	21	21.00	21.00	21.00



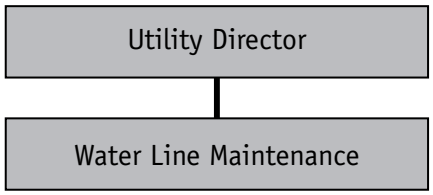
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$899,164	$1,010,594	**$1,020,054**	$1,041,398
Contractual Services	1,993,326	1,988,019	**2,318,386**	2,318,386
Materials and Supplies	354,800	358,752	**339,806**	339,212
Other Services and Charges	7,606	13,000	**11,500**	11,500
Capital Outlay	135,429	82,504	**115,500**	57,500
Total Expenditures:	$3,390,325	$3,452,869	**$3,805,246**	$3,767,996
Expenditures per Capita:	$36.18	$35.41	**$37.75**	$36.48

Water Line Maintenance Department

The Water Line Maintenance Department (WLM) maintains approximately 568 miles of water lines, 9,120 valves and 5,266 fire hydrants in the City's water distribution system. Water Line Maintenance uses multiple three-man maintenance crews and a three-man night crew under the direction of a Water Line Maintenance Supervisor, who reports to the Utility Manager, who reports to the Utility Director.

Mission: Provide all our customers with safe, adequate, reliable, and high quality water services.



Departmental Program Summary:

The Water Line Maintenance Department consists of a single program:

Program:

Water Line Maintenance: This program operates 24 hours a day, 365 days a year. Water Line Maintenance crews repair water line breaks and repair service leaks, including flushing dead-end water mains in accordance with Texas Commission on Environmental Quality (TCEQ). Crews also perform preventative maintenance on all valves and fire hydrants and existing water utility locations in accordance with State law, Texas Line Locate Bill, and "One Call." Water Line Maintenance has one evening shift crew. This crew takes after-hour calls and saves the City on overtime.

FY 2008-09 Highlights:

This last year brought many new challenges for the Water Lines Maintenance Department. From January 2009 to present, we have operated 850 valves and we should be able to operate 3,000 total valves by October 2009. In this same time span, we have maintained, painted and pressure tested 800 fire hydrants, and we should be able to maintain an additional 2,000 fire hydrants by October 2009.

- Water Line Maintenance Department has secured a full-time Fire Hydrant and Valve Coordinator. The Coordinator has been able to make significant changes to our maintenance programs.
- This last year we were tasked with installing 500 feet of 8 inch c900 pipe and a fire hydrant for Habitat for Humanity.
- Water Line Maintenance has three Utility Crew Leaders and one Senior Utility Worker who have obtained their B Water Distribution License as well as obtained their Wastewater Collection III License.

FY 2009-10
Overview and Significant Changes:

Water Line Maintenance is not asking for any new programs at this time. However, one of our goals is to eventually maintain every fire hydrant in our distribution system at least once a year. Other examples of improvements would be:

- Continually sending all personnel to water and wastewater classes, as well as the City of Round Rock Customer Service Academy.
- Provide assistance to the GIS department and GPS every valve and fire hydrant in our water distribution system.
- Provide the very best safety training available as well as the finest safety equipment on the market.

New Programs for FY 2009-10:

Water Line Maintenance is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

Eventually Water Line Maintenance will need to budget for one additional utility crew to assist with the fire hydrant maintenance program. Currently we have 5,266 fire hydrants and we are only able to maintain 2,800 a year. In the future we will:

- Continue working on setting up training for all Water Line Maintenance employees. Our distribution system is growing each year. Plus we need to stay current with all Federal and State laws.
- Maintain and ensure every employee is TCEQ licensed.
- Keep improving our maintenance programs.
- Provide additional computers and computer training for our utility workers.

Departmental Goals:

- Maintain a comprehensive, integrated in-house water distribution system-modeling program, including system inventory, mapping, and management to ensure efficient and adequate system. (City Goals 5.1 & 5.4)
- Ensure citizens receive quality service in a timely manner. (City Goal 5.2)

Objective: Maintain an adequate and experienced workforce and adequate equipment to meet quality service delivery needs.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of responses under 30 minutes	100%	100%	100%	100%
% of personnel certified	100%	90%	90%	90%

- Maintain a highly reliable and efficient water distribution system by complying with all state and federal requirements. (City Goal 5.4)

Objective: Integrate water distribution system computer model with our GIS and Supervisory Control And Data Acquisition (SCADA) systems.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Compliance with state & federal regulations	100%	100%	100%	100%

- Maintain a highly competent staff through comprehensive continuing education, training and certification program upgrades. (City Goal 5.1)

Objective: Perform an annual evaluation of staff's compliance with applicable EPA and TCEQ rules.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Total number of staff	31	32	32	33
% of staff holding required license(s)	100%	90%	95%	95%
% of staff holding multiple licenses	90%	90%	90%	90%

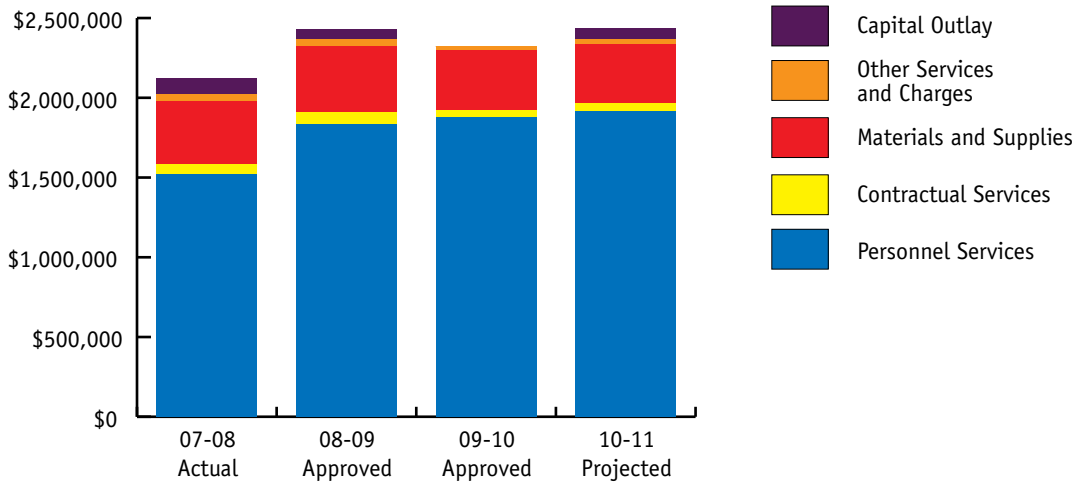
Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Number of Customers/Connections	29,925	30,657	30,386
Number Miles of Water Lines	487	503	568
Input			
Number of Crews: (3,2,1 person crews)	10	10	11
Operating Expenditures	**$2,120,473**	**$2,426,664**	**$2,324,651**
Authorized FTEs	**31.00**	**32.00**	**33.00**
Output			
Work Orders – Water	4,000	4,226	4,044
Water Delivered	7,500,000,000	7,800,000,000	8,141,976,540
Efficiency			
Expenditures per Work Order - Water	$530.12	$574.22	$574.84
Water Line Maintenance Unit cost/1,000 gallons	$0.28	$0.31	$0.29
Work order per mile – Water	8.21	8.40	7.12
Authorized Personnel as % of Utility Fund	**24.03%**	**24.24%**	**25.00%**
Expenditures as a % of Utility Fund	**5.53%**	**6.80%**	**6.19%**
Effectiveness			
% Emergency Response Within 30 Minutes	100%	100%	100%
Annual Work Orders by Crew	400	423	368
Average Work Order/Crew/Day	1.6	1.7	1.5
Customer Satisfaction Rating (Rating of Good/Excellent)	80%	90%	90%

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Utility Operations Manager	1	1	1	1.00	1.00	1.00
Utility Crew Leader	9	9	9	9.00	9.00	9.00
Utility Line Locator	0	1	1	0.00	1.00	1.00
Utility Senior Technician	0	0	3	0.00	0.00	3.00
Utility Worker III	8	8	0	8.00	8.00	0.00
Utility Worker I-II-III	10	10	14	10.00	10.00	15.00
Flushing Technician	1	1	0	1.00	1.00	0.00
Utility Supervisorw	2	2	1	2.00	2.00	1.00
Utility Supply Specialist	0	0	1	0.00	0.00	1.00
Utility Coordinator	0	0	2	0.00	0.00	1.00
Total	31	32	33	31.00	32.00	33.00

Water Line Maintenance

Expenditures by Category



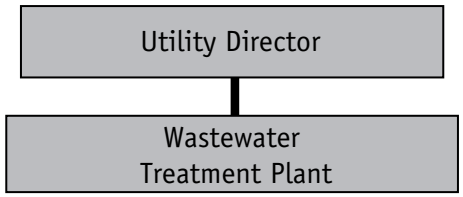
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$1,523,222	$1,833,490	**$1,875,742**	$1,914,874
Contractual Services	58,006	73,495	**50,063**	50,063
Materials and Supplies	396,988	418,991	**372,605**	372,605
Other Services and Charges	45,069	37,875	**26,241**	26,241
Capital Outlay	97,188	62,813	**0**	71,000
Total Expenditures:	$2,120,473	$2,426,664	**$2,324,651**	$2,434,783
Expenditures per Capita:	$22.63	$24.89	**$23.06**	$23.57

Wastewater Treatment Plant Department

The primary activity of the Wastewater Treatment Plant Department is the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies and state certified wastewater treatment plant operators provided by the Lower Colorado River Authority (LCRA)/ Brazos River Authority (BRA) Alliance.

Mission: Provide the highest quality treated effluent for irrigation, utility, recreation, aquatic habitat and future drinking water uses.



Departmental Program Summary:

The Wastewater Treatment Plant is a single program:

Program:

Wastewater Treatment Plant: The Wastewater Treatment Plant's major function is to treat domestic sewerage. The operation is regional and includes customers from Williamson and Travis counties. Round Rock purchases wastewater treatment from the Lower Colorado River Authority/Brazos River Authority Alliance, which owns, operates, and controls the Wastewater Treatment Plant.

It should be noted that this operation has been conveyed to the Lower Colorado River Authority.

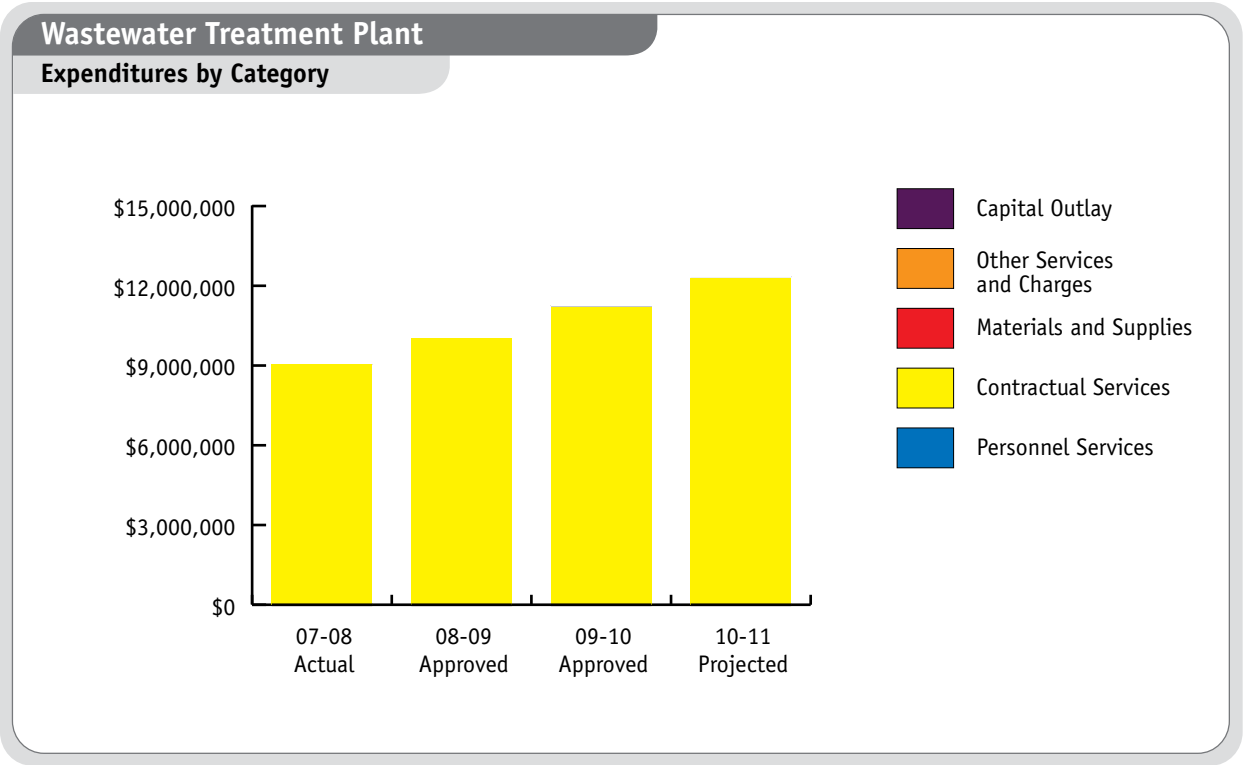
New Programs for FY 2009-10:

The Wastewater Treatment Plant is proposing no new programs for FY 2009-10.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Total Amount of Wastewater Treated (In Millions of Gallons/Day)	5,241,000,000	5,373,840,000	5,429,598,400
Raw BOD (Biochemical Oxygen Demand)	250	250	250
Raw TSS (total suspended solids)	250	250	250
Raw Ammonia	12	12	12
Input			
Department Expenditures/Contractual Costs*	**$9,055,932**	**$10,027,724**	**$11,243,581**
Department FTEs	**0.00**	**0.00**	**0.00**
Output			
Effluent BOD	2	2	2
Effluent TSS	2	2	2
Effluent Ammonia	1	1	1
Efficiency			
Removal Efficiency			
BOD	99%	99%	99%
TSS	99%	99%	99%
Ammonia	92%	92%	92%
Expenditures as a % of Utility Fund	**23.63%**	**28.10%**	**29.92%**
Effectiveness			
Number of Excursions (an unintentional or temporary incident wherein there is a discharge of wastewater with pollutant parameters in excess of a prescribed limit)	0	0	0

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Total	0	0	0	0.00	0.00	0.00



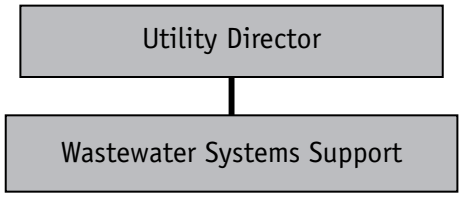
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$0	$0	**$0**	$0
Contractual Services	9,055,932	10,027,724	**11,200,656**	12,300,656
Materials and Supplies	0	0	**4,925**	0
Other Services and Charges	0	0	**38,000**	38,000
Capital Outlay	0	0	**0**	0
Total Expenditures:	$9,055,932	$10,027,724	**$11,243,581**	$12,338,656
Expenditures per Capita:	$96.65	$102.85	**$111.54**	$119.44

Wastewater Systems Support Department

The Wastewater Systems Support (WWSS) Department is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations. Wastewater Systems Support is structured utilizing multiple water/wastewater maintenance crews. Reporting lines of authority and accountability are shown below.

Mission: Provide all of our customers with safe, adequate, reliable, and high quality wastewater services.



Departmental Program Summary:

The Wastewater Systems Support Department consists of a single program, which is described below:

Program:

Wastewater Systems Support: This department maintains the mechanical and electrical equipment on the City's 11 lift stations and is under the direction of the Utility Support Superintendent. The lift station maintenance program assures system reliability by performing routine inspections of the system's wastewater lift stations. These routine inspections include the maintenance and repair of pumps, motors, electrical control systems, and various control devices at each lift station. In order to maximize the system's reliability, Wastewater Systems Support maintains an emergency response team that is on call 24 hours a day, 365 days per year.

FY 2008-09 Highlights:

The City continued to meet Wastewater Collection needs and is planning for future needs.

- Completed the Forest Creek Interceptor versus Lift Station Upgrades Economic Study.
- Completed a Forest Creek Wastewater Collection System and Lift Station Infiltration and Inflow Study.
- McNutt Lift Station is in operation, but inflow is very low.

FY 2009-10 Overview and Significant Changes:

- The City is developing a plan to reuse water for irrigation purposes internally for the Parks Department needs and other uses to save potable water for public consumption.
- Complete a Forest Creek Wastewater Collection System and Lift Station Infiltration and Inflow.
- Begin construction of a Reuse Water System, including treatment, high-service pumps and distribution system.

New Programs for FY 2009-10:

Wastewater Systems Support is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

- The City will be studying the possibility of reducing the number of lift stations in the Forest Creek area to lower maintenance costs and build a better collection system for this area.
- We will possibly be rehabilitating the Forest Creek Collection System to upgrade or remove some existing Lift Stations.

Departmental Goals:

- Develop and maintain an in-house wastewater modeling program, including system inventory, mapping, and Supervisory Control and Data Acquisition (SCADA) management system to ensure efficient and adequate system expansions. (City Goal 5.5)
- Fully and efficiently utilize the regional wastewater system to enhance the reliability of our wastewater collection system. (City Goal 5.4)
- Ensure our wastewater system is reliable and in compliance with all applicable Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) regulations. (City Goal 5.4)

Objective: Coordinate our GIS with our SCADA system to locate and track collection and pumping.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of system modeled	95%	98%	100%	100%

Objective: Maintain lift stations to ensure 100% operational capability and coordinate collection and pumping with the regional collection system.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of lift stations taken off-line	0	0	0	0
Miles of wastewater line connected directly to lift stations	8.0	8.5	8.5	8.5

- Maintain a highly competent staff through a comprehensive continuing education, training and certification program. (City Goal 5.2)

Objective: Maintain an adequate and experienced workforce to meet quality service delivery needs. Perform annual evaluations of staff's compliance with applicable EPA and TCEQ rules.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of Staff	4	4	4	4
% of staff holding required license(s)	100%	100%	100%	100%
% of staff holding multiple licenses	100%	100%	100%	100%

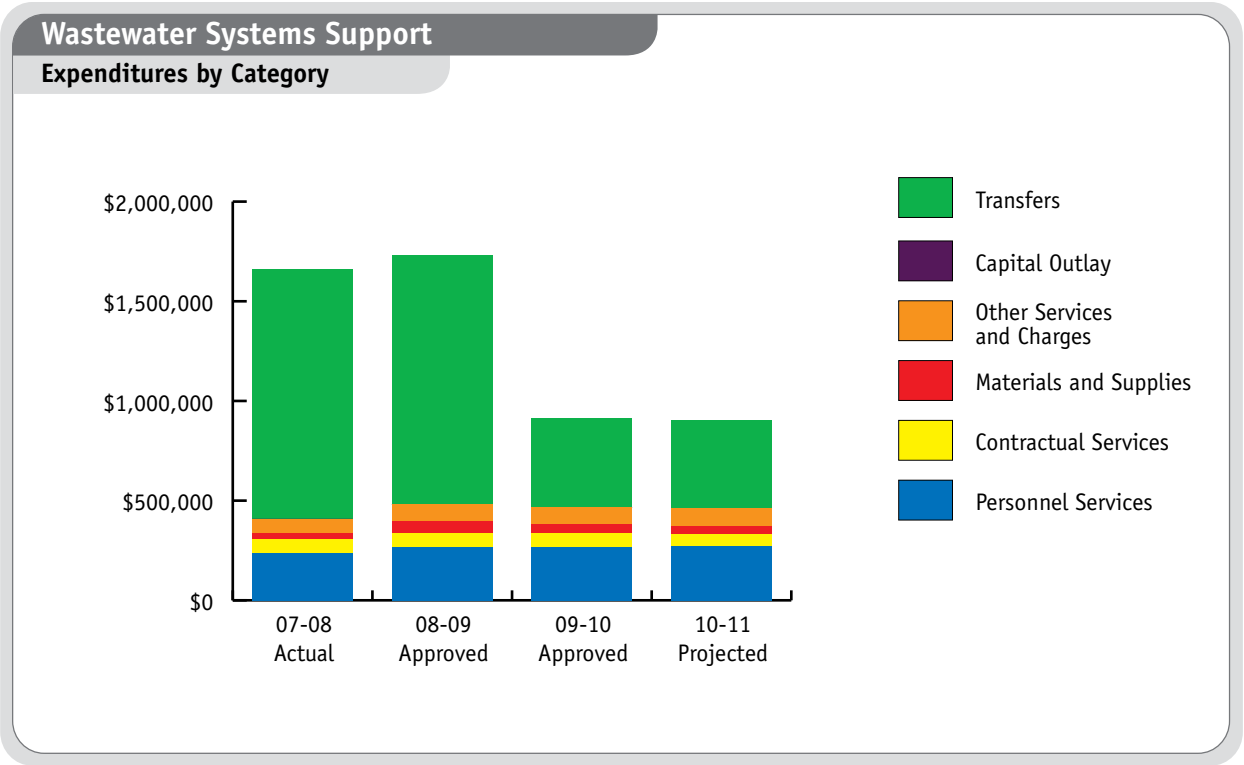
- Show continual improvement and implementation of our wastewater systems lift stations and wastewater SCADA system. (City Goal 5.5)

Objective: Establish a wastewater SCADA system to monitor lift stations. Maintain equipment to ensure public safety.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of lift stations	11	12	12	12
% of lift stations on WW SCADA system	100%	100%	100%	100%

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Wastewater Lift Stations	12	12	12
Pumps	24	24	24
Telemetry System (Sites)	12	12	12
Input			
Operating Expenditures	**$1,662,040**	**$1,733,602**	**$912,127**
Number Authorized FTEs	**4.00**	**4.00**	**4.00**
Wastewater Collected	5,241,000,000	5,373,840,000	5,429,598,400
Output			
Maintenance on Wastewater Lift Stations	12	12	12
Number of Emergency Call Outs (resident/city/etc.)	25	25	20
Efficiency			
Expenditures as a % of Utility Fund	**4.34%**	**4.86%**	**2.43%**
Authorized Personnel as a % of Utility Fund FTEs	**3.10%**	**3.03%**	**3.03%**
Yearly Cost per Site Maintained (exclusive of WW Construction Funds)	$40,705	$41,000	$39,996
Effectiveness			
% of Emergency Calls Responded to within 1 Hour	100%	100%	100%
WWSS Unit Cost per 1,000 gallons	$0.32	$0.32	$0.32

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Utility Support Superintendent	1	1	1	1.00	1.00	1.00
System Mechanic IV	1	1	1	1.00	1.00	1.00
System Mechanic II	1	1	1	1.00	1.00	1.00
System Mechanic Supervisor	1	1	1	1.00	1.00	1.00
Total	4	4	4	4.00	4.00	4.00



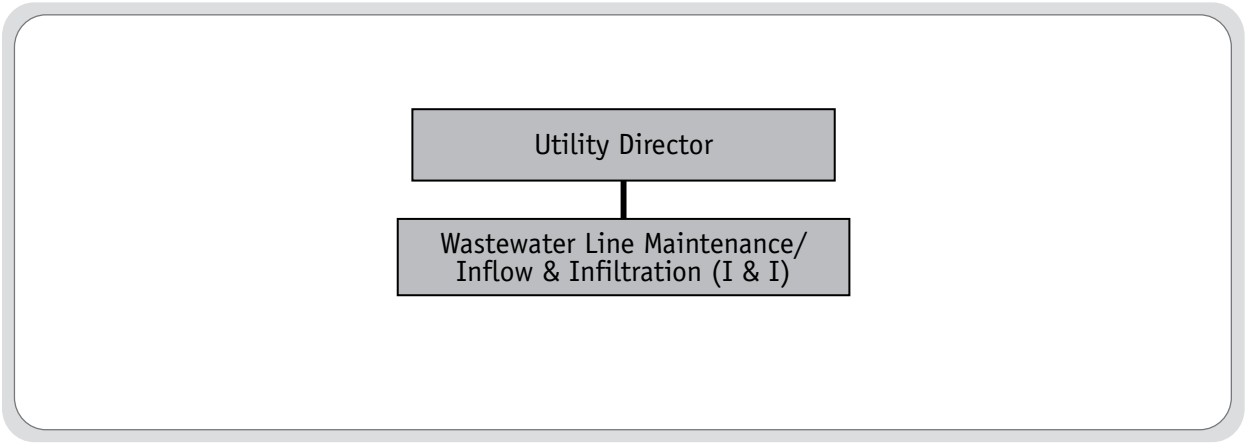
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$237,795	$267,329	**$267,642**	$273,117
Contractual Services	67,549	70,196	**70,133**	57,864
Materials and Supplies	30,097	56,327	**40,713**	40,733
Other Services and Charges	74,599	87,750	**88,175**	88,175
Capital Outlay	0	0	**0**	0
Transfers	1,252,000	1,252,000	**445,464**	445,464
Total Expenditures:	$1,662,040	$1,733,602	**$912,127**	$905,353
Expenditures per Capita:	$17.74	$17.78	**$9.05**	$8.76

Wastewater Line Maintenance Department

The Wastewater Line Maintenance (WWLM) Department is responsible for the maintenance and repair of the City's Wastewater Collection System. Wastewater Line Maintenance is structured utilizing multiple three-man maintenance crews under the direction of the Wastewater Line Maintenance Supervisor reporting to the Utility Operations Manager, all of whom report to the Utility Director.

Mission: Provide all of our customers with safe, adequate, reliable, and high quality wastewater services.



Departmental Program Summary:

The Wastewater Line Maintenance Department consists of one program described below:

Program:

Wastewater Line Maintenance: Wastewater Line Maintenance (WWLM) and Inflow & Infiltration (I&I) are one department but are considered two separate cost centers (division) with the same goals. Wastewater Line Maintenance crews repair line breaks and remedy service problems. This program operates on a 24/7 basis with on-call personnel after hours, weekends, and holidays. With the current inspection, correction and documentation requirements of the Texas Commission on Environmental Quality (TCEQ) Edwards Aquifer Rules (Chapter 213), the Wastewater Line Maintenance division identifies and corrects inflow and infiltration into the City's wastewater collection system during rainy periods. This requires testing and certification of all Wastewater facilities every seven years. Wastewater Line Maintenance (WWLM) also performs preventative maintenance and locates existing water utility lines as needed in accordance with the Texas Line Locate Bill, "One Call."

FY 2008-09 Highlights:

The Department has been working on improving service and meeting mandated rules by:

- Streamlining programs to improve service by having a person closely coordinate maintenance crew on repairs, line and lift station cleaning programs to assure adequate service to all customers.
- Train camera crewmen on manhole inspection in order to begin a pilot program that would help inspect the manhole while the inspection crew cameras the collection lines along the Edwards Aquifer Recharge Zone. The program was successful and it helps ensure inspection stay on schedule and meets the City's mandated rule set by TCEQ.
- With conversion of the inspection software, crew members will only have to be trained on one software program. This program will help move team members from one truck to another without having to learn different software.

FY 2009-10
Overview and Significant Changes:

The City continues to work on reducing the amount of I&I into the collections system as well as the cost to treat the added amounts of water by:

- Working in conjunction with the City and consulting engineers to collect wastewater flow and rainfall data via meters to eliminate I&I in specific target areas.
- Stream the process in which I&I and manhole data is gathered, stored and evaluated by making the process more efficient and accurate. The Department could reduce the amount of data sent for review by license engineers, therefore reducing the cost paid to engineering firms.
- Converted all the camera inspections units to the Windows Operating System 8.0 software. One of the units has been converted from the Flexi Data software to the Win Can software. Now all collected data can be stored and cross referenced via the same program for an increase in efficiency.

New Programs for FY 2009-10:

Wastewater Line Maintenance is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

The City will continue to upgrade our modeling system by:

- Dedicating a person to help with GPS/GIS mapping project. This person will continue to help GPS manholes and end of the line clean-outs.
- The Department will continue to install/relocate and monitor wastewater flow meters and rainfall data in selected locations throughout the City to help identify I&I in the collections system.
- The Department has received the new five year inspection schedule. The three inspection units will be issued their own sub-basins. The inspection units will also inspect manholes while they are inspecting a line segment in order to reduce travel time and cost.

Departmental Goals:

- Protect the public health by developing and maintaining a comprehensive, integrated in-house wastewater collection system modeling program, including system inventory, mapping, and management to ensure efficient and adequate system expansions. (City Goal 5.1)
- Ensure citizens receive quality service in a timely manner. (City Goal 5.2)
- Ensure our wastewater system is reliable and in compliance with all applicable state and federal regulations.
- Fully and efficiently utilize the regional wastewater system to enhance the reliability of our wastewater collection system. (City Goal 5.4)

Objective: Acquire and maintain adequate equipment and supplies to meet quality service delivery needs.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of work orders	3,902	4,293	4,320	4300
Average response time/average time to complete	30 mins/ 12 hours	30 mins/ 12 hours	30 mins/ 12 hours	30 mins/ 12 hours

- Maintain a highly competent and reliable staff through a comprehensive continuing education, training and certification program. (City Goal 5.1)

Objective: Maintain an adequate and experienced workforce to meet quality service delivery needs. Perform an annual evaluation of staff's compliance with applicable EPA and TCEQ rules.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Total number of staff	26	27	28	28
% of staff holding required license(s)	100%	100%	95%	93%
% of staff holding multiple licenses	60%	70%	80%	82%

- Continual improvement and implementation of our wastewater systems inflow and infiltration (I&I) reduction program to ensure the protection of our natural resources. (City Goal 5.4)

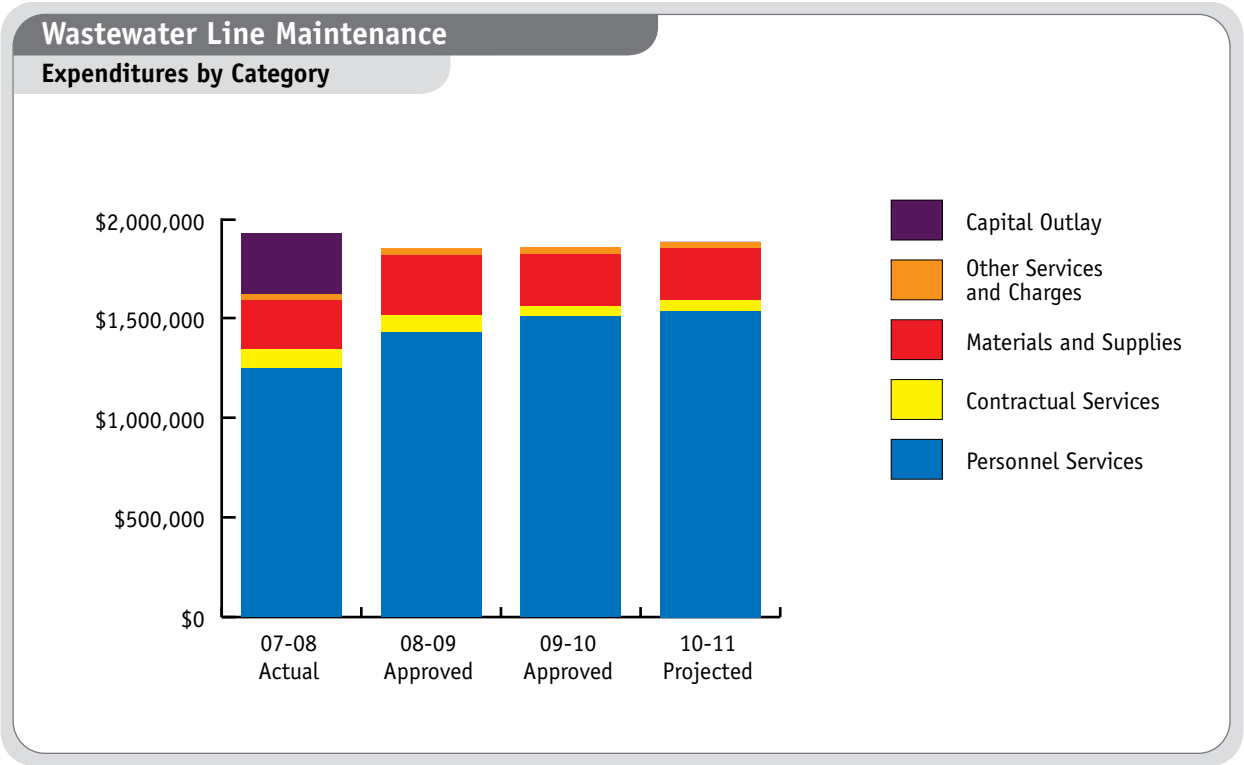
Objective: Establish an I&I Office to coordinate and maintain our I&I reduction program documents in order to comply with applicable EPA regulations and TCEQ's Edwards Aquifer Rules. Implement RJN Group, Inc.'s recommendations for I&I reduction through line and manhole repair, replacement, and rehabilitation.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Miles of WWL videotaped as % of system	9%	9%	8%	4%
Miles of WWL added to system as % of increase to system	7%	5%	3%	1%
Miles of WWL repaired or replaced as % of miles to system	4%	4%	4%	3%
Number of manholes rehab as % of system	4%	5%	3%	6%

Trend: Rehabilitation of part of the system (Edwards Aquifer Recharge Zone) is now on a seven-year program per state mandate. Percentages have dropped significantly in most measures as a result of compliance mandates and revision of estimates. Basins are different in size and linear feet.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Miles of Sewer Mains	392	400	411
Input			
Number Authorized FTEs	**27.00**	**28.00**	**27.00**
Operating Expenditures	**$1,925,626**	**$1,848,607**	**$1,854,862**
Total Amount of BCRWWS Treated Wastewater	5,241,000,000	5,373,840,000	5,429,598,400
Total Amount of Round Rock Treated Wastewater	3,576,458,400	3,554,506,500	3,617,198,454
Output			
Feet of Line Investigated –TV	161,291	156,934	114,176
Mainline	141,291	117,415	108,200
Laterals	20,000	39,519	5,700
Manholes Inspected	242	457	276
Efficiency			
Per Capital Sewer Calls	0.00427	0.00710	0.00744
Total Wastewater Service Calls	400	692	750
Authorized Personnel as % of Utility Fund	**20.93%**	**21.21%**	**20.45%**
Expenditures as a % of Utility Fund	**5.03%**	**5.18%**	**4.94%**
Effectiveness			
Located Number Gallons per Minute I&I	750	813	535
Repaired Number of Gallons per Minute I&I	850	583	501
Manholes Repaired	75	165	231
Line Stoppages Corrected	250	388	400
% Customer Satisfaction Rating (Good to Excellent)	95%	95%	95%

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Administrative Technician I/III	2	2	1	2.00	2.00	1.00
I&I Coordinator	1	1	1	1.00	1.00	1.00
Utility Crew Leader	4	4	4	4.00	4.00	4.00
I&I Utility Crew Leader	4	4	4	4.00	4.00	4.00
Utility Supervisor	1	1	1	1.00	1.00	1.00
Utility Worker I&I Ops Tech	1	1	1	1.00	1.00	1.00
Utility Line Locator	0	1	1	0.00	1.00	1.00
Utility Worker I/II/III	14	14	14	14.00	14.00	14.00
Total	27	28	27	27.00	28.00	27.00



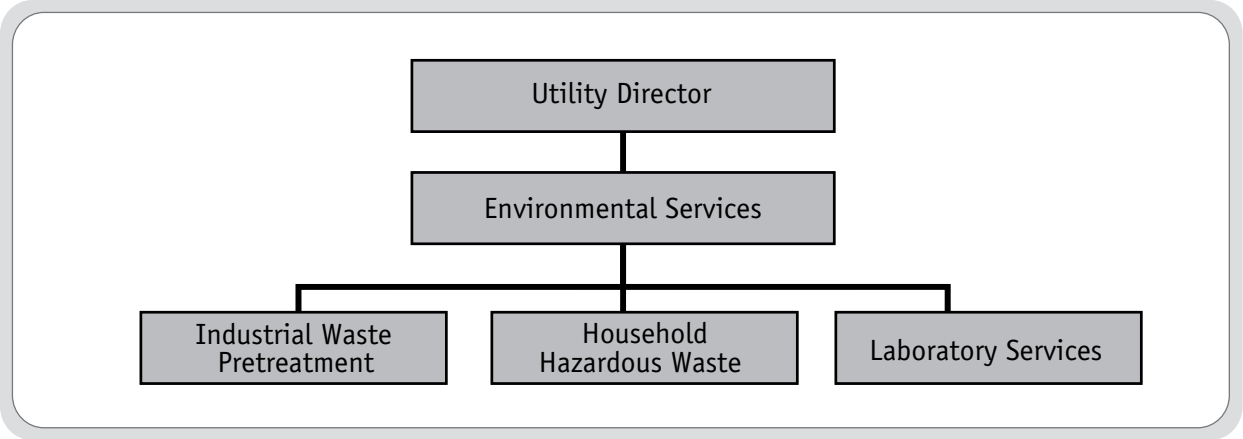
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$1,245,253	$1,429,539	**$1,507,829**	$1,535,030
Contractual Services	97,348	83,913	**53,699**	53,699
Materials and Supplies	248,801	300,455	**259,864**	259,864
Other Services and Charges	29,491	34,700	**33,470**	33,470
Capital Outlay	304,733	0	**0**	0
Total Expenditures:	$1,925,626	$1,848,607	**$1,854,862**	$1,882,063
Expenditures per Capita:	$20.55	$18.96	**$18.40**	$18.22

Environmental Services Department

Environmental Services consists of several primary activities: Industrial Waste Pretreatment, Household Hazardous Waste Services, and Laboratory Services. These activities are accomplished through implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.

Mission: To provide resource preservation, conservation, and protection through the implementation and enforcement of environmental regulations and stewardship.



Departmental Program Summary:

The Environmental Services Department consists of three programs which are described below:

Programs:

Industrial Waste Pretreatment: Mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ), this component is designed to protect the wastewater collection and treatment systems, public health, the environment, and public waterways from pollutant discharges. The pretreatment program includes permitting, inspecting, sampling, and testing of local businesses and industries to ensure compliance with applicable regulations.

Household Hazardous Waste Services (HHW): provides the safe and correct disposal of hazardous home chemicals and paint. This program helps divert hazardous materials from landfills and drinking water supplies and reduces the potential of illegal dumping. The City has conducted HHW services since 1996 and became a TCEQ approved permanent collection facility in December 2004.

Laboratory Services: provides testing services to a variety of customers. These include the City Water Treatment and Building Construction Inspections Departments, citizen inquiries, and municipal accounts. The laboratory has been certified by the Texas Department of Health since 1996 and maintains the highest standard of quality control. Laboratory Services provides data needed to recover waste treatment costs passed on by the Brazos River Authority (BRA).

FY 2008-09 Highlights:

FY 2008-09, the Environmental Services Department continued to focus on activities dedicated to enhancing the laboratory services, industrial waste pretreatment and household hazardous waste programs. These activities included the following:

- Obtained the necessary NELAP (National Environmental Laboratory Accreditation Program) status as a Recognized Accredited Laboratory.
- Updated existing laboratory services fees, industrial waste pretreatment fees and fees for household hazardous waste services.
- Added a new Laboratory Analyst position in order to help manage increased workloads.

FY 2009-10
Overview and Significant Changes:

In FY 2009-10, the Environmental Services Department will continue to concentrate on pollution prevention strategies. The Department is concentrating on the following significant activities:

- Encouraging and developing a regional approach to household hazardous waste disposal within the City's watershed and sewershed.
- Incorporating the new Texas Commission on Environmental Quality (TCEQ) streamlining rules into the existing pretreatment program.
- Creating a more user-friendly website designed to enhance the services provided by the Department and to provide customers with timely data and program information.

New Programs for FY 2009-10:

Environmental Services is proposing no new programs for FY 2009-10.

FY 2010-11 Overview and Beyond:

As we transition from a small to medium sized city, the Environmental Services Department will concentrate on activities geared toward improving pollution prevention and expanding laboratory testing services, as well as planning to meet the future needs of the community. The following points will be addressed in FY 2010-11:

- Continue to target and identify businesses that have the potential to adversely impact the pretreatment program.
- Seek out additional revenue sources within the Environmental Services area as well as streamlining processes to reduce costs.
- Implement the necessary quality assurance and quality control procedures to maintain NELAC in the laboratory as well as maintain the TCEQ approved Industrial Pretreatment Program.

Departmental Goals:

- Implement and enforce the rules and regulations governing non-domestic wastewater discharges into the sanitary sewer. (City Goal 5.4)
- Continue to develop and empower employees. (City Goals 5.2 and 6.0)
- Provide laboratory testing services to internal and external customers. (City Goal 5.4)

Objective: Perform water and wastewater tests and increase contract testing services. **Objective:** Improve internal quality control.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of water tests in lab and in field (bacteriological, fluoride, chlorine, hardness)	13,548	15,656	16,000	17,000
Number of wastewater tests (total suspended solids, total dissolved solids, pH, volatile organics, etc.)	924	677	700	725
Number of water systems and contractors utilizing water laboratory services/number of contracts/customers	125	187	190	200

Trend: The number of water tests is increasing because the laboratory has increased the number of customer contracts. In FY 2007-08, the laboratory program became a subcontractor for a Cryptosporidium lab that manages multiple water systems for the Long-Term 2 Enhanced Surface Water Treatment Rule (LT2) program. Also, new TCEQ requirements are expected to increase the number of bacteriological samples beginning in January 2010.

- Provide resource management including solid waste and waterways. (City Goal 5.6)

Objective: Increase the amount of material being disposed of properly, participation rate, and regionalize the HHW program.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Tons of non-recyclable material disposed (Material handled by a hazardous waste contractor such as paint and household chemicals)	9.7	12.2	13.4	14.2
Tons of material re-used/re-issued (Material put into the re-use program such as usable paint, pesticides, automotive fluids, etc.)	17.9	30.6	33.6	35.8
Amount saved by re-use vs. disposal (average per year)	$29,521	$53,589	$58,000	$64,000
Number of participants bringing household hazardous waste	982	1,472	1,500	1,600
Number of participating governmental entities (in addition to the City)	0	0	0	2
Number of non-City participants	0	0	0	300

Trend: The City has conducted and managed HHW services since 1996. The current facility was designated as an official permanent HHW facility by the TCEQ in December 2004.

Trend: In FY 2007-08, improved advertising and program awareness resulted in increased participation. In FY 2009-10, we anticipate allowing areas such as Brushy Creek and Fern Bluff MUD into the program.

Departmental Goals: (cont.)

- Conduct pollution prevention activities. (City Goal 3.5)

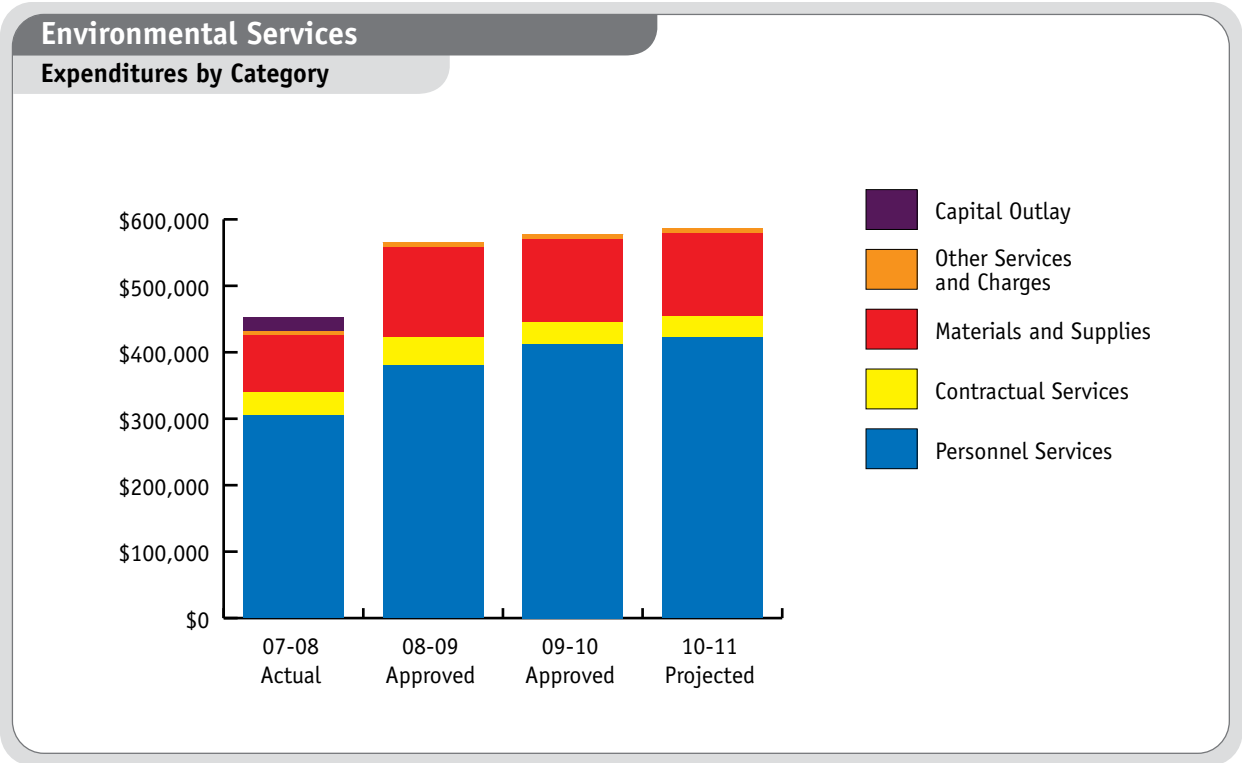
Objective: Conduct the Industrial Waste Pretreatment program, surcharge and grease management program for commercial dischargers.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of industries on Industrial Waste Program	15	17	17	16
Number of violations issued	23	11	40	20
Number of commercial businesses on Surcharge Program	91	85	85	85
Number of field violations issued	13	2	8	8

Trend: The number of surcharge customers is expected to increase with the development of the Premium Outlets area and the Northeast Quadrant. Number of violations increased substantially in 2008-09 due to an Administrative Order issued to one industry.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Industrial Waste			
Number of Businesses/Industries Monitored	122	127	127
Laboratory Services			
Number of Water Lab Systems and Contract Accounts Managed	187	190	195
Household Hazardous Waste Services			
Yearly HHW Customers	1,472	1,500	1,600
Input			
Number Authorized FTEs	**5.00**	**6.00**	**6.00**
Operating Expenditures	**$453,384**	**$565,112**	**$577,166**
Output			
Industrial Waste			
Number of Inspections (Industrial)	286	300	325
Laboratory Services			
Bacteriological Samples (Lab)	9,970	11,000	12,000
Industrial/Commercial Samples (Lab)	308	340	350
Other Samples (Lab)	5,686	4,200	4,250
Household Hazardous Waste Services			
Total Tons of Material Received	42.9	47.0	50.0
Tons Recycled	10.6	33.6	35.8
Tons Disposed	12.2	13.4	14.3
Efficiency			
Industrial Waste			
Average Cost per Sampling Event	$31.50	$31.50	$31.50
Laboratory Services			
Average Cost per Water Sample	$4.38	$4.82	$5.30
Average Cost per Wastewater Sample	$9.29	$10.22	$11.23
Household Hazardous Waste Services			
Average Disposal Cost per Participant	$8.73	$8.73	$8.73
Effectiveness			
Expenditures as a % of Utility Fund	**1.18%**	**1.58%**	**1.54%**
Authorized Personnel as a % of Utility Fund FTEs	**3.88%**	**4.55%**	**4.55%**
% of Significant Users in Compliance	87.0%	87.0%	95.0%
Tons of HHW Material Processed	42.9	47.0	50.0
Revenue Generated	$340,332	$356,332	$367,288

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Environmental Lab Analyst	1	2	2	1.00	2.00	2.00
Pretreatment Compliance Specialist	1	1	1	1.00	1.00	1.00
Environmental Services Supervisor	1	1	1	1.00	1.00	1.00
Field Laboratory Technician	1	1	1	1.00	1.00	1.00
Administrative Technician II	1	1	1	1.00	1.00	1.00
Total	5	6	6	5.00	6.00	6.00



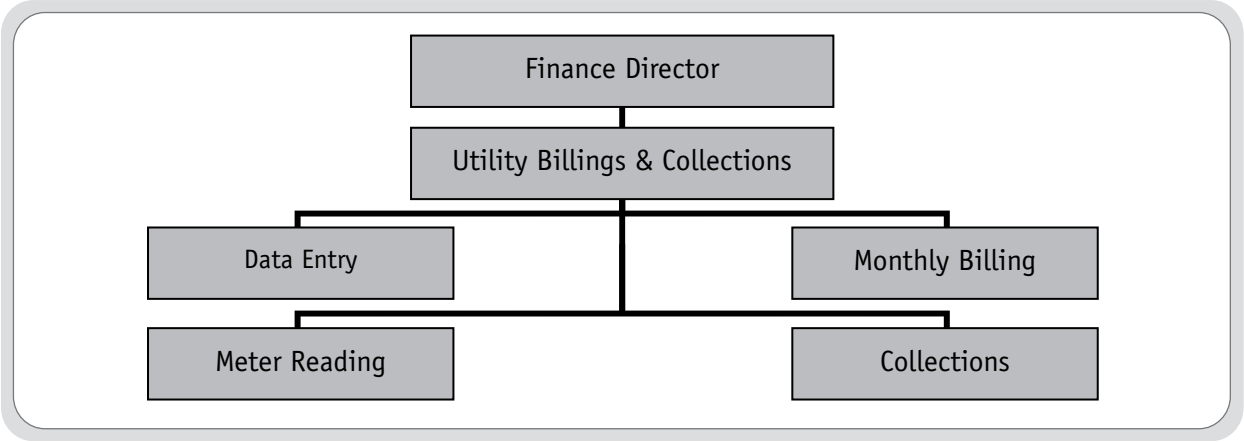
Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$304,762	$380,602	**$412,563**	$422,132
Contractual Services	34,978	41,957	**33,023**	33,023
Materials and Supplies	86,690	135,253	**124,280**	124,280
Other Services and Charges	5,104	7,300	**7,300**	6,700
Capital Outlay	21,850	0	**0**	0
Total Expenditures:	$453,384	$565,112	**$577,166**	$586,135
Expenditures per Capita:	$4.84	$5.80	**$5.73**	$5.67

Utility Billings & Collections Department

The Utility Billing Office handles the accounting, billing, and collection of all customer water, sewer, and garbage billings; connects and disconnects service; and provides assistance to customers.

Mission: To account for the accurate and precise recording of information gathered from the reading, billing and collecting of money for every meter within the City of Round Rock, and provide professional, courteous and superior customer service for all citizens of Round Rock.



Departmental Program Summary:

The Round Rock Utility Billings and Collections Department consists of a single program divided into the following components:

Program:

Data Entry: The office staff tracks all new meters in order to provide water service to new connections. Utility Systems Support Department and Building Inspections Department provide the information used to create accounts in the City's main database. The office reviews existing accounts monthly for correct occupant billing information. We depend upon our customers to inform us of any changes of occupancy.

Meter Reading: Utility Systems Support staff read meters. The Utility Billing staff works closely with Utility Systems Support staff to maintain the reading schedule and meet deadlines.

Monthly Billing: The staff in this office calculates and invoices all monthly billings.

Collections: The office staff collect current and past due monies owed to the City of Round Rock. The collection process occurs throughout the month to ensure that accounts are collected in a timely manner.

FY 2008-09 Highlights:

- Our new drive-up drop box was installed this past year. It is located parallel to the existing drive-through which allows visibility and an alternative option to using the drive-through. It has been received very well by our customer base, with approximately 1,100 payments per month during the last five months.
- Our Friendly Rock program was changed last year as per the direction of the City Council. The amount of donations collected for Friendly Rock program since the change has proven to be considerable. These donations have assisted a large number of those in need in our community with the ability to pay for an essential service. The program is administered by Round Rock Serving Center in our local community and assists those in need with all essential services.
- We are now processing new service applications electronically through a service called 2TurnItOn. This service allows new customers to the Round Rock area to review all utility service providers online and choose their preferred company for each service. The City of Round Rock has processed over 300 requests for water service during the last nine months. This service allows for our new customers to set up service for all utility needs through one convenient application process.

FY 2009-10
Overview and Significant Changes:

- We are in the process of changing our current bill format. This change will coincide with the new conservation rates that went into effect in May 2009. The bill format will change from a single page to a two-page bill that will give our customers additional information about their consumption history each month and simplify the amount of consumption being billed and the dollar amounts.

- Conservation rates will be implemented for the first time in the billing history of the City of Round Rock. The conservation rates designed to encourage water conservation during the summer watering season. The "block rate" program begins in May and runs through the fall. The block rate program is designed to encourage conservation by charging a higher rate to higher usage customers. By watering wisely and installing drought-tolerant landscaping, higher rate users can reduce their consumption and pay the lower rate.

- We are planning to provide our customers with an electronic billing option later this year. The changes that have been made on our new bill format will enable us with a better opportunity to implement this option. Our software vendor is able to provide this technology along with the combined efforts of our current print vendor.

New Programs for FY 2009-10:

The Utility Billing Department is proposing no new programs in FY 2009-10.

FY 2010-11 Overview and Beyond:

- We would like to upgrade our phone system to a system with automated phone options. Our phone needs and volumes of calls have increased over the last several years since our current phone system was implemented. We have a need to provide our customers with a higher level of phone service and options to pay their bill by phone or to listen to their billing information; or, if they prefer, opt out and speak to a live person for assistance.

- We will continue to research the technology options that our customers ask for from time to time. The ability to view payment history and current billing is a feature that is important to our customers and the billing office as well. We also have a need to be able to transact all customer requests for miscellaneous service electronically. The meter reading division is pending approval for funding on a pilot electronic meter reading program in which they will read specific meters electronically in the next year or so.

- In the near future we would like to implement a paperless field work order process. This would allow our field technicians to operate in the field with a handheld computer that will give the office live information on the status of work order completion.

Departmental Goals:

- Continue to review and research payment options surveyed by customer response. (City Goal 5.5)
- Continue to maintain a priority for collection of delinquent accounts. (City Goal 5.5)
- Stay abreast of technology updates for department-related activities. (City Goal 5.5)
- Continue to pursue a cohesive working relationship with support staff and the utility office. (City Goal 6.5)
- Provide accurate, professional and courteous service to all our citizens. (City Goal 5.2)

Objective: Implement an annual survey to measure customer satisfaction and obtain an 85% or higher satisfaction rate.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Surveys mailed/returned	6,832/114	7,000/125	5,400/86	5,000/95
% of customers satisfied	90%	92%	93%	95%

Trend: Customer satisfaction continues to be difficult to measure since a considerable volume of survey cards are mailed but less than 1% are returned. We have implemented additional survey card access by making them accessible to our walk-in lobby traffic. We will continue to explore additional survey options in the future years.

Objective: To provide ongoing training to our customer service representatives in order to maintain satisfactory levels of customer interaction.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of CSR training hours	178	206	150	150

Trend: It is vital that our customer service representatives understand the level of customer service needed to interact with our customers in unique situations. This percentage of our customer base is the most demanding on our customer service skills. Training is the key to maintaining a satisfactory level of service.

- Streamline daily check processing collections through ACH bank method. (City Goal 5.5)

Objective: To automate the large volume of paper check processing through clearinghouse systems and other electronic means of processing.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of checks processed	13,916/mo	11,700/mo	11,000/mo	10,000/mo

Trend: Check collection volume is a large portion of daily collections that needs an efficient handling process. Since the implementation of online payments and electronic conversion of payments by some banks, the volume of checks handled by the Utility Billing office has decreased. Our total overall volume for paper checks decreased by 18% this past fiscal year.

- Streamline daily online recurring paper check collections through electronic bank method. (City Goal 5.5)

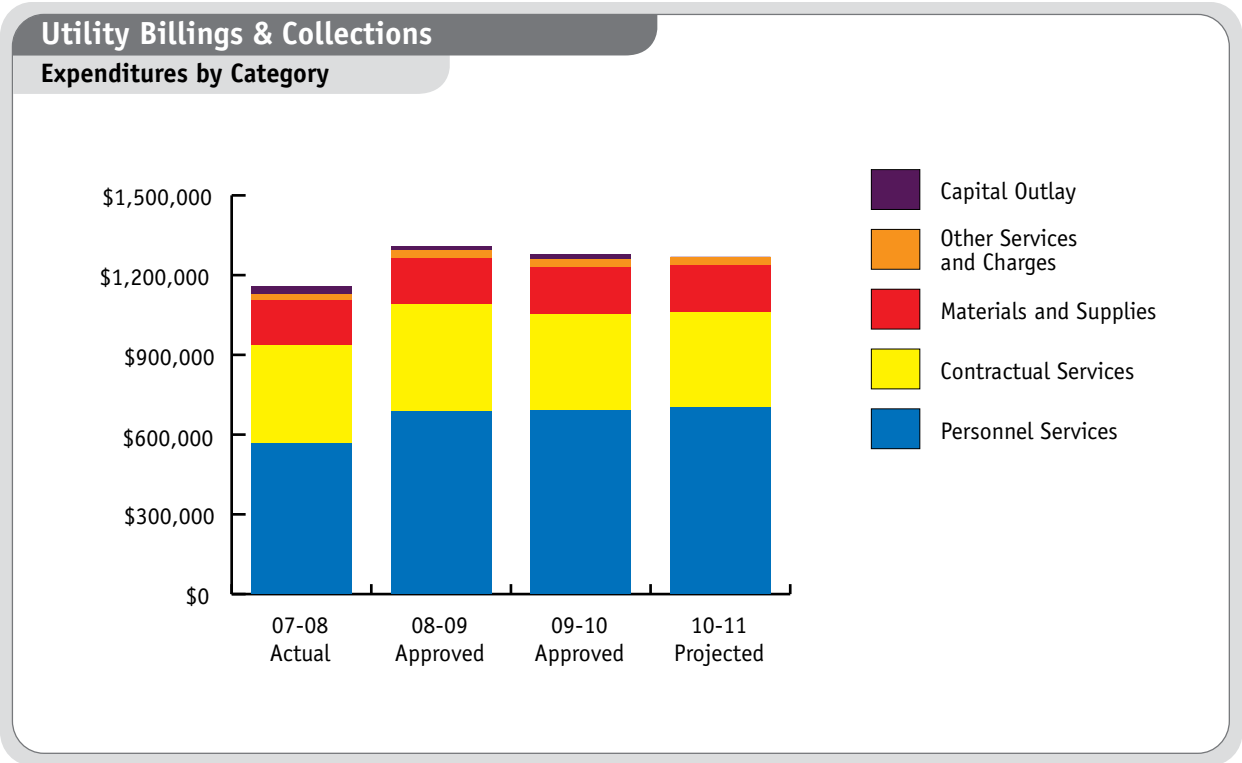
Objective: To decrease the volume of online paper checks by converting these checks into electronic transactions.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of online recurring checks processed	1,419/mo	463/mo	400/mo	350/mo

Trend: Our volume of online checks from customers who use their own banking relationships to pay their monthly utility bill on a recurring basis has dropped significantly. We believe this is mostly due to the fact that our online and pay by phone volumes have increased during the last fiscal year. This change has allowed our department to direct the time saved from the decrease to better serve our walk-in customers.

Summary of Key Measurement Indicators

Measurement Indicators	Actual 2007-08	Estimated 2008-09	Projected 2009-10
Demand			
Customer Base	30,000	31,000	31,500
Input			
Number Authorized FTEs	**15.00**	**15.00**	**15.00**
Operating Expenditures	**$1,157,262**	**$1,310,511**	**$1,278,868**
Output			
Number of Work Orders Processed	15,530	15,800	16,000
Number of Payments Collected	313,340	314,000	315,000
Total Dollars Collected	$38,053,130	$40,000,000	$41,000,000
Efficiency			
Authorized Personnel as % of Utility Fund	**11.63%**	**11.36%**	**11.36%**
Expenditures as a % of Utility Fund	**3.02%**	**3.67%**	**3.40%**
Effectiveness			
Payment Processing Data Entry Error Rate	0.01%	0.01%	0.01%

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Utility Office Manager	1	1	1	1.00	1.00	1.00
Customer Service Supervisor	1	1	1	1.00	1.00	1.00
Senior Customer Service Representative	1	1	1	1.00	1.00	1.00
Customer Service Representative	5	5	5	5.00	5.00	5.00
Receptionist	1	1	1	1.00	1.00	1.00
Customer Service Representative - P/T	2	2	2	1.00	1.00	1.00
Field Services Coordinator	1	1	1	1.00	1.00	1.00
Utility Accountant I	1	1	1	1.00	1.00	1.00
Water Service Representative	2	2	2	2.00	2.00	2.00
Senior Water Service Representative	1	1	1	1.00	1.00	1.00
Total	16	16	16	15.00	15.00	15.00



Summary of Expenditures:

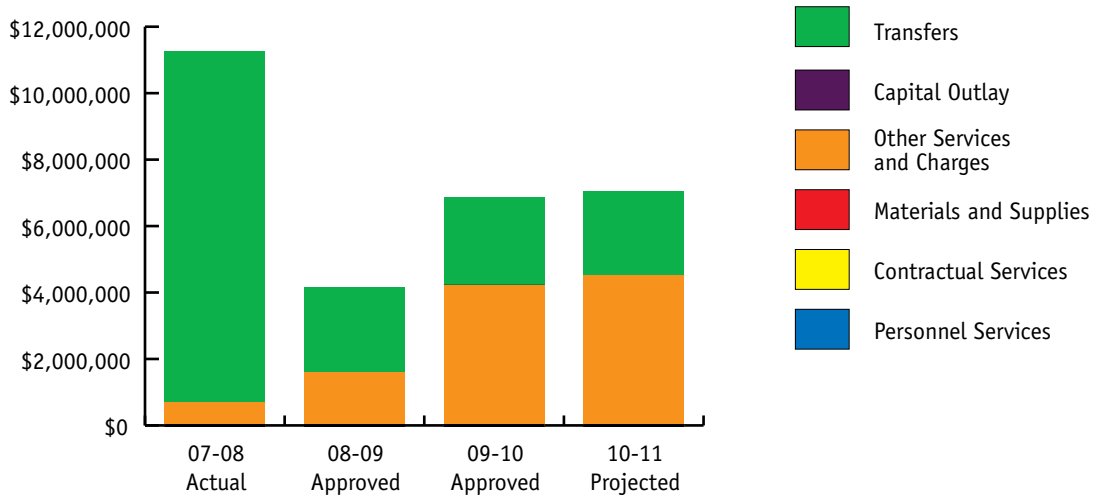
	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$566,793	$685,734	**$690,587**	$701,383
Contractual Services	371,802	406,232	**362,948**	359,259
Materials and Supplies	166,856	170,600	**176,113**	176,113
Other Services and Charges	21,706	30,700	**31,220**	32,118
Capital Outlay	30,106	17,245	**18,000**	0
Total Expenditures:	$1,157,263	$1,310,511	**$1,278,868**	$1,268,873
Expenditures per Capita:	$12.35	$13.44	**$12.69**	$12.28

Utility Debt Service & Transfers - Program Description

To provide for the scheduled retirement of the City's bonded and other long-term debt. See also the Debt Schedules Section of this budget.

Utility Debt Service & Transfers

Expenditures by Category



Summary of Expenditures:

	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget	2010-11 Projected Budget
Personnel Services	$0	$0	**$0**	$0
Contractual Services	0	0	**0**	0
Materials and Supplies	0	0	**0**	0
Other Services and Charges	692,054	1,593,100	**4,236,404**	4,510,000
Capital Outlay	0	0	**0**	0
Transfers	10,567,096	2,566,000	**2,646,000**	2,550,000
Total Expenditures:	$11,259,150	$4,159,100	**$6,882,404**	$7,060,000
Expenditures per Capita:	$120.16	$42.66	**$68.28**	$68.34

Capital Projects Funds Expenditures

Capital Improvement Program

- General Government
- Transportation
- Water / Wastewater Utility

CIP - Project Cost Summary

CIP - Funding Summary

CIP - Project Funding Detail

CIP - Project Proposed Expenditures

Estimated Annual Operating Cost Detail

Capital Improvement Program

As the City of Round Rock looks to the future, City leaders and staff envision a community that has planned for growth and development and provides its citizens with quality services and programs. Based on the 2000 census, the City of Round Rock is the 9th fastest growing city in the U.S. and the fastest growing city in the nation with a population over 25,000. As one of the fastest growing cities in the U.S., the City of Round Rock must meet the challenges of growth by providing adequate capital improvements for the citizens of Round Rock. Capital improvement projects are a major component in planning for the future of the City.

The backbone of any community comes from its infrastructure – a City cannot sustain growth without adequate public facilities and transportation and utility systems. The City's capital improvement program plays a major role in how the City will function in the future as a sustainable community. Many of these improvement projects have a significant impact on the City's plans to stimulate growth in the local economy.

The City of Round Rock has systematically developed the Capital Improvement Program (CIP) using the City's Strategic Goals as a starting point. The Strategic Goals form the policy basis for preparing the City's master planning documents. The master planning documents provide near-term planning horizons for selecting projects to be included in the multi-year CIP, which is a minimum of five years in length. Project management tools and sound business practices establish well-defined project requirements, schedules and cost estimates for properly planning and executing the CIP. These tools and practices also include project reporting during the execution and over the useful life of the improvement.

Strategic Planning

The City approaches its planning and operations strategically. Goals for the City and its operating departments are developed in relation to the City's Strategic Plan and provide a common vision for where the City's efforts and resources are to be directed over the next five years and beyond. The City's goals, developed within the Strategic Plan, provide direction for developing the Capital Improvement Program. Specific goals relating to capital improvements include:

Goal #2	Review the General Plan with emphasis on the Northeast Quadrant of the city to provide for educational, business, residential and retail uses.	
	2.1	Develop a plan to identify future land uses, major transportation routes, utility requirements and a comprehensive park system for the Northeast Quadrant.
Goal #3	Improve the image and appearance of Round Rock.	
	3.4	Develop a corridor beautification plan for arterials, including significant entryways. This addresses "edges."
Goal #4	Plan and facilitate the City's transportation systems, at the local and regional level, to improve traffic flow and personal mobility.	
	4.1	Plan the City's transportation systems.
	4.2	Implement transportation projects and systems.
	4.3	Maintain and operate City's transportation systems.
	4.4	Protect the function of the city's arterial roadway system by adopting land use and access policies that concentrate high intensity land uses, minimize strip development, and limit direct driveway access and curb cuts along major roadways.

Strategic Planning (cont.)

Goal #5	Plan and implement effective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.	
	5.1	Ensure city services, facilities and equipment meet the needs of residents, customers and employees through the development of annual departmental goals, objectives and strategic budgeting.
	5.3	Provide a safe environment by promoting a high quality, cost efficient public safety program.
	5.4	Provide a high quality, cost efficient public water and wastewater utility system that complies with all applicable state and federal standards and regulations.
	5.6	Establish partnerships among the City, other local governments, local businesses and social service providers to address regional issues and provide improved services.

Master Planning

With the Strategic Goals as the policy direction, the City of Round Rock uses a comprehensive approach to master planning. Planning is driven by the demand of the community, which is created by the growth and development of the City. The City is committed to providing outstanding service by supporting and promoting growth and economic development in the community.

The master planning environment includes assessing the needs of the community through citizen and customer surveys, researching technological innovation, demographic trend analysis and observation of other factors affecting the community, assessing the needs of each City department for its area of responsibility, and making informed assumptions concerning the community's general needs for an ultimate growth scenario. Ultimate growth is based on the total development of land within the present city limits and the extra territorial jurisdiction (ETJ). Once compiled, this needs assessment is combined with the City Council's direction and staff's view of the City's business purpose to provide a foundation for master planning, and this guides the City's efforts for up to 50 years into the future.

Typically, the City will update its planning documents every ten years with a major amendment at the five-year midpoint. To keep pace with development and growth, the City will make additional amendments to the plans on an as needed basis. The updates and amendments are presented to the public in formal hearings and the City Council adopts the changes by ordinance. The planning documents include a:

- General Plan
- Comprehensive Transportation Master Plan – Planning horizons of 2010, 2020 and ultimate build out.
- Water Master Plan – Planning horizons of 10 and 20 years and ultimate build out for infrastructure and beyond 30 years for water reserves.
- Wastewater Master Plan – Planning horizon of 10 years and ultimate build out.
- Parks and Open Space Plan – Planning horizon of five years and ultimate build out.
- Citywide Trails Master Plan – Planning horizon of ultimate build out.

As planning has become a critical component of the City's work structure, staff continually look for new and innovative ways to combine sound solutions with the clear and consistent business principles that meet the ever-changing needs of the citizens -- thus allowing the City to create a sound business plan and roadmap for the City's future.

Project Selection

Round Rock's capital improvement project selection process is systematic and deliberate. Typically, the steps are:

1. **Defining eligible projects.** The master planning process and documents provide potential projects to be included in the multiyear Capital Improvement Program (CIP), which is a minimum of five years in length. Round Rock also uses a general definition for eligible projects as items generally costing greater than $50,000, provides a fixed asset or equipment and has a life span of at least five years. Some common examples of capital improvements include streets and arterial roadways, public libraries, water and wastewater lines, and park and recreation facilities.

2. **Developing a priority ranking system.** The master planning process and documents establish near-term planning horizons for initially ranking capital improvement projects. City staff determines the timing, cost and priorities for each individual project to further refine project ranking, which is coordinated with the City Manager to aid in translating Council priorities into project priorities. The ranking process then begins a formal process, which may include public hearings, and consideration or approval by a board, citizen task force and/or City Council. In the case of a general obligation bond, approval must be obtained from the voters.

3. **Identifying, assessing and coordinating potential funding sources.** Key elements of developing, assessing and coordinating potential internal and external funding sources is identifying the funding sources, assessing the City's financial condition and its ability to service existing and new debt and coordinating the best source of funds for needed capital improvements. This evaluation process is performed by the Director of Finance and is used to provide the foundation for the proposed CIP.

4. **Preparing the Spending Plan.** Based on the prioritized list of needed improvements and the assessment of sources and availability of funding, the CIP spending plan is prepared. The plan identifies the capital improvements that are programmed (to be constructed) in the next fiscal year. After preparation, the CIP spending plan is presented to the government body for ratification, and becomes the official and legal policy of the City. The approved funding plan is the authority required for City staff to execute projects.

Project Management

The City of Round Rock strives to execute projects that meet the needs of the citizens within schedule and cost constraints. To achieve these objectives, City staff uses a comprehensive method for managing projects, which begins during the master planning process and continues through project close out.

The project management process starts with translating the needs of the citizens and the City into the project's technical requirements or scope. With the scope established, a preliminary project cost estimate, a reasonable schedule and an annual operating cost estimate are developed. The estimates and schedules are used as a key element in the priority ranking process. Developing annual operating cost estimates is not only critical in evaluating the project during the ranking process, but it provides important information, such as personnel requirements, maintenance costs, etc., which is used to plan and develop future budgets.

As the project transitions from planning into execution, City staff actively manages the project by monitoring the project scope to prevent scope changes during the project and refining the scope, if needed, to adjust for unforeseen challenges. The cost estimates and schedules developed during the planning process are also refined and adjusted as the project moves through the design process, so accurate cash flows are available for determining the timing and size of expenditures. In the case of general obligation bonds, accurate timing and size of the issuance can reduce issuance costs and the net ad valorem tax impact to property owners.

The City of Round Rock is constantly striving to improve the Capital Improvement Program by implementing best practices for project management. In the future, the City will continue to diligently manage the CIP to enhance the quality of life for the citizens of Round Rock and keep projects on time and within budget.

Project Reporting

The City of Round Rock considers external and internal communication as an important element of good government and good project management. Throughout the Capital Improvement Program process, City staff maintains open lines of communication with the public, the City Council, the City Manager and the City Directors through the use of public meetings, presentations, progress and status reports and the Capital Improvement Program web pages. Project managers are also readily available to address any issues or challenges that may occur during project execution. Regularly scheduled reporting cycles require the project managers to continuously monitor project progress/status and result in a reduction in unexpected delays.

Future Project Operating Costs

As mentioned previously, annual operating cost estimates are developed by the project manager during the master planning process and are used as an important element in ranking project priority. Annual operating costs can include personnel, scheduled repair and maintenance and utilities in the case of buildings. To prepare for the future and avoid shortfalls, the City uses the annual operating cost estimates to plan and develop future budgets. If practical, the City will establish new programs tailored specifically to repair and maintain similar capital improvements, like streets and utilities. One such program is the annual Street Maintenance Program, which was established to improve the integrity and service life of the existing City's streets using sealcoat, crack seal and overlay. A pavement management system has been established to protect the City's investment in the approximate 1,028 lane-mile street system. The objective of the City's pavement management system is to provide serviceable streets in the most cost-effective way possible. To meet this goal, the street conditions are surveyed and then combined with the data on the streets' maintenance history, original design, and traffic uses. This information is used to determine whether maintenance is needed and what type of resurfacing is appropriate. The annual project typically encompasses approximately one-eighth of the lane miles of asphalt concrete paving. The amount of lane miles increases annually due to the construction of new roads and streets and development of subdivisions and commercial properties.

Five-Year Capital Improvement Program Project Summary

The Capital Improvement Program (CIP) is a multiyear plan covering a minimum of five years that forecasts spending for all anticipated capital projects. The plan addresses repair and replacement of existing infrastructure, as well as the development or acquisition of new facilities, property, improvements and capital equipment to accommodate future growth. As a planning tool, it enables the City to identify needed capital projects and coordinate facility financing, construction, operation and scheduling. The Capital Improvement Program encompasses three distinct components.

General Government - These projects include municipal facilities, parks and park improvements, sidewalks, landscaping, traffic signals, street, regional detention, drainage improvements, public safety capital equipment and facilities. Projects in this component are funded from general government resources such as property tax, sales tax and the issuance of authorized bonds. Regional detention projects are primarily funded through developer fees.

Transportation - In August 1997, the Citizens of Round Rock authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for arterial roadways and other related transportation system improvements. The additional revenue is not part of the City's general operating budget but is budgeted and spent by a non-profit economic development corporation established expressly for the above purpose with the approval of the Round Rock City Council. Since 1998, the Round Rock Transportation System Development Corporation (RRTSDC) and the City have utilized the sales tax revenue to leverage other sources of funding and maximize the number of transportation projects in the City of Round Rock.

Water and Wastewater Utility - These projects are major water and wastewater repairs, replacements and the development or acquisition of new facilities. Water and wastewater utility projects are funded from the sale of water and wastewater services, utility impact fees and the issuance of revenue bonds.

Five-Year Capital Improvement Program Project Summary (cont.)

General Government

The General Government component includes projects in the categories of public service facilities, park projects and park improvements, sidewalks, landscaping, traffic signals, street and drainage improvements, public safety capital equipment and facilities. Funding for general government projects is derived from general government resources such as property tax, sales tax, issuance of authorized bonds and developer fees.

Public Service Facilities

- Business Center Complex
- City Hall Policy Center
- Southwest Downtown Area Infrastructure Improvements
- Public Works Master Plan
- Vehicle Maintenance Expansion
- Downtown Redevelopment Plan
- City Gateway Entrances
- Library Radio Frequency ID System
- Citywide Strategic Plan Phase Two

These projects address a rapidly increasing need for public service facilities as the City's population grows and quality of life expectations increase. City staff will grow with these expectations. Planned municipal facilities include the Business Center Complex and the City Hall Policy Center, which will provide the unique and specific requirements of a city. The Downtown Redevelopment Plan will be addressing integrated land use, transportation and economic issues. City Gateway Entrances will provide for a community entry sign along IH35. The City Library will begin to implement the radio frequency ID system which allows books to be "tagged" for increased efficiency and friendliness on an automated self check out/in system. The system also secures books against theft.

The Southwest Downtown Area Infrastructure Improvements provide the capacity for the City to contain a 13-acre municipal office campus, a trailhead park and greenbelt along Lake Creek, and potentially more commercial and residential use in the downtown area. Improvements consist of streets, sidewalks, drainage, utilities and streetscapes.

Information Technology

- Fiber Optic Networking
- Information Technology Assessment
- Financial Information Services

The Fiber Optic Networking project will cover the construction of lateral connections from various City facilities to the RRISD ring system. It will also provide the equipment necessary to light the connections for use in the data/telecommunications network system serving the City. The City is nearly complete on the Information Technology Assessment which reviewed the types of technology used in all departments. It also captured the data and information flow between City departments and divisions. The assessment will provide valuable information in planning Citywide technology strategies and purchases for increased efficiency in data communication. Updating the Financial Information Services will serve our current and future needs for comprehensive finance software.

Five-Year Capital Improvement Program Project Summary (cont.)

Public Safety Equipment and Facilities

- Quint Fire Apparatus

Fire engines will be purchased according the Fire Apparatus Replacement Schedule. This will ensure a coordinated replacement cycle when engines reach their aging capacity.

Parks and Recreation

- City-Wide Trails
- Brushy Creek East Gap Trail
- Old Settlers Sports Complex
- West Side Recreation Center
- Old Settlers Park Practice Fields

The development of City Wide Trails is to encourage walking and biking in the community and to support local and regional transportation systems. Several trail projects have been completed.

In the City's commitment to the development of Old Settler's Park, there is a continuation of building out the park to provide more diversified programs and recreational facilities. The park has seen the installation of a new playground, new ball field lights, ball fields, parking lots and soccer fields. With the focus on the City of Round Rock as the "Sports Capital of Texas" many of the projects have expanded the ability to offer abundant and attractive sports facilities. The Old Settler's Sports Complex is nearly complete and includes 25 state of the art ballfield complexes. The complex also contains a new Tennis Pro Shop, practice fields and restrooms.

A West Side Recreation Center is scheduled to meet the overwhelming response in memberships the City has received since opening our first recreation center in July 2000. This will allow for growing memberships along with new and current programs.

Sidewalks, Landscapes and Traffic Signals

- Downtown Parking and Intermodal Transit Facility

Downtown Parking and Transit Facility is designed to meet the needs of the downtown area with parking facilities, traffic control, and pedestrian paths, as well as provide increased safety at busy intersections. An underground parking garage has been completed and is located under the Baca Senior and Activity Center.

Five-Year Capital Improvement Program Project Summary (cont.)

Streets, Drainage and Storm Water Control

- Meister Lane Improvements
- Street Seal Coat Program
- Pavement Management Software
- Policy Center Street Improvements
- Creekbend Boulevard
- Chisholm Trail Reconstruction
- Chisholm Parkway Extension
- Sam Bass Road
- Little Oaks Subdivision
- Ledbetter Street
- Messick Loop-Hanlac Trail Channel Improvements
- Eggers Acres-Dennis Drive Improvements
- Storm Water Master Plan Assessment

These projects will cover a myriad of infrastructure needs such as repair, relocation, replacement and reconstruction of major and local roadways. These projects will include the accompanying drainage and underground utilities. This will greatly improve and enhance the mobility of citizens and decrease congestion. New and improved streets will provide better road safety and access to key areas.

The Street Seal Coat Program is an annual preventative maintenance program designed to systematically seal coat city streets. Areas of the city are designated each year depending on the existing age of the seal coat. The pavement management system will track the condition of the City's streets. The system will produce detailed and accurate reports of the streets to use in conjunction with annual seal coating and other repairs.

Stormwater channels require "wet" maintenance and are often overgrown with weeds, erosion and silting. Channel improvements will correct these safety concerns and eliminate higher maintenance costs.

Five-Year Capital Improvement Program Project Summary (cont.)

Transportation

In 1997 the citizens of Round Rock voted to authorize an additional one half cent sales tax for the specific purpose to build roads and major arterials. The Transportation component of the Capital Improvement Program covers those projects funded through this additional sales tax.

Transportation Projects

- Arterial A
- County Road 113-Kiphen Road-Old Settlers Blvd.
- FM 1460-North Grimes Blvd.
- RM 620
- Traffic Signals
- US Highway79-from FM1460 to CR195
- Transportation Consulting
- IH-35 Area Improvements
- Hester's Crossing Bridge Replacement
- Wyoming Springs Drive
- Red Bud Lane Phase Four
- Arterial M-North Mays Extension
- US 79 at North Mays
- Arterial M-5
- Arterial M-4
- Cypress Cove Extension
- South Mays at Gattis School Rd.
- Arterial L-2
- Arterial M-3
- FM 3406
- AW Grimes Blvd. South
- Southwest Downtown Main St. Project #1
- Southwest Downtown Main St. Project #2,3&7
- Southwest Downtown Main St. Project #4&5
- Arterial C

Transportation projects are new road and road betterments as planned through the City's Comprehensive Transportation Master Plan. This Master Plan has elements to provide an adequate future transportation system, identify environmentally sensitive areas, and develop roadway design standards. Transportation is an important concern of the citizens and the administration of Round Rock. The projects listed above have been approved and are on the City's Transportation Capital Improvement Program. The TCIP is a short term view of the City's needs for transportation. Some of the projects above are approved for design costs only as the City continues to monitor the priorities of a growing City and its transportation needs.

Five-Year Capital Improvement Program Project Summary (cont.)

Water and Wastewater Utility

The final component of the City of Round Rock's Capital Improvement Program is the Water and Wastewater Utility. This includes projects in the categories of major water and wastewater lines, processing facilities, water transmissions, water storage, and water operations. This includes major repairs, replacements and new development. Funding for water and wastewater projects is derived from the sale of water and wastewater services, utility impact fees and the issuance of revenue bonds.

Water Utility

- Ground Water Filtration
- Manville/CR 122 Water Improvements
- RM 1431 2MG Elevated Tank
- CR 112 24" Waterline
- Asbestos Pipe Replacement Program
- 2010 Water Treatment Plant Rehabilitation
- 1.5MG Clearwell at Water Treatment Plant
- West Side Recreation Center Offsite Utilities
- Round Rock Ranch/High Country Waterline Replacement
- Annexation Utility Improvements-Various Locations
- 2010 PRV Installation
- Regional Water Transmission Line-Segment 3
- FM 1460 Waterline

Water system lines, storage improvements and system improvements are ongoing capital repairs or betterments. These projects improve, strengthen or increase the City's water utility system to provide the level of service required by our citizens and businesses. Expanding water services is necessary to accommodate the City's current and future growth. Major renovations and repairs keep the water system running efficiently and effectively. With completion of the pump upgrades and a larger raw water transmission line from Lake Georgetown, the water treatment plant is being re-rated from its original capacity of 48 million gallons per day (MGD) to 52 MGD. The plant is currently rehabilitating components within to ensure it continues to perform at top efficiency and capacity. A new 1.5 MG clearwell is being constructed at the plant site to maximize the storage of treated water to be readily available during higher demand periods.

Five-Year Capital Improvement Program Project Summary (cont.)

Reuse Water Utility

- Brushy Creek Regional Wastewater Plant Reuse Water Treatment Facilities
- Old Settlers Park 24" Reuse Water Transmission Line

Recycling the treated wastewater is an environmentally friendly, economical and safe solution for large irrigation. The City is in the planning and design phase of constructing facilities at the wastewater treatment plant to treat and pump ultimately up to 10 MGD of reuse water to various areas of the City. The first phase is to irrigate Old Settlers Park with reuse water to alleviate the City's demand on potable water for irrigation. The City received a grant from the Bureau of Reclamation to help with costs of building the facilities and transmission lines.

Regional Water

- Lake Travis Regional Water Supply

The City of Round Rock completed a study in September 2005 that evaluated alternatives for use of the water rights in Lake Travis owned by the City. The study concluded that a joint project with Cedar Park would offer economic benefits to both cities. The City of Leander is also participating in this regional system to obtain additional capacity. The regional system will ultimately provide 105.8 MGD of treated water capacity, with Cedar Park receiving 15 MGD, Round Rock receiving 40.8 MGD and Leander receiving 50 MGD. Phase I of the project is scheduled for completion in the summer of 2012. It will consist of a regional water treatment plant, new raw water intake structure and pipelines, and new treated water transmission lines that will service the three cities. The system will be owned and operated by the Brushy Creek Regional Utility Authority (BCRUA), a local government corporation, which was created by the three participating cities.

Wastewater Utility

- Wastewater Basin Inspection and Rehabilitations
- McNutt Creek Wastewater Improvements
- West Side Recreation Center Offsite Utilities
- Forest Creek Wastewater Study
- Brushy Creek Wastewater Improvements
- Lake Creek Wastewater Improvements
- Annexation Utility Improvements-Various Locations

Wastewater system line improvements are line extensions to serve a growing customer base, ongoing capital repairs or betterments. Completed repairs and renovations provide significant treatment cost reductions in the future by preventing ground water from seeping into collector lines.

Regional Wastewater

The Brushy Creek Regional Wastewater Plant recently completed an expansion that gave the City of Round Rock 17.1 MGD capacity at the plant.

Capital Improvement Program Project Cost Summary

The following table summarizes the project cost of the City of Round Rock Capital Improvement Program. Included in the total project cost, is the City of Round Rock's funded amount and all other outside funding. The annual operating costs are the anticipated operating costs expected in the first fiscal year of a new program associated with the completion of a capital project.

Project/Program Title	Total Project Cost	Annual Operating Costs
General		
Public Service Facilities		
Business Center Complex	$6,000,000	
City Hall Policy Center	7,845,000	$60,000
SW Downtown Area Infrastructure	7,003,532	15,000
Vehicle Maintenance Expansion	287,000	
Downtown Redevelopment Plan	500,000	
City Gateway Entrances	250,000	
Library Radio Frequency ID System	191,000	
Citywide Strategic Plan Phase Two	52,000	
Public Works Master Plan	50,000	
Information Technology		
Fiber Optic Networking	432,355	
Information Technology Assessment	194,940	
Financial Information Services	538,658	
Public Safety Equipment And Facilities		
Quint Fire Apparatus and Equipment	785,135	
Parks And Recreation		
City Trail Systems-A	495,000	20,760
Brushy Creek East Gap Trail	2,959,500	
Old Settlers Sports Complex	18,200,000	
West Side Recreation Center	8,043,500	1,200,000
Old Setters Park Practice Fields	331,000	

Capital Improvement Program Project Cost Summary (cont.)

Project/Program Title	Total Project Cost	Annual Operating Costs
General (cont.)		
Sidewalks, Landscapes and Traffic Signals		
Downtown Parking and Intermodal Transit Facility	4,000,000	30,000
Streets, Drainage and Storm Water Control		
Meister Lane Improvements	1,790,506	
Storm Water Master Plan Assessment	200,000	
Pavement Management Software	254,000	
Policy Center Street Improvements	989,486	
Little Oaks Subdivision	1,000,000	
2008 Seal Coat Program	3,197,060	
Creekbend Boulevard	6,675,000	
Chisholm Trail Reconstruction	6,160,000	
Chisholm Parkway Extension	1,300,000	
Sam Bass Road	3,820,000	
Eggers Acres-Dennis Drive Improvements	1,570,000	
Ledbetter Street	280,000	
Messick Loop-Hanlac Trail Channel Improvements	640,000	
General Projects Total	**$86,034,672**	

Capital Improvement Program Project Cost Summary (cont.)

Project/Program Title	Total Project Cost	Annual Operating Costs
Transportation		
Arterial A	$21,818,000	
CR 113-Kiphen Rd.-Old Settlers Blvd.	15,246,561	
FM 1460-North Grimes	16,762,384	
RM 620	11,000,000	
Traffic Signals	4,650,000	
US 79-from FM1460 to CR195	12,662,745	
Transportation Consulting	906,351	
IH35 Area Improvements	14,311,856	
Hester's Crossing Bridge Replacement	17,880,000	
Wyoming Springs Drive	8,016,552	
Arterial M-No. Mays Extension	3,550,000	
Red Bud Lane Phase Four	2,750,000	
US79 at North Mays	120,000	
Arterial M-5	711,000	
Arterial M-4	772,500	
Cypress Cove Extension	235,000	
South Mays at Gattis School Rd.	535,000	
Arterial L-2	776,000	
Arterial M-3	1,289,000	
FM 3406	910,000	
AW Grimes Blvd. South	350,000	
Southwest Downtown Main St. Project #1	1,200,000	
Southwest Downtown Main St. Project #2,3, & 7	4,410,000	
Southwest Downtown Main St. Project # 4 & 5	964,000	
Arterial C	486,000	
Transportation Projects Total	$142,312,949	

Capital Improvement Program Project Cost Summary (cont.)

Project/Program Title	Total Project Cost	Annual Operating Costs
Water/Wastewater Utility		
Water Utility		
Groundwater Filtration*	$6,000,000	
Manville/CR 122 Water Improvements	100,000	
RM1431 2MG Elevated Tank	4,685,000	
CR112 24" Waterline	1,500,000	
Greenslopes Asbestos Pipe Replacement	810,200	
2010 Water Treatment Plant Rehabilitation	2,800,000	
1.5MG Clearwell at Water Treatment Plant	2,780,000	
West Side Recreation Center Offsite Utilities*	255,000	
Round Rock Ranch/High Country Waterline Replacement	456,066	
FM 1460 Waterline*	650,000	
Saddlebrook, Greenslopes, Pecan Hill Annexation Utility Improvements*	429,558	
Rocking J Annexation Utility Improvements*	94,000	
Sunrise Road (Glen Tract) Annexation Utility Improvements*	500,000	
2010 PRV Installation*	500,000	
2009 Asbestos Pipe Replacement*	900,000	
2010 Asbestos Pipe Replacement*	1,000,000	
Regional Water Transmission Line-Segment 3*	12,400,000	
Regional Water Supply and Treatment System	67,500,000	

Capital Improvement Program Project Cost Summary (cont.)

Project/Program Title	Total Project Cost	Annual Operating Costs
Water/Wastewater Utility		
Wastewater Utility		
Forest Creek Wastewater Study	100,000	
Basin Inspections and Repairs FY06-07	2,232,450	
Basin Inspections and Repairs FY07-08	2,360,015	
Basin Inspections and Repairs FY2010*	2,681,946	
West Side Recreation Center Offsite Utilities*	555,000	
McNutt Creek Segment C10 Wastewater Interceptor*	1,401,472	
Brushy Creek 3 Wastewater Improvements*	98,901	
Lake Creek 2 Wastewater Improvements*	3,538,062	
Lake Creek 3 Wastewater Improvements*	580,228	
Rocking J Annexation Utility Improvements*	93,000	
Harrell Parkway Annexation Utility Improvements*	98,000	
Water Re-Use		
Brushy Creek Regional Wastewater Plant Reuse Water Treatment Facilities	3,295,000	
Old Settlers Park 24" Reuse Water Transmission Line	2,027,000	
Utility Projects Total	**$122,420,898**	

*These utility projects are in the planning phase for future construction.

Capital Improvement Program Funding Summary

As described within the three components of the City of Round Rock's Capital Improvements Projects there are specified funding sources. These are the City's identified funding sources for the Capital Improvement Program.

General Government Funding Sources

2001- $89,800,000 Authorized General Obligation Bonds

2002 General Obligation Bonds-First Issue	$35,000,000
2004 General Obligation Bonds-Second Issue	$20,000,000
2008 General Obligation Bonds-Third Issue	$34,800,000
General Obligation Bond Interest	$520,994
General Self Financed Construction	$20,297,154
2007 Certificates of Obligation	$14,500,000

Transportation Funding Sources

Transportation Construction Fund

2001 Sales Tax Revenue Bonds	$25,890,000
State Infrastructure Bank Loans	$50,058,410
Transportation Sales Tax *	$118,100,661

Water and Wastewater Utility Funding Sources

Utility Construction Funding **	$118,656,340

*1/2 cent sales tax, future borrowings and participation funding.

** Funding for Utility construction projects include cash transfers from Water and Wastewater Services, (pay as you go financing), Impact Fees, where applicable and the future issuance of revenue bonds.

Capital Improvement Program Project Funding Detail

The following tables identify the funding source name, type and a list of capital projects that utilize that source. Some projects will appear in more than one table as the project has multiple funding sources.

General Government Funding Sources

2001 Authorized General Obligation Bonds

Project/Program Title	Total Project Cost	First Issue Funding 2002	Second Issue Funding 2004	Third Issue Funding	GO Bond Interest
Public Service Facilities					
Business Center Complex (1)	$6,000,000			$4,000,000	
City Hall Policy Center	7,845,000		$200,000	7,645,000	
SW Downtown Area Infrastructure (2)	7,003,532	$3,501,718	1,480,820		$520,994
Parks and Recreation					
City Trail Systems-A	495,000			495,000	
West Side Recreation Center (3)	8,043,500	10,000	200,000	6,790,000	
Brushy Creek East Gap Trail (4)	2,959,500			190,000	
Sidewalks, Landscapes and Traffic Signals					
Downtown Parking and Intermodal Transit Facility	4,000,000	2,031,500	1,491,300	477,200	

Capital Improvement Program Project Funding Detail (cont.)

2001 Authorized General Obligation Bonds (continued)

Project/Program Title	Total Project Cost	First Issue Funding 2002	Second Issue Funding 2004	Third Issue Funding	GO Bond Interest
Streets, Drainage and Storm Water Control					
Creekbend Boulevard (5)	6,675,000	1,228,000	500,000	3,447,000	
Policy Center Street Improvements	989,486		989,486		
Chisholm Trail Reconstruction	6,160,000	1,530,000	2,000,000	2,630,000	
Chisholm Parkway Extension	1,300,000	450,000	500,000	350,000	
Sam Bass Road	3,820,000	1,035,000	1,960,000	825,000	
Eggers Acres-Dennis Drive Improvements	1,570,000		423,000	1,147,000	
Ledbetter Street	280,000			280,000	
Messick Loop-Hanlac Trail Channel Improvements	640,000			640,000	
Completed Projects Costs through 09-30-09		24,882,282	10,045,194	5,525,499	
Issuance Costs		331,500	210,200	**358,301**	
Total General Obligation Bonds and Interest		**$35,000,000**	**$20,000,000**	**$34,800,000**	**$520,994**

(1) Business Center Complex has funding in General Self Finance Construction Fund.
(2) Southwest Downtown Infrastruction has funding in General Self Finance Construction Fund.
(3) Westside Recreation Center has funding in General Self Finance Construction Fund.
(4) Brushy Creek East Gap Trail is additionally funded by a grant from Texas Department of Transportation and cost participation from Williamson County.
(5) Creekbend Boulevard has received $1,500,000 in funding from Texas Department of Transportation.

Capital Improvement Program Project Funding Detail (cont.)

General Self Financed Construction

Project/Program Title	Total Project Cost	General Self Financed Funding
Public Service Facilities		
Business Center Complex (1)	$6,000,000	$2,000,000
Southwest Downtown Infrastructure (2)	7,003,532	1,500,000
Vehicle Maintenance Expansion	287,000	287,000
Downtown Redevelopment Plan	500,000	500,000
City Gateway Entrances	250,000	250,000
Library Radio Frequency ID System	191,000	191,000
Citywide Strategic Plan Phase Two	52,000	52,000
Public Works Master Plan	50,000	50,000
Information Technology		
Fiber Optic Networking	432,355	432,355
Information Technology Assessment	194,940	194,940
Financial Information Services	538,658	538,658
Public Safety Equipment and Facilities		
Quint Fire Apparatus and Equipment	785,135	785,135
Parks and Recreation		
Old Settlers Sports Complex (3)	18,200,000	5,700,000
West Side Recreation Center (4)	8,043,500	1,043,500
Old Settlers Practice Fields	331,000	331,000
Streets, Drainage and Storm Water Control		
Meister Lane Improvements	1,790,506	1,790,506
Storm Water Master Plan Assessment	200,000	200,000
Pavement Management Software	254,000	254,000
Little Oaks Subdivision	1,000,000	1,000,000
2008 Seal Coat Program	3,197,060	3,197,060
Total General Self Financed Funding		**$20,297,154**

(1) Business Center Complex has funding in the 2001 GO's.

(2) Southwest Downtown Infrastructure has funding in the 2001 GO's.

(3) Old Settlers Complex has funding in the 2007 CO's.

(4) West Side Recreation Center has funding in the 2001 GO's.

Capital Improvement Program Project Funding Detail (cont.)

2007 Certificates of Obligation

Project/Program Title	Total Project	2007 Certificate of Obligation Funding
Drainage and Channel Improvements		
Old Settlers Sports Complex (1)	18,200,000	12,500,000
COMPLETED PROJECTS COSTS through 09-30-09	2,000,000	2,000,000
Total 2007 Certificates of Obligation		**$14,500,000**

(1) Old Settler's Sports Complex has funding in General Self Finance Construction Fund.

Transportation

Transportation Fund

Project/Program Title	Total Project Cost	Round Rock Transportation Funding	Other Funding
Transportation			
Arterial A	$21,818,000	$21,818,000	
CR 113-Kiphen Rd.	15,246,561	12,898,314	$2,348,247
FM 1460-North Grimes	16,762,384	8,562,384	8,200,000
RM 620	11,000,000	2,500,000	8,500,000
Traffic Signals	4,650,000	4,650,000	
US 79-from FM1460 to CR195	12,662,745	9,662,745	3,000,000
Transportation Consulting	906,351	906,351	
IH35 Area Improvements	14,311,866	10,269,090	4,042,776
Hester's Crossing Bridge Replacement	17,880,000	17,880,000	
Wyoming Springs Drive	8,016,552	5,016,552	3,000,000
Arterial M-No. Mays Extension	3,550,000	3,550,000	
Red Bud Lane Phase Four	2,750,000	2,750,000	
US79 at North Mays	120,000	120,000	
Arterial M-5	711,000	711,000	
Arterial M-4	772,500	772,500	
Cypress Cove Extension	235,000	235,000	
South Mays at Gattis School Rd.	535,000	535,000	
Arterial L-2	776,000	776,000	
Arterial M-3	1,289,000	1,289,000	
FM 3406	910,000	910,000	
AW Grimes Blvd. South	350,000	350,000	
Southwest Downtown Main St. Project #1	1,200,000	1,200,000	
Southwest Downtown Main St. Project #2,3&7	4,410,000	4,410,000	
Southwest Downtown Main St. Project #4&5	964,000	964,000	
Arterial C	486,000	486,000	
Completed Projects		**80,827,135**	
Total Transportation Fund	**$142,312,959**	**$194,049,071**	**$29,091,023**

Capital Improvement Program Project Funding Detail (cont.)

Water/Wastewater Utility

Utility Funding

Project/Program Title	Total Cost	Utility Funding
Water Utility		
Groundwater Filtration	$6,000,000	$6,000,000
Manville/CR 122 Water Improvements	100,000	100,000
RM1431 2MG Elevated Tank	4,685,000	4,685,000
CR112 24" Waterline	1,500,000	1,500,000
Greenslopes Asbestos Pipe Replacement	810,200	810,200
2010 Water Treatment Plant Rehabilitation	2,800,000	2,800,000
1.5MG Clearwell at Water Treatment Plant	2,780,000	2,780,000
West Side Recreation Center Offsite Utilities	255,000	255,000
Round Rock Ranch/High Country Waterline Replacement	456,066	456,066
2010 PRV Installation	500,000	500,000
Regional Water Transmission Line-Segment 3	12,400,000	12,400,000
Regional Water Supply and Treatment System	67,500,000	67,500,000

Capital Improvement Program Project Funding Detail (cont.)

Water/Wastewater Utility

Utility Funding (cont.)

Project/Program Title	Total Cost	Utility Funding
Wastewater Utility		
Forest Creek Wastewater Study	100,000	100,000
Basin Inspections and Repairs FY06-07	2,232,450	2,232,450
Basin Inspections and Repairs FY07-08	2,360,015	2,360,015
Basin Inspections and Repairs FY2010	2,681,946	2,681,946
West Side Recreation Center Offsite Utilities	555,000	555,000
McNutt Creek Segment C10 Wastewater Interceptor	1,401,472	1,401,472
Brushy Creek 3 Wastewater Improvements	98,901	98,901
Lake Creek 2 Wastewater Improvements	3,538,062	3,538,062
Lake Creek 3 Wastewater Improvements	580,228	580,228
Water Re-Use		
Brushy Creek Regional Wastewater Plant Reuse Water Treatment Facilities	3,295,000	3,295,000
Old Settlers Park 24" Reuse Water Transmission Line	2,027,000	2,027,000
Total Utility Fund	**$118,656,340**	**$118,656,340**

Capital Improvement Program Project Proposed Expenditures

General Government Projects

Project	Estimated Total Project Cost	Expenditures Through 9/30/09	2009-10 Proposed Expenditures	2010-11 Proposed Expenditures
Public Service Facilities				
Business Center Complex	$6,000,000	$3,760,575	$2,239,425	$0
City Hall Policy Center	7,845,000	474,457	6,370,543	1,000,000
SW Downtown Area Infrastructure	7,003,532	5,823,532	1,180,000	0
Vehicle Maintenance Expansion	287,000	287,000	0	0
Downtown Redevelopment Plan	500,000	500,000	0	0
City Gateway Entrances	250,000	57,810	192,190	0
Library Radio Frequency ID System	191,000	25,000	166,000	0
Citywide Strategic Plan Phase Two	52,000	52,000	-	0
Public Works Master Plan	50,000	25,000	25,000	0
Information Technology				
Fiber Optic Networking	432,355	432,355	0	0
Information Technology Assessment	194,940	194,940	0	0
Financial Information Services	538,658	38,288	500,370	
Public Safety Equipment and Facilities				
Quint Fire Apparatus and Equipment	785,135	785,135	0	0

Capital Improvement Program Project Proposed Expenditures (cont.)

General Government Projects

Project	Estimated Total Project Cost	Expenditures Through 9/30/09	2009-10 Proposed Expenditures	2010-11 Proposed Expenditures
Parks and Recreation				
City Trail Systems-A	495,000	448,220	46,780	
Brushy Creek East Gap Trail	2,959,500	591,250	1,222,139	1,146,111
Old Settlers Sports Complex	18,200,000	18,200,000	0	0
West Side Recreation Center	8,043,500	628,595	6,414,905	1,000,000
Old Setters Park Practice Fields	331,000	271,000	60,000	0
Sidewalks, Landscapes and Traffic Signals				
Downtown Parking and Intermodal Transit Facility	4,000,000	2,122,000	1,000,000	878,000

Capital Improvement Program Project Proposed Expenditures (cont.)

General Government Projects

Project	Project Cost	Expenditures Estimated Total 9/30/09	2009-10 Through Expenditures	2010-11 Proposed Expenditures
Streets, Drainage and Storm Water Control				
Meister Lane Improvements	1,790,506	511,008	1,279,498	0
Storm Water Master Plan Assessment	200,000	66,600	133,400	0
Pavement Management Software	254,000	75,000	179,000	0
Policy Center Street Improvements	989,486	0	989,486	0
Little Oaks Subdivision	1,000,000	200,000	800,000	0
2008 Seal Coat Program	3,197,060	0	3,197,060	0
Creekbend Boulevard	6,675,000	1,232,483	2,773,275	2,669,242
Chisholm Trail Reconstruction	6,160,000	1,160,000	2,500,000	2,500,000
Chisholm Parkway Extension	1,300,000	300,000	1,000,000	0
Sam Bass Road	3,820,000	1,395,309	1,424,691	1,000,000
Eggers Acres-Dennis Drive Improvements	1,570,000	452,535	1,117,465	0
Ledbetter Street	280,000	145,793	134,207	0
Messick Loop-Hanlac Trail Channel Improvements	640,000	0	640,000	0
General Governent Projects Total	**$86,034,672**	**$40,255,885**	**$35,585,434**	**$10,193,353**

Capital Improvement Program Project Proposed Expenditures (cont.)

General Government Projects (cont.)

Project	Estimated Total Project Cost	Expenditures Through 9/30/09	2009-10 Proposed Expenditures	2010-11 Proposed Expenditures
Transportation				
Arterial A	$21,818,000	$4,218,777	$12,416,658	$5,182,566
CR 113-Kiphen Rd.-Old Settlers Blvd.**	15,246,561	14,987,037		
FM 1460-North Grimes**	16,762,384	4,038,912	4,523,469	
RM 620**	11,000,000	0	0	2,500,000
Traffic Signals	4,650,000	3,148,818	1,501,182	0
US 79-from FM1460 to CR195**	12,662,745	9,662,745	0	0
Transportation Consulting	906,351	551,800	354,551	0
IH35 Area Improvements**	14,311,856	10,269,090	0	0
Hester's Crossing Bridge Replacement	17,880,000	17,880,000	0	0
Wyoming Springs Drive	8,016,552	4,461,302	3,555,250	0
Arterial M-No. Mays Extension	3,550,000	2,049,108	1,500,892	0
Red Bud Lane Phase Four	2,750,000	89,841	1,423,281	1,236,879
US79 at North Mays	120,000	120,000	0	0
Arterial M-5	711,000	491,000	100,000	120,000
Arterial M-4	772,500	587,450	185,050	0
Cypress Cove Extension	235,000	235,000	0	0
South Mays at Gattis School Rd.	535,000	211,300	273,033	50,667
Arterial L-2	776,000	0	243,000	533,000
Arterial M-3	1,289,000	0	375,000	914,000
FM 3406	910,000	200,000	710,000	0
AW Grimes Blvd. South	350,000	120,000	230,000	0
Southwest Downtown Main St. #1	1,200,000	44,400	1,155,600	0
Southwest Downtown Main St. #2,3&7	4,410,000	137,987	4,272,013	0
Southwest Downtown Main St. #4&5	964,000	367,700	596,300	0
Arterial C	486,000	486,000	0	0
Transportation Projects Total	**$142,312,949**	**$74,358,267**	**$33,415,279**	**$10,537,112**

**Additional outside funding will be required.

Capital Improvement Program Project Proposed Expenditures

Water/Wastewater

Utility Projects

Project	Estimated Total Project Cost	Expenditures Through 9/30/09	2009-10 Proposed Expenditures	2010-11 Proposed Expenditures
Water Utility				
Groundwater Filtration*	$6,000,000	$79,330	0	$3,920,670
Manville/CR 122 Water Improvements	100,000	0	$100,000	0
RM1431 2MG Elevated Tank	4,685,000	4,335,000	350,000	0
CR112 24" Waterline	1,500,000	357,641	1,142,359	0
Greenslopes Asbestos Pipe Replacement	810,200	160,180	650,020	0
2010 Water Treatment Plant Rehabilitation	2,800,000	1,175,000	1,625,000	0
1.5MG Clearwell at Water Treatment Plant	2,780,000	650,000	2,130,000	0
West Side Recreation Center Offsite Utilities	255,000	30,000	225,000	0
Round Rock Ranch/High Country Waterline Replacement	456,066	0	456,066	0
2010 PRV Installation	500,000	0	500,000	0
Regional Water Transmission Line-Segment 3*	12,400,000	0	75,000	2,400,000
Regional Water Supply and Treatment System*	67,500,000	12,954,022	17,754,048	20,000,000

Capital Improvement Program Project Proposed Expenditures (cont.)

Water/Wastewater

Utility Projects (cont.)

Project	Estimated Total Project Cost	Expenditures Through 9/30/09	2009-10 Proposed Expenditures	2010-11 Proposed Expenditures
Water reuse				
Brushy Creek Regional Wastewater Plant Reuse Water Treatment Facilities	3,295,000	100,000	2,200,000	995,000
Old Settler's Park 24" Reuse Water Transmission Line	2,027,000	120,000	1,200,000	707,000
Wastewater Utility				
Forest Creek Wastewater Study	100,000	26,000	74,000	0
Basin Inspections and Repairs FY06-07	2,232,450	1,232,450	1,000,000	
Basin Inspections and Repairs FY07-08	2,360,015	411,175	1,948,840	0
Basin Inspections and Repairs FY2010*	2,681,946	50,000	321,273	2,310,673
West Side Recreation Center Offsite Utilities	555,000	60,000	495,000	0
McNutt Creek Segment C10 Wastewater Interceptor	1,401,472	0	750,000	651,472
Brushy Creek 3 Wastewater Improvements	98,901	0	98,901	
Lake Creek 2 Wastewater Improvements	3,538,062	0	1,325,000	2,213,062
Lake Creek 3 Wastewater Improvements	580,228	0	150,000	430,228
Utility Projects Total	**$118,656,340**	**$21,740,798**	**$34,570,507**	**$33,628,105**

* Funding beyond fiscal year 2010-2011 will be required.

Capital Improvement Program Project Proposed Expenditures Summary

Category	Estimated Total Project Cost	Expenditures Through 9/30/09	2009-10 Proposed Expenditures	2010-11 Proposed Expenditures
General Government Projects	$86,034,672	$40,255,885	$35,585,434	$10,193,353
Transportation Projects	142,312,949	74,358,267	33,415,279	10,537,112
Utility Projects	118,656,340	21,740,798	34,570,507	33,628,105
Grand Total All Capital Improvement Projects	**$347,003,961**	**$136,354,950**	**$103,571,220**	**$54,358,570**

Estimated Annual Operating Cost Detail

The annual operating costs are the anticipated operating costs expected in the first year of a new program associated with the completion of a capital project

Project/Program Title	Estimated Annual Operating Costs	Budget Category	Fiscal Year 2009-10	Fiscal Year 2010-11
GENERAL				
PUBLIC SERVICE FACILITIES				
City Hall Policy Center	$60,000		$0	$0
SW Area Downtown Area Infrastructure	$15,000		$15,000	$15,000
Breakdown by Budget Category				
		Personnel Costs	$0	$0
		Contractual Services	10,000	10,000
		Materials and Supplies	0	0
		Other Expenses	5,000	5,000
		Capital Outlay	0	0
PARKS AND RECREATION				
CityWide Trail Systems-A	$20,760		$20,760	$20,760
West Side Recreation Center	1,200,000		0	1,200,000
Breakdown by Budget Category				
		Personnel Costs	$0	$720,000
		Contractual Services	0	275,000
		Materials and Supplies	20,760	195,760
		Other Expenses	0	30,000
		Capital Outlay	0	0

Estimated Annual Operating Cost Detail (cont.)

Project/Program Title	Estimated Annual Operating Costs	Budget Category	Fiscal Year 2009-10	Fiscal Year 2010-11
SIDEWALKS, LANDSCAPES, AND TRAFFIC SIGNALS				
Downtown Parking and Intermodal Transit Facility	$30,000		$30,000	$30,000
Breakdown by Budget Category				
		Personnel Costs	$0	$0
		Contractual Services	20,000	20,000
		Materials and Supplies	10,000	10,000
		Other Expenses	0	0
		Capital Outlay	0	0

STREETS, DRAINAGE AND STORM WATER CONTROL

Street, drainage and channel repairs and reconstruction projects will require maintenance which will be addressed by current crews and programs.

UTILITY

Water system lines, storage improvements and system improvements are ongoing capital repairs or betterments. These projects will have a small effect on the overall system operations in that they will require periodic maintenance. However, this maintenance cost is not a specific incremental cost, but is expected to be handled by existing crews and equipment. Operating and maintenance expenses will grow over time as the customer base and utility system expand.

Special Revenue Funds Expenditures

Hotel Occupancy Tax Fund
Law Enforcement Fund
Parks Improvement & Acquisitions Fund
Municipal Court Fund
Library Fund
Tree Replacement Fund

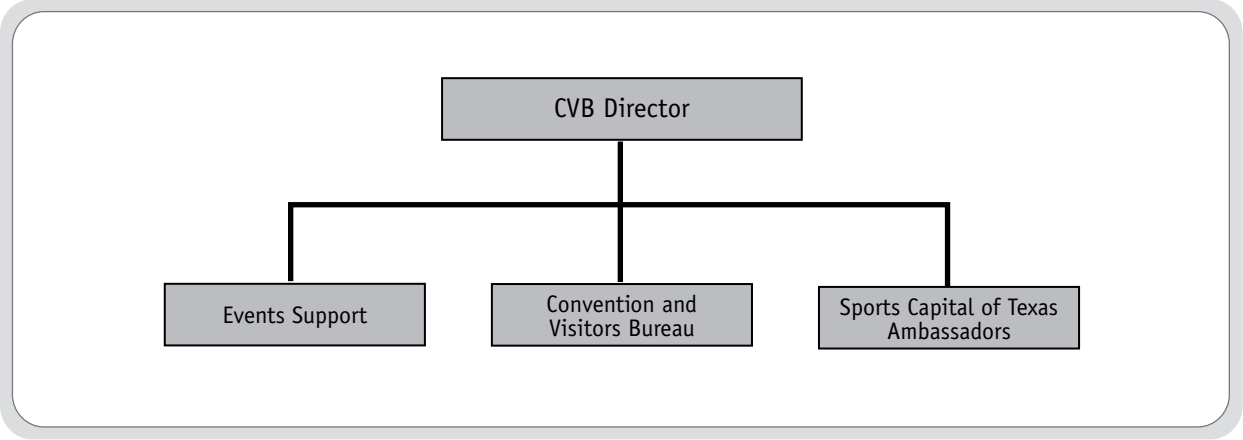
Hotel Occupancy Tax Fund - Program Description

This fund accounts for the levy and use of the hotel - motel bed tax. Proceeds from this tax are to be used toward tourism, community events, cultural enhancements and promotion of the City. Included is funding for the Convention & Visitors Bureau.

Convention & Visitors Bureau

The function of this department is to implement the City's long-range Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The Tourism Department consists of a Director of Convention and Visitors Bureau; a Marketing Specialist; and an Office Manager.

Mission: To Promote Economic Diversity by Developing the Tourism Industry in Round Rock.



Departmental Program Summary:

During 2003, Destination Development presented a long-range Tourism Plan. This plan outlined the activities and programs that need to be developed in order for Round Rock to become the "Sports Capital of Texas." The Round Rock City Council adopted the plan in December of 2003. This Tourism Plan was updated by Destination Development in 2008.

Programs:

Events Support: This program provides funding for special events and activities held within Williamson County. Funding will be provided for those events or activities which demonstrate they can bring money into the Round Rock economy from outside our city limits.

Convention & Visitors Bureau: The purpose of this program is to establish a pro-active, aggressive marketing and sales campaign for the City. The primary goal of this program is to increase occupancies of local lodging facilities and to increase tourism spending in Round Rock.

Sports Capital of Texas Ambassadors: The ambassadors consist of representatives from various organizations and businesses which have a stake in the tourism industry of Round Rock. The ambassador's job is to foster partnerships with the City of Round Rock, auxiliary organizations, businesses and property owners, financial institutions, Round Rock ISD, the County, educational institutions, etc. The ambassadors are charged with spreading the brand to other organizations so it becomes a community-wide focus. The ambassadors work hand-in-hand with the CVB championing the brand in the community while the CVB acts as the "Destination Marketing Organization" for the brand.

FY 2008-09 Highlights:

The CVB focused on bringing quality events and conventions to the City and encouraging these visitors to spend their money at Round Rock businesses.

- Created Sports Capital of Texas Ambassadors.
- Implemented a referral plan for hoteliers to local businesses and a program to gather, print and distribute local business information to tournament and convention attendees.
- Won four Savvy Awards (National Recognition)

FY 2009-10
Overview and Significant Changes:

The CVB is focusing on implementing the recommendations submitted in the 2008 Updated Tourism Plan.

- Development of an indoor Sports Complex.
- Continue marketing plan and public relations campaigns and aggressively recruit tournaments and conferences to Round Rock and implement wayfinding for tourists.
- Community Awareness Campaign

New Programs for FY 2009-10:

The Convention and Visitor's Bureau is proposing no new programs in FY 2009-10.

FY 2010-11 Overview and Beyond:

The CVB will continue to use sales and marketing efforts to find new ways to promote Round Rock as new tourism products come online.

- Indoor Sports Complex

Departmental Goals:

- Be diligent in measuring the return on investment for the CVB.
- Implement the City of Round Rock tourism Way Finding Plan. (City Goal 3)

Objective: Implement tourism directional Way Finding Signage Plan.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
% of construction of directional signage complete	N/A	N/A	N/A	100%

Trend: The RFP and selection process for design is the foundation for the entire project. Project implementations anticipated in 2009.

Objective: Continually evaluate and update tourism directional signage plan.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Signage plan updated	Yes	N/A	Yes	N/A

Trend: This measure was implemented during FY 2009, and is on a two-year cycle.

- Continue aggressive sales and marketing effort. (City Goal 1)

Objective: Continue marketing efforts for trade shows, direct mail and other activities. Continue to build relationships and network with target markets.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Marketing/PR percentage of budget	39%	27%	23%	29%
Trade shows/Direct marketing	5/3	11/12	10/5	10/5
Building relationships/Networking	Ongoing	Ongoing	Ongoing	Ongoing

Trend: This is the CVB's core business and will always be a department goal. This year the CVB will continue to focus on its internal audience through public relations and marketing efforts. A significant focus this year will also be internal target markets.

- Provide exceptional service to our guests. (City Goal 5.2)

Objective: Provide promotional items and tourist information and materials before/during conferences and tournaments.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of promotional items/printed materials	234,138*	89,334*	63,000	69,000

Trend: With an Event Coordinator on staff, a plan has been developed to provide exceptional service to our guests. Actual promotional items and printed materials may vary in numbers from projections because of conferences/tournaments that come up during the year.

* Games of Texas included in these years.

Departmental Goals: (cont.)

Objective: Promote local businesses (especially restaurants & attractions) to encourage tourism and serve as a resource to conference/tournament planners for needed services (i.e. RFPs for hotels, transportation, caterers, volunteers, etc.).	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
RFPs sent to hotels	25	37	35	35
Promotional activities	Ongoing	Ongoing	Ongoing	Ongoing

Trend: The economy has slowed the meetings market.

- Monitor the Visitor Information Center to improve and enhance service/information for visitors.

Objective: Supply resource materials and monitor distribution.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of materials supplied	1,000	1,000	1,000	1,000

Trend: The Visitor Information Center has moved to the Premium Outlet Center.

- Distribute Round Rock information at various outlets.

Objective: Supply resource materials.	**Actual 06-07**	**Actual 07-08**	**Forecast 08-09**	**Forecast 09-10**
Number of materials supplied	213,317	79,700	75,000	75,000

Trend: This includes visitor packets, Certified Folder, hotels, eBrochures, etc.

Summary of Key Measurement Indicators:

Measurement Indicators	**Actual 2007-08**	**Estimated 2008-09**	**Projected 2009-10**
Demand			
Number of Budgeted Positions	4.0	4.0	4.0
Input			
Operating Expenditures ($)	**$524,554**	**$791,445**	**$772,403**
Number Authorized FTEs	**3.50**	**3.50**	**3.50**
Output			
% Increase in number of Tournaments/Conferences Recruited and Assisted	* -7%	5%	5%
Efficiency			
Number of Conferences/Tournaments Recruited/Assisted	43	45	47
Number of RFPs Sent to Hotels	37	35	35
Effectiveness			
% of Customers Rating Customer Service as Above Average or Excellent	92%	92%	92%

* Decline due to closure of the Old Settlers Park ballfields for renovations.

Hotel Occupancy Tax Fund

Summary of Expenditures:

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Multi-Purpose Stadium/Convention Facility			
Transfer to Debt Service Fund at Trustee Bank	$715,000	$710,000	**$716,000**
Property Insurance	35,000	40,000	**50,000**
Contingency and Trustee Fees	4,414	45,000	**45,000**
Capital Repair at Trustee Bank	11,565	75,000	**75,000**
Transfer to Capital Improvement Fund	100,000	100,000	**100,000**
Sub - Total	865,979	970,000	**986,000**
Tourism Events			
Round Rock Baseball Tournaments	0	14,000	**14,000**
Varsity Sports Marketing Group	0	5,000	**5,000**
United Martial Artist for Community Development	0	5,000	**5,000**
Fiesta Amistad	1,500	1,500	**1,500**
Super Series National	10,000	0	**0**
Sub - Total	11,500	25,500	**25,500**
Arts Support			
Choir	8,000	0	**0**
Sam Bass Theater	5,000	0	**0**
Community Master Plan	0	0	**13,000**
Contingency -Mid year events	0	29,000	**25,000**
Sub - Total	13,000	29,000	**38,000**

Hotel Occupancy Tax Fund

Summary of Expenditures: (cont.)

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Tourism Support			
Tourism Study	$21,005	$9,745	**$0**
Sub - Total	21,005	9,745	**0**
Convention & Visitors Bureau			
Personnel	226,022	294,441	**303,125**
Contractual Services	141,540	261,169	**241,135**
Materials & Supplies	20,695	35,335	**27,643**
Other Services & Charges	132,594	200,500	**200,500**
Capital Outlay	3,703	0	**0**
Sub-Total	524,554	791,445	**772,403**
Capital Projects			
Transfer to Capital Project Fund	500,000	500,000	**425,000**
Sub - Total	500,000	500,000	**425,000**
Fund Total	$1,936,038	$2,325,690	**$2,246,903**

Hotel Occupancy Tax Fund

Convention & Visitors Bureau

	Positions			Full Time Equivalents		
Authorized Personnel	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Executive Director - Community Development	1	1	1	0.50	0.50	0.50
Director CVB	1	1	1	1.00	1.00	1.00
Marketing Assistant	1	1	1	1.00	1.00	1.00
Office Manager	1	1	1	1.00	1.00	1.00
Total	4	4	4	3.50	3.50	3.50

Law Enforcement Fund - Program Description

This fund accounts for the forfeiture of contraband gained from the commission of criminal activity. Proceeds from this fund are to be used for law enforcement purposes.

Law Enforcement Fund

Summary of Expenditures:

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Local			
Machinery & Equipment	$66,246	$0	**$0**
Vehicles	144,509	0	**0**
Buildings and Improvements	7,890	0	**0**
Audio/Visual Equipment	26,610	0	**0**
Computer Equipment	38,878	0	**0**
Computer Software	34,800	0	**0**
Sub - Total	318,933	0	**0**
Federal			
Machinery & Equipment	7,547	0	**0**
Vehicles	20,519	0	**0**
Audio/Visual Equipment	15,900	0	**0**
Computer Equipment	51,119	0	**0**
Sub - Total	95,085	0	**0**
Fund Total	$414,018	$0	**$0**

Parks Improvement & Acquisitions Fund

This fund accounts for the collection and expenditure of fees from two specific parks and recreation related sources: sports league teams fees used for the improvement and maintenance of facilities; and, park development fees collected from developers of subdivisions who choose to provide cash in lieu of designating parkland. These funds are restricted based on guidelines provided in the subdivision ordinance.

Parks Improvement & Acquisitions Fund

Summary of Expenditures:

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Parkland Development			
Parkland Development	$35,072	$406,132	**$319,819**
Sub - Total	35,072	406,132	**319,819**
Fund Total	$35,072	$406,132	**$319,819**

Municipal Court Fund - Program Description

This fund accounts for fees collected on conviction of certain Municipal Court offenses and is intended to enhance the safety of children, provide technology for processing court cases, and create a security plan for the courtroom.

Municipal Court Fund

Summary of Expenditures:

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Child Safety Fines			
School Crosswalk Upgrades	$6,854	$20,000	**$20,000**
Sub - Total	6,854	20,000	**20,000**
Technology Fees			
Computer Equipment	10,029	38,600	**47,000**
Computer Software	0	11,760	**11,750**
Equipment & Machinery	9,413	0	**0**
Supplies	433	5,000	**2,500**
Training Expenses/Maintenance	1,158	1,000	**500**
Travel Expenses	0	500	**250**
Sub - Total	21,033	56,860	**62,000**
Security Fees			
Security Services	28,128	35,000	**35,000**
Training Expenses/Maintenance	138	600	**600**
Sub - Total	28,266	35,600	**35,600**
Fund Total	$56,153	$112,460	**$117,600**

Library Fund - Program Description

This fund accepts donations by patrons of the library for various books and videos to be purchased and housed in the Library.

Library Fund

Summary of Expenditures:

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-09 Approved Budget
Round Rock Public Library			
Books & Materials	$226	$3,000	**$10,000**
Sub - Total	226	3,000	**10,000**
Fund Total	$226	$3,000	**$10,000**

Tree Replacement Fund - Program Description

This fund accounts for developer contributions used solely for the purpose of purchasing and planting trees in public rights-of-way, public parkland or any other city-owned property.

Tree Replacement Fund

Summary of Expenditures:

Account Title	2007-08 Actual	2008-09 Approved Budget	2009-10 Approved Budget
Tree replacement			
Tree Planting	$24,990	$315,870	**$350,000**
Sub - Total	24,990	315,870	**350,000**
Fund Total	$24,990	$315,870	**$350,000**

Debt Schedules

Purpose of Bonds Issued
Schedule of G.O. Debt Service
Schedule of Revenue Bonds Debt Service
Schedule of Hotel Occupancy Tax (H.O.T.) Revenue Bonds
G.O. Debt Payment Schedule
Revenue Bonds Payment Schedule

Debt Schedules

Purpose of Bonds Issued

Issue	Amount Issued	Engineering & Dev. Services	Police
2007 Comb. Tax/Rev C.O.	$14,915,000	---	---
2007 G.O. & Refunding Bonds	44,770,000	Streets, Bridges and Sidewalks	---
2007 H.O.T. Rev. Refunding Bonds	8,920,000	---	---
2006 Utility System Revenue Bonds	12,000,000	---	---
2005 G. O. Refunding Bonds	19,915,000	---	---
2004 G.O. & Refunding Bonds	31,945,000	Streets, Bridges and Sidewalks	Construct, Improve Facilities
2002 G.O. & Refunding Bonds	45,465,000	Streets, Bridges, Sidewalks/ Building Expansion	Construct, Improve Facilities
2000 Comb. Tax/Rev C.O.	1,800,000	Hwy. Right of Way/Street Impr.	---

Fire	Parks	Library	Water/ Wastewater	Other
---	Park Improvements	---	---	---
Engine Replacement	Recreation Center	---	---	Municipal Complex/ Partial Refunding
---	---	---	---	Convention Ctr.
---	---	---	Regional Water Project	---
---	---	---	---	Partial Refund
Construct, Improve Facilities	---	---	---	Municipal Complex/ Partial Refunding
Construct, Improve Facilities	---	---	---	Municipal Complex/ Partial Refunding
Ladder Truck	Park Land	---	---	Municipal Complex

Schedule of General Obligation Debt Service

Fiscal Year 2009-10

Issue	Interest Rates/%	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/09 Amount O/S (Net of Refunding)
2007 Comb. Tax/Rev C.O.	4.00 - 4.63	01-Jul-07	15-Aug-27	$14,915,000	$14,070,000
2007 G.O. & Refunding Bonds	4.00 - 5.00	01-Jul-07	15-Aug-32	44,770,000	42,580,000
2005 G. O. Refunding Bonds	2.25 - 5.00	15-Jan-05	15-Aug-22	19,915,000	18,110,000
2004 G.O. & Refunding Bonds	2.00 - 5.25	15-Jul-04	15-Aug-24	31,945,000	27,830,000
2002 G.O. & Refunding Bonds	4.00 - 5.50	01-May-02	15-Aug-27	45,465,000	27,205,000
2000 Comb. Tax/Rev C.O.	5.00 - 6.25	15-May-00	15-Aug-20	1,800,000	405,000
Capital Leases	Var.	Var.	Var.	5,510,000	4,370,891
TOTAL				$164,320,000	$134,570,891

Schedule of General Obligation Debt Service (cont.)

Fiscal Year 2009-10

Issue	2009-10 Principal	2009-10 Interest	Total Principal & Interest
2007 Comb. Tax/Rev C.O.	$540,000	$608,031	$1,148,031
2007 G.O. & Refunding Bonds	910,000	2,034,835	2,944,835 **
2005 G. O. Refunding Bonds	770,000	857,331	1,627,331
2004 G.O. & Refunding Bonds	1,620,000	1,327,350	2,947,350 **
2002 G.O. & Refunding Bonds	1,120,000	1,338,413	2,458,413 *
2000 Comb. Tax/Rev C.O.	405,000	22,478	427,478
Capital Leases	1,332,488	155,819	1,488,307
TOTAL	$6,697,488	$6,344,257	$13,041,745
	* Less amount funded by UTILITY FUND		(89,268)
	** Less self-supporting GOLF FUND		(455,236)
	Add paying agent fees		9,000
	Total to be paid from PROPERTY TAXES		$12,506,241

Schedule of Revenue Bonds Debt Service

Fiscal Year 2009-10

Issue	Interest Rates/%	Date of Issue	Date of Maturity	Amount Issued	10/1/09 Amount O/S (Net of Refunding)
2006 Utility System Revenue Bonds	2.20 - 2.95	various	8/1/26	$12,000,000	$11,555,000
Total				$12,000,000	$11,555,000

Schedule of Hotel Occupancy Tax (H.O.T.) Revenue Bonds

Fiscal Year 2009-10

Issue	Interest Rates/%	Date of Issue	Date of Maturity	Amount Issued	10/1/09 Amount O/S
Hotel Occupancy Tax Rev., Refunding Bonds Series 2007	4.00 - 4.50	1/15/07	12/1/24	$8,920,000	$8,215,000
Total - Funded by Hotel Occupancy Tax Revenues				$8,920,000	$8,215,000

Schedule of Revenue Bonds Debt Service (cont.)

Fiscal Year 2009-10

Issue	2009-10 Principal	2009-10 Interest	Total Principal & Interest
2006 Utility System Revenue Bonds	$555,000	$306,323	$861,323
Total	$555,000	$306,323	$861,323
		Add self-supporting UTILITY FUND debt (from G.O. schedule)	89,268
		Add paying agent fees	0
Total			$950,591

Schedule of Hotel Occupancy Tax (H.O.T.) Revenue Bonds (cont.)

Fiscal Year 2009-10

Issue	2009-10 Principal	2009-10 Interest	Total Principal & Interest
Hotel Occupancy Tax Rev. Refunding Bonds Series 2007	$370,000	$332,836	$702,836
Total - Funded by Hotel Occupancy Tax Revenues	$370,000	$332,836	$702,836

2009-10 General Obligation Bonds Payment Schedule

2009-10		Leases	Reserved	Reserved	2000 Tax/Rev C.O	2002 G.O. & Refunding (*)	2004 G.O. & Refunding(**)
Oct	P						
	I						
Nov	P						
	I						
Dec	P						
	I						
Jan	P						
	I						
Feb	P						
	I				$11,239	$669,206	$663,675
Mar	P	$666,244					
	I	77,910					
Apr	P						
	I						
May	P						
	I						
Jun	P						
	I						
Jul	P						
	I						
Aug	P				405,000	1,120,000	1,620,000
	I				11,239	669,207	663,675
Sep	P	$666,244					
	I	77,910					
Total		$1,488,308	$0	$0	$427,478	$2,458,413	$2,947,350

	Leases	G.O. Debt	Utility Supported Debt	Golf Supported Debt	Total
Total Payments - December					
Total Payments - January					
Total Payments - February		$2,964,680	$1,922	$127,618	$3,094,220
Total Payments - March	$744,154				744,154
Total Payments - June					
Total Payments - July					
Total Payments - August		$8,044,254	87,346	327,618	8,459,218
Total Payments - September	744,154				744,154
Total - All Payments	$1,488,308	$11,008,934	$89,268	$455,236	$13,041,746

(*) Includes self-supporting utility debt. (**) Includes golf supported debt.

2009-10 General Obligation Bonds Payment Schedule (cont.)

2009-10		2005 G.O. Refunding	2007 G.O. & Refunding(**)	2007 Tax/Rev C.O.
Oct	P			
	I			
Nov	P			
	I			
Dec	P			
	I			
Jan	P			
	I			
Feb	P			
	I	$428,666	$1,017,418	$304,016
Mar	P			
	I			
Apr	P			
	I			
May	P			
	I			
Jun	P			
	I			
Jul	P			
	I			
Aug	P	770,000	910,000	540,000
	I	428,665	1,017,417	304,015
Sep	P			
	I			
Total		$1,627,331	$2,944,835	$1,148,031

(*) Includes self-supporting utility debt. (**) Includes golf supported debt.

2009-10 Revenue Bonds Payment Schedule

2009-10		2006 Utility Rev. Bonds	2007 H.O.T. Rev. Bonds
Oct	P		
	I		
Nov	P		
	I		
Dec	P		$370,000
	I		170,118
Jan	P		
	I		
Feb	P		
	I	$153,161	
Mar	P		
	I		
Apr	P		
	I		
May	P		
	I		
Jun	P		
	I		162,718
Jul	P		
	I		
Aug	P	555,000	
	I	153,162	
Sep	P		
	I		
Total		$861,323	$702,836

	Utility Supported Debt	H.O.T. Rev. Supported Debt	Total
Total Payments - December		$540,118	$540,118
Total Payments - February	$153,161		153,161
Total Payments - June		162,718	162,718
Total Payments - August	708,162		708,162
Total - All Payments	$861,323	$702,836	$1,564,159

Tax Information and Levy

Property Tax Summary
Property Tax Analysis
Property Tax and Debt Summary

Property Tax Summary

Tax Levies, Rates and Collections for Twenty-Two Years (Real & Personal Property)

Year	Bases & Rate			Taxable Value	Tax Levy
			$	$	$
1988 - 1989	100%	@	0.42000	1,164,006,000	4,888,825
1989 - 1990	100%	@	0.48365	1,052,509,000	5,090,460
1990 - 1991	100%	@	0.54911	934,207,000	5,129,824
1991 - 1992	100%	@	0.62479	864,708,918	5,402,615
1992 - 1993	100%	@	0.62459	913,079,155	5,703,001
1993 - 1994	100%	@	0.56924	1,090,306,343	6,206,479
1994 - 1995	100%	@	0.48896	1,380,376,965	6,749,505
1995 - 1996	100%	@	0.42635	1,673,266,815	7,133,973
1996 - 1997	100%	@	0.39880	1,961,647,818	7,823,051
1997 - 1998	100%	@	0.37707	2,314,286,302	8,726,410
1998 - 1999	100%	@	0.38500	2,540,922,164	9,782,550
1999 - 2000	100%	@	0.36295	2,965,017,390	10,761,531
2000 - 2001	100%	@	0.33031	3,678,007,528	12,148,827
2001 - 2002	100%	@	0.32207	4,446,753,347	14,321,659
2002 - 2003	100%	@	0.34220	4,978,982,250	17,038,077
2003 - 2004	100%	@	0.35715	5,071,176,374	18,349,189
2004 - 2005	100%	@	0.37972	5,251,484,692	19,940,938
2005 - 2006	100%	@	0.37105	5,667,029,945	21,027,515
2006 - 2007	100%	@	0.37105	6,356,956,240	23,587,486
2007 - 2008	100%	@	0.36522	7,417,279,787	27,089,389
2008 - 2009	100%	@	0.36522	8,121,902,884	29,662,814
2009 - 2010	100%	@	0.39661	8,206,161,568	32,546,457

Property Tax Analysis - Fiscal Year 2009-10

Average Residential Property Value (2009-10)	$181,480
Last Year's Effective Tax Rate *	$0.35096
Last Year's Rollback Tax Rate	$0.37593
Last Year's Adopted Tax Rate	$0.36522
This Year's Effective Tax Rate *	$0.37911
This Year's Rollback Tax Rate	$0.41133
This Year's Adopted Tax Rate	$0.39661

Tax Levy:

	Maintenance & Operations	Debt	Total Rate & Levy
Taxable Value	$8,206,161,568	$8,206,161,568	$8,206,161,568
x Maint & Operations Rate / 100	0.24908		
x Debt Rate / 100		0.14753	0.39661
Total Levy	$20,440,235	$12,106,222	$32,546,457
x Collection Rate (rounded estimate)	0.99	0.99	0.99
= Estimated Tax Revenue	$20,235,833	$11,985,160	$32,220,993

* All tax rate figures are net of the sales tax gain rate (discussed in the budget message)

Property Tax & Debt Summary

City of Round Rock
Analysis of Debt Issuance
September 2009

Current Tax Base (Total taxable value of all property, net of exemptions)		$8,206,161,568
Adopted City Tax Rate	$39.661 Cents per $100 valuation	
Operations Tax Rate	**24.908 Cents**	
Debt Service Tax Rate (G.O.)	**14.753 Cents**	
Total Tax Rate	**$39.661 Cents**	
Average Residential Property Value		$181,480
GENERAL OBLIGATION BONDS CURRENTLY OUTSTANDING:		
General Obligation Debt		$130,200,000
Less: Self - Supporting G.O. System Debt (Utility Related)		(85,424)
Net General Obligation Debt		$130,114,576
Maturities through the year 2032		
REVENUE BONDS CURRENTLY OUTSTANDING:		
Revenue Debt (Waterworks and Sewer Utility System)		$11,555,000
Add: Self - Supporting G.O. Debt (Utility Related)		85,424
Net Revenue Debt (Waterworks and Sewer Utility System)		11,640,424
Revenue Debt (Hotel Occupancy Tax)		8,215,000
Total		$19,855,424
Maturities through the year 2025		
TOTAL OUTSTANDING DEBT		$149,970,000

Personnel Schedules

Authorized Personnel

- General Fund
- Water / Wastewater Utility Fund
- Hotel Occupancy Tax Fund

Pay & Classification Plan

- Listing by Title
- Listing by Range
- Public Safety

Authorized Personnel - General Fund

	Positions			Full Time Equivalents		
Department	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Administration	13	13	13	13.00	13.00	13.00
Legal Services	0	0	0	0.00	0.00	0.00
Planning & Community Development	20	20	20	19.75	19.75	19.75
Information Technology	22	22	22	22.00	22.00	22.00
Building Inspections	12	12	12	12.00	12.00	12.00
Finance	23	23	23	22.50	22.50	22.50
Purchasing	9	9	9	9.00	9.00	9.00
General Services	0	0	0	0.00	0.00	0.00
Library	32	33	33	29.25	29.25	29.25
Police	209	214	215	208.00	213.00	213.00
Fire	129	129	129	129.00	129.00	129.00
Parks & Recreation	106	108	108	94.50	96.50	96.50
Human Resources	11	11	11	10.75	10.75	10.75
Engineering & Development Services	44	45	45	43.75	44.75	44.75
Streets	48	48	48	48.00	48.00	48.00
Transportation	9	9	9	8.50	8.50	8.50
City Shop	15	15	15	15.00	15.00	15.00
Municipal Court	12	12	12	10.50	10.50	10.50
Total	714	723	724	695.50	703.50	703.50

Authorized Personnel - Utility Fund

	Positions			Full Time Equivalents		
Department	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Utilities Administration	10	8	8	10.00	8.00	8.00
Water Treatment Plant	17	18	18	17.00	18.00	18.00
Water Systems Support	21	21	21	21.00	21.00	21.00
Water Line Maintenance	31	32	33	31.00	32.00	33.00
Wastewater Treatment Plant	0	0	0	0.00	0.00	0.00
Wastewater Systems Support	4	4	4	4.00	4.00	4.00
Wastewater Lines Maintenance	27	28	27	27.00	28.00	27.00
Environmental Services	5	6	6	5.00	6.00	6.00
Utility Billings & Collections	16	16	16	15.00	15.00	15.00
Total	131	133	133	130.00	132.00	132.00

Authorized Personnel - Hotel Occupancy Tax Fund

	Positions			Full Time Equivalents		
Department	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
Convention & Visitors Bureau	4	4	4	3.50	3.50	3.50
Total	4	4	4	3.50	3.50	3.50

Authorized Personnel Summary

	Positions			Full Time Equivalents		
Department	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**	**2007-08 Actual**	**2008-09 Revised**	**2009-10 Approved**
General Fund	714	724	724	695.50	703.50	703.50
Utility Fund	131	133	133	130.00	132.00	132.00
Hotel Occupancy Tax Fund	4	4	4	3.50	3.50	3.50
Total Authorized Positions	849	861	861	829.00	839.00	839.00

Pay & Classification - October 1, 2009

Classification	Range
Accountant I	10
Accountant II	12
Accounting Supervisor	13
Accounting Technician I	6
Accounting Technician II	8
Accreditation Manager	11
Administrative Assistant	9
Administrative Manager	15
Administrative Technician I	5
Administrative Technician II	6
Administrative Technician III	8
Animal Control Officer	6
Animal Control Supervisor	10
Arborist	10
Assistant City Engineer	16
Assistant City Manager	20
Assistant City Secretary	11
Assistant Finance Director	16
Assistant PARD Director	16
Associate Planner*	11
Assistant Police Chief	18
Assistant Street & Drainage Superintendent	12
Athletics/Aquatics Manager	14
Athletics/Aquatics Programs Supervisor	10
Bridge Maintenace Specialist	9
Brush Service Rep	6
Budget Analyst I	11
Budget Analyst II	12
Budget Manager	15
Budget Supervisor	13
Building Inspector	9
Building Permit Technician	8
Bus Driver	4
Business Consultant	13
Buyer I	8
Buyer II	9
Chief Building Official	15
Chief Commercial Inspector	13
Chief Construction Inspector	13
Chief Electrical Inspector	13
Chief of PW Operations	19

Pay & Classification - October 1, 2009

Classification	Range
Chief Residential Inspector	12
City Engineer	18
City Secretary	14
Code Enforcement Officer	9
Code Enforcement Supervisor	11
Commercial Inspector	11
Communications Director	17
Communications Training Officer	10
Community Development Assistant	9
Community Development Coordinator	13
Computer Support Technician	8
Construction Inspection Assistant A/B*	7
Construction Inspector I-A/I-B*	9
Construction Inspector II-A/II-B*	11
Construction Inspector III*	12
Contract Specialist	11
Contract Technician	6
Controller	16
Court Administrator	13
Court Bailiff	9
Crime Scene Specialist I	11
Crime Scene Specialist II	12
Custodian	4
Customer Service Representative I*	5
Customer Service Representative II*	6
Customer Service Representative III*	7
Customer Service Supervisor	10
Database Administrator	14
Deputy Clerk I	6
Deputy Clerk II	7
Director, Convention & Visitor's Bureau	16
Emergency Management Coordinator	14
Engineer I/II*	14
Engineer III*	15
Engineer IV	16
Engineering Assistant I*	10
Engineering Assistant II*	11
Engineering Assistant III*	12
Engineering Associate I*	12
Engineering Associate II*	13
Engineering Technician I*	8

Pay & Classification - October 1, 2009

Classification	Range
Engineering Technician II*	9
Enterprise Applications Manager	16
Environmental Lab Analyst	9
Environmental Systems Supervisor	13
Equipment Operator I	5
Equipment Operator II	6
Equipment Operator III	7
Evidence Control Supervisor	11
Evidence Technician	8
Executive Administrative Assistant	11
Facility Controls Electrician	9
Facility Maintenance Coordinator	12
Facility Maintenance Technician	8
Field Laboratory Technician	6
Field Service Representative I*	5
Field Service Representative II*	6
Field Service Representative III/IV*	7
Field Services Coordinator	7
Finance Director	18
Financial Programs Manager	15
Fire Chief	19
Forestry Crewleader	8
Forestry Foreman	9
Forestry Manager	15
Forestry Supervisor	11
Forestry Technician	5
General Services Custodian	5
GIS Analyst	12
GIS Coordinator	16
GIS Specialist	13
GIS Technician I	8
GIS Technician II	10
Grants Coordinator	11
Human Resources Assistant I	6
Human Resources Assistant II	7
Human Resources Assistant III	8
Human Resources Benefit Manager	13
Human Resources Director	18
Human Resources Generalist I	11
Human Resources Generalist II	12
I&I Coordinator	9

Pay & Classification - October 1, 2009

Classification	Range
Information Specialist	11
Infrastructure Manager	15
Librarian I*	10
Librarian II*	12
Library Director	18
Library Manager	13
Library Technician I*	5
Library Technician II*	6
Library Technician III*	7
Library Technician IV	9
Line Locator	9
Logistics Officer	10
Logistics Technician	8
Management Analyst I	11
Management Analyst II	13
Marketing Specialist I	11
Marketing Specialist II	13
Mechanic I	6
Mechanic II	9
Mechanic III	10
Meter Reader III*	7
Meter Reader I*	5
Meter Reader II*	6
Meter Reader Supervisor	9
Meter Service Technician I*	6
Meter Service Technician II*	7
Meter Service Technician III	8
Meter Shop Supervisor	10
Network Administrator I	11
Network Administrator II	12
Network Administrator III*	14
Office Manager	9
Operations Technician I&I	8
PARD Director	18
Parks Development Manager	15
Parks Development Specialist	12
Parks Maintenance Crewleader	8
Parks Maintenance Foreman	9
Parks Maintenance Worker I	5
Parks Maintenance Worker II	6
Parks Maintenance Worker III	7

Pay & Classification - October 1, 2009

Classification	Range
Parks Manager	14
Parks Supervisor	10
Parts Inventory Technician	6
Payroll Coordinator	12
Payroll Technician	8
Planner*	12
Planning & Comm. Development Dir	18
Planning & Programs Administrator	16
Planning Coordinator	16
Planning Technician	9
Police Chief	19
Pretreatment Compliance Specialist	10
Principal Planner*	14
Programs Manager	14
Project Manager I	12
Project Manager II	13
Project Specialist I	9
Public Safety Officer	9
Public Services Manager	14
Public Works Operation Manager	15
Purchaser	11
Purchasing Assistant	7
Purchasing Manager	15
Purchasing Supervisor	13
Purchasing Technician	6
PW Liaison Construction Manager	16
Receptionist	5
Records Supervisor	10
Records Technician	6
Recreation Assistant Shift Leader*	7
Recreation Bldg. Attendant	2
Recreation Center Supervisor	11
Recreation Leader I*	4
Recreation Leader II*	5
Recreation Manager	14
Recreation Program Coordinator	9
Recreation Shift Leader*	8
Recycling Attendant I	4
Recycling Attendant II	5
Report Taker	7
Report Taker Supervisor	8

Pay & Classification - October 1, 2009

Classification	Range
Safety & Risk Manager	16
Safety Program Coordinator	11
SCADA Technician	11
Senior Building Inspector	11
Senior Code Enforcement Officer	10
Senior Deputy Clerk	10
Senior Human Resources Manager	15
Senior Lab Analyst	10
Senior Planner*	13
Senior Utility Inspector	12
Senior Utility Services Manager	15
Senior Utility Worker*	7
Senior Water Plant Operator	11
Shop Foreman	11
Shop Superintendent	14
Shop Supervisor	11
Signs & Markings Technician I	5
Signs & Markings Technician II	6
Signs & Markings Technician III	7
Stormwater Technician	9
Street & Drainage Crewleader	8
Street & Drainage Superintendent	14
Street Foreman	9
Street Supervisor	10
System Support Specialist I	10
Systems Administrator I	12
Systems Administrator II	14
Systems Analyst I	11
Systems Analyst II	12
Technology Specialist I	12
Technology Specialist II	13
Telecommunications Operations Manager	14
Telecommunications Operator I*	8
Telecommunications Operator II*	9
Telecommunications Supervisor	12
Traffic Signal Supervisor	11
Traffic Signal Technician I	6
Traffic Signal Technician II	8
Traffic Signal Technician III	9
Transportation Planner II/III	14
Transportation Services Director	18

Pay & Classification - October 1, 2009

Classification	Range
Treasury Accountant	12
User Support Manager	14
Utilities Director	18
Utility Crew Leader	8
Utility Inventory Specialist	9
Utility Office Manager	12
Utility Operations Manager	15
Utility Supervisor	11
Utility Support Superintendent	12
Utility Systems Analyst	12
Utility Systems Integrator	13
Utility Worker I*	5
Utility Worker II*	6
Utility Worker III*	7
Victims Services Advocate	8
Victims Services Coordinator	11
W/WW System Mechanic I*	6
W/WW System Mechanic II*	7
W/WW System Mechanic III	8
W/WW System Mechanic IV	9
W/WW System Mechanic Supervisor	11
Water Conservation Specialist	10
Water Distribution Op II*	8
Water Distribution Operator I*	7
Water Distribution Operator III	9
Water Plant Operator II	9
Water Plant Maintenance Technician	6
Water Plant Operator I	8
Water Plant Supervisor	11
Waterline Maintenance Coordinator	9
WEB Administrator	12

Pay & Classification - October 1, 2009

PAY RANGE 2 **$16,619.20 - $24,252.80**

Recreation Bldg. Attendant

PAY RANGE 4 **$19,884.80 - $29,473.60**

Bus Driver
Custodian
Recycling Attendant I
Recreation Leader I*

PAY RANGE 5 **$21,756.80 - $32,489.60**

Administrative Technician I
Customer Service Representative I*
Equipment Operator I
Field Service Representative I*
Forestry Technician
General Services Custodian
Library Technician I*
Meter Reader I*
Parks Maintenance Worker I
Recreation Leader II*
Recycling Attendant II
Receptionist
Signs & Markings Technician I
Utility Worker I*

PAY RANGE 6 **$23,857.60 - $35,796.80**

Accounting Technician I
Administrative Technician II
Animal Control Officer
Brush Service Rep
Contract Technician
Customer Service Representative II*
Deputy Clerk I
Equipment Operator II
Field Laboratory Technician
Field Service Representative II*
Human Resources Assistant I
Library Technician II*
Mechanic I
Meter Reader II*
Meter Service Technician I*
Parks Maintenance Worker II

Pay & Classification - October 1, 2009

PAY RANGE 6 (cont.) **$23,857.60 - $35,796.80**

Parts Inventory Technician
Purchasing Technician
Records Technician
Signs & Markings Technician II
Traffic Signal Technician I
Utility Worker II*
Water Plant Maintenance Technician
W/WW System Mechanic I*

PAY RANGE 7 **$26,124.80 - $39,436.80**

Construction Inspection Assistant A/B*
Customer Service Representative III*
Deputy Clerk II
Equipment Operator III
Field Services Coordinator
Field Service Representative III/IV*
Human Resources Assistant II
Library Technician III*
Meter Reader III*
Meter Service Technician II*
Parks Maintenance Worker III
Purchasing Assistant
Recreation Assistant Shift Leader*
Report Taker
Signs & Markings Technician III
Utility Worker III*
Senior Utility Worker*
W/WW System Mechanic II*
Water Distribution Operator I*

PAY RANGE 8 **$28,641.60 - $43,451.20**

Accounting Technician II
Administrative Technician III
Building Permit Technician
Buyer I
Computer Support Technician
Engineering Technician I*
Evidence Technician
Facility Maintenance Technician
Forestry Crewleader
GIS Technician I

Pay & Classification - October 1, 2009

PAY RANGE 8 (cont.) **$28,641.60 - $43,451.20**

Human Resources Assistant III
Logistics Technician
Meter Service Technician III
Operations Technician I&I
Parks Maintenance Crewleader
Payroll Technician
Recreation Shift Leader*
Report Taker Supervisor
Street & Drainage Crewleader
Telecommunications Operator I*
Traffic Signal Technician II
Utility Crew Leader
Victims Services Advocate
W/WW System Mechanic III
Water Distribution Op II*
Water Plant Operator I

PAY RANGE 9 **$31,366.40 - $47,881.60**

Administrative Assistant
Bridge Maintenace Specialist
Building Inspector
Buyer II
Code Enforcement Officer
Community Development Assistant
Construction Inspector I-A/I-B*
Court Bailiff
Engineering Technician II*
Environmental Lab Analyst
Facility Controls Electrician
Forestry Foreman
I&I Coordinator
Library Technician IV
Line Locator
Mechanic II
Meter Reader Supervisor
Office Manager
Parks Maintenance Foreman
Planning Technician
Project Specialist I
Public Safety Officer
Recreation Program Coordinator

Pay & Classification - October 1, 2009

PAY RANGE 9 (cont.) **$31,366.40 - $47,881.60**

Stormwater Technician
Street Foreman
Telecommunications Operator II*
Traffic Signal Technician III
Utility Inventory Specialist
W/WW System Mechanic IV
Water Distribution Operator III
Waterline Maintenance Coordinator
Water Plant Operator II

PAY RANGE 10 **$34,340.80- $52,748.80**

Accountant I
Animal Control Supervisor
Arborist
Athletics/Aquatics Programs Supervisor
Communications Training Officer
Customer Service Supervisor
Engineering Assistant I*
GIS Technician II
Librarian I*
Logistics Officer
Mechanic III
Meter Shop Supervisor
Parks Supervisor
Pretreatment Compliance Specialist
Records Supervisor
Senior Code Enforcement Officer
Senior Deputy Clerk
Senior Lab Analyst
Street Supervisor
System Support Specialist I
Water Conservation Specialist

PAY RANGE 11 **$37,606.40 - $58,136.00**

Accreditation Manager
Assistant City Secretary
Associate Planner*
Budget Analyst I
Code Enforcement Supervisor
Commercial Inspector
Construction Inspector II -A/ II-B*
Contract Specialist

Pay & Classification - October 1, 2009

PAY RANGE 11 (cont.) **$37,606.40 - $58,136.00**

Crime Scene Specialist I
Engineering Assistant II*
Evidence Control Supervisor
Executive Administrative Assistant
Forestry Supervisor
Grants Coordinator
Human Resources Generalist I
Information Specialist
Management Analyst I
Marketing Specialist I
Network Administrator I
Purchaser
Recreation Center Supervisor
Safety Program Coordinator
SCADA Technician
Senior Building Inspector
Senior Water Plant Operator
Shop Foreman
Shop Supervisor
Systems Analyst I
Traffic Signal Supervisor
Utility Supervisor
Victims Services Coordinator
W/WW System Mechanic Supervisor
Water Plant Supervisor

PAY RANGE 12 **$41,204.80 - $64,064.00**

Accountant II
Asst. Street & Drainage Superintendent
Budget Analyst II
Chief Residential Inspector
Construction Inspector III*
Crime Scene Specialist II
Engineering Assistant III*
Engineering Associate I*
Facility Maintenance Coordinator
GIS Analyst
Human Resources Generalist II
Librarian II*
Network Administrator II
Parks Development Specialist
Payroll Coordinator
Planner*
Project Manager I
Senior Utility Inspector

Pay & Classification - October 1, 2009

PAY RANGE 12 (cont.) **$41,204.80 - $64,064.00**

Systems Administrator I
Systems Analyst II
Technology Specialist I
Telecommunications Supervisor
Treasury Accountant
Utility Office Manager
Utility Support Superintendent
Utility Systems Analyst
WEB Administrator

PAY RANGE 13 **$46,155.20 - $72,238.40**

Accounting Supervisor
Budget Supervisor
Business Consultant
Chief Commercial Inspector
Chief Construction Inspector
Chief Electrical Inspector
Community Development Coordinator
Court Administrator
Engineering Associate II*
Environmental Systems Supervisor
GIS Specialist
Human Resources Benefit Manager
Library Manager
Management Analyst II
Marketing Specialist II
Purchasing Supervisor
Project Manager II
Senior Planner*
Technology Specialist II
Utility Systems Integrator

PAY RANGE 14 **$51,729.60 - $81,473.60**

Athletics/Aquatics Manager
City Secretary
Database Administrator
Emergency Management Coordinator
Engineer I/II*
Network Administrator III*
Parks Manager
Principal Planner*
Programs Manager
Public Services Manager
Recreation Manager

Pay & Classification - October 1, 2009

PAY RANGE 14 (cont.) **$51,729.60 - $81,473.60**

Shop Superintendent
Street & Drainage Superintendent
Systems Administrator II
Telecommunications Operations Manager
Transportation Planner II/III
User Support Manager

PAY RANGE 15 **$57,969.60 - $91,894.40**

Administrative Manager
Budget Manager
Chief Building Official
Engineer III*
Financial Programs Manager
Forestry Manager
Infrastructure Manager
Parks Development Manager
Public Works Operation Manager
Purchasing Manager
Senior Utility Services Manager
Senior Human Resources Manager
Utility Operations Manager

PAY RANGE 16 **$66,393.60 - $105,934.00**

Assistant City Engineer
Assistant Finance Director
Assistant PARD Director
Controller
Director, Convention & Visitor's Bureau
Enterprise Applications Manager
GIS Coordinator
Planning Coordinator
Planning & Programs Administrator
PW Liaison Construction Manager
Safety & Risk Manager

PAY RANGE 17 **$76,044.80 - $122,137.60**

Communications Director

PAY RANGE 18 **$86,673.60 - $141,252.80**

Asst. Police Chief
City Engineer

Pay & Classification - October 1, 2009

PAY RANGE 18 (cont.)	$86,673.60 - $141,252.80
Finance Director	
Human Resources Director	
Library Director	
PARD Director	
Planning & Comm. Development Dir	
Transportation Services Director	
Utilities Director	

PAY RANGE 19	$98,904.00 - $163,196.80
Chief of PW Operations	
Fire Chief	
Police Chief	

PAY RANGE 20	$113,734.40 - $187,678.40
Assistant City Manager	

*Denotes job is part of a Career Ladder

Pay & Classification - October 1, 2009
Tenure-Based Progression

POLICE DEPARTMENT	
Police Officer	$44,090 - $65,619
Police Sergeant	$61,642 - $78,584
Police Lieutenant	$75,043 - $90,790
Police Captain	$86,081 - $104,932

FIRE DEPARTMENT	
Firefighter	$38,176 - $58,502
Driver	$50,698 - $64,355
Lieutenant	$57,454 - $70,791
Captain	$65,112 - $77,867
Battalion Chief	$73,790 - $85,642
Assistant Chief	$81,182 - $95,680

Capital Outlay Detail

General Fund
Water / Wastewater Utility Fund
Hotel Occupancy Tax Fund

Capital Outlay - General Fund

Department Description of Items	FY 2009-10 Approved
Legal Services	
Law Library	$8,000
Total - Legal Services	$8,000
Planning & Community Development	
Vehicle Replacement	$16,890
Total - Planning & Community Development	$16,890
Information Technology & Communications	
Computer Hardware and Software	$49,489
Total - Information Technology & Communications	$49,489

Capital Outlay - General Fund

Department Description of Items	FY 2009-10 Approved
General Services	
Air Conditioner Replacement	$18,000
Total - General Services	$18,000
Police	
Grant Funded Armored Vehicle	$446,694
Marked Police Vehicles	405,100
Unmarked Police Vehicles	205,828
Total - Police	$1,057,622
Fire	
Vehicle	$18,770
Thermal Imager Cameras	13,000
Emergency Generator	22,000
Total - Fire	$53,770

Capital Outlay - General Fund

Department Description of Items	FY 2009-10 Approved
Parks & Recreation	
Mowers/Gator	$123,000
Fitness Equipment	29,200
Trail Maintenance	10,000
Standardized Park Signs	15,000
Tennis Court Maintenance	26,500
Pool Renovations	43,300
Total - Parks & Recreation	$247,000
Engineering & Development Services	
Air Conditioner Replacement	$7,000
Vehicle Replacements	78,131
Total - Engineering & Development Services	$85,131

Capital Outlay - General Fund

Department Description of Items	FY 2009-10 Approved
Street	
Message Board	$20,000
Backhoes	101,556
Vehicles	71,508
Signalization Equipment	38,000
Total - Street	$231,064
Total - General Fund	$1,766,966

Capital Outlay - Water/Wastewater Utility Fund

Department Description of Items	FY 2009-10 Approved
Water Systems Support	
Replacement Vehicles	$75,500
Water Meters	40,000
Total - Water Systems Support	$115,500
Utility Billings & Collections	
Vehicle	$18,000
Total - Utility Billings & Collections	$18,000
Total - Water/Wastewater Utility	$133,500

Strategic Plan

Game On, 2060 - Strategic Plan for the City of Round Rock, Texas

Strategic Plan

Game On, 2060
Strategic Plan for the City of Round Rock, Texas

Adopted by City Council on April 23, 2009

Prepared by: Herb Marlowe
Analytica

Table of Contents

Section	Page #
The Plan in Brief	360
The Plan: A Narrative	361
The Plan in Visual Form	361
The Plan in Three Parts	362
Part One: The Strategic Direction	362
Part Two: Strategies, the Seven Experiences	365
Part Three: Themes and Strategic Initiatives	366
Places and Spaces	367
Community Character and Environment	367
Mobility and Connectivity	369
Recreation, Arts and Culture	370
Economic Progress	371
Economic Vitality	371
Talent and Human Capital	373
Safety and Security	374
Public Health and Safety	374
High Performance Government	375
High Value Government	375
Executing the Strategic Plan	376
Values & Leadership Philosophy	376
Organizational Culture	377
Seven Systems	379
Conclusion	383

The Plan in Brief

The Vision: Round Rock will be the City of Choice for entrepreneurs, business leaders, researchers, educators and members of the various creative professions who want to combine professional accomplishment and achievement with a culturally rich, socially diverse and family-friendly lifestyle. At the same time it will offer opportunities for personal growth, safety, and well being for all its residents.

How will the Vision be achieved?
First, through consistent and sustained practice of the following three principles:

Principle One: Diversification. The City will seek to diversify its economy including diverse economic sectors and a range of employment, provide a range of transport options, and ensure there is a diversity of housing choices, a diversity of cultural and recreational options, and a diversity of educational opportunities.

Principle Two: Provide Seven Experiences. Every resident, visitor or business will experience the following:

- A distinctive sense of place
- Opportunity
- Easy access to the City
- A safe and secure community
- Personalized services leading to confidence and trust in City government
- Enrichment and fun
- Personal and professional growth

Principle Three: Relationships. The City will seek to develop and maintain a broad range of relationships with the private sector, with neighborhoods and civic groups, with neighboring governments and with professional associations as a means to develop partnerships, identify opportunities and leverage resources.

Second, through implementation of seven strategic initiatives:

- Distinctive community character and environment
- A vital and growing economy
- An accessible city: mobility and connectivity
- A safe, secure and healthy community
- High value governance
- Recreation and culture
- Attract and develop talent and human capital

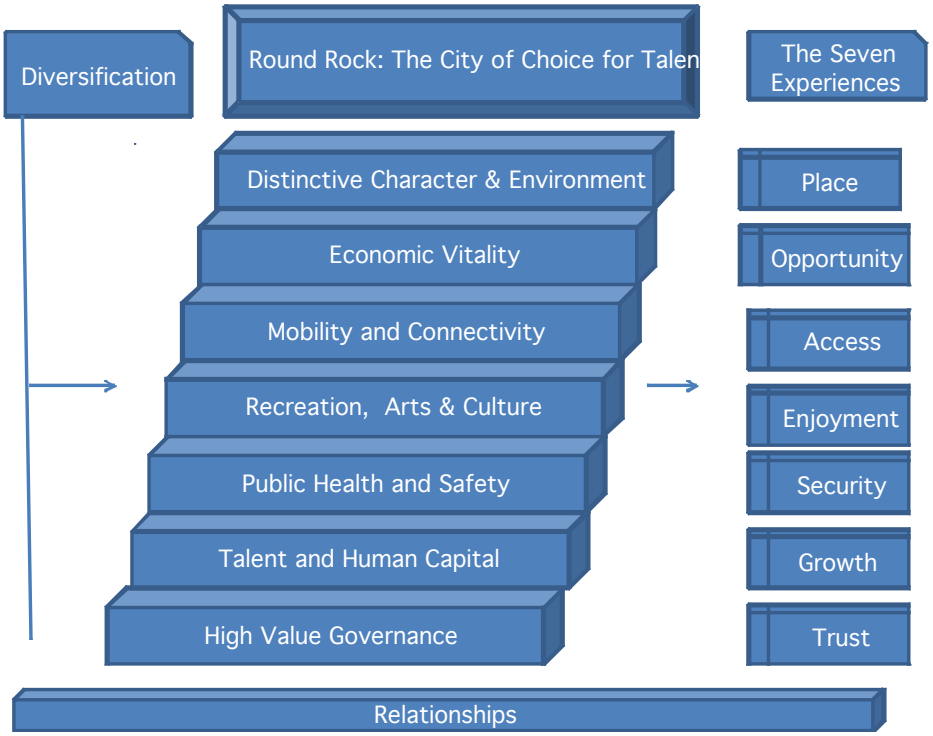
The Plan: A Narrative

Fifty years ago, Round Rock was a small Texas town with an agricultural-based economy. Little had changed since its founding in the late 1800s. Then Round Rock began its first transition as residents of Austin moved in to take advantage of the quality schools and affordable housing. This event shifted Round Rock to a bedroom community. However, a second transformation would rapidly occur with the arrival of the computer industry. Round Rock was soon home to many firms associated with the computer sector, the most famous of which is Dell. With the arrival of these firms, Round Rock shifted from a bedroom community to a suburban city and began to develop in a classic suburban pattern of distinctive residential and commercial areas connected by automobiles.

Today Round Rock is facing another transformation; three in fact. One emerging transformation is caused by the fact that parts of Round Rock are aging and approaching the point where redevelopment will occur and transform those areas. The second is that over the next 50 years, the City will grow from 100,000 persons to around 300,000 persons. This population growth will change Round Rock from a suburban-oriented city with some features of city life to a complete city with a broad variety of lifestyle choices and the full range of city features. The third is a transition to a more sustainable City, designed to be more energy efficient with less impact on the environment, and built on the diverse economic engines that are now emerging.

This Strategic Plan outlines strategies to manage each of these three transitions in a way that enhances the quality of life in the City and the economic vitality of the City.

The Plan in Visual Form



The Plan in Three Parts

Part One: The Strategic Direction

This first section describes the strategic direction for the City. A summary vision statement is provided which communicates in brief the end result the City is seeking, via this plan. The Strategic Plan is based on three key ideas: diversification, experience and relationships. These are discussed in this section. Finally, a more detailed positioning statement is provided which develops in greater detail the position the City will seek to hold in the future.

2060 Vision: The City of Choice for the Talent that will Shape the Future

Round Rock will be the City of Choice for entrepreneurs, business leaders, researchers, educators and members of the various creative professions who want to combine professional accomplishment and achievement with a culturally rich, recreationally and socially diverse lifestyle.

The Key Strategic Principles: Diversification, Experience and Relationships

To achieve this vision, Round Rock will pursue three key strategic principles or ideas: Diversification, Quality Experiences and Relationships. It will seek to diversify its economy, provide a diversity of transport options, and ensure there is a diversity of housing choices, a diversity of cultural and recreational options, and a diversity of educational opportunities. It will seek to ensure that residents, visitors and businesses experience a welcoming community, a safe community, a City that retains the key elements of a small town, a community of both pride in the past and supportive of future opportunity, a community where diverse cultures, social groups, and ethnic groups are welcomed and engaged in the civic life; a city with a "game-on" attitude and spirit that helps make it happen for the betterment of the entire community. Finally, it will seek to build all the relationships needed to achieve this vision beginning with its own residents and businesses and expanding to the other stakeholders whose participation and support is needed.

Positioning Statement: Round Rock in 2060

The next 50 years will re-shape Round Rock. If Round Rock in the year 2060 is home to 300,000 persons as projected, that number alone will re-shape the City. But it is not simply the number that is important. It is the persons who comprise that number who will truly re-shape the community. Whether the 2060 number is 300,000 or 275,000 is relatively meaningless. Whether the City has entrepreneurs, researchers, skilled and creative professionals and technicians, educators, corporate executives and civic leaders is the critical issue. The question before the City is: What does it need to do and become to develop, to keep, and to attract the talent needed to succeed in the global marketplace?

Make no mistake; the City is in a competition for talent. Place has always mattered in economies. The quality of the soil, the access to waterways, and the access to natural materials has shaped which communities grew and prospered. In the information economy, in the experience economy, in the emerging biological and nano-technology economies, place still matters. But it matters in a new way. What matters now is working and interacting with like-minded colleagues, access to the networks and technologies I need to do my work, access to quality schools for my children, me and my family feeling safe, having a range of recreation and entertainment options available of interest to me and my family, a climate of innovation and creativity, and something happening here I want to be part of.

Please note how these criteria are phrased. They are all phrased from the perspective of the individual or family and the quality of their work/life experience. The community can do a number of things to keep or attract businesses to the City and ensure future vibrancy of the City. The most significant is to provide a community that has people with the skills and capabilities that the economic engines of the future need.

What type of community is this? What features must be kept, fostered or developed if Round Rock in 2060, as well as in 2014, is to be a viable and preferred community?

- First, Round Rock must remain a business-friendly community, and even beyond business-friendly, to attract those businesses that will truly create new sources of wealth. As a community, it must encourage and support the incubation and growth of newly created businesses, the retention and expansion of existing businesses, and provide a talent pool and business sites that will attract outside businesses that want to relocate or expand.

- Second, the City must remain focused on the experience of quality in community life. One of the factors which distinguishes communities that people want to live in from those less attractive is the amenities, the "feel," the opportunities people have. Round Rock must remain a comparatively safe community. It must expand arts, culture and recreational options for all ages. It must protect its natural areas. It must support the quality and scope of educational opportunity. It must remain a community that one can move about relatively easily and one in which there are options other than the automobile for that movement.

- Third, it must have distinguishing physical characteristics and places that keep it from feeling like "Anytown, USA." Protecting historic areas and buildings, optimizing natural areas like Brushy Creek, building iconic structures, and developing a variety of entertainment venues all serve to distinguish Round Rock and provide that sense of place so critical in the competition for talent.

- Fourth, and this may seem an oxymoron, the community must design a town that even at a population of 300,000 has a small-town feel. Clearly its residents value the feel of a small town. Such a feel can be kept by fostering neighborhoods, creating walkways and trails that allow for personal movement, supporting the development of festivals and other community events, and creating a downtown that people are drawn to. Small-town feel has many meanings of course, but one clearly valued by Round Rock residents is that it feels personal. A particular challenge for City government is to ensure it remains person-focused and not become a faceless bureaucracy as the City grows.

- Fifth, it is a community in tune with its residents' values. There is growing public concern about environmental protection, conservation of natural resources and sustainable practices. The talent and businesses that the City wants to attract place a premium on education. The creative persons, who businesses will need, value active recreational options, arts and culture experiences, tolerant communities that respect individual privacy, and opportunities for professional growth. Finally, the City wants people who value the community and are willing to invest in its future. One way this can be achieved is by providing a community in which multi-generations can live and one is willing to make investments on behalf of one's children and grandchildren. A second way is to provide such a high quality experience that people are willing to invest in the community in order to continue and enrich that experience.

- Sixth, and finally, the City must provide a tax efficient, high value government. The public sector is the venue by which the community makes investments and provides the services that help create the community people want. To ensure the City offers a competitive level of public amenities, services and infrastructure, it must remain tax efficient by providing very high value public services the public is willing to support.

All of these characteristics must occur in the physical space that the City occupies. However, it is unrealistic to expect that the City will not change physically over the next 50 years. What physical form could the future Round Rock take? Below are some images and possibilities residents and business members of the community have identified. All of these are possible, given the right mix of private sector investment and public sector support through infrastructure, regulation and incentive.

- Begin on the southern edge of the City at IH35 and SH45, where Dell is located and many other businesses are found. Today, at least 9,000 to 12,000 jobs exist within a mile of that interchange, making it the third most dense employment center in the region. If a rail connection to the Austin-Leander commuter rail is made, and if the City allows and encourages higher business density and mixed-use development, this area could significantly grow in the number and variety of jobs. Just as a population of 300,000 is projected with proper planning and transportation infrastructure, the IH35/SH45 area could host a job population of 25,000 to 30,000 jobs by 2060, as well as an area of higher density, urban type housing and increased entertainment, restaurants and retail uses that increase the quality of life.

- Via both roadway and potential rail line, the City can connect a significantly expanded sports and recreation complex at Dell Diamond to IH35/SH45. This would serve both residents and visitors and ensure Dell Diamond remains a key component of the tourism and economic development strategy of attracting and introducing new people and businesses to Round Rock.

- Road and possible rail connections between IH35/SH45, Dell Diamond and the Higher Education Center/Health Care Complexes would create two significant opportunities for the City. One will be to allow movement of residents for work between the Higher Education Center/Health Care Complexes, and a possible Avery Centre research park, with the IH35/SH45 complex. This connection will link two major employment centers. The second major opportunity is that the Higher Education Complex and Research Park will not only be linked to IH35/SH45 but to the University of Texas at Austin. Designed properly, these connections offer the opportunity of a research corridor of significant scope.

- IH35/SH45 and the Higher Education Center/Health Care Complexes offer space for significant business growth, hopefully in the corporate and health care/bio-science areas. These are critical to the future well-being of the City but are insufficient by themselves. Other features will need to develop or be redeveloped if the City is to succeed in developing, attracting and keeping talent.

o One of these features is a downtown/arts and culture district that offers a distinctive experience that cannot be replicated in other commercial and retail areas. Revitalizing downtown, protecting our historic resources there, redeveloping parts of the Flat into higher density mixed-use housing, and creating one or more shopping streets for locally owned retail, galleries and restaurants, can create the distinctive experience we will need to be competitive. If properly redeveloped, this area could open up Brushy Creek to greater uses, provide public space for community events and be one of the communities' gathering places that help maintain a small-town feel.

o A second feature is a natural area system that allows residents and visitors the opportunity to experience the City from a non-automotive standpoint, such as walking or biking. Combined with a superior park system, the City can ensure that one's recreational options in Round Rock match or exceed that of any City this size.

- The IH35 Corridor is likely to remain a major destination retail corridor. The City simply needs to support its continued viability as the marketplace changes. It can remain a destination sports market if the City remains competitive in facilities and experiences beyond the sporting events themselves.

- For the City to attract the range of talent it will need, it must offer a range of housing types. While single-family residences will continue to be a strong presence in the City, higher density housing along with mixed-use housing, particularly along transit corridors, should be allowed and encouraged in designated locations. Such housing provides options to those who no longer want a yard or who prefer a more urban lifestyle.

- Just as it must offer a range of housing types, so must it offer a range of transportation options. While one can fully expect many, if not most, residents will prefer private automobiles, others may prefer forms of mass transit options for convenience, financial, health or safety reasons. The intent is to provide City residents, businesses and visitors with a variety of ways through which they can move about the City in a timely and convenient manner.

- In addition to transportation infrastructure, the City requires other forms of infrastructure to be competitive. It has to supply adequate and affordable water and treat wastewater. It must have an information infrastructure capable of supporting the needs of its businesses and desires of its residents. While these infrastructures are mostly invisible, they are critical and must not be overlooked as the City envisions its future.

Creating this future will take years of work and years of investment. While the price tag will be high, the payoff will be higher in terms of jobs, community well-being, and creating a community where the children and grandchildren of today's residents can live, learn, work and play. It will require numerous partnerships between the public and private sector, as well as among public entities.

Part Two: Strategies, the Seven Experiences

To achieve the vision articulated above, the City will pursue seven strategies to ensure its residents, visitors and businesses have an experience of Round Rock that is positive, memorable, fosters a sense of ownership and pride, and leads to the willingness to further participate in, contribute to and invest in the City. These strategies, in alphabetical order, are:

Community Character and Environment: The experience of place. This strategy seeks to ensure the residents, visitors and businesses of Round Rock experience Round Rock as a distinctive place from two perspectives: its natural environment and its built environment. The City is a distinctive place in its appearance and how people show their care for their community. It is a distinctive place psychologically and culturally in terms of its "game-on" spirit, its welcoming attitude, its small-town feel, its values for hard work and community contribution and the cultural experiences it offers.

Economic Vitality: The experience of opportunity. This strategy focuses on diversification, exports, entrepreneurship and emerging technologies. The City seeks to diversify its economy so as to further recession-proof itself and provide a range of professional opportunities and job choices for its residents. It seeks to foster businesses that create significant sales outside the City into the global marketplace and support entrepreneurs who can create these businesses. Finally, it seeks to leverage its current and emerging technology expertise to ensure Round Rock is a participant in those new "technology" industries that create significant new wealth.

High Value Government: The experience of personal response, trust and confidence. This strategy concentrates on the provision of public services in a manner that ensures recipients have a positive experience of each transaction and believe they receive good value for their tax payment or fee. As such experiences occur, public trust and confidence in City Government remains high or increases, enabling City Government to provide effective leadership in the investments and plans needed to support a quality community today and tomorrow.

Mobility and Connectivity: The experience of access. This strategy focuses on the movement of people, goods and information. The City seeks to develop both a road system and public transportation options so people and goods can move about the City and into the broader region without undue delay. The City will support and encourage the development of an information infrastructure that will allow businesses and residents to collaborate and compete globally. All of these actions are intended to result in a City that is highly accessible to its users.

Public Health and Safety: The experience of fundamental security. The City will seek to ensure a continued level of public safety through innovation and use of state-of-the-art technology in emergency preparedness, law enforcement, fire and emergency medical services, and the provision of clean water and proper management of waste.

Recreation and Culture: The experience of enrichment and pleasure. This strategy seeks to ensure there is both a scope and diversity of recreational, arts, and cultural opportunities that will keep and attract the talent pool needed to build the Round Rock of 2060.

Talent and Human Capital: The experience of growth and professional development. This strategy recognizes and builds on three realities. One, learning is lifelong. To succeed, one can never stop learning. Two, the knowledge economy will dominate the next 50 years. In the knowledge economy human capital is the most important form of capital. Third, the character of any community is determined by the people who populate it. If Round Rock is to be economically competitive and prosperous, it must be attractive to a culturally diverse range of people with the talent to make it so.

Part Three: Themes and Strategic Initiatives

The following section describes in greater detail the results and goals that will be pursued for each of the above seven initiatives. Four key themes have emerged out of these strategies that encompass the City's strategic vision, as illustrated in the graphic below. Each bubble represents a strategic theme area; the correlating strategic initiatives are listed below each bubble.

Theme: PLACES AND SPACES

Community Character and Environment Strategic Initiative

Purpose of this Strategic Initiative

The purpose of this strategic initiative is to ensure that residents, visitors or businesses experience Round Rock as a distinctive, memorable and pleasurable place. The initiative seeks to maintain, protect, sustain and enhance the distinctive characteristics and features of the City, either built or natural. Its scope also includes maintenance of the psychological/emotional experience of the City, often described as "the feel of the City," as one of a personal, friendly community. This strategic initiative is built on the recognition that now and in the future toward 2060 the City is in three transitions. One transition is from a City of primarily new development to a City concentrating on redevelopment and retrofitting issues. The second is from a suburban community to a mid-size city. The third is a transition to a more sustainable City. Recognizing all of the above, this initiative seeks to develop the City in a sustainable manner that optimizes use of existing resources and generates opportunities for future generations.

2060 Desired Results

- The City has established a distinctive community character based on architecture, experiences, history and opportunities.
- The natural areas and features of the City have been protected and maintained.
- The City has a high level of development standards resulting in an aesthetically pleasing community.
- The City has maintained the values and best attributes of a small town as it has grown.
- All neighborhoods in the City are safe and well maintained.
- A full range of quality services, entertainment, educational and cultural experiences and opportunities are available in the City.
- There are a wide range of transportation options including public transportation, walking and biking.
- Historic buildings and places have been preserved.
- The City is an environmentally friendly, sustainable community.
- The City is a diverse community welcoming and using the talents of all who work and live here.

Highest Priority Goals

1.0 Provide a range of employment, housing and lifestyle choices attractive to a diverse range of young professionals, students and empty nesters, as well as families.

Objectives for this goal include working with the private sector to encourage housing diversity and supporting economic development efforts that would diversify the economy.

2.0 Prevent neighborhood deterioration.

This goal would be achieved through cross-department efforts designed to ensure neighborhood safety, improvement of infrastructure, new maintenance codes, enhanced code enforcement and neighborhood involvement.

4.0 Improve the aesthetics, development and redevelopment quality, and sustainability of the City.

This goal would be achieved by developing aesthetic and quality guidelines and policies, instituting a number of cost-beneficial sustainability practices, provision of non-monetary incentives, protection of historic or distinctive features and preservation of natural features.

Priority Goals

3.0 Create a range of walking and biking options within the City.

This goal would be achieved through improvements in subdivision design, construction of walking and biking paths, encouragement of office facilities that would provide showers and improved signage. This goal also focuses on planning, land acquisition, and construction of a bicycle and pedestrian system.

5.0 Preserve the historic buildings, structures and places of the City.

This goal would be achieved by creating a historic preservation strategy and inventory, developing incentive and assistance programs, providing educational programs and supporting private development of a museum and history society.

6.0 Protect and preserve the natural areas of the City to include parks, floodplains and open spaces.

This goal would be achieved by developing plans and ordinances to preserve natural areas, selected land acquisition and developing appropriate site plan regulations.

7.0 Develop an environmentally friendly, sustainable community.

This goal would be achieved by adopting proven best practices, examining building codes, promoting energy-efficient practices, examining incentive options for retro-fitting for improved energy efficiency and examination of ROI for investments.

Theme: PLACES AND SPACES
Mobility and Connectivity Strategic Initiative

Purpose of this Initiative

The purpose of this strategic initiative is to ensure that the City is accessible. Accessibility means there is choice in how one can move about the City. Accessibility means roadways are not unreasonably congested to the point where people are reluctant to use them. Accessibility means persons with physical challenges can readily move about the City. Accessibility means that one can connect electronically with others in Round Rock or elsewhere in the world. In sum, this initiative should ensure the mobility and connectivity options of the City promote quality of life, economic development and public safety. It should achieve this end by improving all forms of connectivity including roads, bike/ped, public transportation, rail and electronic (data/telecom) through planning and policy choices, partnerships, dedicated funding and targeted construction so that quality of life, economic opportunity and public safety are enhanced.

2060 Vision: Desired Results to be Achieved

- The transportation systems we have are sustainable from an operational, maintenance and financial perspective.
- The City's street system will allow reasonable movement and ready access to the destinations within the City.
- Residents and visitors will have alternative choices for transportation including public transportation options, pedestrian/biking options and personal vehicle.
- The businesses, residents and visitors have a variety of options to connect with regional transportation systems.
- The neighborhoods, business and other features of the City are connected by sidewalks and trails.
- Optimization of the City's infrastructure.
- There is access to the Internet everywhere in the City, provided either by the private or public sector or some combination.

Highest Priority Goal
21.0 Identify and plan for future connectivity and mobility needs and options.

This goal will be achieved via a variety of analysis and planning projects, Right of Way acquisition and pursuit of several funding sources including public-private partnerships all of which will serve to connect key activity points in the City.

Priority Goals
22.0 Foster transportation systems that would support the development of major density centers.

This goal will be achieved via a variety of analysis and planning projects, revisions of regulations to support major density centers, and support of economic development activities that would generate business densities.

25.0 Develop funding source mechanisms for mobility and connectivity construction and maintenance.

This goal will identify and seek a variety of funding mechanisms that would enable construction and maintenance of the various systems.

26.0 Construct major elements of the transportation and mobility system as approved by Council in the Master Transportation Plan.

This goal will result in construction of elements identified in the above objectives.

Endorsed Goal
23.0 Develop public transportation plan.

This goal will focus on developing a phased transit system along with other ways to improve local transportation.

Theme: PLACES AND SPACES
Recreation, Arts and Culture Strategic Initiative

Purpose of this Strategic Initiative

The purpose of this initiative is to ensure residents, visitors and businesses have the opportunity to experience pleasure, relaxation and recreation that occurs from participation in cultural and recreational events. It is the intent of this initiative that it lead to a broader range, both in number and type, of recreational and cultural events, so that 2060 residents would not need to leave the City to have these experiences. Further specific properties, programs and activities will be found in Park and Recreation Master Plans, Library Plans, Tourism Plans and other plans.

2060 Desired Results

- There is a range of arts and cultural opportunities available to residents and visitors.
- There is adequate parkland for both active and passive uses.
- Natural areas have been protected and retained.
- City land uses have been optimized.
- There is a variety of recreation programs consistent with the diverse interests of residents and visitors.
- Recreation programs remain affordable.
- Public facilities and infrastructure are adequate for the demand.
- Residents of the City have opportunities to engage in healthy behaviors.

Priority Goals

33.0 Ensure there is adequate land to meet future recreational, cultural and open space needs.

This goal will be achieved by reviewing the existing land inventory, identifying needed properties and developing funding mechanisms.

34.0 Implement the Parks Plan once adopted.

This goal will be met by developing priorities and identifying funding sources.

36.0 Develop recreation and library program options that respond to growing diversity of resident and visitor interests.

This goal will be met via market research and development of programs responsive to the findings.

Endorsed Goals

35.0 Expand and strengthen Arts and Cultural activities within the City.

This goal will be met by developing a public-private arts and culture plan.

37.0 Encourage and support efforts to build a healthier community.

This goal will be met by providing active recreational programming and participation in health education efforts.

Theme: ECONOMIC PROGRESS
Economic Vitality Strategic Initiative

Purpose of this Initiative

The purpose of this initiative is to diversify the economy of Round Rock in ways that result in a more recession-proof economy, fosters sectors and businesses in the emerging technology sectors likely to create significant growth and wealth over the next ten to twenty-five years, and expands and strengthens existing business clusters. It seeks to maintain and strengthen the City's current strengths in destination retail, sports marketing, computers and supply chain management while expanding the City's presence in life and bio-sciences, entertainment, clean energy and homeland & defense security.

This initiative seeks to enrich and increase five forms of capital. First, it seeks to expand the amount of financial capital available to support economic development. Second, it seeks to develop the intellectual capital required for the knowledge industries of today and tomorrow. Third, it seeks to expand the social capital of networks and relationships that can facilitate growth and lead to new opportunities. Fourth, it seeks to develop the physical capital of facilities and infrastructure that make business growth possible. Fifth, it seeks to both maintain and strengthen the experience and brand/mindspace capital that communicates a distinctive image while providing enjoyable experiences.

2060 Desired Results

- The City's economy will be diverse and reasonably recession proof.
- The City's economy will have a strong presence in the technology drivers of the global economy.
- The City will have a strong and diverse "experience economy" with a range of shopping, entertainment, recreation, and cultural options.
- The City will have a competitive presence in the health care economy.
- There will be a diverse range of educational institutions providing choices for residents while providing a stable talent pool in the City.
- Average wages in the City will be higher than the average wage in the region.
- There will be a strong business development and community development culture that promotes the creation of new businesses in the City.
- The City will be known as a place welcoming and supporting entrepreneurial activities.
- The public (transportation, water) and private (office space, information technology) infrastructure supports and facilitates business development.
- The City is highly successful in retaining and expanding desired businesses.

Highest Priority Goals

15.0 Determine the feasibility and investment required for Round Rock to develop a concentrated and significant presence in the life sciences and related health care fields.

To achieve this goal, the City will conduct a thorough analysis of the field, identify potential niches and develop recruitment and incentive strategies for those targets.

16.0 Develop financial capital needed to support business growth and development, and improve the financial advantages of operating in the City.

To achieve this goal, the City, in partnership with the Chamber of Commerce, will pursue venture capitalists as well as various state and federal funding sources.

17.0 Support the growth and expansion of the business clusters of destination retail, supply chain management, health care, higher education, construction, arts and culture and information technology.

To achieve this goal, the City and Chamber of Commerce will continue their targeted marketing efforts, maintain existing relationships and develop additional incentive programs. "Green" business parks, entertainment districts, destination retail, and distribution centers are some of the specific objectives.

Priority Goals

14.0 Support further development of the clean and renewable energy fields.

To achieve this goal, the City will pursue funding support and develop other incentives.

18.0 Strengthen and enrich the brand identity of the City and expand the tourism marketing effort.

To achieve this goal, the City will seek to expand programs for adults, open additional facilities, incorporate natural areas as tourism opportunities and expand tourism marketing.

19.0 Foster business growth in the City including small businesses and entrepreneurial activities.

To achieve this goal, this City will seek to expand technical assistance to small businesses and develop specialized incentives.

20.0 Build and maintain the facilities needed to make the City attractive to target businesses.

To achieve this objective, this City will seek to facilitate the development of greenfields and transformation of existing facilities to facilities attractive to target businesses. This goal also includes consideration of a conference center and examination of ways to encourage the growth of corporate office space.

Theme: ECONOMIC PROGRESS
Talent and Human Capital Strategic Initiative

Purpose of this Initiative

The purpose of this initiative is to ensure there is a diverse and talented work pool to meet workforce and community needs. Round Rock must ensure the educational and training infrastructure is in place so the talent needed for the emerging business sectors can be retained and developed. This initiative also includes informing other teams working on the other six strategic initiatives as to features that will need to be developed or issues that need to be addressed in order to develop, attract and retain talent.

2060 Desired Results

- Skilled workforce to meet community needs.
- Environment attractive to Creative, Entrepreneurial, Investor Groups and Workforce.

Highest Priority Goal

41.0 Develop the diverse talent pools needed for targeted industries.

This goal will be achieved by enhancing partnerships with educational institutions, continuance of student employment options and outreach to students.

Priority Goal

38.0 Promote Round Rock as a community that welcomes diversity.

This goal will be met by developing with the Chamber of Commerce a variety of outreach programs, encouragement of foreign language competencies, support of international schools and education about the existing diversity of the community.

Theme: SAFETY AND SECURITY
Public Health and Safety Strategic Initiative

Purpose of this Strategic Initiative

The purpose of this initiative is to ensure residents, visitors and businesses continue to experience and perceive Round Rock as a safe community from law enforcement, fire, emergency medical, clean water and proper waste disposal perspectives.

2060 Desired Results

- Residents, visitors and businesses will continue to experience a high and timely level of safety and security.
- The City remains prepared for, and skilled at, managing disasters and emergencies.
- There will be an adequate, affordable and safe water supply.
- Water will be conserved and efficiently used with long term reductions in peak usage.
- The system for re-use water will be expanded.
- The City will dispose of its wastes in safe and environmentally beneficial ways.

Highest Priority Goals

27.0 Ensure there is an adequate, affordable and safe water supply.

In addition to maintaining current industry practices that achieve this goal, the objectives of this goal will concentrate on supporting conservation practices and increased public awareness of water issues.

30.0 Residents, visitors and businesses continue to experience a high and timely level of public safety and security.

The objectives of this goal include continued emphasis on crime control and prevention, adoption of new technologies to improve services, location of resources in order to improve response times, enhanced neighborhood supports and improvement of fire ratings.

Priority Goals

28.0 Protect public health and protect the environment through proper waste disposal.

The objectives of this goal concentrate on wastewater improvements, expansion of reclaimed water, solid waste improvements and uses of alternative energy.

29.0 Provide for effective management of stormwater.

To achieve this goal, the City will ensure it is in compliance with stormwater regulations and will examine options for funding stormwater treatment.

31.0 Remain prepared to manage disasters and emergencies.

The objectives of this goal include updated emergency planning and examination of options for public safety training facilities.

32.0 Support policies and efforts that will promote public health.

This goal will be achieved via ensuring City policies are consistent with sound public health practices and identification of ways to enhance environmental health.

Theme: HIGH PERFORMANCE GOVERNMENT
High Value Government Strategic Initiative

Purpose of this Strategic Initiative

The purpose of this initiative is to ensure interactions that residents, businesses and visitors have with the City of Round Rock are ones that lead to the feeling of personalized recognition and service; that lead to a high level of confidence in the integrity and professionalism of the organization and that in the end promote a sense of trust in the leadership of the City. This initiative should result in a high level of confidence and trust in City government so voters are willing to make the needed investments for the future of Round Rock.

2060 Desired Results

- Provide exceptional value for the tax dollar.
- Public confidence, satisfaction and trust in City Government.
- Stable public leadership that understands the community.
- Council leadership on key issues.
- Strong civic leadership.

Highest Priority Goals

8.0 Maintain and enhance public confidence, satisfaction and trust in City Government.

This goal would be achieved by increasing public understanding of government operations, maintaining citizen involvement, maintaining a strong financial position, regular citizen surveys and maintaining high levels of service and customer responsiveness.

9.0 Ensure plans, policies and procedures are consistent with the vision, intent and goals of the Strategic Plan.

This goal will be achieved by ongoing review of policies and procedures, continued collaboration with key stakeholders and review of all plans against the Strategic Plan.

Priority Goals

10.0 Enhance internal communication.

This goal will be achieved by ongoing communication about strategic direction and priorities, statements and training on organizational expectations and standards and regular mechanisms for staff feedback.

39.0 Increase City of Round Rock's capability to hire and retain talent.

This goal will focus on competitive salary and benefits, improved hiring and professional development and enhanced linkages with schools and colleges.

40.0 Optimize the talent of City of Round Rock employees.

This goal will be achieved by developing systems to better use the knowledge and skills of employees and the promotion of individual development plans.

11.0 Maintain and enhance efforts to align and partner with key groups that bring value to the City.

This goal will be obtained by identifying key partnerships, active participation in those partnerships and assumption of leadership roles where appropriate.

13.0 Continue and enhance sound business and financial practices and tools.

This goal will be achieved by developing a ROI model to test all strategic initiatives, by maintaining current practices and developing additional analytical and management tools that improve the effectiveness and efficiency of City practices and operations.

Executing the Strategic Plan

Executing the plan: The High Performance Organization

The intent of a strategic plan is to produce those results identified by the vision component of the plan. To achieve these results, strategies must be effectively executed and adapted over time. Effective execution of strategy requires the productive delivery of quality products and services. High performance as an organization is an ongoing effort to achieve both the desired level of quality and the evermore productive use of resources to produce that quality.
While high performance is an ongoing effort and goal, there are elements which must be in place for that effort to succeed. These elements include:

- A sense of organizational purpose and direction as provided by the strategic plan;
- A set of organizational values consistent with the intent of high performance;
- An organizational culture which supports the practice of high performance;
- Systems which provide the information and tools through which high performance is achieved.

Based on several years of work, the City of Round Rock has the first three of these in place (as will be discussed below). The intent of phase two of the strategic planning process is to develop or refine those systems which promote high performance.

Element One: Strategic Plan

The first section of this document provides the Strategic Plan as developed over the last year by the Council and staff of the City. This plan sets out 39 goals. A separate strategic business plan lists specific objectives under those goals.

Element Two: Organizational Values and Leadership Philosophy

The City developed and adopted an organizational values and leader
ship philosophy statement which identifies the following values as the fundamental principles upon which the City will operate. This document is organized into two components: a description of "how we work" and a description of "how we lead."

Values & Leadership Philosophy

How We Work

Integrity
We do what's right. We're trustworthy and responsible for our actions.

Respect
We respect our jobs, each other and the community we serve.

Compassion and Support
We support each other, especially in times of need, and are considerate of our personal lives.

Resourcefulness
Everyone is encouraged to be creative and share new ideas. Our learning is never done.

Teamwork
We are at our best when we work together toward a common vision.

Service Excellence
We are committed to the positive, professional delivery of quality services. We take pride in what we do.
How We Lead

We are a team-minded organization made up of dedicated individuals who are creative, trustworthy, motivated, effective and committed to excellence. We identify and act on problems and opportunities responsibly.

We excel when given the opportunity for self development, when given challenging and interesting work, when recognized for our achievements and contributions, and when empowered to use our talents and skills.

Knowledge and creativity are widely distributed throughout our organization. Because those closest to a function often know best how to direct and improve it, consultation is necessary to make the best decisions.

Our best work is accomplished by individuals collaborating as a team. We communicate effectively, treat each other with respect and share leadership responsibilities. Everyone is expected to contribute to our organization's success.

Our values of Integrity, Respect, Compassion and Support, Resourcefulness, Teamwork and Service Excellence hold us accountable to each other and our community.

Organizational Culture

Element Three: Organizational Culture

As part of the strategic planning process, an analysis was conducted of the organizational culture to determine readiness to enact the Strategic Plan. This analysis contained both qualitative and quantitative components. Its conclusions are summarized below.

The organization's readiness to implement the final strategic plan will depend upon four variables. The first is a shared and common understanding of the strategic direction so that the resources of the organization can be appropriately targeted to execution. The second is the presence of the required competencies among the staff of the organization. The third is the presence of systems, processes and tools that facilitate work on the plan. The last is the presence of the resources needed to complete the plan.

To assess the organization's readiness to implement this plan, a variety of activities have occurred including focus groups, interviews, document review and a staff survey. These assessments sought to answer the following questions:

Do employees clearly understand the strategic direction, their responsibilities and who their customers are?

> The ability of an organization to implement a strategic plan depends in part on its ability to clearly communicate direction, responsibilities and the customers one needs to support. Given the assumption that the best predictor of future behavior is past behavior, this type of question seeks to understand how well the organization currently communicates direction, responsibilities and customer identification.

Is there a culture of teamwork in the organization?

> The Strategic Plan will require extensive internal teamwork since many of the key issues cross departmental lines.

Is the organization's behavior in align with its stated values?

> If the organization's behavior is incongruent with its stated values, statements about future direction are likely to be met with skepticism and subtle resistance.

Do staff have the tools they need to accomplish their assignments?

> No plan can succeed if the staff does not have the tools to do the job.

Findings

Understanding of Direction, Responsibilities and Customers

This element tested job clarity and expectations and customer knowledge. Qualitative feedback from interviews, focus groups and other discussions indicate that there is a high level of job clarity and customer understanding. The quantitative data corresponds to the qualitative feedback. The average score on clarity of work unit success was 3.86, job clarity was 4.14, the understanding of who depends on a person's work product was 4.34, ability to identify customers was 4.14, and understanding of customer needs was 4.23 (all on a five-point scale strongly disagree to strongly agree).

Teamwork

Qualitative sources indicate a high level of teamwork. Specific quantitative measures of teamwork support this conclusion. Colleagues are seen as helpful (4.27), feedback is provided (3.58 and 3.61), staff members believe their colleagues listen to them (3.97), communication is both encouraged and practiced (3.51 and 3.71), and forums are provided through which employees feel comfortable sharing their views (3.87). Finally, staff believe that information is widely shared and available (3.26).

Value – Practice Alignment

The interviews, focus groups and other discussions indicated a high degree of alignment between the stated values of the City and its practices. Quantitative data indicates that staff see the values in practice with average scores ranging from 3.73 to 4.22. Interestingly, the 4.22 score was on the value of service, which staff reported as the greatest strength of the organization.

Tools

Quantitative survey data indicate that staff believe they have the tools to do their work (average score – 3.85). In qualitative data collection staff also generally reported that tools were available. There were comments about having better IT tools, primarily from the perspective of having state-of-the-art tools that would make it easier to attract the most qualified employees.

General Conclusion on Organizational Readiness

It is clear from an attitudinal and willingness perspective the staff of the City are fully ready to implement the Strategic Plan. As is normal, there are questions as to whether the City will have the resources to implement the plan and whether there be an enduring commitment to the plan. These are normal questions and concerns and in reality represent a healthy questioning on part of staff. These questions in no way represent resistance but rather a concern.

Seven Systems
Element Four: Seven Systems
To be able to execute and manage the Strategic Plan in a high performance context (which requires a commitment to ongoing improvement), the City needs to develop or refine six systems. This section describes those systems and how they relate to the prior elements of high performance.

The City of Round Rock has taken several steps toward building the high performance organization. It has developed the intellectual platform to understand the concepts and principles of high performance through a variety of training investments. It has articulated values and formed an organizational culture that is consistent with and supportive of high performance. It has developed a community vision and organizational focus via the Strategic Plan. These actions comprise the fundamental building blocks for a high performance organization.

The next step is to build those systems which allow the City of Round Rock to execute those principles, values and vision/focus and sustain that execution (across time, personnel changes, governing body changes, community changes of expectation or demand and environmental changes) at a high level of performance. There are seven systems that need to be refined to achieve this end. These are:

- Strategy Execution System
- Key Process Management System
- Analytics System
- Individual Performance Alignment System; Revisions of Performance Appraisal System to Reflect Strategic Plan Line of Sight
- Integrated Strategy, Process and Operational Management System
- Integrated Budgeting and Financial Planning System for Strategy, Process and Operational Performance
- Information Management Systems

These systems are premised on the proposition that the failure to sustain high performance emerges from four fundamental failures. By developing systems to prevent these failures, as well as maintaining the values and culture which expect high performance, sustained high performance can be achieved. These failures are:

- Failure to anticipate. This is the failure to see a problem emerging in time to formulate an adequate response;
- Failure to accurately define. In this case the problem is recognized, but misunderstood to the point where responses are ineffective;
- Failure to act. This is the situation where even though the problem is understood (by at least part of the organization), action cannot be mobilized either because others don't recognize the problem, there is no shared understanding of the problem or there are counter-veiling forces which make it difficult to act;
- Ineffective action. In this case the attempted solution fails or only partially succeeds. This may be due to an inadequate definition, a less-than-full commitment on the part of some of the actors, a solution not sufficiently complex to address the full complexities of the problem or external events which changed the problem in some way and made the solution less viable.

Each of the proposed systems is designed to address one or more of the fundamental failures.

The Strategy Execution System

Fundamental failure this system is designed to prevent: Failure to act

This system consists of four primary components:

- A process by which action plans for strategic goals are formulated based on the strategic and business plans;
- A process for review and adoption of action plans which builds broad understanding and commitment by the leadership team;
- A process for managing the action plans;
- A process for adapting and re-prioritizing work within the action plans.

The Key Process Management System

Fundamental failure this system is designed to prevent: Ineffective action

This system consists of the following components:

- Determination of key processes required for achievement of ongoing high performance status and strategic plan execution (as identified in the Department Head workshop, by Plante-Moran, during Action Planning or other sources);
- Maps of those key processes (building if and as needed on the work of Plante-Moran);
- Mechanism to establish process performance standards (time, error rates, professional benchmarks);
- Development of indicators to assess process performance (quality and quantity);
- Identification of process owner;
- Methodology for costing processes;
- Mechanism for coordination and oversight of process owners;
- Mechanism to report on status of processes, resolve issues or problems and provide direction to process owners.

Analytics System

Fundamental failure this system is designed to prevent: Failure to anticipate; Failure to adequately define

This system will consist of the following components:

- Strategic goal metrics as developed in the action plan;
- Key process measures as developed in the key process management system;
- Critical operational performance measures as identified during the final site visit of the current contract;
- Customer service data;
- Fiscal performance data;
- Community trend data (including appropriate macro-data with localized interpretation);
- Professional field data.

Individual Performance Alignment System: Revisions of Performance Appraisal System to Reflect Strategic Plan Line of Sight

Fundamental failure this system is designed to prevent: Ineffective action

The system will consist of the following components:

- Mechanism for identifying employee contributions to strategic goals, key process improvements and/or repeated unit functions;
- Mechanism for identifying those services experiences the employee is expected to contribute;
- Mechanism to identify those practices the employee is expected to engage in based on the organization's values;
- Mechanism for the employee to establish their own goals and objectives;
- Mechanisms through which the employee receives feedback;
- Mechanisms for self-assessment.

Integrated Strategy, Process and Operational Management System

Fundamental failure this system is designed to prevent: All four fundamental failures

The intent of this system is to develop both a model and the practical tools through which strategy, process and operations can be managed at the executive level in a collaborative manner. This system is intended to provide:

- The "space" (in terms of thinking time) that enables anticipatory problem solving and accurate problem definition;
- The discussion and deliberation needed to develop consensus and ownership of proposed solutions including critiques so that better solutions can be built;
- The analysis of metrics so that data-based performance assessment and decision-making can be practiced;
- The opportunity to evaluate strategies in terms of their effectiveness and develop modifications where needed;
- The opportunity to examine organizational issues from a process perspective and contribute direction as to process improvements;
- The opportunity to examine operational issues from process and system perspectives, from a strategic direction perspective and a values and culture perspective;
- A mechanism by which differing perspectives are legitimated and questions of value can be raised.

Integrated Budgeting and Financial Planning System for Strategy, Process and Operational Performance

Fundamental failure this system is designed to prevent: Ineffective action (due to inadequate resources)

This system is intended to ensure appropriate and adequate financial resources are allocated to the operational requirements, key process and strategic goals and that the priorities and focus of the City are reflected in the resource allocation process. It is also intended to offer an alternative process for resource prioritization that is driven more by the desired results than by departmental structures, i.e. Would public safety be better enhanced by an investment in adolescent recreation than a traditional law enforcement investment?

The Information Management Systems

Fundamental Failure these systems are designed to prevent: All four fundamental failures

All of the City's work, including the above systems, requires accurate and timely information. One way to understand the practice of leadership and management is to view it as decision work. Decisions can only be as good as the information they are based upon. These systems will build or enhance the various information management systems of the City so that they can provide a level and quality of information consistent with the intent of high performance.

Conclusion

This document, in its entirety, provides a pathway to Round Rock's future as a City, as a desirable and preferred community, and as a city government that can meet the demands, challenges and opportunities the future will bring. It does not attempt to predict the future, but rather to describe a preferred future and the mechanisms by which that future can be created. It is well understood by all that the future will bring challenges and opportunities unforeseen and unforeseeable at this point in time. As such, the document and the processes underlying it are intended to be dynamic, developing the capabilities to adapt and respond over time. The success of this plan is not dependent on whether specific actions occur as envisioned at this point, but rather on three points:

1. Whether the vision, as adapted over time, is achieved;

2. Whether the City has desirable places and spaces, economic vitality, safety and security and a high performance government;

3. Whether the values, as refined and enriched over time, are practiced.

This document represents a set of choices made by the City's leadership at this point in time. It is the task of future leaders to understand these choices, re-visit and refine them as needed, and enact new or modified strategies so that the City continues to move toward a preferred future.

Financial Statistics

Statistics as of September 30, 2008

Financial Statistics

Net Assets by Component

Last Six Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year					
	2003	**2004**	**2005**	**2006**	**2007**	**2008**
Governmental activities-						
Invested in capital assets, net of related debt	$162,113,491	$213,971,965	$191,409,740	$218,160,338	$207,796,040	$232,391,397
Restricted	62,407,428	30,619,598	77,452,591	72,855,857	116,954,632	107,803,573
Unrestricted	59,450,222	59,840,433	66,432,282	75,249,052	84,650,547	95,335,319
Total governmental activities net assets	$283,971,141	$304,431,996	$335,294,613	$366,265,247	$409,401,219	$435,530,289
Business-type activities-						
Invested in capital assets, net of related debt	$133,189,058	$153,895,969	$166,695,648	$184,270,630	$203,541,558	$219,607,998
Restricted	27,313,591	21,409,980	20,737,192	17,534,251	21,938,288	14,376,789
Unrestricted	30,211,234	30,540,616	35,012,093	44,027,327	46,524,348	53,796,257
Total business-type activities net assets	$190,713,883	$205,846,565	$222,444,933	$245,832,208	$272,004,194	$287,781,044
Primary government-						
Invested in capital assets, net of related debt	$295,302,549	$367,867,934	$358,105,388	$402,430,968	$411,337,598	$451,999,395
Restricted	89,721,019	52,029,578	98,189,783	90,390,108	138,892,920	122,180,362
Unrestricted	89,661,456	90,381,049	101,444,375	119,276,379	131,174,895	149,131,576
Total primary government activities net assets	$474,685,024	$510,278,561	$557,739,546	$612,097,455	$681,405,413	$723,311,333

Note: City of Round Rock, Texas first applied GASB Statement No. 34 in fiscal year 2003; therefore, government-wide financial information for years prior to fiscal year 2003 is not available.

Changes in Net Assets

Last Six Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year					
	2003	**2004**	**2005**	**2006**	**2007**	**2008**
Expenses:						
Governmental activities-						
General government	$19,642,141	$19,713,687	$20,282,360	$21,634,710	$21,926,050	$24,097,129
Public safety	19,066,383	20,966,487	22,762,219	27,724,273	28,879,882	33,587,423
Public works	16,588,968	18,072,178	20,919,303	24,804,177	27,114,039	28,727,136
Culture and recreation	9,325,558	10,246,850	10,921,173	11,714,066	11,905,643	12,674,371
Interest on long-term debt	7,393,065	7,433,425	8,358,830	7,950,242	7,463,588	9,530,456
Total governmental activities expenses	72,016,115	76,432,627	83,243,885	93,827,468	97,289,202	108,616,515
Business-type activities-						
Water and sewer utility	20,182,559	22,543,579	25,051,538	27,783,218	28,873,665	32,865,979
Golf course	162,996	173,136	215,595	150,029	167,906	185,659
Total business-type activities expenses	20,345,555	22,716,715	25,267,133	27,933,247	29,041,571	33,051,638
Total primary government expenses	92,361,670	99,149,342	108,511,018	121,760,715	126,330,773	141,668,153
Program revenues:						
Governmental activities- Charges for services-						
General government	1,356,528	1,409,825	1,352,613	2,021,621	1,766,153	1,941,519
Public safety	1,437,534	1,712,535	2,674,255	2,371,379	2,851,787	3,197,900
Public works	1,149,150	872,929	1,040,788	1,139,836	1,337,371	1,295,783
Culture and recreation	1,976,438	2,137,179	1,941,047	2,408,710	2,489,438	2,721,570
Operating grants and contributions	672,000	660,273	625,905	1,057,821	931,269	1,097,733
Capital grants and contributions	17,982,478	11,768,405	14,435,954	12,548,335	17,322,551	3,825,335
Total governmental activities program revenues	24,574,128	18,561,146	22,070,562	21,547,702	26,698,569	14,079,840
Business-type activities- Charges for services-						
Water and sewer utility	24,002,196	24,962,107	27,161,741	30,566,103	30,968,868	35,060,024
Golf course	453,238	486,097	427,504	476,082	476,025	474,353
Capital grants and contributions	9,305,820	8,717,960	7,352,889	10,445,072	13,772,431	8,750,891
Total business-type activities program revenues	33,761,254	34,166,164	34,942,134	41,487,257	45,217,324	44,285,268
Total primary government program revenues	58,335,382	52,727,310	57,012,696	63,034,959	71,915,893	58,365,108

Note: City of Round Rock, Texas first applied GASB Statement No. 34 in fiscal year 2003; therefore, government-wide financial information for years prior to fiscal year 2003 is not available.

Changes in Net Assets (Cont.)

Last Six Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year					
	2003	**2004**	**2005**	**2006**	**2007**	**2008**
Net (expense) revenue-						
Governmental activities	(47,441,987)	(57,871,481)	(61,173,323)	(72,279,766)	(70,590,633)	(94,536,675)
Business-type activities	13,415,699	11,449,449	9,675,001	13,554,010	16,175,753	11,233,630
Total primary government net expense	(34,026,288)	(46,422,032)	(51,498,322)	(58,725,756)	(54,414,880)	(83,303,045)
General revenues and other changes in net assets:						
Governmental activities-						
Taxes-						
Property	$17,463,237	$18,699,378	$20,486,575	$21,632,249	$24,409,535	27,560,939
Franchise	4,255,978	4,687,213	4,488,608	4,990,439	5,499,222	5,748,333
Sales	45,023,664	48,642,969	58,052,509	64,935,779	68,988,092	68,216,680
Hotel occupancy	1,618,744	1,650,148	1,905,049	2,268,619	2,838,689	2,939,352
Public service	205,185	210,090	212,565	227,784	257,384	286,179
Investment earnings	1,990,200	1,585,398	3,932,154	7,232,842	9,912,657	8,220,228
Miscellaneous	334,869	121,610	206,057	122,499	152,805	257,495
Transfers	2,238,068	2,735,530	2,752,423	1,840,189	1,668,221	2,291,695
Total governmental activities	73,129,945	78,332,336	92,035,940	103,250,400	113,726,605	115,520,901
Business-type activities-						
Impact fees	6,215,734	5,810,326	8,648,921	9,261,152	10,609,090	5,216,423
Investment earnings	901,541	588,816	997,802	2,363,692	1,055,364	1,618,492
Miscellaneous	-	19,621	29,067	48,610	-	-
Transfers	(2,238,068)	(2,735,530)	(2,752,423)	(1,840,189)	(1,668,221)	(2,291,695)
Total business-type activities	4,879,207	3,683,233	6,923,367	9,833,265	9,996,233	4,543,220
Total primary government	78,009,152	82,015,569	98,959,307	113,083,665	123,722,838	120,064,121
Change in net assets:						
Governmental activities	25,687,958	20,460,855	30,862,617	30,970,634	43,135,972	20,984,226
Business-type activities	18,294,906	15,132,682	16,598,368	23,387,275	26,171,986	15,776,850
Total primary government	$43,982,864	$35,593,537	$47,460,985	$54,357,909	$69,307,958	$36,761,076

Note: City of Round Rock, Texas first applied GASB Statement No. 34 in fiscal year 2003; therefore, government-wide financial information for years prior to fiscal year 2003 is not available.

Fund Balances of Governmental Funds

Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	1999	2000	2001	2002
General fund-				
Reserved	$0	$0	$0	$0
Unreserved	17,022,971	19,881,188	22,185,654	23,261,921
Total general fund	$17,022,971	$19,881,188	$22,185,654	$23,261,921
All other governmental funds-				
Reserved for-				
Federal seizure	$103,298	$121,389	$131,924	$36,633
Non-current loans receivable	19,181	19,181	19,181	19,181
Debt service	1,876,382	1,471,892	2,132,743	2,074,841
Nonexpendable endowments	100,000	100,000	100,000	100,000
Authorized construction	23,358,845	26,673,808	31,551,635	66,939,857
Unreserved, reported in-				
Special revenue funds	6,600,155	13,147,967	16,005,647	23,560,762
Capital projects funds	4,291,154	7,173,012	13,307,241	15,251,568
Permanent fund	7,122	7,361	3,969	6,096
Total all other governmental funds	$36,356,137	$48,714,610	$63,252,340	$107,988,938

Fund Balances of Governmental Funds (Cont.)

Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

2003	2004	2005	2006	2007	2008
$46,600	$23,200	$0	$0	$0	$0
25,204,136	26,759,957	28,705,017	32,472,684	34,340,001	40,685,364
$25,250,736	$26,783,157	$28,705,017	$32,472,684	$34,340,001	$40,685,364
$84,044	$112,857	$357,985	$391,661	$343,448	$259,074
19,181	19,181	19,181	19,181	19,181	-
2,304,816	2,338,493	2,600,354	3,200,508	3,058,395	3,431,063
100,000	100,000	100,000	-	-	-
58,100,810	79,421,798	75,863,062	70,912,738	115,324,128	106,064,681
10,411,681	5,519,397	4,535,452	4,731,971	5,876,872	8,346,596
25,872,318	24,633,882	26,432,736	29,682,330	32,022,916	34,463,233
7,437	8,611	4,262	-	-	-
$96,900,287	$112,154,219	$109,913,032	$108,938,389	$156,644,940	$152,564,647

Changes in Fund Balances of Governmental Funds

Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	1999	2000	2001	2002
Revenues-				
Taxes and franchise	$39,598,214	$47,424,826	$58,333,682	$59,029,046
Licenses, permits and fees	743,791	970,656	799,550	628,550
Charges for services	1,609,133	2,268,857	3,010,382	3,282,764
Fines and forfeitures	879,865	729,172	834,185	1,078,089
Intergovernmental	694,221	1,122,445	1,260,810	735,590
Hotel occupancy tax	616,483	1,017,826	1,354,429	1,477,050
Investment and other	3,200,016	4,124,001	5,508,858	3,701,703
Contributions	7,657,065	11,323,039	791,421	269,114
Total revenues	54,998,788	68,980,822	71,893,317	70,201,906
Expenditures-				
General government	8,897,742	11,979,536	14,675,517	15,071,967
Public safety	10,958,903	12,698,746	15,074,503	16,767,233
Public works	4,035,009	5,234,245	6,240,934	6,448,449
Culture and recreation	4,079,773	5,170,540	7,232,737	7,568,798
Capital projects	20,499,156	40,367,935	30,831,239	19,412,193
Debt service-				
Principal retirement	4,268,300	4,156,328	5,095,748	5,777,190
Interest and fiscal charges	3,320,740	3,739,412	4,938,673	5,732,117
Other charges	-	-	-	-
Total expenditures	56,059,623	83,346,742	84,089,351	76,777,947
Excess of revenues over (under) expenditures	(1,060,835)	(14,365,920)	(12,196,034)	(6,576,041)
Other financing sources (uses)-				
Proceeds from sale of capital assets	-	-	-	-
Issuance of lease	500,000	525,000	1,000,000	575,000
Issuance of debt	8,183,664	26,423,117	25,435,000	60,448,959
Premium on bonds issued	-	-	-	-
Payment to refunded bond excrow agent	-	-	-	(11,084,861)
Transfers in	10,914,358	20,770,546	20,430,957	13,565,477
Transfers out	(7,633,317)	(18,136,054)	(17,827,727)	(11,115,669)
Total other financing sources (uses)	11,964,705	29,582,609	29,038,230	52,388,906
Net change in fund balances	$10,903,870	$15,216,689	$16,842,196	$45,812,865
Capital outlay including amounts reported under departmental current expenditures	$22,503,476	$43,457,868	$34,495,580	$20,906,177
Debt service as a percentage of noncapital expenditures	22.6%	19.8%	20.2%	20.6%

Changes in Fund Balances of Governmental Funds (Cont.)

Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

2003	2004	2005	2006	2007	2008
$66,699,982	$71,743,446	$83,437,892	$91,672,097	$99,100,555	$101,938,374
801,108	679,754	1,218,975	970,570	1,585,091	1,593,711
3,451,103	3,727,507	4,100,595	4,311,153	3,569,077	3,895,886
1,043,055	1,286,754	1,455,280	1,696,474	1,849,523	2,014,379
754,431	746,042	885,038	1,165,978	2,578,680	1,317,506
1,618,744	1,650,148	1,905,049	2,268,619	2,838,689	2,939,352
3,610,459	2,637,520	4,853,019	8,640,878	11,424,988	9,977,103
828,134	626,201	1,258,618	165,670	826,807	2,094,375
78,807,016	83,097,372	99,114,466	110,891,439	123,773,410	125,770,686
17,231,171	18,343,416	20,638,875	22,163,330	22,207,904	22,801,093
18,099,093	19,818,241	21,674,409	25,785,545	28,456,892	31,996,008
7,277,171	7,430,727	7,587,502	8,506,994	8,719,701	9,360,999
8,412,271	9,088,693	9,382,752	10,021,489	10,711,796	11,524,905
25,564,047	20,138,116	27,972,915	36,896,924	36,542,219	53,298,559
5,179,568	6,879,318	7,518,388	7,090,383	11,940,981	10,448,506
8,381,599	7,343,728	8,046,683	7,698,552	7,052,015	9,060,707
-	929,692	313,483	-	3,994,688	-
90,144,920	89,971,931	103,135,007	118,163,217	129,626,196	148,490,777
(11,337,904)	(6,874,559)	(4,020,541)	(7,271,778)	(5,852,786)	(22,720,091)
-	-	-	1,423,235	-	-
-	575,000	600,000	600,000	3,250,000	750,000
-	31,945,000	19,915,000	6,201,378	80,110,000	16,798,622
-	1,209,144	1,361,510	-	573,448	-
-	(12,803,761)	(20,927,719)	-	(30,175,015)	-
14,761,767	18,998,512	27,802,722	29,387,915	45,681,150	26,429,303
(12,523,699)	(16,262,983)	(25,050,299)	(27,547,726)	(44,012,929)	(24,137,608)
2,238,068	23,660,912	3,701,214	10,064,802	55,426,654	19,840,317
$(9,099,836)	$16,786,353	$(319,327)	$2,793,024	$49,573,868	$(2,879,774)
$26,877,769	$21,407,334	$29,621,906	$38,693,259	$39,815,761	$57,032,906
21.4%	22.1%	21.6%	18.6%	21.1%	20.8%

Actual and Taxable Assessed Value of Property

Last Ten Fiscal Years

	Actual Assessed Value					
Fiscal Year	Real Property	Personal Property	Total	Less: Tax Exempt Property	Total Taxable Assessed Valuation	Total Direct Tax Rate
	$	$	$	$	$	$
1999	2,306,196,524	486,851,223	2,793,047,747	224,652,682	2,568,395,065	0.3850
2000	2,670,155,112	504,988,781	3,175,143,893	198,291,225	2,976,852,668	0.3629
2001	3,270,519,641	712,609,336	3,983,128,977	260,491,609	3,722,637,368	0.3303
2002	3,977,561,419	853,720,952	4,831,282,371	333,154,352	4,498,128,019	0.3221
2003	4,536,275,722	832,454,143	5,368,729,865	309,696,551	5,059,033,314	0.3422
2004	4,603,800,464	786,481,840	5,390,282,304	250,319,487	5,139,962,817	0.3572
2005	4,794,995,393	726,483,588	5,521,478,981	190,331,290	5,331,147,691	0.3797
2006	5,199,431,315	749,984,473	5,949,415,788	175,933,206	5,773,482,582	0.3711
2007	5,929,650,836	783,793,471	6,713,444,307	198,475,704	6,514,968,603	0.3711
2008	6,954,733,744	852,374,495	7,807,108,239	303,674,692	7,503,433,547	0.3652

Source: Williamson Central Appraisal District

Note - Property in the City is assessed each year. Property is assessed at actual value; therefore, the assessed values are equal to actual value. Tax rates are per $100 of assessed value.

Property Tax Rates- Direct and Overlapping Governments

Per $100 of Assessed Value
Last Ten Fiscal Years

	City Direct Rates			Overlapping Rates		
Fiscal Year	Operating Rate	Debt Service Rate	Total Direct	Round Rock Independent School District	Williamson County	Total Direct and Overlapping Rates
	$	$	$	$	$	$
1999	0.1746	0.2104	0.3850	1.7575	0.2990	2.4415
2000	0.1783	0.1846	0.3629	1.7111	0.2995	2.3735
2001	0.1590	0.1713	0.3303	1.7086	0.3477	2.3866
2002	0.1792	0.1429	0.3221	1.7387	0.3543	2.4151
2003	0.1941	0.1481	0.3422	1.7924	0.4154	2.5500
2004	0.2018	0.1553	0.3571	1.8643	0.4482	2.6696
2005	0.2092	0.1705	0.3797	1.8572	0.4789	2.7158
2006	0.2089	0.1622	0.3711	1.8334	0.4997	2.7042
2007	0.2164	0.1547	0.3711	1.6406	0.4997	2.5114
2008	0.1960	0.1692	0.3652	1.3238	0.4891	2.1781

Source: Williamson County Tax Office

Principal Property Taxpayers

Current Year and Nine Years Ago

	2008			1999		
Name of Taxpayer	**Net Assessed Valuation**	**Rank**	**% of Total Net Assessed Valuation**	**Net Assessed Valuation**	**Rank**	**% of Total Net As-sessed Valuation**
Dell Computer Holdings, LP	$195,290,162	1	2.603%	$124,520,757	1	4.848%
CPG Round Rock, LP	108,535,031	2	1.446	-		-
Baltgem Development Corp.	89,155,876	3	1.188	-		-
Scott & White Memorial Hospital	71,827,805	4	0.957	-		-
Columbia/St. David Healthcare	55,449,016	5	0.739	-		-
Dell Computer Corp.	55,082,430	6	0.734	-		-
Toppan Photomasks, Inc.	46,624,323	7	0.621	-		-
TXU Electric Delivery Co.	40,237,994	8	0.536	19,096,277	6	0.744
Drever, Limestone, LP	33,621,294	9	0.448	-		-
2800 La Frontera #1A, LTD	32,309,217	10	0.431	-		-
Res. Of Limestone Ridge, LTD	-		-	29,952,000	2	1.166
Cypress Semiconductor	-		-	24,898,200	3	0.969
DuPont Photo Mask	-		-	22,779,888	4	0.887
McNeil Consumer Products Co.	-		-	19,929,706	5	0.776
Acquiport Steeplechase Downs	-		-	18,850,000	7	0.734
Southwestern Bell	-		-	17,467,339	8	0.680
Security Capital	-		-	16,968,065	9	0.661
Austin Rocking Horse Ranch	-		-	14,167,470	10	0.552
	$728,133,148		9.703%	$308,629,702		12.017 %

Source: Williamson Central Appraisal District

Property Tax Levies and Collections

Last Ten Years

		Collected within the Fiscal Year of the Levy			Total Collections to Date	
Fiscal Year	Taxes Levied for the Fiscal Year	Amount	Percentage Of Levy	Collections in Subsequent Years	Amount	Percentage Of Levy
	$	$	%	$	$	%
1999	10,008,185	9,790,084	97.82	209,134	9,999,218	99.91
2000	10,941,903	10,686,138	97.66	244,711	10,930,849	99.90
2001	12,408,442	12,181,034	98.17	211,305	12,392,339	99.87
2002	14,553,616	14,335,048	98.50	195,763	14,530,811	99.84
2003	17,293,407	17,129,231	99.05	145,362	17,274,593	99.89
2004	18,342,750	18,117,224	98.77	189,864	18,307,088	99.81
2005	20,297,131	20,103,093	99.04	156,134	20,259,227	99.81
2006	21,439,975	21,260,880	99.16	141,853	21,402,733	99.83
2007	24,178,580	24,010,335	99.30	125,740	24,136,075	99.82
2008	27,404,040	27,232,914	99.38	-	27,232,914	99.38

Taxable Sales by Category

Last Ten Calendar Years

Year	Retail Trade	Wholesale Trade	Services	Manufacturing	Utilities
1998	$505,585,336	$351,229,337	$51,849,137	$25,164,801	$13,640,254
1999	623,057,498	538,396,409	127,142,719	14,127,476	18,530,905
2000	768,898,220	597,548,751	196,444,145	19,815,573	24,734,436
2001	912,414,869	731,001,387	216,072,525	20,451,976	29,741,180
2002	1,002,120,502	719,007,415	216,666,201	22,555,006	33,689,361
2003	1,085,691,925	876,997,596	229,692,253	13,208,185	24,017,807
2004	1,125,319,697	924,947,365	245,301,178	19,188,881	13,748,708
2005	1,022,046,302	1,164,889,028	271,930,962	23,056,605	13,835,732
2006	1,204,017,407	1,286,347,769	284,232,565	20,117,751	15,736,435
2007	1,145,110,919	1,591,303,790	304,759,747	27,335,653	18,904,449

Source: Texas Comptroller of Public Accounts

Note: Sales information is not available on a fiscal year basis.

Due to State of Texas confidentiality issues, names of sales tax payers are not available. The categories presented provide alternative information indicative of sales tax revenue sources.

Taxable Sales by Category (Cont.)

Last Ten Calendar Years

Construction	Finance, Insurance	Other	Total	City Direct Sales Tax Rate	State Sales Tax Rate	Overlapping
$12,679,159	194,228	$7,678,957	$968,021,209	1.5%-2.0%	6.25%	8.25%
11,771,642	280,530	7,275,680	1,340,582,859	2.0%	6.25%	8.25%
11,026,539	422,839	7,908,943	1,626,799,446	2.0%	6.25%	8.25%
12,984,689	1,156,703	6,723,785	1,930,547,114	2.0%	6.25%	8.25%
13,971,691	3,994,116	1,247,650	2,013,251,942	2.0%	6.25%	8.25%
16,269,980	1,074,384	4,100,156	2,251,052,286	2.0%	6.25%	8.25%
16,760,649	1,189,215	2,977,318	2,349,433,011	2.0%	6.25%	8.25%
26,144,588	1,323,272	180,746,146	2,703,972,635	2.0%	6.25%	8.25%
26,619,939	1,410,360	62,544,068	2,901,026,294	2.0%	6.25%	8.25%
43,424,237	1,782,201	-	3,132,620,996	2.0%	6.25%	8.25%

Hotel Taxpayers

September 30, 2008

Taxpayer	Total Collections Year Ended September 30, 2008	Number of Rooms
La Quinta Inn	124,329	116
Courtyard by Marriott	198,148	113
Red Roof Inn	109,311	107
Baymont Inn	120,129	93
Best Western Executive Inn	83,820	67
Days Inn & Suites	49,817	49
Super 8 Motel	47,675	62
Extended Stay America # 6030	71,254	138
Wingate Inn	118,274	101
Holiday Inn	137,715	90
Residence Inn	205,214	96
Hilton Garden Inn	226,190	122
Comfort Suites	78,576	62
Springhill Suites	168,183	104
Hampton Inn	199,547	93
Staybridge Suites	118,796	81
Austin Marriott North	659,925	295
Candlewood Suites	60,616	98
Extended Stay America # 6197	68,526	104
Country Inn & Suites	70,083	61
Value Place	23,224	121
Total	2,939,352	2,173

Hotel Occupancy Tax Collection History By Quarter

Last Ten Fiscal Years

Fiscal Year Ended 9-30	1st Quarter Oct. – Dec.	2nd Quarter Jan. – Mar.	3rd Quarter Apr. – June	4th Quarter July – Sept.	Total
	$	$	$	$	$
1999	121,858	134,096	163,087	197,442	616,483
2000	219,642	215,824	255,911	326,448	1,017,825
2001	323,789	308,735	333,479	388,426	1,354,429
2002	360,606	307,427	368,583	440,434	1,477,050
2003	401,794	367,136	410,803	439,011	1,618,744
2004	406,795	352,486	414,176	476,691	1,650,148
2005	448,789	401,171	476,219	578,870	1,905,049
2006	521,640	459,601	578,711	708,667	2,268,619
2007	594,826	695,452	729,813	818,598	2,838,689
2008	669,345	749,897	806,813	713,297	2,939,352

Ratios of Outstanding Debt by Type

Last Ten Years

	Governmental Activities			Business-Type Activities			
Fiscal Year	General Obligations Bonds	Certificates of Obligation	Other Debt Obligations	Revenue Bonds	Total Primary Government	Percentage of Personal Income	Per Capita
	$	$	$	$	$	%	$
1999	43,930,000	13,931,000	9,926,601	7,516,550	75,304,151	5.73	1,344
2000	40,705,000	24,299,000	25,902,273	6,139,625	97,045,898	6.15	1,608
2001	37,640,000	23,622,000	51,438,524	4,887,700	117,588,224	5.98	1,708
2002	71,835,000	20,805,000	64,873,333	3,560,775	161,074,108	7.37	2,198
2003	70,265,000	20,167,000	61,901,766	2,358,850	154,692,616	7.40	1,993
2004	87,965,000	18,279,000	59,615,448	1,206,925	167,066,373	7.57	2,042
2005	98,680,000	3,471,000	57,400,061	270,000	159,821,061	6.60	1,858
2006	95,020,000	2,968,000	61,274,055	-	159,262,055	6.17	1,774
2007	124,960,000	16,120,000	58,318,074	355,000	199,753,074	7.43	2,159
2008	120,060,000	15,300,000	71,098,855	8,290,000	214,749,586	7.59	2,232

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

See the Schedule of Demographic and Economic Statistics for personal income and population data.

Ratios of Net General Bonded Debt Outstanding To Assessed Value & Net Bonded Debt Per Capita

Last Ten Fiscal Years

Fiscal Year	Population [1]	Net Assessed Value (in thousands)	Gross Bonded Debt [2]	Amount Available in Debt Service Fund	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
		$	$	$	$	%	$
1999	56,030	2,568,395	57,861,000	1,876,382	55,984,618	2.18	999
2000	60,340	2,976,853	65,004,000	1,471,892	63,532,108	2.13	1,053
2001	68,835	3,722,637	61,262,000	2,132,743	59,129,257	1.59	859
2002	73,295	4,498,128	92,640,000	2,074,841	90,565,159	2.01	1,236
2003	77,600	5,059,033	90,432,000	2,304,816	88,127,184	1.74	1,136
2004	81,825	5,139,963	106,244,000	2,338,493	103,905,507	2.02	1,270
2005	86,000	5,331,148	102,151,000	2,600,354	99,550,646	1.87	1,158
2006	89,800	5,773,483	97,988,000	3,200,508	94,787,492	1.64	1,056
2007	92,500	6,514,969	141,080,000	3,058,395	138,021,605	2.12	1,492
2008	96,200	7,503,434	135,360,000	3,431,063	131,928,937	1.76	1,371

Note: Includes Certificates of Obligation and General Obligation Bonds

[1] Source: Planning Department, City of Round Rock

[2] Gross bonded debt includes self-supporting debt funded by enterprise funds. Gross self-supporting debt totaled $5,142,412 at September 30, 2008.

Computation of Direct and Overlapping Debt

September 30, 2008

Name of Governmental Unit	Total General Debt Outstanding		Percentage Applicable to City of Round Rock	Amount Applicable to City of Round Rock
City of Round Rock	135,360,000	*	100.00	135,360,000
Round Rock Independent School District	502,241,975	**	33.83	169,908,460
Williamson County	672,634,942	*	27.13	182,485,860
Georgetown ISD	144,399,977	**	0.76	1,097,440
Travis County	534,967,887	*	0.30	1,604,903
Total	1,989,604,781			490,456,663

*Gross Debt as of 9-30-08

**Gross Debt as of 6-30-08

Source: City of Round Rock Finance Department and Texas Municipal Reports

Legal Debt Margin Information

Last Ten Fiscal Years

	1999	2000	2001	2002
Debt limit	$460,399,550	$533,617,920	$667,304,112	$806,315,251
Total net debt applicable to limit	45,458,417	53,744,875	50,262,992	82,569,295
Legal debt margin	$414,941,133	$479,873,045	$617,041,120	$723,745,956
Total net debt applicable to the limit as a percentage of debt limit	9.87%	10.07%	7.53%	10.24%

Legal Debt Margin Calculation for Fiscal Year 2008			
Total assessed value			$7,503,433,547
Debt limit - Maximum serviceable at permitted allocation of $1.50 per $100 of assessed value			$1,345,033,513
Amount of debt applicable to debt limit:			
Total General Obligation Debt		$135,360,000	
Less:			
Amount available in Debt Service Fund		(3,431,063)	
Amounts considered self-supporting		(5,142,412)	
Total net debt applicable to debt limit			126,786,525
Legal debt margin			$1,218,246,988

There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution), approved by voters in August, 1977, that limits the maximum tax rate, for all City purposes, to $2.50 per $100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of $1.50 of the $2.50 maximum tax rate for general obligation debt service.

Assuming the maximum tax rate for debt service of $1.50 on January 1, 2007, assessed valuation of $7,503,433,547 at 100% collection, tax revenue of $112,551,503 would be produced. This revenue could service the debt on $1,345,033,513 issued as 20-year serial bonds at 5.50% (with level debt service payment).

Legal Debt Margin Information (Cont.)

Last Ten Fiscal Years

2003	2004	2005	2006	2007	2008
$906,860,750	$921,367,824	$955,638,811	$1,034,929,880	$1,167,845,500	$1,345,033,513
80,541,088	97,029,376	93,578,032	89,029,039	132,491,172	126,786,525
$826,319,662	$824,338,448	$862,060,779	$945,900,841	$1,035,354,328	$1,218,246,988
8.88%	10.53%	9.79%	8.60%	11.34%	9.43%

Schedule of Revenue Bond Coverage

Last Ten Fiscal Years

Fiscal Year	Gross Revenue[1]	Direct Operating Expenses [2]	Net Revenue Available for Debt Service	Debt Service Requirements Principal and Interest	Revenue Bond Coverage
	$	$	$	$	
1999	19,065,800	8,762,007	10,303,793	1,745,175	5.90
2000	23,867,459	10,561,505	13,305,954	1,765,565	7.54
2001	24,333,346	12,645,648	11,687,698	1,575,210	7.42
2002	25,436,842	13,840,556	11,596,286	1,583,835	7.32
2003	24,895,722	15,328,369	9,567,353	1,392,358	6.87
2004	25,583,013	16,467,400	9,115,613	1,279,975	7.12
2005	28,197,344	18,452,453	9,744,891	1,016,058	9.59
2006	32,985,447	20,962,289	12,023,158	284,310	42.29
2007	31,921,522	21,369,755	10,551,767	5,966	1768.65
2008	36,629,189	24,549,076	12,080,113	153,666	78.61

Sources:

[1] Water and Sewer Fund operating and non-operating revenues.

[2] Water and Sewer Fund operating expenses, excluding depreciation.

Demographic and Economic Statistics

Last Ten Fiscal Years

Fiscal Year	Population[1]	Personal Income	Per Capita Income[2]	Median Age [3]	School Enrollment [4]	Unemployment Rate [3]
1999	56,030	1,314,071,590	23,453	30.0	30,100	1.5
2000	60,340	1,577,830,660	26,149	30.1	31,572	1.3
2001	68,835	1,965,376,920	28,552	30.5	32,652	3.9
2002	73,295	2,185,803,490	29,822	30.8	34,120	4.7
2003	77,600	2,090,544,000	26,940	31.2	35,579	4.7
2004	81,825	2,207,556,675	26,979	30.6	36,608	3.1
2005	86,000	2,423,308,000	28,178	30.5	37,909	3.7
2006	89,800	2,581,211,200	28,744	30.6	39,112	3.3
2007	92,500	2,686,755,000	29,046	31.0	40,342	3.5
2008	96,200	2,831,069,800	29,429	31.2	41,489	4.2

Sources:

[1] Planning Department, City of Round Rock

[2] Texas Workforce Commission; data is for Williamson County, which is representative of the City; data for City not available.

[3] Round Rock Chamber of Commerce

[4] Round Rock Independent School District

Principal Employers

Current Year and Nine Years Ago

	2008			1999		
Name of Employer	**Employees**	**Rank**	**% of Total City Employment**	**Employees**	**Rank**	**% of Total City Employment**
Dell, Inc.	9,000	1	17.95	9,500	1	29.66
Round Rock Independent School District	5,200	2	10.37	3,773	2	11.78
Sears Customer Care	1,300	3	2.59	900	3	2.81
City of Round Rock, Texas	831	4	1.66	458	8	1.43
Round Rock Medical Center	710	5	1.42			
Texas Guaranteed Student Loan	700	6	1.40			
Scott & White University Medical Campus	600	7	1.20			
Dresser Wayne, Inc.	550	8	1.10	490	9	1.53
Toppan Photomask	368	9	0.73			
Michael Angelo's Gourmet Foods	350	10	0.70	525	6	1.64
Farmer's Insurance				765	4	2.39
Trend Technologies				550	5	1.72
Tellabs Texas, Inc.				470	7	1.47
Westinghouse Motor Company				450	10	1.40

Source: Round Rock Chamber of Commerce

Full-Time Equivalent City Government Employees by Function

Last Ten Fiscal Years

	Full-time Equivalent Employees as of September 30									
	1999	**2000**	**2001**	**2002**	**2003**	**2004**	**2005**	**2006**	**2007**	**2008**
Function:										
General government	78	109	120	132	134	142	148	158	163	176
Public safety-										
Police-										
Officers	91	91	100	107	112	119	126	131	135	146
Civilians	31	33	37	42	41	47	47	55	58	62
Fire-										
Firefighters & officers	68	70	72	78	78	90	104	111	119	124
Civilians	3	3	4	4	4	4	4	4	5	5
Public works-										
Street	33	41	49	49	49	48	48	48	48	48
Shop	8	10	14	14	14	14	14	15	15	15
Culture & recreation-										
Library	27	27	23	24	26	27	28	29	29	29
Parks & Recreation	43	62	79	81	83	90	91	93	93	95
Water	60	65	66	78	80	90	93	92	93	95
Sewer	16	21	32	29	32	32	35	35	35	36
Total	458	532	596	638	653	703	738	771	793	831

Source: Finance Department, City of Round Rock

Operating Indicators

Last Ten Fiscal Years

	1999	2000	2001	2002
Function:				
Police-				
Arrests	2,389	1,836	1,512	1,735
Accident reports	2,712	2,095	2,675	2,667
Index crimes reported	1,037	1,053	2,061	1,495
Crimes per thousand residents	19.93	20.20	30.90	20.90
Officers per thousand of population	1.73	1.52	1.50	1.50
Fire-				
Incident volume	4,334	4,334	5,109	5,352
Priority calls answered	3,050	3,050	3,236	3,936
Non-emergency calls answered	1,284	1,284	1,873	1,396
Priority calls-response less than 6 minutes	78%	78%	82%	80%
Public Works-				
Street-				
Street resurfacing (lane miles)	76	81	81	84
Potholes repaired annually	N/A	N/A	2,500	2,500
Signals maintained	5	5	28	30
Shop-				
Work orders	2,750	2,975	2,960	2,960
Number of departments served	11	13	13	13
Culture and Recreation-				
Library-				
Number of items circulated	347,290	385,658	435,632	492,493
Number of card holders	26,713	27,333	35,637	37,457
Number of library visits	182,839	200,000	285,176	246,185
Parks & Recreation-				
Total park acres maintained	1,095	1,173	1,173	1,187
Number of athletic fields maintained	38	38	38	38
Number of trees planted	N/A	N/A	N/A	N/A
Number of recreation enrollees	99,586	112,783	255,670	285,242
Water-				
New connections	1,200	1,500	1,800	1,850
Line maintenance work orders	5,800	5,000	5,113	3,267
Average monthly consumption	334,000,000	412,000,000	385,000,000	438,000,000
Sewer-				
Average monthly treatment	245,100,000	234,110,666	262,719,166	262,750,000
Line feet reviewed for infiltration & inflow	30,000	35,000	35,000	77,655

Source: City of Round Rock Finance Department
N/A - Data not available

Operating Indicators (Cont.)

Last Ten Fiscal Years

2003	2004	2005	2006	2007	2008
1,684	2,625	3,592	4,013	3,754	3,749
2,360	2,669	1,942	1,907	1,990	1,728
1,813	1,679	2,326	2,072	2,512	2,449
25.50	21.00	28.30	22.80	27.90	26.10
1.49	1.49	1.50	1.50	1.50	1.50
5,076	5,219	6,709	6,430	7,463	8,400
3,787	3,959	5,376	4,977	4,592	5,100
1,289	1,260	1,333	1,453	2,871	3,000
83%	78%	86%	83%	83%	85%
84	72	71	124	130	135
3,000	3,223	3,223	4,000	4,000	4,000
36	36	42	52	57	59
4,485	4,650	4,468	4,118	5,418	5,618
13	15	15	18	18	19
545,921	648,609	647,343	671,816	725,370	750,000
40,532	42,321	41,448	42,792	44,820	45,500
258,017	288,100	298,996	302,900	306,000	311,000
1,573	1,532	1,532	1,547	1,610	1,610
38	38	38	38	38	38
238	350	325	843	500	772
314,814	330,036	359,128	372,998	371,201	380,000
1,172	1,578	1,228	1,549	1,181	572
3,810	5,938	5,434	4,242	4,400	4,400
447,000,000	439,000,000	474,500,000	553,600,000	432,101,000	552,610,000
263,416,666	286,166,666	287,948,166	303,103,333	327,351,600	359,768,000
110,236	142,817	163,143	181,316	152,515	161,291

Capital Asset Statistics

Last Ten Fiscal Years

	1999	2000	2001	2002
Function:				
Police-				
Number of stations	1	1	1	1
Number of patrol units	79	87	103	103
Fire-				
Number of stations	4	5	5	5
Number of fire trucks	5	5	6	6
Public Works-				
Street-				
Lane miles	201	215	215	220
Drainage miles	81	90	90	92
Number of street lights	4,610	4,610	4,610	4,610
Number of traffic signals	5	5	28	30
Shop-				
Repair facilities	1	1	1	1
Number of bays	10	10	10	10
Culture and Recreation-				
Library-				
Number of library books	95,076	107,262	115,853	130,000
Number of library facilities	1	1	1	1
Parks & Recreation-				
Total park acres	1,095	1,173	1,173	1,187
Number of athletic fields	38	38	38	38
Number of parks	35	57	60	76
Number of tennis courts	9	9	9	9
Number of pools	3	3	3	4
Water-				
Number of miles of water lines	275	299	299	299
Pumping stations	13	14	14	14
Tanks	19	19	19	19
Treatment capacity (millions of gallons/day)	21	27	30	35
Sewer-				
Number of miles of sewer mains	198	200	220	220
Wastewater lift stations	16	16	16	13

Source: City of Round Rock Finance Department

Capital Asset Statistics (Cont.)

Last Ten Fiscal Years

2003	2004	2005	2006	2007	2008
1	1	1	1	1	1
120	126	136	142	186	189
5	5	6	6	6	7
8	9	10	10	11	11
220	266	898	997	1,036	1,124
92	92	92	92	92	100
4,610	4,656	4,702	4,796	5,034	5,264
36	36	42	52	57	59
1	1	1	1	1	1
19	19	19	19	19	19
134,899	150,436	160,559	133,111	147,000	180,397
1	1	1	1	1	1
1,573	1,532	1,532	1,547	1,610	1,610
38	38	38	38	38	38
72	70	52	52	53	53
9	21	23	23	23	23
4	4	4	5	5	5
394	394	425	458	481	487
14	14	14	14	14	14
18	18	18	18	18	18
48	48	48	48	48	48
242	242	355	365	376	392
12	12	11	11	11	12

Top Ten Water Customers

September 30, 2008

Name of Customer	Type of Business	Water Consumption in Gallons	% of Total Water Consumption in Gallons
Fern Bluff Municipal Utility District	Municipal Utility District	328,689,900	5.161
Williamson County Municipal Utility District # 10	Municipal Utility District	199,701,600	3.136
Chandler Creek Municipal Utility District	Municipal Utility District	181,694,800	2.853
Vista Oaks Municipal Utility District	Municipal Utility District	143,792,200	2.258
Williamson County Municipal Utility District # 11	Municipal Utility District	133,330,000	2.094
Dell, Inc.	Electronic Equipment	129,734,200	2.037
Round Rock Independent School District	Public Schools	82,041,900	1.288
Michael Angelo's	Food Production	68,043,000	1.068
Walsh Ranch Municipal Utility District	Municipal Utility District	52,121,200	0.818
Aquasource--Tonkawa Springs	Water Service Provider	51,579,800	0.810
Total		1,370,728,600	21.523

Source: City of Round Rock Finance Department

Water/Sewer Retail Rates

September 30, 2008

Water rates for retail customers inside the City limits are as follows:

Volume Rate	Monthly Service Charge	
$2.13 per 1,000 gallons of water used by all customers	Meter Size Base Serving Customer	Monthly Water Service Charge $
	5/8 inch	12.55
	3/4 inch	17.49
	1 inch	27.62
	1 1/2 inch	52.91
	2 inch	83.28
	3 inch	154.12
	4 inch	255.33
	6 inch	796.06
	8 inch	1,391.41
	10 inch	2,185.21
	12 inch	2,681.33

Sewer rates for retail customers inside the City limits are as follows:

Volume Rate	Monthly Service Charge	
$2.82 per 1,000 gallons of water used by all customers	* Meter Size Base Serving Customer	Monthly Sewer Service Charge $
	5/8 inch	11.03
	3/4 inch	14.39
	1 inch	20.64
	1 1/2 inch	37.63
	2 inch	58.02
	3 inch	105.59
	4 inch	173.55
	6 inch	511.52
	8 inch	892.62
	10 inch	1,400.74
	12 inch	1,718.31

* Sewer customers' volume is measured as the rate per 1,000 gallons of the lesser of a three month winter average or actual water use.

Appendix

Budget Calender
Strategic Goals
Home Rule Charter
Ordinances
Revenue Footnotes
Glossary of Terms
Acronyms
Finance Department Staff

City of Round Rock, Texas

Operating Budget Calendar

Fiscal Year 2009-10

January - February

Develop Budget Materials

February

17 Budget materials distributed

24 Budget Kick Off Meetings

March

6 Personnel Worksheets, Capital Outlay & Revenue Projections due

April

3 Budget Worksheets due

24 New Programs documents due

May

15 Strategic Budget & 10 Year Plan documents due

July

25 Tax roll certification by Chief Appraiser (official date)

31 City Manager's Proposed Budget submitted to City Council

Mid - August

Publication of Tax Rates (Effective, Rollback)

September

10 Proposed Budget to Council for Approval (1st Reading)
Proposed Tax Rate to Council for Approval (1st Reading)
Public hearings

24 Proposed Budget to Council for Approval (2nd Reading)
Proposed Tax Rate to Council for Approval (2nd Reading)
Public hearings
Budget Adopted by Council
Tax Rate Adopted by Council

October

1 Budget becomes effective

JANUARY 2009

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2009

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2009

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30 31

JUNE 2009

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2009

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2009

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
24 30	24 31	25	26	27	28	29

SEPTEMBER 2009

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2009

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2009

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Strategic Goals for the City of Round Rock, TX

Goal 1: Retain and expand the economic base, diversify the local economy, provide greater employment opportunities, and provide access to a broader range of goods and services for residents and non-residents.

1.1 Continue to develop the environment that encourages businesses to locate or relocate to Round Rock.

1.2 Continue to recruit new businesses and industry other than retail to expand and diversify Round Rock's economic base.

1.3 Expand the retail opportunities in Round Rock.

1.4 Continue to position and promote Round Rock as the "Sports Capital of Texas" and the destination of choice for visitors.

Goal 2: Review the General Plan with emphasis on the Northeast Quadrant of the City to provide for educational, business, residential, and retail uses.

2.1 Continue to develop a plan to identify future land uses, major transportation routes, utility requirements and a comprehensive park system for the Northeast Quadrant.

2.2 Continue to plan for portions of the northeast quadrant near IH-35 to identify opportunities for redevelopment and establishment of a comprehensively designed City center.

2.3 Continue to identify areas in the northeast quadrant suitable for diverse housing.

2.4 Continue to develop new zoning districts required to implement the northeast plans.

2.5 Continue to use the Comprehensive Annexation Plan based on the orderly and economic expansion of the City's infrastructure.

2.6 Continue to negotiate comprehensive extraterritorial jurisdiction (ETJ) exchange to rationalize ultimate City boundaries with surrounding communities.

Strategic Goals for the City of Round Rock, TX (Cont.)

Goal 3: Improve the image and appearance of Round Rock.

3.1 Continue to develop long term goals for the City's historic districts in an effort to promote their economic viability.

3.2 Ensure strong, consistent code enforcement to maintain neighborhood integrity.

3.3 Continue with the plan for the planting and maintenance of trees, landscaping, trails, etc.

3.4 Continue with the corridor beautification plan for arterials, including significant entryways.

3.5 Continue to develop long term goals which will establish Round Rock as one of the cultural icons of Central Texas.

Goal 4: Plan and facilitate the City's transportation systems, at the local and regional level, to improve traffic flow and personal mobility.

4.1 Plan the City's transportation systems.

4.2 Implement transportation projects and systems.

4.3 Maintain and operate City's transportation systems.

4.4 Protect the function of the City's arterial roadway system by adopting land use and access policies that concentrate high intensity land uses, minimize strip development, and limit direct driveway access and curb cuts along major roadways.

Strategic Goals for the City of Round Rock, TX (Cont.)

Goal 5: Plan and implement effective and efficient services within the City's financial capacity to meet the needs of residents, customers and employees.

5.1 Ensure city services, facilities and equipment meets the needs of residents, customers and employees through the development of annual departmental goals, objectives, and strategic budgeting.

5.2 Continually improve the organization's performance by focusing on work culture, innovation, customer service, process improvement and personal growth.

5.3 Provide a safe environment by promoting a high quality, cost efficient public safety program.

5.4 Provide a high quality, cost efficient public water and wastewater utility system that complies with all applicable state and federal standards and regulations.

5.5 Utilize technology to provide efficient, cost-effective customer services.

5.6 Establish partnerships among the City, other local governments, local businesses and social service providers to address regional issues and provide improved services.

Strategic Goals for the City of Round Rock, TX (Cont.)

Goal 6: The City of Round Rock will communicate openly and effectively with its citizens, employees, the media, public and private organizations, and visitors.

6.1 Engage potentially affected interests in timely, effective dialogue about city policies, programs and projects.

6.2 Use various types of media, including local access television and websites, to provide citizens, businesses and visitors with information about Round Rock government activities.

6.3 Quickly respond to citizen complaints and suggestions.

6.4 Continue to enhance the media policy, and conduct media training, to ensure City news is clearly communicated to the public.

6.5 Continue to develop programs and policies that enhance internal communications among various departments and employees.

6.6 Continue to implement the results of the five-year Communications Plan with input from City Council, staff and citizens.

ARTICLE 8

FINANCIAL ADMINISTRATION

N 8.01 FISCAL YEAR

'he fiscal year of the City shall begin on the first day of each October and end on the last ;ptember of the succeeding year. All funds collected by the City during any fiscal year, , both current and delinquent revenues, shall belong to such fiscal year and, except for 'ived to pay interest and create a sinking fund on the bonded indebtedness of the City, pplied to the payment of expenses incurred during such fiscal year, except as provided harter. Any revenues uncollected at the end of any fiscal year, and any unencumbered ually on hand, shall become resources of the next succeeding fiscal year.

N 8.02 PUBLIC RECORD

'opies of the budget adopted shall be public records and shall be made available to the ' inspection upon request.

N 8.03 ANNUAL BUDGET

ı) Content.

The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes, from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

(1) an itemized estimate of the expense of conducting each department, division, and office;

(2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;

(3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;

(4) a statement of the total probable income of the City from taxes for the period covered by the estimate;

(5) tax levies, rates, and collections for the preceding five years;

(6) an itemization of all anticipated revenue from sources other than the tax levy;

(7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;

(8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;

(9) anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);

(10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:

i. a summary of proposed programs;

ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;

iii. cost estimates, method of financing and recommended time schedules for each such improvement; and

iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and

(11) such other information as may be required by the City Council.

(b) Submission.

On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City

Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.

(c) Public Notice and Hearing.

The City Council shall post in the City Hall and publish in the official newspaper a general summary of the proposed budget and a notice stating:

(1) the times and places where copies of the message and budget are available for inspection by the public; and

(2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

(d) Amendment Before Adoption.

After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

(e) Adoption.

The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996)

SECTION 8.04 ADMINISTRATION OF BUDGET

(a) Payments and Obligations Prohibited.

No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any officer who knowingly authorized or made such payment or incurred such obligations, and such officer shall also be

liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports.

The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000)

ORDINANCE NO. G-09-09-24-10D2

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ROUND ROCK, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009, AND ENDING SEPTEMBER 30, 2010, DIRECTING THE CITY SECRETARY TO FILE A TRUE COPY OF THE BUDGET WITH THE COUNTY CLERK OF WILLIAMSON COUNTY, TEXAS.

WHEREAS, the City Manager of the City of Round Rock, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2009, and ending September 30, 2010, and

WHEREAS, proper and timely notice that public hearings on such budget would be held on September 3, 2009, and September 10, 2009, was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearings were held in accordance with law on September 10, 2009, and September 24, 2009, prior to final adoption of this ordinance; Now Therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS, THAT:

The attached budget for the fiscal year beginning October 1, 2009 and ending September 30, 2010, is hereby in all things approved and adopted and it shall be effective as of October 1, 2009.

The City Secretary is directed to file a certified copy of this ordinance along with a true copy of the attached budget with the County Clerk of Williamson County, Texas.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading this the 10th day of September, 2009.

READ, APPROVED and ADOPTED on second reading this the 24th day of September, 2009.

ALAN MCGRAW, Mayor
City of Round Rock, Texas

ATTEST:

SARA L. WHITE, City Secretary

ORDINANCE NO. G-09-09-24-10D3

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ROUND ROCK, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE YEAR 2009.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Round Rock, Texas, for the year 2009 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 24.9084 cents on each One Hundred Dollars ($100.00) valuation of property. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $32.00.

That there is hereby levied and there shall be collected for the City of Round Rock, Texas, to provide for Interest and Sinking Funds for the year 2009 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 14.7526 cents on each One Hundred

SUMMARY

Maintenance and operation of the Municipal Government	24.9084 cents
Interest and Sinking	14.7526 cents
Total Tax per $100.00 of valuation	39.6610 cents

II.

All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Finance Director shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading this the 10th day of September, 2009.

READ, APPROVED and ADOPTED on second reading this the 24th day of September, 2009.

ALAN MCGRAW, Mayor
City of Round Rock, Texas

ATTEST:

SARA L. WHITE, City Secretary

ORDINANCE NO. G-09-09-24-1004

AN ORDINANCE AMENDING CHAPTER 10, SECTIONS 10.201 AND 10.202, CODE OF ORDINANCES (1995 EDITION), CITY OF ROUND ROCK, TEXAS, AMENDING WATER AND WASTEWATER UTILITY RATES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That Chapter 10, Section 10.201, Subsection (6)(b) and (e), Code of Ordinances (1995 Edition), City of Round Rock are hereby amended to read as follows:

(6) Water Rates for Retail Customers

(b) Volume Rates for Non-Peak Billing Periods

(i) For water consumed during Non-Peak Billing Periods, each Customer shall pay a rate of $2.24 per 1,000 gallons or fraction thereof consumed during such billing period.

(ii) Effective January 1, 2010, for water consumed during Non-Peak Billing Periods, each Customer shall pay a rate of $2.35 per 1,000 gallons or fraction thereof consumed during such billing period.

(e) Monthly Service Charge

Except as provided below, in addition to the above volume rates, each Customer shall pay a monthly water service charge pursuant to the following schedule regardless of the amount of water used.

Meter Size	Current Monthly Service Charge	Monthly Service Charge Effective January 1, 2010
5/8 inch	$13.18	13.84
3/4 inch	18.36	19.28
1 inch	29.00	30.45
1½ inch	55.56	58.34
2 inch	87.44	91.81
3 inch	161.83	169.92
4 inch	268.10	281.51
6 inch	835.86	877.65
8 inch	1,460.98	1,534.03
10 inch	2,294.47	2,409.19
12 inch	2,815.40	2,956.17

II.

That Chapter 10, Section 10.202, Subsection (1)(a)(i) and (ii), Code of Ordinances (1995 Edition), City of Round Rock is hereby amended to read as follows:

(1) Sewer Rates for Retail Customers

(a) Inside City Limits:

The rate schedule for retail Customers of the City's sanitary sewer System shall be hereinafter set forth.

(i) Volume Rates

1. The sewer rate for retail Customers shall be $3.02 per 1,000 gallons of water used for all users.

2. Effective January 1, 2010, the sewer rate for retail Customers shall be $3.23 per 1,000 gallons of water used for all users.

(ii) Monthly Service Charge

Except as provided below, in addition to the foregoing rates, each Customer shall also pay a monthly sewer service charge pursuant to the following schedule regardless of the amount of water used.

Meter Size	Current Monthly Service Charge	Monthly Service Charge Effective January 1, 2010
5/8"	11.80	12.63
3/4"	15.40	16.48
1"	22.08	23.63
1 1/2"	40.26	43.08
2"	62.08	66.43
3"	112.98	120.89
4"	185.70	198.70
6"	547.33	585.64
8"	955.10	1,021.96
10"	1,498.79	1,603.71
12"	1,838.59	1,967.29

III.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading this the 10th day of September, 2009.

READ, APPROVED and ADOPTED on second reading this the 24th day of September, 2009.

ALAN MCGRAW, Mayor
City of Round Rock, Texas

ATTEST:

SARA L. WHITE, City Secretary

Revenue Footnotes

This section reflects changes greater than $10,000 from Adopted Budget 2008-2009 to the indicated operating funds' revenue accounts. Actual amounts are located in the Revenue Estimates section of this document. Please see the Budget Message for details on major revenue sources and underlying economic assumptions.

General Fund Revenues

Revenue Acct. Number	Explanation of changes from the prior year
Property Taxes	
4110	Reflects growth in property values, new property added to tax roll, and rate increase
Sales Taxes	
4120	Reflects current and expected economic conditions. (See Budget Message for details)
Bingo/Mixed Drink Tax	
4122	Reflects actual and estimated activity
Franchise Fees	
4115	Reflects estimated actual usage and weather conditions
4118	Estimate based on current and previous usage
4119	Estimate based on current and previous usage
Building Permits/Inspections	
4216	Reflects actual and estimated activity
4220	Reflects actual and estimated activity
Garbage/Fire Protection Fees	
4302	Reflects growth in customer base and a rate increase. (See Budget Message for details)
4617	Estimate based on current and previous usage
Recreation Fees	
4401	Reflects estimated increased participation in swim pool agreements
4402	Reflects estimated continuing participation in recreational pool programs
4403	Reflects estimated continuing participation in recreation programs
4404	Reflects estimated continuing participation in swimming programs
4405	Reflects estimated increased participation in sports leagues
4406	Reflects actual and estimated activity
4409	Reflects estimated continuing participation in Senior recreation programs
4413	Reflects conservative assumptions based on recent trends
Filing/Other Fees	
4219	Reflects assumptions based on recent trends
Fines & Costs	
4511	Reflects estimated increased activity

Revenue Footnotes (cont.)

Revenue Acct. Number	Explanation of changes from the prior year
Rentals	
4412	Decreased to reflect actual activity
Grants	
4688	Newly awarded Grant
4689	Newly awarded Grant
Interest	
4610	Reflects anticipated market rates and available cash for investing
Transfers	
7820	Reflects scheduled transfer from Self-Financed Health Insurance Fund
7200	Reflects scheduled transfer to be used for capital purchases. (See Budget Message for details)
Other Revenues	
4213	Reflects actual and estimated activity
4308	Reflects increased expectations based on prior year activity
4422	Reflects first full-year estimate for Fire Department Training Fees
4686	Reflects first full-year estimate for Police Department Special Events reimbursements
4615	Reflects actual and estimated activity
4646	Reflects decrease in the Federal reimbursement percentage rate

I&S General Obligation Bonds Fund Revenues

4110	Reflects requirements of scheduled debt service and the corresponding property tax levy
4113	Reflects trend of decreased delinquent property tax collections
4610	Reflects anticipated market rates and available cash for investing
7200	Reflects scheduled transfer from Utility fund for debt requirements

I&S Revenue Bonds Fund Revenues

7200	Reflects estimated additional debt service obligations

Water/Wastewater Utility Fund Revenues

Water & Related Services	
4420	Reflects actual and estimated activity
4444	Reflects actual and estimated activity
4801	Reflects growth in customer base and a rate increase. (See Budget Message for details)
4804	Reflects first full-year estimate for Water Conservation Fees
4805	Reflects actual and estimated activity
4831	Reflects actual and estimated activity
4833	Reflects actual and estimated activity

Revenue Footnotes (cont.)

Revenue Acct. Number	Explanation of changes from the prior year
Sewer & Related Services	
4821	Reflects growth in customer base and a rate increase. (See Budget Message for details)
4825	Reflects actual and estimated activity
4827	Reflects actual and estimated activity
Interest	
4610	Reflects anticipated market rates and available cash for investing
Other Revenues	
7250	Reflects scheduled funding for increased debt service and capital
7820	Reflects scheduled transfer from Self-Financed Health Insurance Fund

Utility Impact Fee Fund Revenues

4610	Reflects anticipated market rates and available cash for investing
4802	Reflects anticipated water impact fee collections for residential building
4822	Reflects anticipated wastewater impact fee collections

Hotel Occupancy Tax Revenues

4123	Reflects estimated decreased occupancy
4610	Reflects anticipated market rates and available cash for investing

Park Improvements & Acquisitions

4610	Reflects anticipated market rates and available cash for investing
4628	Reflects developer contributions in lieu of parkland donations

Tree Replacement Fund Revenues

4610	Reflects anticipated market rates and available cash for investing

Glossary of Terms

Accrual Basis - A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax - A tax levied on the assessed value of real property (also known as "property taxes").

Amortize - To provide for the gradual extinguishment of (as a mortgage) usually by contribution to a sinking fund at the time of each periodic payment.

Appropriation - a specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with "expenditures".

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Benchmark - A comparison of performances across many organizations in order to better understand one's own performance.

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budget Calendar - The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

Budget Year - From October 1st through September 30th, which is the same as the fiscal year.

Capital Improvement Program - A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

Capitalized Lease Proceeds - Financing obtained through a three to five year leasing program for durable equipment and rolling stock.

Capital Outlay - Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects Fund - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee - - see Impact Fee

CDBG - Community Devleopment Block Grant – Federal HUD entitlement funds to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

Certificate of Obligation (C.O.) - A form of general obligation debt.

Certified Tax Roll - A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

Comprehensive Annual Financial Report - The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

Current Taxes - Taxes levied for and due in the current budget period.

Debt Service - The payment of principal and interest on borrowed funds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes - Taxes remaining unpaid on and after the date due.

Demand - Reflects the scope of a program in terms of population or user activity.

Department - A logical division or classification of activities within the City (e.g. Police Department, Water Treatment Plant Department, etc.).

Depreciation - The decrease in value of physical assets due to use and the passage of time.

Division - A logical subset within a city department used to further classify a department's activities (e.g. Patrol Division within the Police Department).

Effectiveness - A program performance indicator that measures the quality of the program outputs.

Efficiency - A program performance indicator that measures the accomplishments of program goals and objectives in an economical manner.

Encumbrance - Commitments related to unperformed (executory) contracrs for goods or services.

Enterprise Fund - A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self supported by user fees. These funds use full accrual accounting.

Expenditure - The actual outflow of funds paid for an asset obtained or goods and services obtained.

Expense - A charge incurred in an accounting period, whether actually paid in that accounting period or not.

Filing Fee - A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal - Pertaining to finances in general.

Fiscal Year - A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full Time Equivalent (FTE) - A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance - The excess of assets over liabilities in a governmental fund.

GAAP - Generally Accepted Accounting Principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation Bonds - Bonds for the payment of which the full faith and credit of the City is pledged.

GIS Fees (Geographical Information System) - A fee intended to defray costs of adding plats to the City's electronic mapping system.

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Governmental Fund - It refers to the General Fund, all Special Revenue Funds and Debt Service Funds.

Grant - Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

I&S G.O. Bond Fund - Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund).

Impact Fee - A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Income - Funds available for expenditure during a fiscal year.

Infrastructure - Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc.)

Inputs - A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Inventory - A detailed listing of property currently held by the City.

Levy - To impose taxes, special assessments, or service charges for the support of City activities.

Liability - Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Line Item Budget - A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt - Any unmatured debt that is not a fund liability with a maturity of more than one year.

Modified Accrual Basis - The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

Objectives - Specific, measurable targets set in relation to goals.

Operating Budget - Plans of current, day-to-day expenditures and the proposed means of financing them.

Outputs - These are program performance indicators that measure the quantity of work performed by the program. These are units of service delivered by the program to its customers. Sometimes this is called workload.

Performance Budget - A budget that focuses upon activities rather than line item expenditures. Work load and unit cost data are collected in order to assess efficiency of services.

Policy - A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.

Program - A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue - Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

Revenue Bond - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

Repair and Replacement Fund - A utility fund established for major wastewater system improvements. Funding originated through the conveyance of a portion of the City's regional wastewater plant to the City of Austin.

Risk Management - An organized effort to protect the City's assets against loss, utilizing the most economical methods.

Sales Tax - Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation System Corp. receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Fund).

Strategic Budget - A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

Strategic Plan - A collectively supported vision of the City's future including observations regarding the potential effects of various operating decisions.

Subdivision Development Fee - A fee related to the inspection of subdivision improvements equating to 1.5 percent of the actual total construction costs.

Tax Base - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

Tax Levy - The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

Tax Rate - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

Travis Central Appraisal District - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

Utility Fund - See Water/Wastewater Utility Fund.

Water/Wastewater Utility Fund - A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Williamson Central Appraisal District - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

Working Capital - The excess of current assets over current liabilities.

List of Acronyms

ADA	Americans with Disability Act
BCRUA	Brushy Creek Regional Utility Authorityv
BRA	Brazos River Authority
CAFR	Comprehensive Annual Financial Report
CAMPO	Capital Area Metropolitan Planning Organization
CARTS	Capital Area Rural Transit System
CDBG	Community Development Block Grant
CID	Criminal Investigations Division
CIP	Capital Improvement Program
CMRC	Clay Madsen Recreation Center
CO's	Certificate of Obligations Debt
CTRMA	Central Texas Regional Mobility Authority
CTTS	Central Texas Turnpike Authority
DRC	Development Review Committee
EPA	Environmental Protection Agency
ESD	Emergency Service District
ETJ	Extraterritorial Jurisdiction
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information Systems
GO's	General Obligations Debt
HPC	Historic Preservation Commission
HPO	High Performance Organization
I & S	Interest & Sinking
ISO	Insurance Services Office, Inc.
LCRA	Lower Colorado River Authority
LUE	Living Unit Equivalent
MGD	Million gallons per day
MS4	Municipal Separate Storm Sewer System
NELAC	National Environmental Laboratory Accreditation Conference
NFPA	National Firefighter Protection Association
NRMSIR's	Nationally Recognized Municipal Securities Information Repositories
O & M	Operations & Maintenance
P & Z	Planning & Zoning Commission
PUD's	Planned Unit Developments
ROW	Right-of-Way
RRHEC	Round Rock Higher Education Center
RRISD	Round Rock Independent School District

List of Acronyms (cont.)

SCADA	Supervisory Control and Data Acquisition
SDWA	Safe Drinking Water Act
SEC	Securities and Exchange Commission
TCAD	Travis Central Appraisal District
TCEQ	Texas Commission on Environmental Quality
TML	Texas Municipal League
TWDB	Texas Water Development Board
TxDOT	Texas Department of Transportation
WCAD	Williamson Central Appraisal District
ZBA	Zoning Board of Adjustment

Finance Department Staff (Accounting & Budget)

David Kautz, CGFO	Assistant City Manager/CFO
Cindy Demers, CPA	Assistant City Manager
Jerry Galloway, CPA	Controller
Cheryl Delaney, MBA	Finance Director

Elaine Wilson, CTP	Finance Programs Manager
Sherri Crone	Accounting Supervisor
Diana Birdwell	Payroll Coordinator
Becca Ramsey	Utility Accountant
Margarett Stevens	Accounting Technician II
Tameka Leonard	Treasury Accountant
Open	Accounting Technician I
Chris Childs	Budget Analyst II
Joan Sharp	Accountant I
Anne Keneipp	Payroll Specialist
Open	Business Consultant
Judy Morris	Accounting Technician II
Patricia Bryan,CPA,MBA	Budget Supervisor
Lynn Olsen	Accountant II
Laurie Born	Grant Coordinator
Sylvia Willhite	Accounting Technician I
Christine McAllister	Accounting Technician II
Misty Gray	Administrative Technician III
Dodi Lilja	Accounting Technician I
Cindy Savary	Accounting Technician I
Claudia Tapia	Accounting Technician I
Open	Assistant Finance Director

ROUND ROCK, TEXAS
PURPOSE. PASSION. PROSPERITY.

City of Round Rock
221 East Main Street
Round Rock, Texas 78664

www.roundrocktexas.gov